

**BOARD OF UNION COUNTY COMMISSION
REGULAR MEETING
May 14, 2024**

BOARD MEMBERS PRESENT:

Chairman Clayton F. Kiesling Commissioner W. Carr Vincent Commissioner Lloyd 'Red' Miller

OTHERS PRESENT:

Clerk Brenda Green Manager Brandy Thompson Assessor Hollie Sandoval
Sheriff Curtis Skaggs HR Cheryl Garcia Road Admin Rachel Farnum
Road Superintendent Gary Wright Emergency Services Coordinator Kris Lawrence

GUESTS:

Tammie Stump – CEO, Union County General Hospital
Amanda Boggs – CNO, Union County General Hospital
Kevin Kenney Ferdinand Garcia Judy Copley

At 9:03 a.m., Chairman Kiesling called the meeting to order in the Commission Chambers located in the Union County Administration Building. The pledge of allegiance was recited.

Chairman Kiesling stepped down as chairman and moved to suspend Roberts Rules of Order, due to the absence of Commissioner Vincent. Commissioner Miller seconded. There was no further discussion. VOTE: Commissioner Kiesling – YES, Commissioner Miller – YES. Motion carried.

Commissioner Kiesling moved to approve the agenda and the regular meeting minutes of April 9, 2024. Commissioner Miller seconded. There was no further discussion. Vote: ALL AYE. The minutes were signed.

AUDIT PRESENTATION – CHRIS GARNER – PATTILLO, BROWN, AND HILL, LLP

Chris Garner spoke on highlights from the audit exit interview, and gave an overview of the FY23 Union County audit. There were no findings, and the county received an unmodified clean opinion.

HOSPITAL REPORT

Tammie Stump, CEO, reported on statistics for February. Before the meeting, the "County Commissioner Monthly Hospital Report, Union County General Hospital, Tammie Stump, CEO, May 14, 2024", was distributed to the board. Items covered included the following (but not limited to the following): **Provider Recruitment Update; Financial Assistance; Business/Financial Update; Compliance; Radiology; Plant Services; Therapy Services; Pharmacy; Laboratory/Infection Control; Union County/Des Moines Health Centers; IT; HVAC/Vestibule/Cryogenic Tank 3000 gallon/Grade Survey.**

Melissa Prante, CFO, was unable to attend the meeting. Tammie Stump, CEO, reported on financials for March. Before the meeting, the "Clayton Health Systems, Inc. Union County General Consolidated Executive

Financial Summary, 9th Month FYE2024”, and, the “Clayton Health Systems April 24, 2024 MOR Notes to Consolidated Financial Statements, Period ending March 31, 2024”, was distributed to the board. Items covered included the following (but not limited to the following): **Key Statistics; Statement of Revenue and Expenses – YTD; Balance Sheet.**

Amanda Boggs, CNO, reported on the following (but not limited to the following): **Nursing; Swing Bed; Social Work Consults; Trauma.**

SALARY PLAN PRESENTATION – VINCE YERMAL – S RESOUCCE, INC.

Mr. Yermal presented a detailed review of changes and updates to the Union County Salary Plan. Acceptance of the updated plan is an action item later in the meeting.

At 10:17 a.m., Commissioner Vincent joined the meeting.

Commissioner Vincent moved to reinstate Roberts Rules of Order. Commissioner Miller seconded. There was no further discussion. VOTE: Commissioner Vincent – YES, Commissioner Miller – YES, Chairman Kiesling – YES. Motion carried.

CITIZEN'S FORUM

Ferdinand Garcia and Judy Copley of Golden Spread, gave a progress report on their efforts to obtain funding for an assisted living complex and workforce housing. There is grant funding available, but a fiscal agent is required to qualify. Mr. Garcia asked the Commission to consider Union County acting as fiscal agent on behalf of Golden Spread. The Commission will consider the request.

DISCUSSION/POSSIBLE ACTION ITEMS

ROAD CLOSURE APPLICATIONS – PORTION OF SNYDER ROAD AND PORTION OF CEDAR CREEK ROAD – KEVIN KENNEY

After a brief discussion, the Board instructed Mgr. Thompson to hire road viewers to observe and report on both road sections. Their findings will be reported at the June meeting.

RESOLUTION 2024-36 AUDIT ACCEPTANCE

A proposed resolution accepting the FY23 Audit for Union County.

