

**BOARD OF UNION COUNTY COMMISSION  
REGULAR MEETING  
March 5, 2024**

**BOARD MEMBERS PRESENT:**

Chairman Clayton F. Kiesling                      Commissioner Lloyd 'Red' Miller

**BOARD MEMBER ABSENT:**

Commissioner W. Carr Vincent

**OTHERS PRESENT:**

Clerk Brenda Green                                      Manager Brandy Thompson                      Treasurer Shea Arnett  
Assessor Hollie Sandoval                              Sheriff Curtis Skaggs                              HR Cheryl Garcia  
Road Superintendent Gary Wright                      Emergency Manager Kris Lawrence

**GUESTS:**

Kristen Christy – Union County Health Council  
Kathy Elliott – Union County Lobbyist  
Senator Pat Woods                                      Representative Jack Chatfield                      Kevin Kenney

At 9:06 a.m., Chairman Kiesling called the meeting to order in the Commission Chambers located in the Union County Administration Building. The pledge of allegiance was recited.

Chairman Kiesling stepped down as chairman and moved to suspend Roberts Rules of Order, due to the absence of Commissioner Vincent. Commissioner Miller seconded. There was no further discussion. VOTE: Commissioner Kiesling – YES, Commissioner Miller – YES. Motion carried.

Commissioner Kiesling moved to approve the agenda and the regular meeting minutes of February 8, 2024. Commissioner Miller seconded. There was no further discussion. Vote: ALL AYE. The minutes were signed.

**HOSPITAL REPORT**

Due to a conflict of schedules, UCGH officers were unable to attend the meeting. No reports were provided to the board for review.

**DISCUSSION/POSSIBLE ACTION ITEMS**

**PRESENTATION KRISTEN CHRISTY – UNION COUNTY HEALTH AND WELLNESS NETWORK-  
UNION COUNTY HEALTH COUNCIL**

Kristen Christy, Executive Director of the Union County Health and Wellness Network, gave a presentation on the many programs and services provided to the community by her organization. She asked the Board to

consider adopting a resolution recognizing the Union County Health Council as the “official” Health Council for Union County, for the purposes outlined in the County and Tribal Health Councils Act. The Board directed Mgr. Thompson to place the resolution as an agenda item for the April meeting.

### **RESOLUTION 2024-21 ROAD POLICY**

A proposed resolution rescinding the old Union County Road Policy, and adopting a new Union County Road Policy.

Commissioner Kiesling moved to approve Resolution 2024-21, Rescinding the old Union County Road Policy, and adopting a new Union County Road Policy. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

### **INTERGOVERNMENTAL AGREEMENT – COURTHOUSE IMPROVEMENTS**

A proposed intergovernmental agreement between Union County and the Administrative Office of the Courts, and the Eighth Judicial District Court for improvements to the Union County Courthouse.

Commissioner Kiesling moved to approve, with the approval of the County Attorney, the Intergovernmental Agreement between Union County and the Administrative Office of the Courts and the Eighth Judicial District Court, for Improvements to the Union County Courthouse. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

### **CITIZEN’S FORUM**

Kevin Kenney asked for clarification on procedures included in the new Union County Maintained Road Policy.

### **JPA LEPP VILLAGE OF FOLSOM AND UNION COUNTY**

A proposed joint powers agreement for law enforcement services between the Village of Folsom and Union County.

Commissioner Kiesling moved to approve the Joint Powers Agreement for Law Enforcement Services between the Village of Folsom and Union County. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Agreement signed.

At 9:48 a.m., the meeting recessed for attendance of the Joint Communications meeting.

At 1:40 p.m., the meeting resumed.

### **APPROVAL OF BILLS**

Bills in the amount of \$183,833.82 were presented for review.

