

**BOARD OF UNION COUNTY COMMISSIONERS
REGULAR MEETING
AGENDA
December 9, 2025**

9:00 a.m.

- 1. Call to order**
- 2. Pledge of Allegiance**
- 3. Approval of agenda and minutes**
- 4. Hospital Report**
- 5. Discussion, Consideration, and Possible Action Items**

9:30 a.m. – Citizens' Forum

10:00 a.m. – Joint Meeting with Town of Clayton

- i. Union County Fiscal Agent for County Health Council**
- ii. Resolution 2026-21 BAR Reserve Fund**
- iii. Resolution 2026-22 2026 Holiday Schedule**
- iv. Resolution 2026-23 Resolution Recognizing Public Safety Telecommunicators
as First Responders**
- v. County Roads Work Session**
- vi. Approval of Bills**
- vii. Inventory Items Disposition – Road Department International Water Truck**
- viii. Healthcare Assistance - Approval of Claims**
- ix. County Travel Requests**

6. Reports

- County Manager Report**
- Road Superintendent**
- Emergency Service Coordinator Report**
- Elected Officials Reports**

Executive Session - Pursuant to NMSA 1978, Section 10-15-1(H) 2 Limited Personnel Matters

- 1. Brandy Thompson**

Adjourn

As of 12/3/2025

Next Meeting – January 13, 2026 @ 9:00

BOARD OF UNION COUNTY COMMISSION
REGULAR MEETING
November 10, 2025

BOARD MEMBERS PRESENT:

Chairman Clayton F. Kiesling Commissioner Lloyd 'Red' Miller Commissioner Justin Bennett

OTHERS PRESENT:

Clerk Devian Fields Manager Brandy Thompson Road Admin Rachel Farnum Road
Superintendent Gary Wright Sheriff Curtis Skaggs HR Director Cheryl Garcia
Manager Luis de la Cruz

GUESTS:

Tammie Chavez, CEO Union County General Hospital
Terry Lancaster, CFO Union County General Hospital
Mark Smith, Sedan Fire Chief

At 9:00 a.m., Chairman Kiesling called the meeting to order in the Commission Chambers located in the Union County Administration Building. The pledge of allegiance was recited.

Commissioner Bennett moved to approve the agenda and the regular meeting minutes of September 9, 2025 and October 14, 2025 with amendments. Commissioner Miller seconded. There was no further discussion. Vote: ALL AYE. The minutes were signed.

HOSPITAL REPORT

Tammie Chavez, CEO, reported on statistics for September. The "County Commissioner Monthly Hospital Report" was distributed to the board prior to the meeting. Items covered and discussed included the following: *Provider Recruitment Update, Financial Assistance, Business/Financial Update, Compliance, Radiology Report, Plant Services, Therapy Services, Pharmacy, Laboratory/Infection Control, Union County/Des Moines Health Center, IT and Special Projects.*

Terry Lancaster, CFO, reported on financials for October. The "Union County General Consolidated Executive Financial Summary" and the "Clayton Health Systems September 2025 Notes to Consolidated Financial Statements Period Ending October 31, 2025" was distributed to the board prior to the meeting. Items covered and discussed included the following: *Key Statistics, Statement of Revenue and Expenses – YTD and Balance Sheet.*

CITIZENS FORUM

No one present.

DISCUSSION/POSSIBLE ACTION ITEMS

CANVASS OF REGULAR LOCAL ELECTION

Clerk Fields presented the board with the 2025 Regular Local Election results, along with the Ballots Cast Summary, Canvass of Returns and Bucket by Precinct Reports. Clerk Fields reported that the election ran smoothly.

Commissioner Bennett moved to approve the Canvass of Regular Local Election. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE.

SEDAN FIRE DEPARTMENT REQUEST FOR FINANCIAL ASSISTANCE

Mark Smith, Sedan Fire Chief, presented the board with the plans to turn the Sedan Fire Substations into Main Stations to help increase the funding for the fire department. The board directed Manager Thompson to move forward with assistance to the Sedan Fire Station projects.

RESOLUTION 2026-20 BAR HEALTH CARE ASSISTANCE INDIGENT COSTS

Manager Thompson presented Resolution 2026-20 BAR Health Care Assistance Indigent Costs.

Commissioner Miller moved to approve Resolution 2026-20 BAR Health Care Assistance Indigent Costs. Commissioner Bennet seconded. There was no further discussion. VOTE: ALL AYE. Resolution was signed.

2026 CAPITAL OUTLAY REQUESTS

Discussion was held on the Capital Outlay Requests. The Board directed Manager Thompson to request the top 3 for funding.

COUNTY ROADS WITH GATES

Sheriff Skaggs listed some County roads that have been shut or blocked now that hunting season is going on. Multiple land owners have been contacted about removing the gates. The Board directed Sheriff Skaggs to make a list of blocked roads so further action can be taken. Discussion was also had on creating a system of fully maintained and minimally maintained roads.

APPROVAL OF BILLS

Bills in the amount of \$267,845.50 were presented for review.

Commissioner Bennett moved to approve bills as presented and to give the county manager authority pay any outstanding bills. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

EXECUTIVE SESSION

At 10:28 a.m., Commissioner Bennett made motion to enter into Executive Session- Pursuant to NMSAS 1987 Section 10-15-1(H)2- Limited Personnel Matters, County Manager Contract – Luis de la Cruz. Commissioner Miller seconded. Chairman Kiesling request vote. VOTE: Chairmen Kiesling – Aye, Commissioner Bennett – Aye, Commissioner Miller – Aye.

Commissioner Miller moved to come out of Executive Session at 10:52 a.m., Commissioner Bennett seconded. Chairman Kiesling request vote. VOTE: Chairman Kiesling AYE; Commissioner Bennett AYE; Commissioner Miller AYE. Motion carried.

No action was taken.

Regular meeting resumed at 10:53 a.m.

Commissioner Miller moved to approve County Manager Contract – Luis de la Cruz. Commissioner Bennett seconded. There was no further discussion. VOTE: ALL AYE. Contract was signed.

