

PCHA Meeting 12/16/20

Present: Brie, Windy, Pat, Sean

Called to order: 7:35

Adjourned: 9:19

Board Openings:

-Gaurav Sharma is the individual who expressed interest in joining the board previously

-Windy reached out to Angie James, waiting to hear back

-Windy reach out to Gaurav, confirm participation and let him know the date for next HOA meeting and the annual meeting

-Brie post to FB saying we've had 2 openings, by default they're on board — we still have one opening so please reach out out

New Families that just moved in:

-One on Howland Park moved in today- will confirm on address

-12051 Howland Park (Shawn's house), new owners will be moving in soon

Study Group Status

-Remind people about this at the annual meeting

Snow removal

-Continuing to get complaints at the corner entrance

-Want to keep the sidewalks clear at the corners

-Windy going to reach out to Jeronimo to let him know we'd like to review the neighborhood and we're on the same page

-Salt box suggestion: All in agreement we do not want to put a salt box out

-Brie send an email to Mickie Pierson outlining our decision regarding the box

-Windy going to email Bilkis Dohadwala about talking to Jeronimo about their concerns

2021 Budget setting process

-Sean needs to balance out all of 2020

-Sean talked to Wagenschutz for next year's wedding/fertilizing needs

-Sean needs to connect with Jeronimo on how much lawn cutting cost for 2020

-Plugging in new number for Christmas lights

Dues letters getting out to homeowners

- ✔ - Brie to update dues letters for 2021 and send around for approval by 12/23

Homeowner newsletters

- Development of newsletters to go out each January and September

Annual Meeting Preparation - Tuesday March 9, 7pm Zoom meeting

- Treasurer's report
- Reserve analysis
- Looking ahead into 2021 and 2022 project items
- Maintaining/upgrading existing paths
 - include \$5000 line item

Dues payment letter for Shawn's house - -Brie reached out to Shawn, Sean will send letter

- **Secretary Transition Items:** Brie going to put together document outlining responsibilities/transition

- Facebook group
- Email address
- Website
- Minutes/emails to zip drive
- Sandwich boards and letters
- Newsletters

Dues letters - Windy going to send language for review; giving them 7-10 days and then jeopardy of lien

January board meeting: Wed, Jan 13 @ 7:30p