

**BOARD OF UNION COUNTY COMMISSION
REGULAR MEETING
December 13, 2022**

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BY Devian Fields

BOARD MEMBERS PRESENT:

Chairman Justin K. Bennett Commissioner Clayton F. Kiesling Commissioner Frankie J Aragon

OTHERS PRESENT:

Clerk Brenda Green Manager Brandy Thompson Assessor Hollie Sandoval
Sheriff James Lobb Road Superintendent Russell Kear Emergency Mgr. Kris Lawrence

GUESTS:

Tammie Stump – CEO, Union County General Hospital
Melissa Prante – CFO, Union County General Hospital
Raymond Mondragon – EPCOG
Kathy Elliott – Clint Harden and Associates
Carr Vincent – Commissioner Elect
Judy Steen – TOC Trustee

At 9:00 a.m., Chairman Bennett called the meeting to order in the Commission Chambers located in the Union County Administration Building. The pledge of allegiance was recited.

Commissioner Kiesling moved to approve the agenda and the regular meeting minutes of November 15, 2022. Commissioner Aragon seconded. There was no further discussion. Vote: ALL AYE. The minutes were signed.

HOSPITAL REPORT

Tammie Stump, CEO, reported on statistics for November. Before the meeting, the "County Commissioner Monthly Hospital Report, Union County General Hospital, Tammie Stump, CEO, December 13, 2022", was distributed to the board. Items covered included the following (but not limited to the following): **Provider Recruitment Update; Financial Assistance/Compliance Update; Business Office/Revenue Cycle Update; Compliance; Radiology; Plant Services; Therapy Services; Pharmacy; Laboratory; Nursing; Social Work Consults; Home Health; Swing Bed; Union County/Des Moines Health Centers; IT; HVAC/Vestibule/Cryogenic Tank 3000 gallon/Grade Survey; State Insurance and HAP/TAP Update; Highlights of last letter to Governor and Superintendent Toal.**

Melissa Prante, CFO, reported on financials for October. Before the meeting, the "Clayton Health Systems, Inc. Union County General Consolidated Executive Financial Summary, 4th month FYE 2023", and, the "Clayton Health Systems November 29, 2022 MOR Notes to Consolidated Financial Statements, Period ending October 31, 2022", was distributed to the board. Items covered included the following (but not limited to the following): **Key Statistics; Statement of Revenue and Expenses – YTD; Balance Sheet.**

DISCUSSION/POSSIBLE ACTION ITEMS

CUCEDP LEDA PROJECT APPLICATION

Mgr. Thompson gave an overview of the proposed Application for LEDA Assistance for the Clayton-Union County Economic Development Partnership. The application was discussed and Mgr. Thompson answered questions from the Board.

RESOLUTION 2023-18 ACCEPTANCE OF CUCEDP LEDA PROJECT APPLICATION

A proposed resolution approving the application of the Clayton-Union County Economic Development Partnership pursuant to the Local Economic Act, Sections 5-10-1 through 5-10-13 NMSA 1978 and Ordinance No. 45.

Commissioner Kiesling moved to approve Resolution 2023-18, Acceptance of CUCEDP LEDA Project Application, and direction of Mgr. Thompson to begin the Ordinance process. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

RESOLUTION 2023-20 2023 HOLIDAY SCHEDULE

A proposed resolution designating the 2023 holiday schedule for Union County.

Commissioner Kiesling moved to approve Resolution 2023-20, Union County Holiday Schedule. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

RESOLUTION 2023-21 BAR COUNTY SUPPORTED MEDICAID

A proposed resolution authorizing Healthcare Assistance Fund (406) (DFA #22000) budget increase.

Commissioner Kiesling moved to approve Resolution 2023-21, BAR County Supported Medicaid. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

RESOLUTION 2023-22 AMENDMENT TO PERSONNEL POLICY SECTION 8 GRIEVANCE

Commissioner Kiesling moved to table this item until the January 2023 meeting. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

CITIZEN'S FORUM

At 9:53 a.m., Chairman Bennett opened the floor for the Citizen's Forum.

Raymond Mondragon, EPCOG, commented on the ongoing shortage of staff at hospitals statewide, and how that shortage impacts remote hospitals in particular.

At 9:55 a.m., Chairman Bennett closed the Citizen's Forum.

At 9:56 a.m., the meeting recessed for attendance of the Joint Communications Meeting.

At 11:26 a.m., the meeting resumed.

REGIONAL BEHAVIORAL HEALTH FACILITY

Mgr. Thompson gave an update on the Regional Behavioral Health Facility project currently being pursued by the Cities of Clovis, Portales, and Ft. Sumner, and the Counties of Curry, De Baca, Quay, and Roosevelt. Union County has been asked to join the project. A feasibility study is being proposed.

Commissioner Kiesling moved to approve Union County's participation in the project feasibility study, and directed Mgr. Thompson to draw up an agreement. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

DES MOINES SENIOR CENTER BUDGET INCREASE REQUEST

In response to Des Moines Senior Center Director Kelly Hunt's request for additional operating funds, a discussion was had on various means to fulfill the request.

Chairman Bennett stepped down as chairman and made a motion to provide \$6000.00 to Des Moines Senior Center, at a rate of \$1000.00 per month for January thru June of 2023, and \$3000.00 to Clayton Senior Center, at a rate of \$500.00 per month for January thru June of 2023. Commissioner Kiesling seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

SUBDIVISION EXEMPTION – JESSE SHIELDS

A proposed subdivision ordinance claim of exemption presented by Jesse Shields, located in Sec 28, T20N, R36E.