INVENTORY ITEMS DISPOSITION – ROAD DEPARTMENT INTERNATIONAL WATER TRUCK

3 M Series CCT 8000-0851-30 Defibrillator Tag #2257, #2258, #2259, Stryker 6500 Power Pro Gurney Tag # 2263, Lifepak 12 Defibrillator Tag # 2265 and 2007 Ford F-450 Ambulance Tag # 2264 were all inventory items for disposition.

Commissioner Bennett moved to approve Inventory Items Disposition. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

HEALTHCARE ASSISTANCE-APPROVAL OF CLAIMS

There were no claims.

COUNTY TRAVEL REQUESTS

Manager Thompson and Chairman Kiesling will be traveling to Tucumcari on December 16th for legislative update.

COUNTY MANAGER REPORT

Mgr. Thompson reported on information from the Managers retreat she attended. She updated that the generator project is 14 weeks out. Tyler Technologies contract should be ready to sign soon. CivicPlus is moving forward. The County audit is finished and will be presented at the next meeting. January 26th will be the legislative luncheon in Santa Fe. The County will be doing a memorandum of agreement with the public health office for continued use of the annex building.

ROAD SUPERINTENDENT

Road Superintendent Gary Wright reported he is needing to replace/upgrade some equipment. The board Directed Manager Thompson to go out for bid on the equipment needed.

EMERGENCY SERVICE COORDINATOR REPORT

No report.

ELECTED OFFICIALS REPORTS

Sheriff Skaggs reported that he is almost complete on updating policies.

ADDITIONAL REPORTS

No Report

Meeting Announcements: The next regular meeting will be held on Tuesday, December 9th, at 9:00 a.m.

Exhibit – Final Agenda

ATTEST

SEAL

**Board of Union County Commissioners
Union County, New Mexico**

Clayton F. Kiesling - Chairman

Devian Fields – County Clerk

Justin Bennett - Vice Chairman

Lloyd 'Red' Miller - Member

**STATE OF NEW MEXICO
NEW MEXICO DEPARTMENT OF HEALTH
GRANT AGREEMENT**

The **Department of Health, Public Health Division, Health Promotion Program** hereinafter referred to as the Department, enters into this Agreement with **Union County Health and Wellness Network Inc.** hereinafter referred to as the Provider. The effective date is upon approval of both parties, whichever is later.

THE PARTIES MUTUALLY AGREE:

ARTICLE 1. SCOPE OF WORK

The Provider shall perform the work in Attachment A. Scope of Work and is incorporated into this agreement as if fully set forth herein. Attachment A. Scope of Work governs Contractor's production and delivery of the Deliverables to the Procuring Agency.

ARTICLE 2. LICENSURE

The Provider agrees to retain professional licensure, accreditation, credentialing or continuing education required to perform the scope of services provided for the Department. The Provider agrees to make evidence of licensure or other regulatory requirements for the scope of services available to the Department if requested in writing.

ARTICLE 3. COMPENSATION

- A. The Department shall pay to the Provider in full payment for services satisfactorily performed based upon deliverables, such compensation not to exceed \$67,995.00, including gross receipts tax if applicable. **The total amount payable to the Provider under this Agreement shall not exceed \$67,995.00. This amount is a maximum and not a guarantee that the work assigned to be performed by Provider under this Agreement shall equal the amount stated herein. The parties do not intend for the Provider to continue to provide services without compensation when the total compensation amount is reached. Provider is responsible for notifying the Department when the services provided under this Agreement reach the total compensation amount. In no event will the Provider be paid for services provided in excess of the total compensation amount without this Agreement being amended in writing prior to those services in excess of the total compensation amount being provided.**
- B. Payment is subject to availability of funds pursuant to the Appropriations Paragraph set forth below and to any negotiations between the parties from year to year pursuant to Article 1, Scope of Work. All invoices MUST BE received by the Department no later than fifteen (15) days after the termination of the Fiscal Year in which the services were delivered. Invoices received after such date WILL NOT BEPAID. **Invoices shall be submitted monthly. The Provider shall submit to the Department at the close of each month a signed invoice reflecting the total allowable costs incurred during the preceding month.** No invoices will be reimbursed unless submitted within thirty (30) days after the last day of the month in which services were performed.

- C. Provider must submit a detailed statement accounting for all services performed and expenses incurred. If the Agency finds that the services are not acceptable, within thirty days after the date of receipt of written notice from the Provider that payment is requested, it shall provide the Provider a letter of exception explaining the defect or objection to the services and outlining steps the Provider may take to provide remedial action. Upon certification by the Agency that the services have been received and accepted, payment shall be tendered to the Provider within thirty days after the date of acceptance. If payment is made by mail, the payment shall be deemed tendered on the date it is postmarked. However, the agency shall not incur late charges, interest, or penalties for failure to make payment within the time specified herein.

ARTICLE 4. TERM

THIS Agreement SHALL NOT BECOME EFFECTIVE UNTIL APPROVAL OF BOTH PARTIES, WHICHEVER IS LATER. This Agreement shall terminate on **06/30/2026**, unless terminated pursuant to Article 5 (Termination), infra or Article 6 (Appropriations).

ARTICLE 5. TERMINATION

- A. Grounds. The Department may terminate this Agreement for convenience or cause. The Provider may only terminate this Agreement based upon the Department's uncured, material breach of this Agreement.
- B. Notice; Agency Opportunity to Cure.
 - 1. Except as otherwise provided in Paragraph (5)(B)(3), the Department shall give Provider written notice of termination at least thirty (30) days prior to the intended date of termination.
 - 2. Provider shall give Department written notice of termination at least thirty (30) days prior to the intended date of termination, which notice shall (i) identify all the Department's material breaches of this Agreement upon which the termination is based and (ii) state what the Department must do to cure such material breaches. Provider's notice of termination shall only be effective (i) if the Department does not cure all material breaches within the thirty (30) day notice period or (ii) in the case of material breaches that cannot be cured within thirty (30) days, the Department does not, within the thirty (30) day notice period, notify the Provider of its intent to cure and begin with due diligence to cure the material breach.
 - 3. Notwithstanding the foregoing, this Agreement may be terminated immediately upon written notice to the Provider (i) if the Provider becomes unable to perform the services contracted for, as determined by the Department; (ii) if, during the term of this Agreement, the Provider is suspended or debarred by the State Purchasing Agent; or (iii) the Agreement is terminated pursuant to Paragraph 6, "Appropriations", of this Agreement.
- C. Liability. Except as otherwise expressly allowed or provided under this Agreement, the Department's sole liability upon termination shall be to pay for acceptable work performed prior to the Provider's receipt or issuance of a notice of termination; provided, however, that a notice of termination shall not nullify or otherwise affect either party's liability for pre-termination defaults under or breaches of this Agreement. The Provider

shall submit an invoice for such work within thirty (30) days of receiving or sending the notice of termination. THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE THE DEPARTMENT'S OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY THE PROVIDER'S DEFAULT/BREACH OF THIS AGREEMENT.

