

Iowa Ketamine Services, PLC

Insurance Documentation Policy

While insurance typically does not cover for ketamine infusion services, some patients want to submit documentation to see if reimbursement is possible. We are happy to provide you with documentation to submit to your insurance company. However, please read the following so you have the best possible chance at reimbursement.

- Every company has different documentation requirements, please call your insurance provider to see exactly what documentation is needed for reimbursement. The office can provide you with sample invoices so they can see what codes are typically used.
- Take careful notes regarding what your insurance provider wants, or obtain their requirements in writing.
- When you request documentation to submit, please let me know if your insurance provider wants something different than what is typically on the samples provided.
- Documents will then be *provided to you via the portal to download in PDF form.*

These documents will be done once. If your insurance company rejects the claim or requests something different on the superbill or invoice, there will be a *\$100 charge to re-do the documents.*

Please initial the following and sign below.

_____ I understand there is no guarantee of insurance reimbursement if documents are submitted.

_____ I understand there will be a \$100 fee, paid up-front, each time I request the documents be re-done.

Name: _____

Signature: _____

Date: _____