



RESOLUTION #2024-40

A RESOLUTION AMENDING SECTION 10.4 ANNUAL LEAVE WITH PAY AND SECTION 10.5 SICK LEAVE WITH PAY OF THE PERSONNEL POLICY MANUAL, RESOLUTION #2021-18 PERSONNEL POLICY MANUAL ADOPTED NOVEMBER 10, 2020.

WHEREAS, the Board of County Commissioners of Union County desires to implement a system of personnel management to encourage a quality work environment that will promote quality service to the people of Union County; and

WHEREAS, the Board of County Commissioners adopted the Personnel Policy Manual on November 10, 2020 with Resolution #2021-18; and

WHEREAS, Section 10.4 of the Personnel Policy Manual sets forth the County's policy for Annual Leave with Pay; and

WHEREAS, Section 10.5 of the Personnel Policy Manual sets forth the County's policy for Sick Leave with Pay; and

WHEREAS, the County has reevaluated this section and determined the following changes be made to Section 10.4 Annual Leave with Pay and Section 10.5 Sick Leave with Pay.

NOW, THEREFORE, BE IT RESOLVED THAT, based on the foregoing Recitals, the Board of County Commissioners of Union County resolves that:

Amendment 1: Section 10.4 of the Personnel Policy Manual shall be amended to read:

10.4 ANNUAL LEAVE WITH PAY. Full-time, non-appointed County employees accrue leave according to the following schedule:

Amendment 2: Section 10.5 of the Personnel Policy Manual shall be amended to read:

10.5 SICK LEAVE WITH PAY. Leave with pay is granted to a non-appointed employees when a medical reason, such as described in §10.6 below keeps the employee from performing the duties of the position.

BE IT FURTHER RESOLVED that all current appointed positions, which include the County Manager, Chief Deputy Assessor, Chief Deputy Clerk, Chief Deputy Treasurer, Undersheriff, and Executive Secretary to the Sheriff:

- 1) Shall be paid for any accrued annual leave time as of the date of this Resolution.
- 2) Shall no longer accrue Annual Leave Time with Pay or Sick Leave Time with Pay.
- 3) Shall be allowed to use Paid Time Off with the approval of their Elected Official.

Passed, adopted, and effective this 14th day of May 2024, by the Board of County Commissioners of Union County.

BOARD OF COMMISSIONERS OF UNION COUNTY



ATTEST

Brenda [Signature]
County Clerk

[Signature]
Chairman

[Signature]
Member

[Signature]
Member