

BOARD OF UNION COUNTY COMMISSIONERS
REGULAR MEETING
AGENDA
July 29, 2025

9:00 a.m.

1. Call to order
2. Pledge of Allegiance
3. Approval of agenda and minutes
4. Hospital Report
5. Discussion, Consideration, and Possible Action Items
 - i. Union County General Hospital Purchase of 417 N. First St. Clayton NM
 - ii. Resolution 2026-08 Approval of 4th Quarter FY 25 Quarterly Report
 - iii. Resolution 2026-09 Approval of Final Budget FY 26
 - iv. Authorization of County Manager to Execute Participation and Settlement Agreements on Behalf of Union County in Opioid Settlements

Executive Session-Pursuant to NMSA 1978, Section 10-15-1(H)7 – Pertaining to threatened or pending litigation in which the County is or may become a participant and Limited Personnel Matters Pursuant to NMSA 1978 Section 10-15-1(H)1.

1. Opioid Litigation
2. County Manager

Adjourn

As of 7/24/2025

Next Meeting August 18, 2025 @ 9:00

BOARD OF UNION COUNTY COMMISSION
REGULAR MEETING
July 8, 2025

BOARD MEMBERS PRESENT:

Chairman Clayton F. Kiesling Commissioner Lloyd 'Red' Miller

BOARD MEMBERS ABSENT:

Commissioner Justin Bennett

OTHERS PRESENT:

Clerk Devian Fields	Manager Brandy Thompson	HR Cheryl Garcia
Road Admin Rachel Farnum	Road Superintendent Gary Wright	Assessor Hollie Sandoval
Sheriff Curtis Skaggs		

GUESTS:

Tammie Chavez, CEO Union County General Hospital
Terry Lancaster, CFO Union County General Hospital
Lynnette Keeth, CUCEDP Director

At 9:04 a.m., Chairman Kiesling called the meeting to order in the Commission Chambers located in the Union County Administration Building. The pledge of allegiance was recited.

Chairman Kiesling moved to suspend Robert Rules of Order. Commissioner Miller seconded. There was no further discussion. Vote: ALL AYE.

Chairman Kiesling moved to approve the agenda and the regular meeting minutes of June 10, 2025. Commissioner Miller seconded. There was no further discussion. Vote: ALL AYE. The minutes were signed.

HOSPITAL REPORT

Tammie Chavez, CEO, reported on statistics for June. The "County Commissioner Monthly Hospital Report" was distributed to the board prior to the meeting. Items covered and discussed included the following: *Provider Recruitment Update, Financial Assistance, Business/Financial Update, Compliance, Radiology Report, Plant Services, Therapy Services, Pharmacy, Laboratory/Infection Control, Union County/Des Moines Health Center, IT and Special Projects.* She informed the Board that Brownell Keeth is retiring.

Terry Lancaster, CFO, reported on financials for May. The "Union County General Consolidated Executive Financial Summary" and the "Clayton Health Systems May 2025 Notes to Consolidated Financial Statements Period Ending May 31, 2025" was distributed to the board prior to the meeting. Items covered and discussed included the following: *Key Statistics, Statement of Revenue and Expenses – YTD and Balance Sheet.* More information was provided for starting a Mental Outpatient program for the community.

CITIZENS FORUM

No one present.

DISCUSSION/POSSIBLE ACTION ITEMS

AMEND RESOLUTION 2025-46 OPPOSITION OF THE PROPOSED NIETC

Manager Thompson presented the board with Amend Resolution 2025-46 Opposition of the Proposed NIETC. Chairman Kiesling directed Manager Thompson to send another letter.

Chairman Kiesling moved to approve Amend Resolution 2025-46 Opposition of the Proposed NIETC. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution was signed.

RESOLUTION 2026-01 BAR AGENCY FUNDS

Manager Thompson presented the board with the resolution 2026-01 Bar Agency Funds. No discussion was had.

Chairman Kiesling moved to approve Resolution 2026-01 Bar Agency Funds. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution was signed.

RESOLUTION 2026-02 NMDOT AGREEMENT L400724

RESOLUTION 2026-03 NMDOT AGREEMENT L400710

RESOLUTION 2026-04 NMDOT AGREEMENT L400717

RESOLUTION 2026-05 NMDOT MATCH WAIVER L400717

RESOLUTION 2026-06 NMDOT MATCH WAIVER L400724

Manager Thompson presented the board with the resolution 2026-02, resolution 2026-03, resolution 2026-04, resolution 2026-05, resolution 2026-06. No Discussion was had.