- D. Termination Management. If this Agreement is terminated pursuant to its provisions, or if the parties mutually agree to discontinue their contractual relationship, or upon expiration of the term of the Agreement, immediately upon receipt by either the Department or the Provider of written notice of termination, the Provider shall: 1) not incur any further obligations for salaries, services or any other expenditures of funds under this Agreement without the written approval of the Department; 2) continue to provide essential services and supports to ensure the health and safety of individual clients as directed by the Department during the period of termination management; This requirement is not avoided by an inadvertent expiration of term for the Agreement. In this event the Department may temporarily extend the term, enter into a new short term contract or otherwise enter into an Agreement, consistent with the New Mexico Procurement Code until all transition of services are completed; 3) comply with all directives issued by the Department in the notice of termination as to the performance of work under this Agreement; 4) take such action as the Department shall direct for the protection, preservation, retention or transfer of all property titled to the Department and client records generated under this Agreement on the date of termination of this Agreement, the Provider shall furnish to the Department: (a) a complete detailed inventory of nonexpendable Department property and (b) a final closing of the financial records and books of accounts which were required to be kept by the Provider under the provision of this Agreement regarding financial records.

ARTICLE 6. APPROPRIATIONS

The performance of this Agreement is subject to the condition precedent that sufficient funds are appropriated, authorized, and allocated by the Legislature of the State of New Mexico and/or by the federal government. If sufficient appropriations, authorizations, and allocations are not made by the Legislature of the State of New Mexico and/or by the federal government, necessitating a decrease in the amount of Agreement funds available for expenditure by the Department, this Agreement may be terminated or amended to a lower amount of funds upon written notice given by the Department to the Provider. If the Department proposes an amendment to unilaterally reduce Agreement funding, the Provider shall have the option to terminate the Agreement or to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

The decision of the Department as to the amount of Agreement funds available for expenditure from the appropriation, authorization and/or allocation shall be final and binding on the Provider.

ARTICLE 7. ASSIGNMENT

The Provider shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of the Department. This Agreement is binding on the Provider, its successors or transferees.

ARTICLE 8. RECORDS AND FINANCIAL AUDIT

- A. The Provider shall maintain detailed time and expenditure records, which indicate the date, time, nature, and cost of services rendered during the Agreement term and retain them for a period of three (3) years from the date of final payment under the Agreement. The records shall be subject to inspection by the Department, the Department of Finance and Administration and the State Auditor. The Department shall have the right to audit billings both before and after payment; payment under this Agreement shall not foreclose the right of the Department to recover excessive or illegal payments.
- B. The Provider receiving state or federal funds from the Department shall comply, if applicable, with auditing requirements under the Single Audit Act (31 U.S.C. §7501, et seq.) and the New Mexico State Auditor's rules and regulations. This includes the Contractor retaining its financial records for a period five years after the time the audit was released.
- C. If the Provider receives more than \$750,000 under this Agreement or more than \$750,000 in any single fiscal year, from the Department, the Provider shall prepare annual financial statements and obtain an audit of, or an opinion on, the financial statements from an external Certified Public Accountant.
- D. The Provider shall maintain the financial statements for a period of no less than six years and shall make the financial statements and the CPA's audit or opinion available to the Department upon request.
- E. Applicable annual financial reports shall be submitted to the Department no later than six months following the close of the Provider's fiscal year.
- F. To ensure proper delivery and receipt, the Provider shall submit their annual audit report or financial reports if no audit was required to:

Department of Health
 Financial Accounting Bureau Suite N-3150
 P.O. Box 26110
 Santa Fe, New Mexico 87502-6110

- G. The Department may take corrective action as deemed necessary for Provider's failure to comply with 8-A through 8-F above. Corrective action may include, but is not limited to, termination of Agreement and preclusion from engaging Provider in the future.

ARTICLE 9. CLIENT RECORDS AND CONFIDENTIALITY

The Provider shall maintain complete client records for the benefit of clients, sufficient to fulfill the provisions of the Scope of Work, and to document the services rendered under the Scope of Work. Such records shall be available for inspection by the Department of Health and its designees.

ARTICLE 10. RELEASE

The Provider, upon final payment of the amount due under this Agreement, releases the Department, its officers and employees, and the State of New Mexico from all liabilities, claims and obligations whatsoever arising from or under this Agreement. The Provider agrees not to purport to bind the State of New Mexico to all obligations not assumed

herein by the State of New Mexico, unless the Provider has express written authority to do so, and then only within the strict limitations of that authority, provided that Provider may perform assigned duties within the scope of work that does not contractually bind the State of New Mexico.

ARTICLE 11. LIABILITY

The parties to this Agreement shall maintain professional or general liability insurance, as required, for all services provided under this Agreement and shall supply evidence of such coverage upon the Department's request. The Provider shall defend, indemnify and hold harmless the Department from all actions, proceedings, claims, demands, costs, damages, attorney's fees and all other liabilities and expenses of any kind from any source which may arise out of the performance of this Agreement, if caused by the negligent or tortuous act or failure to act of Provider, its officer, employees, servants, or agents, or if caused by actions of any client resulting in injury or damage to the person or property of another person during any time when the Provider or any officer, employee, agent, servant, or sub-Provider thereof has undertaken or is furnishing the care and services called for under this Agreement.

