

South Houston High School Alumni Association

Board of Directors Meeting Minutes

March 7, 2023; 5:30 PM – 7:00PM

The Board of Directors (the “Board”) of the South Houston High School Alumni Association (the “Association”) met at South Houston High School on the 7th day of March, 2023.

Present and forming a quorum were:

Pam Tellez Farmer	Bob Steubing
Robert Marquez	Bruce Summers
Al Carter	Herman Williams
Claudia Guedry Lively	Ricki Long Willoughby
Pam Jones	

Absent were:

Jose Rosales
Johnny Fusilier

Also attending the meeting were Herman Muenster, Class of 1968 and Emory Gadd, Class of 1965

Herman Williams made a motion, seconded by Robert Marquez, to approve the minutes of February 7, 2022. There was no dissent.

Bob Steubing presented the financial report through January 31, 2023. Funds available at the end of December 2022 were \$5,603.12. The Association paid sales tax of \$20.52. Form 990 was filed electronically.

Al Carter made a motion, seconded by Herman Williams, to have an interim meeting prior to the Annual Meeting to develop the agenda and review nominating committee recommendations for open Board positions. There was no dissent. The meeting was scheduled for Tuesday, April 4th at the offices of Qualified Properties.

It was suggested that a call prior to the meeting on the 4th to develop an agenda would be helpful. A call was scheduled on Friday, March 31st to include Pam Farmer, Pam Jones, Bruce Summers, Emory Gadd and Herman Munster as Planning Committee members, to discuss agenda and meeting logistics.

Al Carter went on to discuss the 2023 Hall of Honor candidate attendance at the Annual Meeting on Thursday, April 13, 2023. He indicated that Tom Swan has agreed to attend. Classmate Larry Kerbow (deceased) will also be inducted into the Hall of Fame. He will be represented by his daughter at the induction ceremony. Becky Benner will also attend the Annual Meeting. Al also said he would reach out to the Choir Alumni members to determine if they would be willing to perform at the induction ceremony.

Al Carter had a conversation with Scott Cundiff about developing a History of South Houston High School for the Annual meeting, or failing that, for Homecoming. Pam Farmer suggested that the Association might try to utilize Sylvia Cisneros to engage in media involvement to gain attention for the event.

Herman Williams then shared that he, Robert Marquez and Al Carter met with Art Del Barrio, Director of Pasadena Independent School District Communications, to discuss development of an Association specific website. The group reviewed content and discussed implementation timing. It is hoped that the site could be published near Homecoming to facilitate communication for that event.

Herman Williams also reviewed Nominating Committee recommendations for open Board positions. He indicated Jay Hunt would be willing to serve but needs a couple of years to complete his other commitments. Al Carter recommended Robin Hughes who is active in the Choir Alumni Group. Elton Dyer and Michele Avalos were also mentioned as potential Board candidates.

The Board also discussed the need to reconstitute the official positions of the Board members as well as a need to engage some committee members to help with bringing Association goals to fruition.

Al Carter went on to mention that he, Robert Marquez and Ricki Willoughby had a productive meeting at Sudie's to discuss the direction of the Association website. Al Carter had developed some artwork for use in the meeting with Art Del Barrio who indicated that he feels that the Association's website could serve as a template for other Alumni groups going forward. Al Carter mentioned that a webmaster will be needed to keep the Association's website fresh and engaging.

Al Carter also mentioned that it might be necessary to purchase additional hardware for hanging class panorama photos at approximately \$55 per set. Aaron Smith, as the South Houston High School administrator liaison with the Association, indicated that the school would be unable to fund that expense.

Al Carter further shared that the plaques for the Hall of Honor inductees are an expense of approximately a\$25 each. In the past, SHHS has been billed for the teacher plaques. He is concerned that the High School may not fund that expense this year.

Al Carter also revisited the previous mention of missing choir posters from past performances. Aaron Smith undertook to research the location of the posters and determined that for a time they had been in the Principal's office. However, he found that was no longer the case. Likely, the posters are gone for good.

Pam Farmer asked if the Football run through to which the Association had contributed had been received, and further, if the Association could use it at the Annual Meeting on April 13th? Al Carter will contact Coach Longstreet for an update.

Al Carter then addressed some of the logistics for Homecoming having research sources for souvenirs and sales items. A discussion took place regarding the types of souvenirs and their cost.

Herman Williams then reported that he has 13 orders for commemorative Bricks that need to be placed. Robert Marquez stated that he has an order to place. It was recommended that the commemorative brick order form be made available at the Annual Meeting in case classmates want to place an order at that time.

Lastly, it was suggested that the selection of a final candidate for the Ainsworth Award be made at the May meeting.

Upon motion by Claudia Lively and seconded by Bruce Summers, the meeting adjourned.