

South Houston High School Alumni Association

Board of Directors Meeting Minutes

April 1, 2024; 5:30 PM – 7:00 PM

The Board of Directors (the “Board”) of the South Houston High School Alumni Association (the “Association”) met at the offices of Qualified on April 1, 2024, at 4222 Vista Rd, Pasadena, TX 77504.

Present and forming a quorum were:

Absent were:

Al Carter	Herman Williams
Wayne Adams (by phone)	Bruce Summers
Herman Munster	Pam Jones
Rick Willoughby	Gayle Holder
Jose Rosales	Neal Cooper
Johnny Fusilier	Luci Fuller
Claudia Lively	Robert Marquez

Also present was Emory Gadd of the Alumni Advisory Board.

Wayne Adams presented the Presidents report and reminded the Board that meetings will be held on the first Monday of each month.

Herman Williams made a motion to approve the minutes of 3-04-24 and financial report , seconded by Herman Munster, which was approved unanimously.

Ricki Willoughby provided an update on the status of the Alumni website, including that the email addresses saved from the Alumni’s previous mass communication tool had been uploaded and were ready for future email blasts. Ricki also requested that the Board approve the purchase of a Square contactless reader for use at the Annual Meeting on April 25th as well as at future events to make it easier to accept credit and debit payments. Upon motion made by Neal Cooper and seconded by Luci Fuller, the Board approved the motion unanimously.

Luci Fuller provided an update on options to raise funds through corporate organizations. She discussed the options offered by Walmart and recommended creating a Spark account. Luci stated that she would need the Association’s corporate identification and date of establishment to complete the online application. Once approved and set up, a communication could be developed to send to Alumni to engage their assistance in the raising funds through their purchases at Walmart. Luci mentioned that Office Depot has a similar program but that more research was needed on their program. Luci also stated that the Association may want to develop an application letter for use in soliciting donations.

Al Carter provided an update on the class panorama sponsorships. As of the meeting date, 13 sponsorships had been made. Al mentioned that the sponsorships did not include any classes prior to 1964 or after the 1990s. He also indicated that he was considering use of a slightly larger plaque.

Wayne Adams then began to discuss the arrangements for the Annual Meeting on Thursday, April 25th. The plans were made using an estimated attendance of 50 alumni. Wayne said he had contacted Katherine Alba to arrange refreshments by the Culinary Arts students at a cost of \$250.

Wayne then reviewed task assignments for meeting setup and asked the Board members to arrive at the school by 4:45 pm to get set up. Wayne said he would contact the school regarding audio visual support for the meeting to facilitate a demonstration of the new Alumni website an a slideshow to present the 2024 Hall of Honor inductees.

The Board discussed development of a message to the Alumni by email blast from the Alumni website with the schedule for the Annual Meeting.

Robert Marquez asked questions about the selection process. Al Carter explained how candidates are selected through a rigorous solicitation and vetting process. Any candidates presented for induction to the Hall of Honor remain on the candidate list indefinitely.

Al Carter also shared that Homecoming for 2024 would be held on Friday, September 20th, much earlier than the last couple of years. He opined that the Board has less time to plan the Homecoming events. Al Carter also asked the Board if it was best to cancel any Hall of Honor activities at the actual Homecoming Game, citing the lack of cooperation by school administration.

Al Carter stated that the Class of 2004 would be touring the school as part of their 20th Reunion activities on 4/27/24. Al and Jose Rosales would be facilitating tours of the school and museum.

Upon motion made by Robert Marquez and seconded by Jose Rosales, the meeting adjourned.