

**BOARD OF UNION COUNTY COMMISSION  
REGULAR MEETING  
April 9, 2024**

**BOARD MEMBERS PRESENT:**

Chairman Clayton F. Kiesling      Commissioner W. Carr Vincent      Commissioner Lloyd 'Red' Miller

**OTHERS PRESENT:**

Clerk Brenda Green      Manager Brandy Thompson      Treasurer Shea Arnett  
Assessor Hollie Sandoval      Sheriff Curtis Skaggs      HR Cheryl Garcia  
Road Superintendent Gary Wright      Emergency Manager Kris Lawrence      Road Admin Rachel Farnum

**GUESTS:**

Tammie Stump – CEO, Union County General Hospital  
Melissa Prante – CFO, Union County General Hospital  
Amanda Boggs – CNO, Union County General Hospital  
Kristen Christy      CUCED Director Lynette Keeth      COC Director Gary Hisaw

At 9:00 a.m., Chairman Kiesling called the meeting to order in the Commission Chambers located in the Union County Administration Building. The pledge of allegiance was recited.

Commissioner Vincent moved to approve the agenda and the regular meeting minutes of March 5, 2024. Commissioner Miller seconded. There was no further discussion. Vote: ALL AYE. The minutes were signed.

**HOSPITAL REPORT**

Tammie Stump, CEO, reported on statistics for March. Before the meeting, the "County Commissioner Monthly Hospital Report, Union County General Hospital, Tammie Stump, CEO, April 9, 2024", was distributed to the board. Items covered included the following (but not limited to the following): **Provider Recruitment Update; Financial Assistance; Business/Financial Update; Compliance; Radiology; Plant Services; Therapy Services; Pharmacy; Laboratory/Infection Control; Union County/Des Moines Health Centers; IT; HVAC/Vestibule/Cryogenic Tank 3000 gallon/Grade Survey.**

Melissa Prante, CFO, reported on financials for February. Before the meeting, the "Clayton Health Systems, Inc. Union County General Consolidated Executive Financial Summary, 8<sup>th</sup> month FYE 2024", and, the "Clayton Health Systems March 24, 2024 MOR Notes to Consolidated Financial Statements, Period ending February 29, 2024", was distributed to the board. Items covered included the following (but not limited to the following): **Key Statistics; Statement of Revenue and Expenses – YTD; Balance Sheet.**

Amanda Boogs, CNO, reported on the following (but not limited to the following): **Nursing; Swing Bed; Social Work Consults; Trauma.**

## **DISCUSSION/POSSIBLE ACTION ITEMS**

### **RESOLUTION 2024-34 HEALTH COUNCIL**

A proposed resolution recognizing the Union County Health Council as the official Health Council for Union County for the purpose outlined in the County and Tribal Health Council Act.

Commissioner Vincent moved to approve Resolution 2024-34, Union County Health Council. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

### **RESOLUTION 2024-35 UNION COUNTY VEHICLE ACCIDENT PREVENTION POLICY**

A proposed resolution defining Union County's vehicle accident prevention policy.

Commissioner Miller moved to approve Resolution 2024-35, Union County Vehicle Accident Prevention Policy. Commissioner Vincent seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

### **CITIZENS FORUM**

Steven Salas, representing Ben Ray Lujan's office, spoke to the commission regarding Congressionally directed spending. Union County has not applied for this type of spending in the past, but may consider doing so in the future.

At 9:54 a.m., the meeting recessed for a short break.

At 10:02 a.m., the meeting resumed.

### **CITIZENS FORUM con't**

CUCED Executive Director Lynette Keeth provided several reports to the commission and the annual request for funding for FY25. She addressed accomplishments to date, and a brief overview of plans for FY25. Chamber of Commerce Director Greg Hisaw gave an over view of what's happening at the Chamber, and submitted the request for funding for FY25.

### **SUBDIVISION EXEMPTION – LILES AND SACHES**

Proposed subdivision claims of exemption from Vickie Liles and James Sachse were presented to the commission for approval. The parcel of land is located in Sec.9, T24N, R28E.

Commissioner Vincent moved to approve the Subdivision Claim of Exemptions presented by Liles and Sachse. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

### **ASSESSORS ANNUAL REPORT**

Assessor Sandoval provided the commission with copies of the Annual report, gave an overview of included information, and answered questions from the board.

## **BANKING SERVICES**

Treasurer Arnett reported on recent meetings with the local banks for proposed services and fees for county funds. A comparative report was provided to the commission. The commission directed Treasurer Arnett to go out for RFP from the local banks.

## **APPROVAL OF BILLS**

Bills in the amount of \$369,814.66 were presented for review.