ARTICLE 12. STATUS OF PROVIDER

The Provider, its agents and employees, are independent Providers performing professional services for the Department and are not employees of the Department. The Provider, and its agents and employees, shall not be deemed employees for any purpose within the meaning or application of any federal or state unemployment or insurance laws or workers compensation laws or otherwise. Provider, its agents and employees shall not be entitled to any of the benefits afforded employees of the Department including but not limited to accruing leave, retirement, insurance, bonding, use of state property or state vehicles, or any consideration not specified in this Agreement. The Provider acknowledges that all sums received hereunder are personally reportable by it for income tax purposes as self-employment or business income and are reportable for self-employment tax.

ARTICLE 13. CONFLICT OF INTEREST

The Provider represents and warrants that it presently has no interest, and during the term of this Agreement shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement.

ARTICLE 14. AMENDMENT

- A. This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto and all other required signatories. From time to time and in accordance with changes in State and Department policy, this Agreement shall be amended to comport with current policy, rules, regulations and law.
- B. If the Department proposes an amendment to the Agreement to unilaterally reduce funding due to budget or other considerations, the Provider shall, within thirty (30) days of receipt of the proposed Amendment, have the option to terminate the Agreement pursuant to the termination provisions as set forth in Article 5 herein, or to agree to the reduced funding.

ARTICLE 15. MERGER

This Agreement incorporates all the terms, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, terms, and understandings have been merged into this written Agreement. No prior Agreement or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement. All attachments are incorporated and made a part of this Agreement.

ARTICLE 16. NON-DISCRIMINATION AND EQUAL OPPORTUNITY COMPLIANCE

- A. The Provider hereby agrees to comply with the Civil Rights Act of 1964 (42 U.S.C. 2000d, et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. 1681, et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794, et seq.), Age Discrimination Act of 1975 (42 U.S.C. 6101, et seq.), the Americans with Disabilities Act of 1990 (42 U.S.C. 12150, et seq.) and all other applicable federal and state laws and regulations. These laws and regulations prohibit discrimination on the grounds of race, color, national origin, sex, age, handicap or disability.
- B. The Provider agrees to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Provider assures that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Provider is found not to be in compliance with these requirements during the life of this Agreement Provider agrees to take appropriate steps to correct these deficiencies.

ARTICLE 17. APPLICABLE LAW

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue shall be proper only in a New Mexico court of competent jurisdiction in accordance with NMSA 1978 Section 38-3-1(G). By execution of this Agreement, Provider acknowledges and agrees to the jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising under or out of any term of this Agreement. The parties agree to abide by all state and federal laws and regulations.

ARTICLE 18. AUTHORITY

If Provider is other than a natural person, the individual(s) signing this Agreement on behalf of Provider represent and warrant that he or she has the power and authority to bind Provider, and that no further action, resolution, or approval from Provider is necessary to enter into a binding Agreement.

ARTICLE 19. NON –WAIVER

The failure of a party to insist upon strict adherence to any provision of this Agreement on any occasion shall not be considered a waiver or deprive that party of the right thereafter to that term or any other provision of this Agreement.

ARTICLE 20. NOTICES

Any notice required to be given by this Agreement will be in writing and will be delivered in person, by electronic facsimile, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

To the Agency:
Rebekah West
New Mexico Department of Health
P.O. Box 26110
1190 St. Francis Drive,
Santa Fe, NM 87502-6110
856-535-1589
rebekah.west@doh.nm.gov

To the Contractor:
Kristen Christy
Union County Health and Wellness Network, Inc.
P.O. Box 444
Clayton, NM 88415
575-779-7746
kchristy@nen-nm.org

ARTICLE 21. INVALID TERM OR CONDITION

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

ARTICLE 22. ENFORCEMENT OF AGREEMENT

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

Grant Awardee Number: 26 665 2008 00140

IN WITNESS WHEREOF, the Parties have executed this Agreement at Santa Fe, New Mexico. The effective date is upon approval of both parties, whichever is later.

**STATE OF NEW MEXICO
DEPARTMENT OF HEALTH:**

By: Miranda Durham
CFF48B83995A4E0...
Authorized Signature Designee

Date: Aug 6, 2025 | 6:18 PM MDT

PROVIDER: Union County Health and Wellness Network, Inc.

By: Kristen S. Christy
41CF18D94ACF43D

Date: Aug 5, 2025 | 2:48 PM MDT

DEPARTMENT OF HEALTH

By: Shawnee Romo
11CA06D409974FF...
Department of Health
Chief Financial Officer or Designee

Date: Aug 6, 2025 | 3:20 PM MDT

CERTIFIED FOR LEGAL SUFFICIENCY:

By: Joey Wright
7693383540894D9...
Department of Health
Assistant General Counsel

Date: Aug 6, 2025 | 3:09 PM MDT

TAXATION AND REVENUE DEPARTMENT:

The Provider is registered for the payment of gross receipts taxes to the State of New Mexico.

N.M. Tax Identification #: 03-223958-000

By: AnnMarie Lucero
A1E23200AE974AA...

Date: Aug 6, 2025 | 3:02 PM MDT

Attachment A **Scope of work**

Summary of scope

The Department of Health, Public Health Division, Health Promotion Program, hereinafter referred to as the Department, enters into this agreement with Health Councils (HC) and Tribal Health Councils (THC), hereinafter referred to as Health Councils. The effective date is upon approval of both parties, whichever is later. This Scope of Work is not to exceed \$67,995.00.

