

**BOARD OF UNION COUNTY COMMISSION  
EMERGENCY MEETING NOTICE**

**April 2, 2020**

**I, Mary Lou Harkins, Union County Clerk, do hereby certify that the Emergency Meeting Notice, was posted at the Union County Courthouse, Union County Clerk's Office, Clayton Post Office, Union County's web-site and Facebook page. Public access information was provided.**

**BOARD MEMBERS APPEARING REMOTELY:**

Chairman Justin K. Bennett                      Commissioner W. Carr Vincent                      Commissioner Clayton F. Kiesling

**OTHERS PRESENT IN THE UNION COUNTY COMMISSIONERS OFFICE AND/OR APPEARING REMOTELY:**

Clerk Mary Lou Harkins                      Manager Brandy Thompson                      Admin. Assistant Cheryl Garcia  
Attorney Stephen Ross  
President - Clayton Health Systems, Judith Cooper  
CFO Union County General Hospital Melissa Prante  
Mike Newman, Managing Director - Hilltop Securities

At 10:34 a.m., Chairman Bennett called the emergency meeting to order. Those appearing remotely announced their presence: Chairman Bennett, Commissioner Vincent, and Commissioner Kiesling.

Commissioner Vincent moved to approve the agenda. Commissioner Kiesling seconded. There was no further discussion. Roll Call Vote: Commissioner Kiesling - YES, Commissioner Vincent - YES and Chairman Bennett k- YES. Motion carried.

**HOSPITAL COVID-19 LINE OF CREDIT & LOAN PAYMENTS**

Copies of a letter dated March 30, 2020, to Chairman Bennett from Judith Cooper, President of Clayton Health Systems and the "Clayton Health Systems Borrowing Resolution" of March 27, 2020, were previously distributed to the Board for review. CHS President Judith Cooper indicated in detail a request which was to improve the cash position of the Hospital to cope with the anticipated financial impact of 2019-nCoV so that focus remained on preparations for health care to the residents of Union County.

**Mike Newman, Managing Director/Financial Advisor of Hilltop Securities** - Advisor Newman spoke at length of the results of the Coronavirus Pandemic and the burden placed on the UCGH. Newman gave a detailed presentation in support of the request of the Clayton Health System's Board of Directors to seek a waiver from making payments of principal and interest on the loans extended to UC from NMFA and to secure short-term financing in the form of advances from local banks and NMFA.

**Melissa Prante, CFO of UCGH** - reported that all considerations are being made with regards to the CARES (Coronavirus Aid, Relief, and Economic Security) Act, Medicare Advantage and the State and Federal Governments. A brief discussion followed. Chairman Bennett asked CFO Prante to keep the County Manager informed as to how much and when the line of credit is extended. Chairman Bennett opened the floor for discussion, there being none.

Commissioner Kiesling moved to allow the hospital to suspend the lease payment for the period of April through August 2020 and to approve a line of credit secured by the hospital's accounts receivable without

recourse to the County as further detailed in the letter of request from Judith Cooper, President of Clayton Health Systems (Hospital COVID-19 Line of Credit & Loan Payments). Commissioner Vincent seconded. There was no further discussion. Roll Call Vote: Commissioner Kiesling - YES, Commissioner Vincent - YES and Chairman Bennett - YES. Motion carried. Mgr. Thompson signed a letter to Marquita Russel, Chief Executive Officer for the New Mexico Finance Authority, dated April 1, 2020. A copy of this letter is attached as an exhibit.

Mgr. Thompson asked that the Board allow her to move the excess funds into the debt service so that she could proceed with NMFA.

Commissioner Vincent moved to approve the transfer of program funds in PPRF-4931 to the Debt Service Reserve Funds for the loan and to move the overage in PPRF-3574 to PPRF-3145 the Debt Service Reserve Fund. Commissioner Kiesling seconded. There was no further discussion. Roll Call Vote: Commissioner Kiesling - YES, Commissioner Vincent - YES and Chairman Bennett - YES. Motion carried.

### **HOSPITAL REQUEST FOR MILL LEVY/GRT**

A copy of the "Request from UCGH Mill Levy/GRT" dated March 27, 2020, together with various supporting documentation was e-mailed from the hospital COF, Melissa Prante to Mgr. Thompson on March 27, 2020. Mgr. Thompson reported that the amount of the request was \$401,070.63. Thompson reported on the status of the combined Mill Levy and GRT totals and projected forecast. Chairman Bennett opened the floor for discussion, there being none.

Commissioner Kiesling moved to approve the Mill Levy and GRT disbursement as requested by the Clayton Health Systems Board. Commissioner Vincent seconded. There was no further discussion. Roll Call Vote: Commissioner Kiesling - YES, Commissioner Vincent - YES and Chairman Bennett - YES. Motion carried.

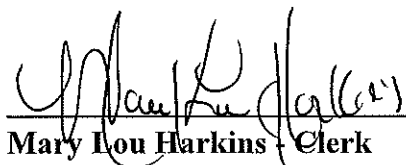
**This emergency meeting was recorded. The recording can be made available to the public.**

ADJOURN: At 11:05 a.m., Commissioner Vincent moved to adjourn. Commissioner Kiesling seconded. There was no further discussion. Roll Call Vote: Chairman Bennett - YES, Commissioner Kiesling - YES and Commissioner Vincent - YES. Motion carried. Meeting adjourned.

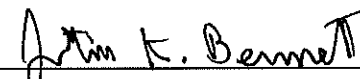


ATTEST

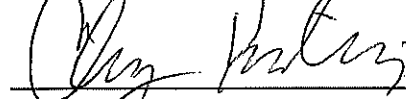
SEAL

  
Mary Lou Harkins - Clerk

**Board of Union County Commissioners  
Union County, New Mexico**

  
Justin K. Bennett - Chairman

  
W. Carr Vincent - Vice Chairman

  
Clayton F. Kiesling - Member