

**BOARD OF UNION COUNTY COMMISSION
REGULAR MEETING
September 13, 2022**

BOARD MEMBERS PRESENT:

Chairman Justin K. Bennett Commissioner Clayton F. Kiesling

OTHERS PRESENT:

Clerk Brenda Green Manager Brandy Thompson Assessor Hollie Sandoval
Sheriff James Lobb Emergency Manager Kris Lawrence Fire Coordinator Jim O'Bryant
Road Superintendent Russell Kear

GUESTS:

Tammie Stump – CEO, Union County General Hospital
Melissa Prante – CFO, Union County General Hospital
Shawn Nethery – CCO, Union County General Hospital
Senator Pat Woods Representative Jack Chatfield TOCPD Interim Chief Chris Dale
TOC Trustee Judy Steen Kathy Elliot – Clint Hardin and Asso. Joe Reeser
Frankie Aragon Jan Pryor – Grenville EMT Tom Pryor

At 9:00 a.m., Chairman Bennett called the meeting to order in the Commission Chambers located in the Union County Administration Building. Chairman Bennet called for a moment of silence in remembrance of Commissioner Hall. The pledge of allegiance was recited.

Chairman Bennett stepped down as Chairman, and moved to suspend Roberts Rules of Order, due to the absence of Commissioner Hall. Commissioner Kiesling seconded. There was no further discussion. VOTE: ALL Aye. Motion carried.

Commissioner Kiesling moved to approve the agenda and the regular meeting minutes of August 9, 2022. Commissioner Bennett seconded. There was no further discussion. Vote: ALL AYE. The minutes were signed.

HOSPITAL REPORT

Tammie Stump, CEO, reported on statistics for July. Before the meeting, the "County Commissioner Monthly Hospital Report, Union County General Hospital, Tammie Stump, CEO, September 13, 2022", was distributed to the board. Items covered included the following (but not limited to the following): **Provider Recruitment Update; Financial Assistance/Compliance Update; Business Office/Revenue Cycle Update; Compliance; Radiology; Plant Services; Therapy Services; Union County/Des Moines Health Centers; IT; HVAC/Vestibule/Cryogenic Tank 3000 gallon/Grade Survey.**

Shawn Nethery, CCO, reported on statistics for July. Before the meeting, the "County Commissioner Monthly Hospital Report, Union County General Hospital, Shawn Nethery, CCO, September 13, 2022", was distributed to the board. Items covered included the following (but not limited to the following): **Social Work; Home Health Care Report; Laboratory Services; Pharmacy; Clinical/Quality Updates.**

Melissa Prante, CFO, reported on financials for July. Before the meeting, the "Clayton Health Systems, Inc. Union County General Consolidated Executive Financial Summary 1st Month FYE 2023", and, the "Clayton Health Systems August 24, 2022 MOR Notes to Consolidated Financial Statements, Period ending July 31, 2022", was distributed to the board. Items covered included the following (but not limited to the following): **Key Statistics; Statement of Revenue and Expenses – YTD; Balance Sheet.**

CITIZEN'S FORUM

Jan Pryor, Paramedic and EMS Training Coordinator for Grenville, Des Moines, Folsom, and Capulin EMS, spoke about the need for continued financial support by the Commission for these departments, and asked that certain funds be redirected from the Des Moines EMS to Grenville EMS, to be used for support of her Rapid Response Vehicle. This is an action item on today's agenda.

Representative Jack Chatfield expressed his condolences for the loss of Commissioner Walter Hall.

At 9:56 a.m., the meeting recessed to attend the Joint Communications Meeting.

At 12:06 p.m., the meeting resumed.

At 12:07 p.m., the meeting recessed for lunch.

At 2:02 p.m., the meeting resumed.

DISCUSSION/POSSIBLE ACTION ITEMS

COMMISSION APPROVAL OF EMERGENCY MANAGER NMSA 12-10-5

Per NMSA 12-10-5, a formal motion by the Commission is required to approve the appointment of a county emergency manager.

Commissioner Kiesling moved to approve Kris Lawrence as the Union County Emergency Manager, per NMSA 12-10-5. Commissioner Bennett seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

ORDINANCE 2023-45 LEDA

A proposed ordinance concerning local economic development in Union County, New Mexico, repealing and replacing Ordinance #30.