Section 1: Health Council Operations and Administration

| Deliverable | Documentation | Budget |
|---|---|--|
| 1.1. Report on Health Council operations. | <p>I. Submission of New Mexico Department of Health (NMDOH) Quarterly Report by:</p> <ul style="list-style-type: none"> i. October 10, 2025 ii. January 10, 2026 iii. April 10, 2026 iv. June 10, 2026 <p>II. Submission of:</p> <ul style="list-style-type: none"> 1. Organizational structure document. (i.e., Bylaws, Organizational Chart, etc.) 2. Fiscal Year 2026 Staffing Plan 3. Health Council Member Roster 4. Updated Health Council Factsheet 5. Monthly Health Council meeting minutes and/or agendas <p>III. Set schedule with the Health Promotion Team (HPT) and attend regular monthly technical assistance meetings with HPT.</p> | <p>NMDOH Quarterly Reports @ \$2,505.00/ea.</p> <p>Not to exceed \$10,020.00</p> |
| Total | | \$10,020.00 |

Section 2: Health Council Partnership and Collaboration on Behavioral Health

| Deliverable | Documentation | Budget |
|---|--|--|
| <p>2.1. Report on Health Council's work to address and improve behavioral health, including collaborating with behavioral health key partners.</p> <p>Additionally, participate and engage in the Behavioral Health Reform and Investment Act regional behavioral health meetings and regional behavioral health plans coordinated by the Health Care Authority and/or Administrative Office of the Courts, including providing substantive expertise in the development of relevant portions of the regional plans as a behavioral health stakeholder as defined in the Behavioral Health Reform and Investment Act.</p> | <p>I. Submission of NMDOH Quarterly Report by:</p> <ul style="list-style-type: none"> i. October 10, 2025 ii. January 10, 2026 iii. April 10, 2026 iv. June 10, 2026 | <p>NMDOH Quarterly Reports @ \$8,500.00/ea.</p> <p>Not to exceed \$34,000.00</p> |
| 2.2. Complete an assessment of your Health Council in partnership with the Department, measuring capacity, actions, responsibilities, community needs, and feasibility to transition to local behavioral health support pursuant to the Behavioral Health Reform | <p>I. Completion of Health Council assessment. Template and guidance to be provided by the Department.</p> <p>II. Report on progress of</p> | <p>NMDOH Quarterly Reports @ \$1,000.00/ea.</p> |

| | | |
|---------------------|---|-----------------------------|
| and Investment Act. | assessment through NMDOH Quarterly Report. | Not to exceed \$4,000.00 |
| Total | | \$38,000.00 |

Section 3: Health Council Work on Initiatives to address Behavioral Health

| Deliverable | Documentation | Budget |
|---|---|--|
| Research and identify strategies to create a work plan for your Health Council, outlining how you will address behavioral health utilizing the following initiative areas: <i>Paths to Health, mobile units, nicotine misuse prevention, harm reduction, suicide prevention trainings, SBIRT, 988, gunlocks, MOUD, or other Health Council identified behavioral health initiatives.</i> <i>Once initiatives are identified from Addendum A, a contract amendment including an updated scope of work and budget table will be completed.</i> | i. Submission of work plan for behavioral health initiatives by October 10, 2025. | \$5,000.00 upon submission of documentation. Not to exceed \$5,000.00 |
| Total | | \$5,000.00 |

Section 4: Health Council Engagement and Community Health Improvement Plans (CHIP)

| Deliverable | Documentation | Budget |
|---|--|---|
| 4.1. Update and revise CHIP Plan as needed for the fiscal year and complete quarterly CHIP progress report that includes Key Performance Indicators as outlined on approved Health Council CHIP. | I. Updated version of Health Council's CHIP II. Submission of NMDOH Quarterly Report by: <ol style="list-style-type: none"> October 10, 2025 January 10, 2026 April 10, 2026 June 10, 2026 | NMDOH Quarterly Reports @ \$1,900.00/ea. Not to exceed \$7,600.00 |
| 4.2. Educate and engage local government and community in the work and activities of the Health Council. Including hosting a community wide engagement forum to discuss the work of the Health Council. | I. Copy of document stating your jurisdiction's recognition of your Health Council as written in the NM County and Tribal Health Council Act. <ol style="list-style-type: none"> Passed Resolution in the last 5 years. <i>For Tribal Health Councils, a letter of support will be accepted.</i> Copy of agenda and/or presentation given to local jurisdiction. Copy of forum invite, list of participants that attended the engagement forum, agenda and minutes, and any materials shared. | \$7,200.00 upon submission of all documentation. Not to exceed \$7,200.00 |
| 4.3. Completion of the yearly Health Council Impact Survey. | I. Submission of NMDOH Health Council Impact Survey by October 10, 2025 | \$175.00 upon submission of Health Council Impact Survey. Not to exceed \$175.00 |
| Total | | \$14,975.00 |
| Grand Total | | \$67,995.00 |

Addendum A
Section 3 Guidance

Below are examples and guidance of what is considered promotion & connection, facilitation, and implementation of needed and effective projects or programs for the Fiscal Year 2026 Health Council Scope of Work under section 3. **Activities are not limited to what is listed below.** A Health Council is empowered to create strategies outside of those listed below, other identified and evidence-based strategies or projects identified by the Health Councils are to be approved by the Department. Health Councils will report on activities in each of the areas of action through the quarterly report provided by NMDOH. An overview of the questions and requested information to show fulfillment of deliverables will be provided by the Department at the beginning of the fiscal year. Health Councils **cannot** report or bill the same activities to multiple New Mexico Department of Health contracts. Health Councils can choose the same initiative for this Scope of Work as other New Mexico Department of Health contracts, as long as different activities and projects are completed.

The **maximum billable amount for this section is \$40,000.00** to be invoiced quarterly; this can be met in whatever way a Health Council chooses. Funding will be tiered based on levels of work completed toward each initiative. A Health Council is **not required to work on all three tiers of selected initiatives.** The Health Council's FY26 contract will be amended to include a work plan and any changes in the scope of work.

