

South Houston High School Alumni Association

Board of Directors Meeting Minutes

September 12, 2023; 5:30 PM – 7:00 PM

The Board of Directors (the “Board”) of the South Houston High School Alumni Association (the “Association”) met at South Houston High School on September 12, 2023 at Qualified Properties.

Present and forming a quorum were:

Bob Steubing	Wayne Adams
Al Carter	Herman Williams
Ricki Willoughby	Pam Jones
Luci Fuller	Bruce Summers
Johnny Fusilier	Neal Cooper
Herman Munster	Claudia Lively
Bob Steubing	Robert Marquez (5:50 pm)

Absent were:

Pam Farmer
Jose Rosales

Meeting was called to order by the President, Wayne Adams. The meeting was also attended by Gayle Holder.

The minutes of the meeting on August 8, 2023, were approved unanimously by vote on a motion by Herman Williams, seconded by Neal Cooper.

Wayne Adams indicated that the Association needs to conduct some outreach to publicize Homecoming events. Luci Fuller indicated that we should prepare a flyer. Al Carter volunteered to work on the flyer.

Wayne Adams announced upcoming events that benefit Pasadena ISD.

- McDonald’s Texas Invitational Tournament, November 16-18, 2023
- Pasadena Livestock Show and Rodeo, September 22nd – 28th, 2023
- Pasadena Educational Foundation Athletic Hall of Fame, March 6, 2024

Luci asked if any classes utilize Classmates as a resource. Most Board members indicated they did not. Al Carter offered that some classes utilize Classreport.org.

Bob Steubing then presented the Financial Report through August 2023. He detailed the transactions from the last report and noted an ending balance of \$5,660.43 in August.

Wayne Adams began a discussion of utilizing Square to take payments for Association products. Ricki Willoughby volunteered to send out additional information on utilizing Square and offered to set up an account and provide equipment for Homecoming.

Ricki Willoughby reported on the progress of building the SHHSAA website hosted by GoDaddy. She indicated that although the PISD Communications and Printing department has been helpful, their real value is in making certain that the website is ADA compliant.

Al Carter gave a report on the progress of meeting with the school Homecoming committee. He attempted to contact Principal Wenke and Assistant Principal Smith without success.

Neil Cooper reported on the status of the Alumni Choir. He indicated that the choir will not be performing at the Homecoming game. Al and Neal further discussed the Alumni Choir participation at the Hall of Honor reception. Neal shared that he had only been able to gather 6 or 7 volunteers but believed that would be enough members to perform at the reception on October 13th.

Al Carter gave an update on Homecoming promotion. He will be posting announcements on the Alumni Facebook page, including the announcement of the Ainsworth Award. Al also indicated he was working on name badges for the volunteers at the event. Attendees will still need to check in at the school and be provided with a badge. Al may be able to arrange some student help to distribute badges.

Al Carter also reported that the spirit ribbons for Homecoming have been a big hit. About a third of them have already been sold. Al also mentioned that we might want to provide boutonnieres and corsages for the Hall of Honor inductees. That would be 3 boutonnieres and 4 corsages. The Board then discussed to setup for the Reinartz Conference Center for the reception and presentation. Al also volunteered to ask the school to pick up the cost of serving lunch to the honorees and their family members. Al had contacted PISD Communications and Printing Director, Art DelBarrio who agreed to print the brochures for the Hall of Honor presentation. Finally, Al shared that the plaques for this year's honorees have arrived.

The Board then reviewed the schedule for Homecoming events at the school and the volunteers assigned to each task.

Al Carter reported that the annual allocation of \$500 to the Museum has been utilized to replace aged materials and purchase new mannequins.

Claudia Lively gave an update on the status of the arrangements for the mixer at Sudie's Catfish House. The refreshments will include domestic beer and house wine only. Hush puppies will be provided.

Pam Farmer submitted her resignation to the Board.

Wayne Adams announced that there will be no new business on the agenda for October as the Board needs to focus on the Homecoming activities. The next meeting is scheduled for October 10th in the Legacy Room at South Houston High School to facilitate any final review of setup for Homecoming on Friday, October 13th.

Bob Steubing announced that he will be stepping down from the Board at the end of 2023. He will remain on the Advisory Board.

Upon motion made by Claudia Lively and seconded by Bob Steubing, the meeting adjourned at 7:00 pm.