

PLYMOUTH COMMONS HOMEOWNERS ASSOCIATION

P.O. BOX 700904, PLYMOUTH, MICHIGAN 48170

plymouthcommonshoaboard@gmail.com

NOTICE OF ANNUAL HOMEOWNERS MEETING AND OPEN BOARD POSITION

February 27, 2021 via: Mail; Facebook Group Posting; Email; and Website Posting

Dear Homeowner,

Our Annual Homeowners Meeting is scheduled for **March 9, 2021, at 7 pm**. This Notice is given in accordance with the HOA's Bylaws and the Michigan Nonprofit Corporations Act. The meeting will be organized on Zoom (**Meeting ID 91073573848, Passcode 496090**) and members can join the meeting by using a device (**visit www.zoom.us/join**) or dial in by calling **(646) 558 8656**.

AGENDA

- 7:00 pm Call to Order and Roll Call, President
- 7:02 pm Zoom Dos and Don'ts/Helpful Hints, Secretary
- 7:08 pm Welcome and Introduction, President
- Windy Harris – President, serving from 2019-2022
Pat Hannon – Vice-President, serving from 2020-2021
Sean Laycock – Treasurer, serving from 2019-2022
Gaurav Sharma – Secretary, serving from 2021-2023
Open Position– 2021-2023
Brie Bruford - Adjunct Historical Advisor
- 7:10 pm Secretary's Report
- Proof of notice of meeting, Reading of minutes of preceding meeting
- 7:15 pm Treasurer's Report
- 2021 Budget approval (Voting), Association Finances, Dues collection in 2020 and 2021
- 7:30 pm Vacant Board position, President
- 7:35 pm Association Accomplishments in 2020, President
- Acknowledge of volunteers and new homeowners
Welcome committee and social events (Summer events, Fall events, Halloween)
Updates to website and Facebook page, Facebook survey results
- 7:55 pm Reserve Study findings, Vice President
- 8:00 pm New projects in 2021, President and Vice President
- 8:05 pm General expectations and reminders, President and Vice President
- 8:15 pm Request for volunteers, President
- Welcome committee, Social events committee, IT committee, Newsletter
- 8:25 pm Unfinished business/New business, President
- 8:30 pm Open discussion, moderated by Vice President
- 9:00 pm Adjournment

NOTE: The 2021 Budget has been uploaded on the Association website (<https://plymouthcommons.info/finances>). The Zoom meeting will be recorded and all participants may be muted whenever a topic is being presented. If you have any questions or comments during the meeting, please use the in-meeting chat function. At the start of Open discussion (8:30pm), the host of the meeting will read out your questions and the presenters will answer them in the order and time decided by the President.

We look forward to your participation in the meeting and appreciate the opportunity to serve our community.

Yours sincerely,

Secretary, Plymouth Commons Homeowners Association Board

Windy Harris, President | Patrick Hannon, Vice President
Sean Laycock, Treasurer | Gaurav Sharma, Secretary | Brie Bruford, Historical Advisor