At 2:04 p.m., Commissioner Bennett opened the public hearing with the reading of the proposed ordinance. There was no one in attendance to speak about the proposed ordinance.

At 2:06 p.m., Commissioner Bennett closed the public hearing.

Commissioner Bennett moved to adopt Ordinance #45, repealing Ordinance #30. Commissioner Kiesling seconded. There was no further discussion. VOTE: ALL AYE. Ordinance signed.

RESOLUTION 2023-06 CERTIFICATION OF 2022 TAX RATES

A proposed resolution certifying property tax rates for tax year 2022 for Union County.

Commissioner Kiesling moved to approve Resolution 2023-06, Certificate of Property Tax Rates. Commissioner Bennett seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

RESOLUTION 2023-07 PHYSICAL INVENTORY CERTIFICATION

A proposed resolution certifying the FY22 physical inventory for Union County.

Commissioner Bennett moved to approve Resolution 2023-07, FY22 Union County Physical Inventory Certification. Commissioner Kiesling seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

RESOLUTION 2023-08 BAR CAPULIN EMS

A proposed resolution authorizing Capulin EMS Fund (412) (DFA #20600) budget decrease.

RESOLUTION 2023-09 BAR JAILS

A proposed resolution authorizing General Fund (401) (DFA #11000) and Correctional Jail Detention Fund (424) (DFA #22600) budget transfer and budget increase.

Commissioner Kiesling moved to approve Resolution 2023-08, BAR Capulin EMS, and Resolution 2023-09, BAR Jails, as presented. Commissioner Bennett seconded. There was no further discussion. VOTE: ALL AYE. Resolutions signed.

PETITION FOR VACATION OF SUNNYSIDE ADDITION BLK 38, 39, 41, 42

There was no petition presented. No action taken.

DECLARATION OF EMERGENCY

A discussion was had regarding rain damage to Waterhole Road. No action taken.

PARAMEDIC ALLOCATION CHANGE

Commissioner Kiesling moved to authorize Mgr. Thompson to remove a \$4000.00 allocation to Des Moines EMS, and redirect same allocation of \$4000.00 to Grenville EMS. Commissioner Bennett seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

FIRE COORDINATOR POSITION

After much consideration, Fire Coordinator Jim O'Bryant will retire October 1, 2022. O'Bryant thanked the Commission for their support over the years, and complimented the fire crews countywide. A lengthy discussion was had regarding what the Fire Coordinator position could/should be responsible for in the future.

O'Bryant and Mgr. Thompson have completed a job description, and the job posting will be forthcoming. O'Bryant has agreed to stay past October 1st if needed, until a replacement can be hired.

DEDICATION/MEMORIAL WALTER C HALL

Several ideas were discussed for possible dedication or memorials in honor of Commissioner Hall. A choice will be made to be presented at the December meeting.

ROAD CROSSING PERMITS

Permit #445 (amended) submitted by Permittee Plateau, for the purpose of allowing Permittee to lay cable for the purpose of Fiber Optic Distribution Cable Installation across Vandiver Road, located in Sec. 36, T23N, R35E, and Sec 1, T22N, R35E.

Permit #473 submitted by Permittee Plateau, for the purpose of allowing Permittee to lay cable for the purpose of Fiber Optic Distribution Cable Installation parallel to Callis Road, located in Sec. 18, T22N, R36E.

Permit #474 submitted by Permittee Plateau, for the purpose of allowing Permittee to lay cable for the purpose of Fiber Optic Distribution Cable Installation across Callis Road, located in Sec. 18 & 17, T22N, R36E.

Permit #475 submitted by Permittee Plateau, for the purpose of allowing Permittee to lay cable for the purpose of Fiber Optic Distribution Cable Installation across Boggs Road, located in Sec. 15 & 22, T23N, R35E.

Permit #476 submitted by Permittee Plateau, for the purpose of allowing Permittee to lay cable for the purpose of Fiber Optic Distribution Cable Installation across Amistad Road (C 110 Road), located in Sec. 31, T20N, R36E.