Commissioner Vincent moved to approve bills in the amount of \$369,814.66, with the addition of the quarterly payment for the Extension Office. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

## **INVENTORY ITEMS DISPOSITION – ROAD DEPARTMENT INTERNATIONAL WATER TRUCK**

There were no items presented for disposition.

## **HEALTHCARE ASSISTANCE – APPROVAL OF CLAIMS**

Two claims were presented for approval.

Commissioner Vincent moved to approve payment of the two claims presented. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

## **COUNTY TRAVEL REQUESTS**

Josh Valdez will be attending OSHA training in Albuquerque, Emergency Services Coordinator Kris Lawrence will attend two conferences, Clerk Green and staff will attend Election School. All travel approved.

## **ARPA FUNDING**

Mgr. Thompson gave an update on proposed projects utilizing ARPA funding. Items discussed included the following (but not limited to the following): Replacing sidewalks around the County Admin Building; Software program for personnel management.

## **COUNTY MANAGER REPORT**

Mgr. Thompson reported on the following (but not limited to the following): Purchase of the former magistrate court building is complete; Needed renovations to the building to accommodate the sheriff's office; Updated salary plan is forthcoming; Update on NMFA loans for the hospital.

## **ROAD SUPERINTENDENT REPORT**

Road Superintendent Gary Wright gave an update on the problem of tumbleweeds accumulating on roads around the county, and discussed options for disposing used tires.

## **EMERGENCY SERVICES COORDINATOR REPORT**

Coordinator Kris Lawrence addressed issues with the current Burn Ordinance, and suggested possible changes. The board will review the ordinance, and start the process to make changes.

## **ELECTED OFFICIALS REPORTS**

Treasurer Arnett reminded that 2<sup>nd</sup> half taxes are due by May 10<sup>th</sup>.

Clerk Green reported that she secured federal grant money available thru the Secretary of State's office to be used for election related items. The funding will be used to purchase an HVAC unit for the tabulator storage building, and purchase portable power units and accompanying equipment for election day polling locations and the clerks office.

Commissioner Miller asked who could be contacted regarding the condition of the Grenville cutoff. It is a state highway, and multiple efforts to get it repaired have not been successful. Mgr. Thompson will make some calls.

Chairman Kiesling gave an overview of the recent Legislative Round-up meeting in Las Vegas.

At 11:47 a.m., the meeting recessed for lunch.

At 1:31 p.m., the meeting resumed.

At 1:32 p.m., Commissioner Vincent moved to go into Executive Session Pursuant to NMSA 1978, Section 10-15-1 (H) 2 Limited Personnel Matters. Commissioner Miller seconded. There was no further discussion. VOTE: Commissioner Vincent – YES, Commissioner Miller – Yes, Chairman Kiesling – YES. Motion carried.

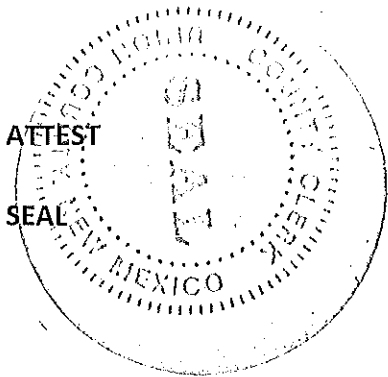
At 2:19 p.m., Commissioner Vincent moved to come out of Executive Session, and affirmed that matters discussed in the closed session were limited to only to those specified in the motion for closure. No action was taken during the closed session. Commissioner Miller seconded. There was no further discussion. VOTE: Commissioner Vincent – YES, Commissioner Miller – YES, Chairman Kiesling – YES. Motion carried.

## **BUDGET HEARING**

Mgr. Thompson provided copies of the draft FY25 budget to the board, elected officials, and department heads. A review of the general fund and various departments was done. Further review will be done at the May meeting.

**ADJOURN:** At 3:12 p.m., Commissioner Vincent moved to adjourn. Commissioner Miller seconded. There was no further discussion. Vote: ALL AYE. Motion carried.

**Meeting Announcements:** The next regular meeting will be held on Tuesday, May 14, 2024 at 9:00 a.m. The next Joint Communication meeting will be held on Tuesday, June 11, 2024, at 10:00 a.m.



*Brenda L. Green*  
Brenda L. Green – County Clerk

Board of Union County Commissioners  
Union County, New Mexico

*Clayton F. Kiesling*  
Clayton F. Kiesling - Chairman

*W. Carr Vincent*  
W. Carr Vincent - Vice Chairman

*Lloyd 'Red' Miller*  
Lloyd 'Red' Miller - Member