NICOTINE USE AND PREVENTION / NUPAC

| Promotion & Connection (\$1,000.00 max) | Facilitation (\$4,000.00 max) | Implementation of needed and effective projects or programs (\$15,000.00 max) |
|---|--|---|
| Actively promote use of 1-800-QUIT-NOW line or other cessation materials and resources. Engage at risk individuals and tailor promotional materials, resources, and engagement to increase your community's knowledge of the harms of nicotine and/or tobacco misuse and available cessation resources. | Host presentations and facilitate evidence-based trainings on nicotine and/or tobacco use and prevention. Identifying and engaging at risk individuals using relevant and tailored trainings to decrease nicotine and/or tobacco misuse. | <ul style="list-style-type: none"> - Work with local school districts to implement evidence-based prevention and cessation programs for students to avert and decrease youth nicotine and/or tobacco use. - Work on the research, creation, and adoption of policies that create nicotine and/or tobacco free environments. |

PATHS TO HEALTH

| Promotion & Connection (\$1,000.00 max) | Facilitation (\$4,000.00 max) | Implementation of needed and effective projects or programs (\$15,000.00 max) |
|---|---|--|
| Actively recruit for and promote Paths to Health classes and services. Engaging individuals in connection to Paths to Health to increase the knowledge of Paths to Health and make impactful change to chronic disease prevention and management. | Host events and connect Paths to Health to organizations or individuals that can implement Paths to Health classes in your community to increase the number of individuals engaging with Paths to Health and preventing/managing chronic disease. | Work with Paths to Health Program to become or identify a certified trainer for a Paths to Health and hold classes to increase chronic disease prevention and management access. |

NMDOH MOBILE UNITS

| Promotion & Connection (\$1,000.00 max) | Facilitation (\$4,000.00 max) | Implementation of needed and effective projects or programs (\$15,000.00 max) |
|--|--|--|
| Actively promote already occurring mobile unit events in your community. Engaging with individuals who live/work in the area where the event will be to ensure individuals are aware of the event's offerings to increase individuals' ability to access care. | Identify locations and work with the Department to organize and host mobile unit events to increase access to healthcare services. <i>Please note that due to the new funding for the mobile units program, there will not be dedicated staffing until November 2025.</i> | Identify needs in your community that are not currently available through the Department mobile units and work with the Department to bring those services to impactfully close gaps and increase access to needed care. |

HARM REDUCTION

| Promotion & Connection (\$1,000.00 max) | Facilitation (\$4,000.00 max) | Implementation of needed and effective projects or programs (\$15,000.00 max) |
|---|--|--|
| Identify and promote Naloxone and harm reduction trainings and events occurring. Promoting and engaging in the process to increase the prevalence of Naloxone and other harm reduction resources. | Host Naloxone or harm reduction trainings. Engage high risk populations using relevant and tailored trainings to decrease the number of overdose deaths. | <ul style="list-style-type: none"> - Research and bring evidence-based harm reduction projects to increase access, decrease stigma, or address a gap in services. - Work on the research, creation, and adoption of policies to impact systems level change around harm reduction. |

SUICIDE PREVENTION TRAININGS

| Promotion & Connection (\$1,000.00 max) | Facilitation (\$4,000.00 max) | Implementation of needed and effective projects or programs (\$15,000.00 max) |
|---|---|--|
| - Identify and promote suicide prevention trainings and events occurring. Tailor promotional materials to address stigma around mental health and increase individuals seeking mental health support. | Host evidence-based suicide prevention trainings, tailor trainings to engage and effectively help identified populations to decrease suicide rates. | <ul style="list-style-type: none"> - Identify and implement new and/or current evidence-based trainings or programs to address mental health through a new approach to decrease stigma around accessing mental health services and decrease suicide rates. - Work with local law enforcement agencies to implement trainings on mental health and suicide prevention. - Work on the research, creation and adoption of mental health and suicide prevention policies to impact systems level change on the mental health care system. |

988 CRISIS LINE

| Promotion & Connection (\$1,000.00 max) | Facilitation (\$4,000.00 max) | Implementation of needed and effective projects or programs (\$15,000.00 max) |
|--|--------------------------------------|--|
|--|--------------------------------------|--|

Grant Awardee Number: 26 665 2008 00140

| | | |
|---|--|--|
| - Identify and tailor promotional materials for your community. Actively promote 988 to increase awareness. | Host 988 presentations and trainings, identifying key groups that should know about 988, increasing the number of individuals utilizing 988. | <ul style="list-style-type: none"> - Work to bring mobile mental health crisis teams in alignment with the 988 program to decrease the burden on law enforcement and increase the effectiveness of response to mental health crisis events. - Work on the research, creation, and adoption of crisis response solutions and policies that impact your community. |
|---|--|--|

Screening, Brief Intervention, and Referral to Treatment (SBIRT)

| Promotion & Connection (\$1,000.00 max) | Facilitation (\$4,000.00 max) | Implementation of needed and effective projects or programs (\$15,000.00 max) |
|--|--|--|
| Promote and engage individuals in E-SBIRT, promoting and engaging in the process to increase the number of individuals engaging with the E-SBIRT tool. | Host SBIRT trainings, identifying organizations and providers to train in SBIRT to increase the number of individuals/organizations using SBIRT to improve access to care for substance use. | Collaborate with the New Mexico Department of Health Office of Alcohol Misuse Prevention to identify and implement new SBIRT awareness campaigns tailored to improve access to care for substance use. |

GUNLOCKS

| Promotion & Connection (\$1,000.00 max) | Facilitation (\$4,000.00 max) | Implementation of needed and effective projects or programs (\$15,000.00 max) |
|--|--|---|
| Distribute gunlocks and gun safety materials, identifying locations and populations to focus promotion, distribution and education to increase gun safety knowledge. | Host gunlock and gun safety trainings tailored to your community to decrease incidences of gun violence. | <ul style="list-style-type: none"> - Identify and implement new gun safety awareness campaigns tailored to your community. - Work on the research, creation, and adoption of gun safety policies that will impact your community. |

MEDICATIONS FOR OPIOID USE DISORDER (MOUD)

| Promotion & Connection (\$1,000.00 max) | Facilitation (\$4,000.00 max) | Implementation of needed and effective projects or programs (\$15,000.00 max) |
|---|---|--|
| Identify and promote the availability of MOUD, engaging with MOUD providers, organizations, and individuals on how and where to access MOUD services. | <ul style="list-style-type: none"> - Host evidence-based trainings to reduce stigma around accessing substance use treatment. - Facilitate community collaboration to discuss MOUD to assess needs, resources, and bridge gaps in care. | Develop and work on continuum of care for MOUD services. |

OTHER IDENTIFIED BEHAVIORAL HEALTH NEED

| |
|---|
| Implementation of New Projects or Programs (Not to exceed \$40,000.00) |
|---|

Identify, implement, and promote effective evidence-based strategies approved by the Department to address an identified and proven behavioral health need that will result in positive community impact and outcomes on behavioral health. Examples include but are not limited to: HIPAA compliant telehealth pods, transportation services for community members to access behavioral health needs, etc.

