

**BOARD OF UNION COUNTY COMMISSION**  
**REGULAR MEETING**  
**March 14, 2023**

**BOARD MEMBERS PRESENT:**

Chairman Clayton F. Kiesling      Commissioner W. Carr Vincent      Commissioner Lloyd 'Red' Miller

**OTHERS PRESENT:**

Clerk Brenda Green      Manager Brandy Thompson      Assessor Hollie Sandoval  
Sheriff Curtis Skaggs      Emergency Manager Kris Lawrence      HR Cheryl Garcia

**GUESTS:**

Tammie Stump – CEO, Union County General Hospital  
Melissa Prante – CFO, Union County General Hospital  
Amanda Boggs – CNO, Union County General Hospital  
Talisha Valdez – Union County Extension Agent  
Kylie Armstrong – Union County Extension Program Assistant

At 9:02 a.m., Chairman Kiesling called the meeting to order in the Commission Chambers located in the Union County Administration Building. The pledge of allegiance was recited.

Commissioner Vincent moved to approve the agenda and the regular meeting minutes of February 21, 2023. Commissioner Miller seconded. There was no further discussion. Vote: ALL AYE. The minutes were signed.

**HOSPITAL REPORT**

Tammie Stump, CEO, reported on statistics for February. Before the meeting, the "County Commissioner Monthly Hospital Report, Union County General Hospital, Tammie Stump, CEO, March 14, 2023", was distributed to the board. Items covered included the following (but not limited to the following): **Provider Recruitment Update; Financial Assistance/Compliance Update; Business Office/Revenue Cycle Update; Compliance; Radiology; Plant Services; Therapy Services; Pharmacy; Laboratory; Nursing; Social Work Consults; Home Health; Swing Bed; Union County/Des Moines Health Centers; IT; HVAC/Vestibule/Cryogenic Tank 3000 gallon/Grade Survey; Legislative Update.**

Melissa Prante, CFO, reported on financials for January. Before the meeting, the "Clayton Health Systems, Inc. Union County General Consolidated Executive Financial Summary, 7<sup>th</sup> Month FYE 2023", and, the "Clayton Health Systems February 28, 2023 MOR Notes to Consolidated Financial Statements, Period ending January 31, 2023", was distributed to the board. Items covered included the following (but not limited to the following): **Key Statistics; Statement of Revenue and Expenses – YTD; Balance Sheet.**

## DISCUSSION/POSSIBLE ACTION ITEMS

### RESOLUTION 2023-25 – BAR SPECIAL REVENUE REFD FIRE APPARATUS

A proposed resolution authorizing GRT special fund (600) (DFA#29900) budget increase.

Commissioner Vincent moved to approve Resolution 2023-25, GRT Special Fund (600) (DFA #29900) Budget Increase. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

### SUBDIVISION EXEMPTIONS – BJ WARD

A proposed subdivision ordinance claim of exemption presented for approval by Bobbie J. Ward, located in Section 23, T27N, R36E.

Commissioner Vincent moved to approve Subdivision Ordinance Claim of Exemption presented by Bobbie J. Ward. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

### AMISTAD/HAYDEN FIRE NMFA LOAN

A proposed loan from New Mexico Finance Authority for the purpose of purchasing a new Brush Truck by Amistad/Hayden Fire Department.

Commissioner Vincent moved to approve Manager Thompson moving forward with the NMFA loan for purchase of the Brush Truck by the Amistad/Hayden Fire Department. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

### INVENTORY ITEMS DISPOSITION – ROAD DEPARTMENT INTERNATIONAL WATER TRUCK

There were no items presented for disposition.

### HEALTHCARE ASSISTANCE – APPROVAL OF CLAIMS

There were no items presented for approval.

### COUNTY TRAVEL REQUESTS

Mgr. Thompson will attend a NMCA Board meeting the end of March, Assessor Sandoval and Chief Deputy Newton will attend an Assessors Retreat the end of March, Commissioner Kiesling will attend a NEEDO meeting next week. All travel approved.

### BUDGET HEARING

Mgr. Thompson gave a brief overview of the upcoming process, and asked that department heads return their preliminary budget requests to her prior to next month's meeting.

At 9:55 a.m., the meeting recessed for attendance of the Joint Communications meeting.

At 10:52 a.m., the meeting resumed.

### **CITIZEN'S FORUM**

Talisha Valdez, Union County Extension Agent, and Kylie Armstrong, Program Assistant, gave a presentation on the various programs Extension offers to the community. Items covered included the following (but not limited to the following): Mission Statement; Ag Program; 4-H Programming; Goals.

### **APPROVAL OF BILLS**

Bills in the amount of \$211,491.19 were presented for review.

Commissioner Vincent moved to approve bills in the amount of \$211,491.19. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

At 11:28 a.m., Commissioner Vincent moved to go into Executive Session Pursuant to NMSA 1978, Section 10-15-1 (H) 2 – Limited Personnel Matters. Commissioner Miller seconded. There was no further discussion. VOTE: Commissioner Miller – YES, Commissioner Vincent – YES, Chairman Kiesling – YES. Motion carried.

At 11:58 a.m., Commissioner Vincent moved to come out of Executive Session, and affirmed that matters discussed in the closed session were limited only to those specified in the motion for closure. No action was taken during the closed session. Commissioner Miller seconded. There was no further discussion. VOTE: Commissioner Vincent – YES, Commissioner Miller – YES, Chairman Kiesling – YES. Motion carried.

### **COMPENSATION DEPUTY CLERK**

Commissioner Vincent made a motion to approve a starting salary for the Deputy Clerk position above the mid-point, according to the Union County Salary Study. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

### **ROAD SUPERINTENDENTS REPORT**

Road Superintendent Kear was unable to attend the meeting.

### **COUNTY MANAGER REPORT**

Mgr. Thompson reported on the following (but not limited to the following): Needed items for the upcoming Strategic Planning Retreat; Proposed Prairie Chicken Resolution; Proposed new dates for the June and July commission meetings, June 20 and July 18.

### **FIRE COORDINATOR/EMERGENCY MANAGER REPORT**

Emergency Manager Kris Lawrence gave his report during the Joint Communications meeting earlier in the day.

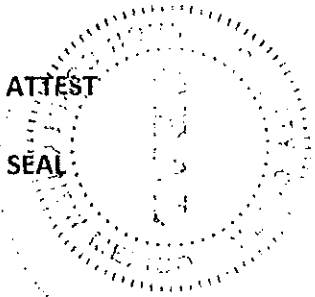
### **ELECTED OFFICIALS REPORTS**

Clerk Green gave an overview of legislation that most likely will pass, and how it will affect elections in Union County specifically.

Assessor Sandoval reported that Notice of Values will mail out March 30<sup>th</sup>, and the protest period ends May 1<sup>st</sup>.

**ADJOURN:** At 12:22 p.m., Commissioner Vincent moved to adjourn after lunch. Commissioner Miller seconded. There was no further discussion. Vote: ALL AYE. Motion carried.

**Meeting Announcements:** The next regular meeting will be held on Tuesday, April 11, 2023 at 9:00 a.m. The next Joint Communication meeting will be held on Tuesday, June 13, 2023, at 10:00 a.m.



Brenda L. Green  
Brenda L. Green – County Clerk

Board of Union County Commissioners  
Union County, New Mexico

Clayton F. Kiesling  
Clayton F. Kiesling - Chairman

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W. Carr Vincent - Vice Chairman

Lloyd 'Red' Miller  
Lloyd 'Red' Miller - Member