Commissioner Kiesling moved to approve bills in the amount of \$183,833.82, payment of invoice for Road Department purchase of a truck and trailer, and authorize payment of additional bills presented through the end of March. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

## **INVENTORY ITEMS DISPOSITION – ROAD DEPARTMENT INTERNATIONAL WATER TRUCK**

No items were presented for disposition.

## **HEALTHCARE ASSISTANCE – APPROVAL OF CLAIMS**

No claims were presented for approval.

## **COUNTY TRAVEL REQUESTS**

Multiple elected officials will attend the Legislative Roundup in Las Vegas, Brayden Walker will attend E911 training, Clerk Green and staff will attend Election School in Albuquerque. All travel approved.

## **ARPA FUNDING**

Manager Thompson provided an accounting of funds spent and incumbered, and balance remaining. Suggestions for use of remaining funds was discussed. The Board directed Mgr. Thompson to obtain quotes for sidewalk replacement around the Admin building.

## **BUDGET HEARING**

Manager Thompson has distributed preliminary budgets to all elected officials and department heads. She requested they be returned to her prior to next month's meeting. An in depth discussion will be held at the next meeting.

## **COUNTY MANAGER REPORT**

Mgr. Thompson reported on the following (but not limited to the following): Updating County Salary Study; Update on purchase of building for the Sheriff's Office; Update on UCGH loans with NMFA; Update on filling DWI Coordinator position.

## **EMERGENCY SERVICES COORDINATOR REPORT**

Emergency Services Coordinator Kris Lawrence led a discussion on the Red Flag Fire Ordinance for Union County. Coordinator Lawrence will post the ordinance on Facebook as a reminder to county residents. Also discussed was the addition of a bathroom to the Hayden Fire Station.

## **ELECTED OFFICIALS REPORTS**

**Assessor Sandoval** reported that Notice of Values are being reviewed, and will be mailed out April 1<sup>st</sup>, and GIS Mapper Brayden Walker completed and passed his second Certified Appraisal class.

**Treasurer Arnett** reported that the State Tax Division will hold a Delinquent Property Tax auction in Clayton on March 21<sup>st</sup>.

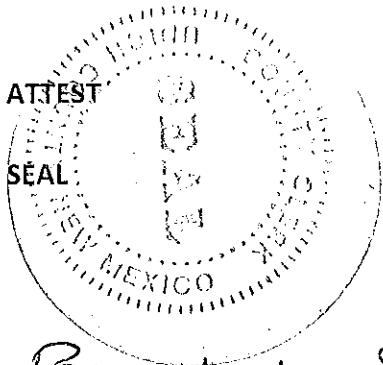
**Clerk Green** reported on grant money that is available from the Secretary of State's office for use on Election related needs. She asked for input from the Board on what they would like to see the money spent on. Clerk Green suggested an HVAC system for the tabulator storage building, and portable generators for polling locations. The Board agreed with Clerk Green's suggestions. Clerk Green will proceed with securing the

funding. She also reported that Candidate Declaration Day is Tuesday, March 12, from 9:00 to 5:00 in her office, and her and her staff will attend Election School in Albuquerque April 10 – 12.

**Commissioner Miller** asked for clarification on the enforcement process of the new County Road Policy. It was decided that violations will be handled on a case by case basis, until current violations are corrected.

**ADJOURN:** At 2:43 p.m., Commissioner Kiesling moved to adjourn. Commissioner Miller seconded. There was no further discussion. Vote: ALL AYE. Motion carried.

**Meeting Announcements:** The next regular meeting will be held on Tuesday, April 9, 2024 at 9:00 a.m. The next Joint Communication meeting will be held on Tuesday, June 11, 2024, at 10:00 a.m.



Brenda L. Green  
Brenda L. Green – County Clerk

**Board of Union County Commissioners  
Union County, New Mexico**

Clayton F. Kiesling  
Clayton F. Kiesling - Chairman

W. Carr Vincent  
W. Carr Vincent - Vice Chairman

Lloyd 'Red' Miller  
Lloyd 'Red' Miller - Member