Selecting this initiative will require a contract amendment.

The Department and the Health Council will work together to develop a work plan for the project or program.



Michelle Lujan Grisham
Governor

Gina DeBlassie
Cabinet Secretary

New Mexico Department of Health

Date: 6/18/2025

Agency 66500

Supplier name: Union County Network Inc

Supplier number: 93959

SHARE Billing Location: 56

SHARE Ship to Location: 56

Department Code: 2008

Contract Type: **GRANT AGREEMENT**

This funding string below is being provided as certification that funds have been set aside for the proposed contract for ASD contract staff to create the purchase order and Contract Module.

Total compensation of Contract: \$67,995.00

Brief description of Service: Health Council training and organization to develop strategies for community, capacity development for Health Councils.

Complete necessary fields per your budgetary requirements. Add rows as needed. Must have total of all funding sources.

Split funding: No or **Yes** (if yes, you can submit a separate sheet detailing how PO is to be split, example would be line one to be split with line 2).

Note: If contract crosses fiscal years only include the amounts for the current fiscal year purchase order.

| Merchandise Amount | Fund | Dept | *Account | Sub Acct | Rpt Cat | PC Bus Unit | Project | Activity | Oper Unit | Bud Ref | Class |
|--------------------|-------|------------|----------|----------|---------|-------------|---------|----------|-----------|---------|-------|
| \$14,975.00 | 06101 | 2008002000 | | | | | | | | 126 | J0000 |
| \$53,020.00 | 06100 | ZJ5190 | | | | | | | | 92524 | J5190 |


Highlight **ONE** Below, if no PO will be processed.

Direct Pay/Policy Exemption

OPR

Non-Monetary

Approved by Authorized Funding Department:

| Approved By: (type in name/title of individual) | Signature: | Date: |
|--|--|------------|
| Marie Velasco, Statewide Health Promotion Manager |  | 06/18/2025 |
| | | |

PUBLIC HEALTH DIVISION | NEW MEXICO DEPARTMENT OF HEALTH

1190 St. Francis Dr., Suite 1050 • P.O. Box 26110 • Santa Fe, New Mexico • 87502

From: [determination_spd_GSD](#)
To: [Ortiz, Michelle A. DOH](#)
Subject: RE: SPD Determination Health Council Project Manager Position revised
Date: Thursday, June 26, 2025 11:10:27 AM
Attachments: [image001.png](#)

Good morning Michelle,

This scope of work is written as PROFESSIONAL SERVICES. Please note this determination relates only to that question and is no comment on whether the scope of work or procurement method meet all legal standards. Therefore, the agency may conduct the procurement independently of the State Purchasing Division (SPD). Any resulting contract(s) and amendment(s) must be processed through the Contracts Review Bureau (CRB) of SPD. Both CRB and SPD reserve the right to change this determination if the contract scope of work differs from the scope of work submitted for the original determination or if a later attached scope of work should contain goods or general services.

- While this scope of work has been determined to be professional services, please check the Horizons website to determine whether the scope of work must be offered to Horizons for their right of first refusal.
- When processing this procurement, please ensure that the Contracts Review Bureau contract template (or the DoIT contract template if IT related) is used.
- When processing this procurement, please ensure that the CRB contract numbering system is used.

Sincerely,

Delilah Tenorio
Attorney
State Purchasing Division
Phone: (505)372-9508
Email: delilah.tenorio@gsd.nm.gov

From: Ortiz, Michelle A, DOH <MichelleA.Ortiz@doh.nm.gov>
Sent: Wednesday, June 25, 2025 7:43 PM
To: determination_spd, GSD <spd.determination@gsd.nm.gov>
Subject: RE: SPD Determination Health Council Project Manager Position revised

Hi,

May I have a new determination. There had to be revisions.
Thank you

The Department of Health, Public Health Division, Health Promotion Program, hereinafter referred to as the Department, enters into this agreement with Health Councils (HC) and Tribal Health Councils (THC), hereinafter referred to as Health Councils. The effective date is upon approval of both parties, whichever is later. This Scope of Work is not to exceed \$67,995.00.

Section 1: Health Council Operations and Administration

| Deliverable | Documentation | |
|---|---|--|
| 1.1. Report on Health Council operations. | I. Submission of New Mexico Department of Health (NMDOH) Quarterly Report by: i. October 10, 2025 ii. January 10, 2026 iii. April 10, 2026 iv. June 10, 2026 II. Submission of: 1. Organizational structure document. (i.e., Bylaws, Organizational Chart, etc.) 2. Fiscal Year 2026 Staffing Plan 3. Health Council Member Roster 4. Updated Health Council Factsheet 5. Monthly Health Council meeting | |

| | | |
|-------|---|--|
| | minutes and/or agendas III. Set schedule with the Health Promotion Team (HPT) and attend regular monthly technical assistance meetings with HPT. | |
| Total | | |

Section 2: Health Council Partnership and Collaboration on Behavioral Health

| Deliverable | Documentation | |
|--|---|--|
| 2.1. Report on Health Council's work to address and improve behavioral health, including collaborating with behavioral health key partners. Additionally, participate and engage in the Behavioral Health Reform and Investment Act regional behavioral health meetings and regional behavioral health plans coordinated by the Health Care Authority and/or Administrative Office of the Courts, including providing substantive expertise in the development of relevant portions of the regional plans as a behavioral health stakeholder as defined in the Behavioral Health Reform and Investment Act. | I. Submission of NMDOH Quarterly Report by: i. October 10, 2025 ii. January 10, 2026 iii. April 10, 2026 iv. June 10, 2026 | |
| 2.2. Complete an assessment of your Health Council in partnership with the Department, measuring capacity, actions, responsibilities, community needs, and feasibility to transition to local behavioral health support pursuant to the Behavioral Health Reform and Investment Act. | I. Completion of Health Council assessment. Template and guidance to be provided by the Department. II. Report on progress of assessment through NMDOH Quarterly Report. | |
| Total | | |