Commissioner Kiesling moved to approve Subdivision Ordinance Claim of Exemption presented by Jesse Shields. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

RFP 2023-01 ASSESSOR SOFTWARE AWARD

Bids were received from Tyler Technologies, and TEI (Triadic), and opened on November 30, 2022. After review and input from referring counties, it was recommended that this item be tabled until the January meeting, allowing time to verify if additional cost may be involved.

Commissioner Kiesling moved to table RFP-2023-01, Assessor Software Award, until the January 2023 Meeting. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL AYE

MET TOWER APPLICATIONS

There were no Met Tower applications presented for review

APPROVAL OF BILLS

Bills in the amount of \$207193.81 were presented for review and approval.

Commissioner Kiesling moved to approve bills in the amount of \$207193.81, and authorized the payment of any additional per diem or bills presented thru the end of the month. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

ROAD CROSSING PERMITS

Permit #484 submitted by Permittee ENMR Telephone Cooperative, for the purpose of allowing Permittee to lay cable for the purpose of Fiber Optic Distribution Cable Installation parallel to, and across Royce Road, located in Sec 8, Sec 5, and Sec 6, T26N, R34E.

Permit #485 submitted by Permittee ENMR Telephone Cooperative, for the purpose of allowing Permittee to lay cable for the purpose of Fiber Optic Distribution Cable Installation parallel to the south ROW of HINDES Road, located in Sec 6, T26N, R34E, Sec 31, T27E, R34E, and Sec 1 & 2, T26N, R33E.

Permit #486 submitted by Permittee ENMR Telephone Cooperative, for the purpose of allowing Permittee to lay cable for the purpose of Fiber Optic Distribution Cable Installation across Heringa Road, located in Sec 2, T26N, R32E.

Permit #487 submitted by Permittee ENMR Telephone Cooperative, for the purpose of allowing Permittee to lay cable for the purpose of Fiber Optic Distribution Cable Installation across and parallel to the east ROW of Nye Road, located in Sec 2, T26N, R32E.

Permit #488 submitted by Permittee ENMR Telephone Cooperative, for the purpose of allowing Permittee to lay cable for the purpose of Fiber Optic Distribution Cable Installation across and parallel to the east ROW of Weese Road, located in Sec 1 & 2, T26n, R32E, and Sec 23 & 24, T27N, R32E.

Commissioner Kiesling moved to approve Road Crossing Permits #484 thru #488 as presented. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

INVENTORY ITEM DISPOSITION – ROAD DEPARTMENT INTERNATIONAL WATER TRUCK

caliber semi auto handguns, various models, and assorted magazines.

Commissioner Kiesling moved to approve the Inventory Items for Disposition list as presented. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

HEALTHCARE ASSISTANCE – APPROVAL OF CLAIMS

There were no healthcare assistance claims presented for review.

COUNTY TRAVEL REQUESTS

Mgr. Thompson is traveling to Santa Fe tomorrow for a NMCA meeting. No other county travel until Winter Conference in January. Travel approved.

ROAD SUPERINTENDENTS REPORT

Road Superintendent Kear reported on the following, (but not limited to the following): Road projects are ongoing; Repairs on several pieces of equipment are in progress; International water truck is back from being repaired; Pros and cons of repairing versus replacing the Road Department Mac truck.

FIRE COORDINATOR/EMERGENCY MANAGER REPORT

The Fire Coordinator position has not been filled. Emergency Manager Kris Lawrence provided a report during the Joint Communications meeting earlier in the day.

COUNTY MANAGER REPORT

Mgr. Thompson reported on the following, (but not limited to the following): Verified that Commissioner meetings will continue to be held on the second Tuesday of the month for 2023; review of contract with Vigil-Maldonado facility in Raton; update on security position at the courthouse; GIS and Fire Coordinator positions are still open.

ELECTED OFFICIALS REPORTS

Clerk Green reported on the following, (but not limited to the following): Union County participated in the Post Election Voting System Audit, no issues were found; Deputy Clerk Devian Fields will be promoted to Chief Deputy Clerk, effective January 1, 2023; Clerk Green will be spending a lot of time at the Roundhouse during the Legislative session as an affiliate officer promoting Clerk’s Legislation; Election will be held right after the first of the year for Union County’s NMC Board representative, due to Commissioner Bennett’s retirement; Clerk Green will be hosting a Come & Go reception for the outgoing and incoming elected officials on Monday, December 19, from 2:00 – 4:00, in the Community Training Room.

Commissioner Kiesling reported that he has received several requests to close county roads that pass thru private property.

Chairman Bennet reported on conversations held with the Village of Des Moines Officials.

ADJOURN: At 12:54 p.m., Commissioner Kiesling moved to adjourn after lunch. Commissioner Aragon seconded. There was no further discussion. Vote: ALL AYE. Motion carried.

Meeting Announcements: The next regular meeting will be held on Tuesday, January 10, 2023 at 9:00 a.m. The next Joint Communication meeting will be held on Tuesday, March 14, 2023, at 10:00 a.m.



Brenda L. Green
Brenda L. Green – County Clerk

Board of Union County Commissioners
Union County, New Mexico

Chris Kiesling
Chairman

A. Ben
Member

Lloyd Miller
Member