Commissioner Vincent moved to approve Resolution 2024-36, Acceptance of the FY23 Audit. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

RESOLUTION 2024-37 ACCEPTANCE OF POSITION CLASSIFICATION AND SALARY PLAN UPDATE

A proposed resolution approving and adopting county position classification and salary plan update.

Commissioner Vincent moved to approve Resolution 2024-37, Approving and Adopting County Position Classification and Salary Plan Update. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

RESOLUTION 2024-38 BAR SPECIAL REVENUE GRANT – SOS GRANT

A proposed resolution authorizing special revenue grant fund (604) (DFA#29000) budget increase.

Commissioner Vincent moved to approve Resolution 2024-38, BAR Special Revenue Grant – SOS Grant. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

RESOLUTION 2024-39 BAR JAIL-DETENTION

A proposed resolution authorizing general fund (401) DFA #11000) transfer and jail-detention fund (424) (DFA #22600) transfer and budget increase.

Commissioner Vincent moved to approve Resolution 2024-39, BAR Jail-Detention. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

RESOLUTION 2024-40 AMENDING SECTION 10.4 AND 10.5 OF PERSONNEL POLICY MANUAL

A proposed resolution amending section 10.4 annual leave with pay and section 10.5 sick leave with pay, of the personnel policy manual Resolution 2021-18, personnel policy manual adopted November 10, 2020.

Commissioner Vincent moved to approve Resolution 2024-40, Amending Section 10.4 and 10.5 of Personnel Policy Manual. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

PROCLAMATION MAY MOTORCYCLE AWARENESS MONTH

A proposed proclamation declaring May is Motorcycle Awareness Month

Commissioner Vincent moved to approve the Proclamation May Motorcycle Awareness Month. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Proclamation signed.

APPROVAL OF BILLS

Bills in the amount of \$175,037.06 were presented for review.

Commissioner Vincent moved to approve bills in the amount of \$175,037.06. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

INVENTORY ITEMS DISPOSITION – ROAD DEPARTMENT INTERNATIONAL WATER TRUCK

There were no items presented for disposition.

HEALTHCARE ASSISTANCE – APPROVAL OF CLAIMS

There were no claims presented for approval.

COUNTY TRAVEL REQUESTS

Multiple elected officials and staff will attend Summer Conference in Las Vegas in June. Mgr. Thompson will attend NMCIA in Santa Fe.

ARPA FUNDING

Mgr. Thompson provided the current list of ARPA projects for review. Final decisions will be made on proposed projects at the June meeting.

COUNTY MANAGER REPORT

Mgr. Thompson reported on the following (but not limited to the following): Update on the NMFA loans for UCGH; Update on courthouse renovations.

ROAD SUPERINTENDENT REPORT

Road Superintendent Wright gave an update on various road projects around the county.

EMERGENCY SERVICE COORDINATOR REPORT

Emergency Services Coordinator Lawrence reported that ISO inspections are scheduled in July for Rabbit Ear, Sedan, and Capulin fire departments, and Sedan recently acquired a truck from Dalhart.

ELECTED OFFICIALS REPORT

Assessor Sandoval reported that there were four protests, all were resolved informally, and Brayden Walker will start taking NMEDGE classes in GIS.

Clerk Green reported that early voting started May 7th, turnout is very low.

Sheriff Skaggs spoke about local truck traffic traveling thru Clayton.

Commissioner Miller reported that much needed road repairs have been done.

Chairman Kiesling reported on the recent WIR conference he attended.

At 11:45 a.m., the meeting recessed for a short break.

At 12:16 a.m., the meeting resumed.

BUDGET HEARING

Prior to the meeting Mgr. Thompson provided the preliminary budget to elected officials and department heads. An in depth review of all areas of the budget was conducted. After considerable discussion, final adjustments were made.

Commissioner Vincent moved to direct the County Manager to submit the FY25 budget. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

ADJOURN: At 2:00 p.m., Commissioner Vincent moved to adjourn. Commissioner Miller seconded. There was no further discussion. Vote: ALL AYE. Motion carried.

Meeting Announcements: The next regular meeting will be held on Tuesday, June 11, 2024 at 9:00 a.m. The next Joint Communication meeting will be held on Tuesday, June 11, 2024, at 10:00 a.m.



Brenda L. Green
Brenda L. Green – County Clerk

Board of Union County Commissioners
Union County, New Mexico

Clayton F. Kiesling
Clayton F. Kiesling - Chairman

W. Carr Vincent
W. Carr Vincent - Vice Chairman

Lloyd 'Red' Miller
Lloyd 'Red' Miller - Member