

South Houston High School Alumni Association

Board of Directors Meeting Minutes

January 13, 2023; 5:38 PM – 7:28 PM

The Board of Directors (the “Board”) of the South Houston High School Alumni Association (the “Association”) met on at the offices of Herman Williams at Qualified Properties, 4222 Vista Rd. A, Pasadena, TX 77504 on the 10th day of January, 2023.

Present and forming a quorum were:

Bob Steubing	Johnny Fusilier
Robert Marquez	Bruce Summers
Al Carter	Herman Williams
Claudia Guedry Lively	Ricki Long Willoughby

Absent were:

Jose Rosales
Pam Ables
Pam Tellez Farmer
Wayne Adams

First order of business was the approval of the minutes of December 13, 2022. Minutes were approved by motion made by Herman Williams and seconded by Bob Steubing.

Bob Steubing presented the year-end financial report. The Association has a year-end balance of \$5,603.53.

Herman Williams reported that the Nominating Committee presents a recommendation for the terms of office for the current Board members. A copy of the recommendations is attached to these minutes. A motion was made by Al Carter and seconded by Bob Steubing to accept the Nominating Committee recommendations. There was no dissent. The Board discussed the need to recruit additional members to bring the total membership to 15. Jose Rosales has been contacting alumni to determine their interest in joining the Board. The Nominating Committee would need to review and potential candidates for office.

Claudia Lively reported on the availability of Sudie’s Restaurant as a venue for the Association Homecoming event. The restaurant requests a \$75 deposit for the room that holds 80 attendees. The restaurant can offer keg beer or domestic beer and wine and good variety of appetizers. Current pricing for catered lunch is \$16.99 PP, for dinner \$17-\$26 PP. Claudia agreed to obtain additional pricing and to determine if the restaurant could accommodate the Spring Annual meeting in April.

The Board then discussed firming up the date for the Association Spring meeting. It was suggested that the Hall of Honor inductees be introduced at the Spring meeting. The Board also discussed the need to develop a recommendation/information form for Hall of Honor candidates. It was suggested that the Education Foundation might have a form that could be modified for use by the Association.

The Board moved on to consideration of a date for the Association Spring meeting and settled on April 13th at the Reinhartz Center. The plan would be to open and tour the Museum at 5:30 pm and conduct the meeting from 6:30 pm to 8:00 pm followed by a Board meeting to conduct any necessary business. Refreshments would be limited to a cake congratulating the Hall of Honor inductees.

The Board discussed fund raising. Bob Steubing pointed out that without an influx of contributions or donations, it could become difficult to continue to fund Association activities. Robert Marquez suggested a membership fee. Al Carter suggested offering discount cards. Herman Williams pointed out that it would be helpful to organize committees that engage personnel outside the Board membership.

Discussion then took place around communication with the Association membership. Facebook and Constant Contact have been a useful tools for communication. However, Constant Contact began charging for its services making it less attractive as a social media tool. Robert Marquez emphasized the need for the Association to have a dedicated website. The Board discussed the need to generate content, maintain and review postings but in the end agreed that a website could be useful in disseminating information and developing fund raising.

Al Carter brought up the Hall of Honor ceremony activities for Homecoming. He indicated that we needed to enhance the activities to generate some enthusiasm and engagement which seemed to have lessened during the pandemic and post-pandemic period.

Suggestions were made to engage the members of the Alumni who were involved in Band, Cheerleading and Janettes. The Board set out a draft plan for the Hall of Honor and Homecoming ceremonies which is attached to these minutes.

Lastly, the Board was advised that Pam Ables has submitted her resignation from the Board due to work and family issues requiring her full attention. A motion was made by Al Carter and seconded by Pam Jones to accept the resignation. There was no dissent.

The Board set the next meeting date for February 7, 2023 to be held at 5:30 pm at Sudie's. The meeting then adjourned by motion from Pam Jones and second by Claudia Lively.

Draft Schedule for Hall of Honor and Homecoming 2023

Homecoming – At School

9:00 AM – Sign in

9:15 AM – Tour of School #1

9:30 AM – Museum tour and Merchandise setup

10:00 AM – Video

10:15 AM – Tour of School #2

10:30 AM – Patio

11:30 AM - Reception and Lunch

1:45 PM – Pep Rally

Personnel/Staffing

2 for Sign In and Merchandise

2 for Tours

2 for Museum

4 for Reception

1 for Choir (Band, Janettes?)