

Dear New Plymouth Commons Homeowner,

Welcome to the neighborhood and our community! As your neighborhood Board of Directors, we would like to introduce you to the Plymouth Commons Homeowners Association (PCHA) and provide you with some information about our neighborhood.

The PCHA is the official homeowners organization for the Plymouth Commons subdivision. The PCHA Board of Directors is the governing body of the Association and manages its affairs on behalf of the subdivision homeowners. The primary purposes of the PCHA are to coordinate the delivery of subdivision-wide services and to encourage the adherence to covenants that help preserve the value and appearance of our subdivision.

The PCHA Board maintains a website for the association at [www.plymouthcommons.info](http://www.plymouthcommons.info). On this website you will find the PCHA governing documents as well as meeting minutes and treasurer reports that detail the activities of your Board on behalf of the homeowners. Please visit this site and acquaint yourself with the available information. Many home owners often use our neighborhood Facebook page (<https://www.facebook.com/groups/PlymouthCommons/>) as well in order to meet new neighbors and stay up to date on events and topics throughout the year.

Our association assesses dues once a year. The dues for 2018 are \$350. They are due and payable on January 1st by the homeowner(s) of record. These dues are used to maintain the common areas (mowing, fertilizing, flowers, etc.), plowing of snow, conducting the business of the association, and other expenses deemed necessary and voted on by the Board.

The Board uses email to communicate regularly with homeowners on a variety of matters including area safety alerts, annual budgets and dues, Board decisions and important Plymouth Township news, and it is essential that we have current contact information. As soon as possible, please email to the PCHA Treasurer at [pcha.jared@gmail.com](mailto:pcha.jared@gmail.com) at least one email address and at least one phone number, and include your name and street address. We maintain a telephone directory of our neighborhood.

Your Association needs the cooperation and help of all of the residents. The members of the Board of Directors are homeowners who volunteer their time to serve our Association. Elections to the Board are held every year, and the Board appoints the Treasurer and other officers. Please consider how you can help your neighborhood, either by serving on the Board or volunteering to help in other ways.

Please let me know if you have any questions. Warm regards, Jared Joseph Treasurer  
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