Chairman Kiesling moved to approve Resolution 2026-02, Resolution 2026-03, Resolution 2026-04, Resolution 2026-05 and Resolution 2026-06. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution was signed.

RESOLUTION 2026-08 PARTICIPATION IN EPCOG FY 26

Manager Thompson presented the board with Resolution 2026-08 Participation in EPCOG FY 26. No Discussion was had.

Chairman Kiesling moved to approve Resolution 2026-08 Participation in EPCOG FY 26. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution was signed.

APPROVAL OF BILLS

Bills in the amount of \$452,417.33 were presented for review.

Commissioner Miller moved to approve bills in the amount of \$455,417.33 and to give the county manager authority pay any outstanding bills. Chairman Kiesling seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

INVENTORY ITEMS DISPOSITION – ROAD DEPARTMENT INTERNATIONAL WATER TRUCK

Nothing presented.

HEALTHCARE ASSISTANCE-APPROVAL OF CLAIMS

There were no claims for review.

COUNTY TRAVEL REQUESTS

Brayden Walker will be attending training July 21-24. Devian Fields and Kim Mitchell will be attending training July 21-23.

BUDGET HEARING

Discussion was held on the final budget.

ICIP HEARING

Discussion was held on the Infrastructure Capital Improvement Plan FY 2027-2031. Projects were reprioritized.

RESOLUTION 2026-07 APPROVAL OF ICIP 2027-2031

Manager Thompson presented the board with Resolution 2026-07 Approval of ICIP 2027-2031.

Chairman Kiesling moved to approve Resolution 2026-07 Approval of ICIP 2027-2031. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution was signed.

COUNTY MANAGER REPORT

Mgr. Thompson reported of software, Sherriff's building being completed, phase 1 of the courthouse project done and the JPA was sent for review of the county attorney.

ROAD SUPERINTENDENT

Road Superintendent Gary Wright reported on various projects and the lost of 2 employees.

EMERGENCY SERVICE COORDINATOR REPORT

No report

ELECTED OFFICIALS REPORTS

Sheriff Skaggs reported on the hire of a certified deputy.

Assessor Sandoval reported that Tyler online will go live in September. Values are certified and approved. Property Division did an office check and no deficiencies were received. She also thanked her staff for their hard work that was put in during the software conversion

ADDITIONAL REPORTS

CUCEDP Director Lynnette Keeth reported on the park project and gave an update on the summer recreation program.

ADJOURN: At 10:55 a.m., Chairman Kiesling moved to adjourn. Commissioner Miller seconded. There was no further discussion. Vote: ALL AYE. Motion carried.

Meeting Announcements: The next special meeting will be held on Tuesday, July 29, at 9:00 a.m.

Exhibit – Final Agenda

ATTEST

SEAL

**Board of Union County Commissioners
Union County, New Mexico**

Clayton F. Kiesling - Chairman

Devian Fields – County Clerk

Justin Bennett - Vice Chairman

Lloyd ‘Red’ Miller - Member

**STATE OF NEW MEXICO
COUNTY OF UNION
RESOLUTION NO. 2026-08**

**2025 FINAL QUARTER FINANCIAL REPORT
YEAR ENDING JUNE 30, 2025**

WHEREAS, the Governing Board in and for the County of Union, State of New Mexico has developed a budget for fiscal year 2025-2026; and

WHEREAS, the final quarterly report has been reviewed and approved to ensure the accuracy of the beginning balances used on the FY 2026 budget; and

WHEREAS, it is hereby certified that the contents in this report are true and correct to the best of our knowledge and that this report depicts all funds for fiscal year 2025.

NOW THEREFORE, BE IT HEREBY RESOLVED that the Board of County Commissioners, County of Union, State of New Mexico hereby approves the final quarterly report for FY 2025 hereinafter described as Attachment “A” and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

Resolved: In the Regular Board Meeting this 29th day of July, 2025.

