

South Houston High School Alumni Association

Board of Directors Meeting Minutes

December 12, 2023; 5:30 PM – 7:00 PM

The Board of Directors (the “Board”) of the South Houston High School Alumni Association (the “Association”) met at the offices of Qualified on December 12, 2023 at 4222 Vista Rd, Pasadena, TX 77504.

Present and forming a quorum were:

Absent were:

Al Carter	Herman Williams	Pam Jones
Wayne Adams	Bruce Summers	Lucy Fuller
Herman Munster	Bob Steubing	
Johnny Fusilier	Robert Marquez	
Jose Rosales	Claudia Lively	

Wayne Adams called the meeting to order. Herman Williams made a motion, seconded by Bruce Summers, to approve the minutes which passed unanimously.

Wayne Adams indicate that he would like to update the Board roster to include members of the Advisory Board. He requested that current Board members with contact information for Advisory Board members provide that information to him. Current members of the Advisory Board are Jamie Ashby, Emory Gadd, Diane Phelan and Pam Farmer.

Wayne Adams went on to share that the McDonald’s Invitational raised a record amount for 2023. In addition, he reminded the Board that the Prize Patrol would take place on Thursday, December 14th and those members attending would meet at the new Pasadena Independent School District Administration building at 8:00 am to prepare for departure at 8:30 am. The 2023 Prize Patrol would be awarding varying grants that total more than \$250,000.

Wayne Adams reminded the Board that the Pasadena Athletic Hall of Fame would be held on Wednesday, March 6, 2024. For 2024, two of the inductees are alumnus of South Houston High School. They are Donnie Brogna, Class of 1968 and Wes Speights, Class of 1972. The event will be held at the Pasadena Convention Center.

Bob Steubing reported on the current financial condition of the Association. The current funds of \$7,540.14 include a \$1,000 donation specifically designated for the benefit of the Drill Team. Al Carter made a motion, seconded by Robert Marquez, to approve the financial report which passed unanimously. Bob Steubing finalized his intention to resign from the Board as of December 31, 2023. Bob and Bruce Summers updated the Board on the progress of transitioning financial tracking and reporting to Bruce. Ricki Willoughby indicated she would provide copies of the minutes that include Bob’s previous announcement leaving the Board for use with transferring the banking responsibilities to Bruce. Herman Williams told the Board that he have 18 brick orders to fill.

Herman Williams reported on the Nominating Committee activities. He shared that two positions are currently open given the departure of Bob Steubing. Wayne Adams said that he would contact Gayle Holder to ask that she consider joining the Board. Wayne also said he would review the Board roster to confirm the end date of the current Board members.

Ricki Willoughby shared that the only updates to the Association website since the Homecoming activities was the addition of the upcoming reunions of the Class of 1968 and 1969. Wayne Adams and Herman Williams agreed to meet with Ricki Willoughby to discuss proposed uses of the website including fund raising, event announcement and reunion information.

The Board then had a discussion regarding future investments in South Houston High School, it's staff and most importantly, the students. Al Carter shared that a request to prevent further wear of the school seal at the main entrance would not be realized because of the proximity of the reception desk. Moving the seal would be impractical because of the expense of working with terrazzo tile.

Al Carter presented the possibility of placing a plaque in the auditorium to commemorate the visit to the school by Pearl Buck, a Nobel Prize winning author. In addition, there was discussion of the possibility of rebuilding the gazebo that had previously existed in the school common area. Al Carter shared that the Building Trades group had declined to take on the project.

The Board then discussed options to boost fund raising. Al Carter mentioned that the Class of 1983 had recently had their 40th reunion and some classmates might be open to donations. Robert Marquez opined that the Board might be able to attract donations, perhaps in kind, from local business owners.

Wayne Adams mentioned a recent crowd funding effort on behalf of a Jannette drill team member who needed assistance with the expense of membership. Parents are the first line of funding for their student to participate in extracurricular activities. The Board discussed the possibility of setting aside funds to assist students who want to participate in extracurricular activities but who do not have the financial aid to do so.

Wayne Adams cautioned that the Associations projects need to be meaningful to both students and staff. Herman Williams offered that the Board needs to develop a fund-raising process. The discussion was tabled to allow Herman Williams to gather some information about best practices.

Al Carter made a motion, seconded by Herman Williams, to authorize Herman Williams to research a project to construct a gazebo. Al Carter said that he would research the cost to purchase a commemorative plaque for Pearl Buck's visit.

The Board adjourned upon motion made by Herman Williams to adjourn, seconded by Bob Steubing.