

South Houston High School Alumni Association

Board of Directors Meeting Minutes

April 11, 2023; 5:30 PM – 6:30 PM

The Board of Directors (the “Board”) of the South Houston High School Alumni Association (the “Association”) met at South Houston High School on the 11th day of April 2023 at Qualified Properties.

Present and forming a quorum were:

Bob Steubing
Bruce Summers
Al Carter
Ricki Long Willoughby

Wayne Adams
Johnny Fusilier
Herman Williams
Pam Jones

Absent were:

Jose Rosales
Pam Farmer
Robert Marquez
Claudia Lively

Also attending the meeting were Herman Munster and Emory Gadd.

The Board discussed the progression of agenda items. The Board decided to rearrange the items on the agenda to place the announcement of the Hall of Honor inductees after the welcome to the meeting. It was also decided to have Herman Williams substitute for Pam Farmer due to her illness and the possibility that she might not be able to attend the meeting.

It was suggested that the meeting would be a suitable time to set up a table to display and sell Association branded products on hand. In addition, order forms for commemorative bricks would be available as well as a QR code to donate to the Association’s Paypal account.

The Board began a discussion of major projects that could become goals for 2023. Herman Williams and Bob Steubing mentioned resurrecting a previous project for a covered area at the school. Wayne Adams mentioned that as a 501(c)3 the Association needed to make certain that any projects would benefit the majority of students and faculty. The Board discussed the possibility of other major construction projects but that significant funds would be needed for such projects.

Al Carter reviewed the six inductees to the Hall of Honor, three student alumni and three faculty alumni. He used the prepared plaques for alumni students, Larry Kerbow (posthumous), Becky Benner, Keith Mercado, and alumni faculty Tom Swan, Diane Stafford, and Charlotte Eads. Al indicated that Becky Benner and Tom Swan were expected to attend. It is hoped that the popularity of Tom Swan will increase attendance at the meeting.

Herman Williams then presented the nominations of Herman Munster (Class of 68) and Neal Cooper (Class of 80) as candidates for the Association Board. The approval of these two candidates would still leave one open position on the Board.

Herman Williams also presented a list of terms of office for current and future Board members. Listed below are the recommended terms:

April 2023 – April 2024 (1 Year)

Neal Cooper
Pam Famer
Jose Rosales
Claudia Lively
Robert Marquez
Herman Williams
Johnny Fusilier

April 2023 – April 2025 (2 years)

Wayne Adams
Al Carter
Pam Jones
Bob Steubing
Bruce Summers
Ricki Willoughby
Herman (Herk) Munster

Herman Williams also presented recommendations for reconstituting the officers of the Board for 2023-2024.

President – Wayne Adams

VP Donor Development and Projects – Robert Marquez

VP Communications and Marketing – Al Carter

Secretary – Ricki Wiloughby

Treasurer – Bob Steubing

Parliamentarian – Bruce Summers

Upon motion made by Herman Williams and seconded by Al Carter, the nominated candidates for Board membership, terms of office and reconstitution of the Board were approved without dissent.

Wayne Adams told the Board that the SHHS Culinary Arts teacher and students would be providing refreshments for the annual meeting for a nominal contribution of \$250. The Board was very pleased to be able to utilize the talent of the students for this event.

The recent and sudden passing of Sandra Bundy, daughter of Patricia Bundy Bartlett who was a favorite educator among the alumni, was noted. Pam Jones agreed to obtain a sympathy card for Mrs. Bundy Barlett that the alumni could sign at the meeting. Arrangements will be made to deliver/mail the card to Mrs. Bundy Barlett.

Wayne Adams departed the meeting.

The Board scheduled the next regular meeting for Tuesday, May 9, 2023. The Board anticipates that the next meeting may not occur until the second Tuesday in August and will need to focus on the 2023 Homecoming plans at the May meeting. Homecoming for 2023 will be on Friday, October 13, 2023.

Al Carter also mentioned that Pasadena Memorial has a robust alumni association and website and suggested that the Board members might want to look at that website for ideas to incorporate into the Association website. He also mentioned that it would be necessary to keep the Association website development moving along given that the PISD resources are understaffed and overburdened with projects that need to be completed during summer break. Al Carter also reminded the Board that once a website was developed, it would be necessary to have members who will administer the upkeep of the site to keep the information fresh.

Al Carter suggested that a group of three Board members attend the Homecoming Committee meeting at SHHS to make certain that plans include a ceremony and other activities to recognize the Hall of Honor inductees for 2023.

Upon motion to adjourn made by Herman Williams and seconded by Pam Jones, the Board meeting ended.