UNION BOARD OF COUNTY COMMISSIONERS

Clayton Kiesling, Chairman

Justin Bennett, Member

Lloyd Miller, Member

ATTEST:

County Clerk

State of New Mexico Local Government Budget Management System (LGBMS)

Report Recap - Union County - FY2025 Q4

Printed from LGBMS on 2025-07-17 15:15:48

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Adjustments	Balance	Reserve	Adjusted Balance
11000 General Operating Fund	4,276,435.00	0.00	4,438,225.99	-958,473.00	3,236,198.75	-6,309.76	4,513,679.48	809,049.69	3,704,629.79
20300 County Property Valuation	161,872.00	0.00	63,748.24	0.00	89,025.80	0.00	136,594.44	0.00	136,594.44
20400 County Road	110,783.00	0.00	911,765.32	426,000.00	1,336,771.54	0.00	111,776.78	111,397.63	379.15
20600 Emergency Medical Services	161,715.00	0.00	9,072.34	0.00	42,265.59	0.00	128,521.75	0.00	128,521.75
20800 Farm & Range	527.00	0.00	72.06	0.00	0.00	0.00	599.06	0.00	599.06
20900 Fire Protection	1,895,517.00	0.00	1,368,712.34	0.00	1,272,389.60	0.00	1,991,839.74	0.00	1,991,839.74
21100 Law Enforcement Protection	99,322.00	0.00	299,314.93	0.00	182,069.50	0.00	216,567.43	0.00	216,567.43
21210 Laws of FY22 LERR (YEAR 2)	8,396.00	0.00	0.00	0.00	8,395.35	0.00	0.65	0.00	0.65
21211 Law Enforcement Recruitment/Retention (YEAR 3)	0.00	0.00	37,500.00	0.00	37,500.00	0.00	0.00	0.00	0.00
21700 Recreation	96.00	0.00	2.27	0.00	0.00	0.00	98.27	0.00	98.27
21800 Intergovernmental Grants	80,846.00	0.00	20,262.59	0.00	57,232.48	0.00	43,876.11	0.00	43,876.11
22000 Indigent Fund	807.00	0.00	705.51	87,473.00	88,418.47	0.00	567.04	0.00	567.04
22100 Hospital Gross Receipts Tax	381,644.00	0.00	1,272,256.95	0.00	1,231,214.52	0.00	422,686.43	0.00	422,686.43
22300 DWI Fund	19,083.00	0.00	80,505.08	0.00	81,296.67	0.00	18,291.41	0.00	18,291.41
22500 Clerks Recording & Filing Fund	59,571.00	0.00	7,869.47	0.00	179.99	0.00	67,260.48	0.00	67,260.48
22600 Jail - Detention	19,395.00	0.00	56,647.55	445,000.00	501,504.43	0.00	19,538.12	0.00	19,538.12
22700 County Emergency Communications and Medical & Behavioral Health GRT	112,095.00	0.00	245,683.90	0.00	165,395.95	0.00	192,382.95	0.00	192,382.95
26000 American Rescue Plan Act	433,634.00	0.00	0.00	0.00	318,591.27	0.00	115,042.73	0.00	115,042.73
27000 LG Abatement Opioid Fund	138,542.00	0.00	12,440.97	0.00	0.00	0.00	150,982.97	0.00	150,982.97
29000 Local Assistance Tribal Consistency Fund-LATCF	377,720.00	0.00	0.00	0.00	43,121.00	0.00	334,599.00	0.00	334,599.00
29900 Other Special Revenue	1,513,477.00	0.00	26,217.93	-500,000.00	25,000.00	0.00	1,014,694.93	0.00	1,014,694.93
30300 State Legislative Appropriation Project	2,611.00	0.00	934,843.34	500,000.00	1,253,666.88	0.00	183,787.46	0.00	183,787.46

39900 Other Capital Projects	8,275.00	0.00	196.72	0.00	0.00	0.00	8,471.72	0.00	8,471.72
70200 Property Taxes Held for Others	116,642.00	0.00	2,243,601.19	0.00	2,239,402.20	6,309.76	127,150.75	0.00	127,150.75
Totals	9,979,005.00	0.00	12,029,644.69	0.00	12,209,639.99	0.00	9,799,009.70	920,447.32	8,878,562.38

**STATE OF NEW MEXICO
COUNTY OF UNION
RESOLUTION NO. 2026-09**

2025-2026 BUDGET ADOPTION

WHEREAS, the Governing Board in and for the County of Union, State of New Mexico has developed a budget for fiscal year 2025–2026; and

WHEREAS, said budget was developed on the basis of need and available resources through cooperation with all users, departments, elected officials and other department supervisors; and

WHEREAS, the interim version of the budget has been reviewed by Local Government Division of the New Mexico Department of Finance and Administration; and

WHEREAS, it is the majority opinion of this Board that the proposed budget meets the requirements as currently determined for fiscal year 2025-2026.

