South Houston High School Alumni Association

Board of Directors Meeting Minutes

May 9, 2023; 5:30 PM – 7:00 PM

The Board of Directors (the "Board") of the South Houston High School Alumni Association (the "Association"} met at South Houston High School on the 9th day of May 2023 at Qualified Properties.

Present and forming a quorum were:		Absent were:
Bob Steubing	Wayne Adams	Jose Rosales
Al Carter	Herman Williams	Pam Farmer
Ricki Long Willoughby	Pam Jones	Bruce Summers
Robert Marquez	Claudia Lively	Johnny Fusilier
Neal Cooper	Herman Muenster	

Wayne Adams opened the meeting by noting that he had prepared and forwarded a new Board member roster to all the current Board members prior to the meeting. Wayne presented a new Board meeting agenda which he will populate the distribute prior to each meeting. Wayne stated that it was his intention to keep the meeting to an hour or an hour and 15 minutes at most.

Motion to approve minutes of April 11th and 13th was made by Bob Steubing, seconded by Herman Williams passed unanimously.

Bob Steubing presented the financial report. Bob stated that sales of two t-shirts, three commemorative bricks and a $3 donation were received. Ending account balance as of April 2023 was $5516.16. Balance as of May 9th was $5,711.66.

Herman Muenster indicated that the Class of 1968 might be interested in redirecting static funds to the Association with the proviso that they be utilized for a project or scholarship. Wayne Adams said that Association funds can be designated or undesignated and that such funds would need to be identified as designated for a specific purpose. Bob Steubing indicated that the Bobby Allen scholarship funds are provided by Bobby Allen and designated specifically for the purpose of funding the scholarship after conferring with the Coach. A further discussion ensued regarding the method of designating funds for specific purposes.

Under Old Business the Nominating Committee indicated that there is still a position open on the Board. Some alumni names were mentioned as candidates, Jo Ellen Meador, Gayle Holder among them. Wayne Adams suggested that any potential candidate names be submitted to Herman Williams for consideration and vetting.

Wayne Adams shared that he attended a Foundation meeting and spoke with Troy McCarley who indicated that the IT department was currently terribly busy with end of school year activities. Troy said he would discuss the timing of the setting up of a South Houston High School Alumni Association branded website. Herman Williams said that to get started Art Del Barrio would need to know the domain name and host provider. Ricki Willoughby said she would follow up on options for web hosting and domain names.

Al Carter then began discussing the next steps in planning the Alumni Homecoming event. He said that a meeting with the Campus Committee regarding the activities the Association would like to have would be necessary. The Association needs to provide value in planning the activities for homecoming on October 13th. Wayne Adams said he would contact the school administration.

Al indicated that the Board should develop a task list to track what is needed for the Homecoming activities. Wayne Adams suggested utilizing the Culinary Arts students for refreshments at the school on homecoming day. Claudia Lively mentioned that Sudie's Catfish House now requires a $75 deposit for the meeting room for the mixer at Homecoming. The Board authorized Claudia to provide the deposit to Sudies's and expense same.

Wayne Adams mentioned that we might want to make tickets to the football game available to those attending the activities at the school. There was some discussion about how to approach that task.

Al asked Neal Cooper if he would be willing to approach the Alumni Choir to determine if they would be willing to participate in Homecoming events, by contacting the current Choir Director.

Robert Marquez arrived at the meeting.

Al mentioned identifying new merchandise and projects to bring in funding, citing the need to keep the Association in front of the alumni. He presented options for spirit ribbons for the Homecoming event as well as a button maker. Discussion of the logistics of utilizing the button maker ensued with Bob Steubing providing some background as he has experience with that tool. Al indicated we might be able to enlist the help of A/V students to manage the process. A purchase price of $3 to $4 for the buttons was discussed.

Herman Williams made a motion, seconded by Pam Jones, to purchase 200, 2 x 10-inch spirit ribbons at a cost of $0.56 each for Homecoming.

Herman Williams then reviewed the status of commemorative brick orders. Currently there are 24 orders that need to be placed. He mentioned a push on Facebook to order bricks with a deadline of June 30th to make certain they could be made and placed prior to Homecoming.

Under New Business, Wayne Adams shared that Bob Steubing worked on updating the By Laws. Bob handed out copies of the marked-up Bylaws and Policy and Procedure for projects. Wayne asked the Board members present to read and review the updated document in preparation for a discussion at the next meeting.

Herman Williams then mentioned that he had been approached by Coach Longstreet to request that the Association participate in funding a project to add windscreens to the practice fields. The cost of windscreens would be $6,000. The Coach asked that the Association provide half the cost or $3,000. Wayne Adams said that the Association needs to work on bringing in funds to support projects. There was a further discussion regarding score boards.

Robert Marquez departed the meeting.

Al Carter then presented a proposal for a Hall of Honor fund raiser. He suggested opening the class panorama pictures to sponsorship by providing a plate stating the sponsor's name, one plate per class photo on a first come, first served basis. He suggested that the first $500 of sponsorship funds go to the museum upkeep. Upon motion made by Pam Jones and seconded by Neal Cooper, the Board authorized Al Carter to promote sponsorship of the class panorama photos.

Al Carter went on to ask that the Board consider Emory Gadd as the recipient of the Ainsworth Award for 2023. Discussion ensued about the focus of the award. Upon motion made by Herman Williams and seconded by Herman Muenster, the Board approved Emory Gadd as the recipient of the Ainsworth Award.

Finally, Ricki Willoughby made a motion to adjourn, seconded by Herman Williams. Meeting ended at 7:00 pm