Permit #477 submitted by Permittee Plateau, for the purpose of allowing Permittee to lay cable for the purpose of Fiber Optic Distribution Cable Installation parallel to Amistad Road (C 110 Road), located in Sec. 31, T20N, R36E.

Permit #478 submitted by Permittee Plateau, for the purpose of allowing Permittee to lay cable for the purpose of Fiber Optic Distribution Cable Installation across Callis Road, located in Sec. 18 & 17, T23N, R36E.

Commissioner Kiesling moved to approve Road Crossing Permit #455 as amended, and Permits #473 through #478. Commissioner Bennett seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

INVENTORY ITEMS DISPOSITION – ROAD DEPARTMENT INTERNATIONAL WATER TRUCK

No items were presented for disposition.

APPROVAL OF BILLS

Bills in the amount of \$430,395.92 were presented for review.

Commissioner Bennett moved to approve bills in the amount of \$430,395.92, and authorized Mgr. Thompson to pay any bills presented through the end of the month. Commissioner Kiesling seconded. VOTE: ALL AYE. Motion carried.

HEALTHCARE ASSISTANCE – APPROVAL OF CLAIMS

There were no claims presented.

COUNTY TRAVEL REQUESTS

Clerk Green and Chief Deputy Harkins attended a Clerk's Affiliate meeting in Albuquerque on August 31st. Assessor Sandoval and Chief Deputy Newton will attend an Assessor's Affiliate meeting in Carlsbad in October. Commissioner Kiesling will attend the Ports-to-Plains conference in Big Spring, Texas on Thursday. Commissioner Bennett will attend the NMC Board meeting in Las Cruces October 29-30. All travel approved.

ROAD SUPERINTENDENTS REPORT

Road Superintendent Kear was not present due to a prior commitment. Mgr. Thompson reported on his behalf on the following (but not limited to the following): Upcoming end of lease term on road department loader, Kear is exploring options; Work is continuing on road projects around the county.

FIRE COORDINATOR/EMERGENCY MANAGER REPORT

Fire Coordinator Jim O'Bryant and Emergency manager Kris Lawrence both reported earlier in the meeting, as well as during the joint communications meeting.

COUNTY MANAGER REPORT

Mgr. Thompson reported on the following (but not limited to the following): James Gallegos of NMDOT will be here on September 27th; Update on various grants in process; Recent award of funding to the Sheriff's Office from the State Law Enforcement Recruitment/Retention Fund; Update on recent CAD meeting.

ELECTED OFFICIALS REPORTS

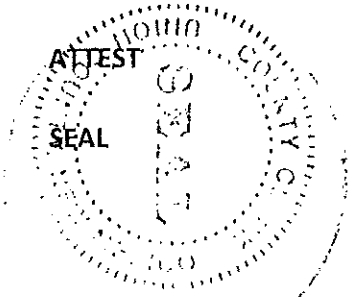
Assessor Sandoval asked the Commission for their continued support of the proposed data conversion. Mgr. Thompson stated that the RFP process is the next step.

Clerk Green asked that the extra furniture currently stored in the clerk's side of the portable be removed prior to tabulator certification scheduled on September 28th. Also discussed was the price quote received from Phil Long Ford for the approved purchase of a pickup for the clerk's office. The quote was considerably higher than expected. The commission would like to see quotes from other vendors. This item will be revisited after the election.

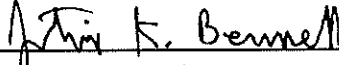
Commissioner Kiesling reported on a recent meeting with NMDOT Secretary Scott Barry, and a recent EPCOG meeting.

ADJOURN: At 3:31 p.m., Commissioner Bennett moved to adjourn. Commissioner Kiesling seconded. There was no further discussion. Vote: ALL AYE. Motion carried.

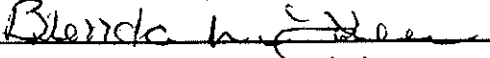
Meeting Announcements: The next regular meeting will be held on Tuesday, October 4, 2022 at 9:00 a.m. The next Joint Communication meeting will be held on Tuesday, December 13, 2022, at 10:00 a.m.



**Board of Union County Commissioners
Union County, New Mexico**


Justin K. Bennett - Chairman


Clayton F. Kiesling - Vice Chairman


Brenda L. Green - County Clerk