NOW THEREFORE, BE IT HEREBY RESOLVED that the Board of County Commissioners, County of Union, State of New Mexico hereby adopts the budget hereinafter described as Attachment “A” and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

Resolved: In the Regular Board Session this 29th day of July, 2025.

UNION BOARD OF COUNTY COMMISSIONERS

Clayton Kiesling, Chairman

Justin Bennett, Member

Lloyd Miller, Member

ATTEST:

County Clerk

State of New Mexico Local Government Budget Management System (LGBMS)

Budget Recap -

Union County - Final - Entity

Printed from LGBMS on 2025-07-26 14:22:13

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Balance	Reserves	Adjusted Balance
11000 General Operating Fund	4,513,679.24	0.00	4,150,100.00	-1,062,000.00	3,932,118.00	3,669,661.24	983,029.50	2,686,631.74
20300 County Property Valuation	136,593.69	0.00	45,500.00	0.00	78,645.00	103,448.69	0.00	103,448.69
20400 County Road	111,776.71	0.00	1,637,995.00	350,000.00	1,731,607.00	368,164.71	144,300.58	223,864.13
20600 Emergency Medical Services	128,521.06	0.00	6,100.00	7,000.00	74,500.00	67,121.06	0.00	67,121.06
20800 Farm & Range	598.27	0.00	27.00	0.00	500.00	125.27	0.00	125.27
20900 Fire Protection	1,991,839.35	0.00	1,170,797.00	0.00	2,975,701.00	186,935.35	0.00	186,935.35
21100 Law Enforcement Protection	216,567.32	0.00	295,500.00	0.00	506,410.00	5,657.32	0.00	5,657.32
21700 Recreation	97.84	0.00	1.00	0.00	0.00	98.84	0.00	98.84
21800 Intergovernmental Grants	43,875.40	0.00	18,500.00	0.00	52,763.00	9,612.40	0.00	9,612.40
22000 Indigent Fund	566.24	0.00	100.00	92,000.00	92,000.00	666.24	0.00	666.24
22100 Hospital Gross Receipts Tax	422,686.34	0.00	1,259,500.00	0.00	1,540,000.00	142,186.34	0.00	142,186.34
22300 DWI Fund	18,290.62	0.00	100,200.00	0.00	99,500.00	18,990.62	0.00	18,990.62
22500 Clerks Recording & Filing Fund	67,260.33	0.00	6,500.00	0.00	5,000.00	68,760.33	0.00	68,760.33
22600 Jail - Detention	19,538.06	0.00	25,500.00	620,000.00	640,000.00	25,038.06	0.00	25,038.06
22700 County Emergency Communications and Medical & Behavioral Health GRT	192,382.45	0.00	156,360.00	-7,000.00	255,560.00	86,182.45	0.00	86,182.45
26000 American Rescue Plan Act	115,041.76	0.00	0.00	0.00	115,041.76	0.00	0.00	0.00
27000 LG Abatement Opioid Fund	150,982.56	0.00	12,000.00	0.00	150,000.00	12,982.56	0.00	12,982.56
29000 Local Assistance Tribal Consistency Fund-LATCF	334,598.12	0.00	0.00	0.00	334,598.12	0.00	0.00	0.00
29900 Other Special Revenue	1,014,694.44	0.00	270,000.00	500,000.00	400,000.00	1,384,694.44	0.00	1,384,694.44
30300 State Legislative Appropriation Project	183,787.01	0.00	687,585.00	-500,000.00	365,000.00	6,372.01	0.00	6,372.01
39900 Other Capital Projects	8,470.87	0.00	100.00	0.00	8,250.00	320.87	0.00	320.87
70200 Property Taxes Held for Others	127,150.44	0.00	2,607,780.00	0.00	2,590,280.00	144,650.44	0.00	144,650.44

Totals	9,798,998.12	0.00	12,450,145.00	0.00	15,947,473.88	6,301,669.24	1,127,330.08	5,174,339.16
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