

South Houston High School Alumni Association

Board of Directors Meeting Minutes

August 8, 2023; 5:30 PM – 7:00 PM

The Board of Directors (the “Board”) of the South Houston High School Alumni Association (the “Association”) met at South Houston High School on the 8th day of August 2023 at Qualified Properties.

Present and forming a quorum were:

Bob Steubing	Wayne Adams
Jose Rosales	Al Carter
Herman Williams	Pam Jones
Ricki Long Willoughby	Bruce Summers
Johnny Fusilier	Neal Cooper
Herman Munster	Claudia Lively
Luci Fuller	

Absent were:

Pam Farmer
Robert Marquez

Meeting was called to order by the President, Wayne Adams.

Minutes of meeting of June 13, 2023 were unanimously approved upon motion made by Herman Williams and seconded by Bob Steubing.

Wayne Adams introduced Luci Fuller (Class of 1983) as the newest member of the Board.

Bob Steubing presented the Financial Report through May 2023. The Association account had an ending balance of \$5,786.66.

Herman Williams reported on Nominating Committee activities and introduced Gayle Holder (Class of 1969) who might be interested in serving on the Board, Gayle attended in order to get a better understanding of the current Board activities. Herman Williams stated that the South Houston High School Alumni Association (SHHSAA) would be the model for other Alumni Associations. He further stated that the SHHSAA is the only Association with a museum.

Wayne Adams introduced Art Del Barrio, Director of Communications and Printing for Pasadena ISD. Wayne stated that the Board’s goal would be to set up an independent website for use in announcing Homecoming and fund-raising activities, as well as giving alumni classes a venue for promoting reunion activities. Mr. Del Barrio indicated he reviewed the GoDaddy hosted web site the Association had set up and recommended buying up to the next level product to engage expanded services. He stated that the School District would be moving their website hosting to ParentSquare over the next year and that he could foresee the Association utilizing that platform instead of continuing to host on GoDaddy. Mr. Del Barrio stated that the School District had originally chosen Gabbert for web hosting. However, Gabbert was purchased by ParentSquare. ParentSquare then became the hosting service of choice by the Pasadena ISD and the Pasadena ISD Education Foundation. He believes a strong Alumni group helps the Foundation continue to provide support to the ISD.

Al Carter asked if the availability of ParentSquare meant that the Association would need to wait a year to roll out a robust and functional website. Wayne emphasized the Association’s dependence on donations to continue to fund projects. Hermann Williams echoed the need to utilize a website to help fund major, costly projects.

Ricki Willoughby recapped the progress to date on the Go Daddy hosted website and discussed the logistics of rolling out that site to fill the gap between the current need and the future implementation of Parent Square. She recommended continuing with the GoDaddy web host services while the ISD develops the ParentSquare relationship. The GoDaddy services are paid up for the next two years at a very nominal amount. Further, Ricki indicated that buying up to the next level services of GoDaddy to build the site would be under \$200 for a two year commitment and

recommended that the Association continue down that path in the interim. A motion was made by Herman Williams and seconded by Bruce Summers to upgrade the GoDaddy service. The motion passed with Al Carter dissenting.

A discussion ensued regarding the timeline to publish the Association website. Mr. Del Barrio believes that the site could be ready prior to Homecoming if the Communications Committee (Ricki and Al) could meet with him prior to 8/23/23 to discuss the makeup of the site.

The Board moved on to developing plans for Homecoming activities. Al Carter indicated that the Association members would need to meet with the SHHS Homecoming Committee to discuss ideas for homecoming. Promotion of Homecoming events would need to begin soon. The Class of 1983 is planning their 40th class reunion and would like to take a tour of the school, Hall of Honor and Museum on September 22nd prior to their reunion weekend. The Class of 1973 is planning their 50th class reunion in October and the Class of 1968 is planning their 55th class reunion sometime toward the end of the year or beginning of 2024.

The group then discussed the logistics of Homecoming activities for Friday, October 13th. Wayne Adams shared that he contacted Kathryn Alba of the Culinary Arts program to arrange for catered desserts on the day of Homecoming. Al Carter presented a list of activities on Homecoming day and a discussion of volunteer positions occurred. Volunteer activities are as follows:

- Welcome Table (2 volunteers) Gayle Holder and Claudia Lively
- Alumni Association Table (3 volunteers) – Wayne Adams, Herman Williams, Bob Steubing
- Tours of Hall of Honor, Museum and School – Al Carter, Ricki Willoughby, Pam Jones, Luci Fuller
- Induction Ceremony, Reinartz Conference Center – Herman Munster (Emcee), Neal Cooper, Bruce Summers, Jose Rosales, Pam Farmer
- Hosts at Large – Herman Munster and Jose Rosales

Half Time activities at the football game still need to be determined.

Wayne Adams then discussed the possibility of setting up committees to handle the following:

- Activities and Events
- Fund Raising
- Homecoming – Al Carter as the chair of this committee, along with Herman Williams, Wayne Adams and Jose Rosales

Jose Rosales feels the Association needs to emphasize support for game day.

Herman Williams reported on updated quotes for the shade structure project proposed for the outdoor area next to the school entrance. The cost of equipment only (no installation) would be more than \$165,000. The Board agreed that shade in that area would be helpful as it is a principal area for students waiting for pick up. Luci Fuller agreed to develop fund-raising ideas to help support this and other school improvement projects.

A motion was made by Herman Williams to adjourn the meeting. Upon second by Jose Rosales, the Board unanimously voted to adjourn the meeting at 6:43 pm.