Section 3: Health Council Work on Initiatives to address Behavioral Health

| Deliverable | Documentation | |
|---|---|--|
| Research and identify strategies to create a work plan for your Health Council, outlining how you will address behavioral health utilizing the following initiative areas: <i>Paths to Health, mobile units, nicotine misuse prevention, harm reduction, suicide prevention trainings, SBIRT, 988, gunlocks, MOUD, or other Health Council identified behavioral health initiatives.</i> <i>Once initiatives are identified from Addendum A, a contract amendment including an updated scope of work and budget table will be completed.</i> | i. Submission of work plan for behavioral health initiatives by October 10, 2025. | |
| Total | | |

Section 4: Health Council Engagement and Community Health Improvement Plans (CHIP)

| Deliverable | Documentation | |
|--|--|--|
| 4.1. Update and revise CHIP Plan as needed for the fiscal year and complete quarterly CHIP progress report that includes Key Performance Indicators as outlined on approved Health Council CHIP. | I. Updated version of Health Council's CHIP II. Submission of NMDOH Quarterly Report by: i. October 10, 2025 ii. January 10, 2026 iii. April 10, 2026 iv. June 10, 2026 | |
| 4.2. Educate and engage local government and community in the work and activities of the Health Council. Including hosting a community wide | I. Copy of document stating your jurisdiction's recognition of your Health Council as written in the NM County and | |

| | | |
|---|--|--|
| engagement forum to discuss the work of the Health Council. | Tribal Health Council Act. 1. Passed Resolution in the last 5 years. <i>For Tribal Health Councils, a letter of support will be accepted.</i> 2. Copy of agenda and/or presentation given to local jurisdiction. 3. Copy of forum invite, list of participants that attended the engagement forum, agenda and minutes, and any materials shared. | |
| 4.3. Completion of the yearly Health Council Impact Survey. | I. Submission of NMDOH Health Council Impact Survey by October 10, 2025 | |
| Total | | |

Michelle A. Ortiz
Contracts Manager - Center for Public Health Operations and Center for Health Protection



Public Health Division
New Mexico Department of Health

ph: (505) 570-7876
email: michellea.ortiz@doh.nm.gov
nmhealth.org

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From: Mendonca, Dorothy, GSD <dorothy.mendonca@gsd.nm.gov> **On Behalf Of** determination, spd, GSD
Sent: Monday, June 9, 2025 2:27 PM
To: Ortiz, Michelle A, DOH <MichelleA.Ortiz@doh.nm.gov>
Subject: RE: SPD Determination Health Council Project Manager Position

Hello,

The scope of work as written would be PROFESSIONAL SERVICES. Please note this determination relates only to that question and is no comment on whether the scope of work or procurement method meet all legal standards. Therefore, the agency may conduct the procurement independently of the State Purchasing Division (SPD). Any resulting contract(s) and amendment(s) must be processed through the Contracts Review Bureau (CRB) of SPD. Both CRB and SPD reserve the right to change this determination if the contract scope of work differs from the scope of work submitted for the original determination or if a later attached scope of work should contain goods or general services.

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- When processing this procurement, please ensure that the Contracts Review Bureau contract template (or the DoIT contract template if IT related) is used.
- When processing this procurement, please ensure that the Contracts Review Bureau contract numbering system is used.

Thank you for submitting this scope of work for review.

Respectfully,

Dorothy Mendonca
State Purchasing Agent/Director
General Services Department

505-819-7055

Email: dorothy.mendonca@gsd.nm.gov

From: Ortiz, Michelle A, DOH <MichelleA.Ortiz@doh.nm.gov>

Sent: Sunday, June 8, 2025 6:37 PM

To: determination, spd, GSD <spd.determination@gsd.nm.gov>

Subject: SPD Determination Health Council Project Manager Position

Good afternoon,

Please provide a determination. Thank you

Health Council Project Manager:

Contract Position for Public Health Division, Center for Access and Linkage to Health Care, Statewide Health Promotion Program.

Position Overview:

The purpose of this position is to support the development of a system wide implementation and management of the Health Council Legislative and State General Funding. Work with Health Councils and New Mexico Department of Health to ensure alignment with Health Promotion Scope of Work.

Reporting Structure:

This position will lead NM DOH's work with Health Councils but under the overall guidance and direction of the NM DOH Statewide Health Promotion Program Manager. This Project Manager will report directly to the Statewide Health Promotion Program Manager.

Responsibilities:

This position is responsible for building and maintaining relationships with and ensuring comprehensive work with Health Councils to include any work related to the administrative and operational work for the Health Councils Legislative and General Funds.

The Project Manager responsibilities will include the following:

- Serve as the NM DOH lead in the agency on Health Councils and related work of Health Councils.
- Streamline statewide health council and health promotion communications. Including DOH announcements, health council resources, and filing system.
- Assist in developing and maintaining reporting systems for health councils.
- Help develop data analysis system for evaluating measurables, outcomes, and metrics from the reports.
- Assist in tracking health council spend down across regions on a quarterly basis to ensure all legislative money is being spent.
- Assist in the development of a contingency plan for additional deliverables if spend down is not being completed.
- Support State of New Mexico Health Promotion Team members working to support statewide Health Councils.
- Monitor program performance and outcomes, implementing necessary improvements to align goals set by the Statewide Health Promotion Program Manager.

Ideal Candidate:

- Minimum Bachelor's degree in related field.
- Two years' experience using data analysis software.
- Ability to assess partner and end user information needs.
- Ability to communicate effectively, orally and in writing, including communication of technical information to a wide range of audiences.
- Ability to be responsive to multiple projects and timelines.
- Ability to work independently as well as in team settings.

Work Schedule:

The work schedule consists of 40 hours per week and can be accomplished via telework.

Amount: \$55 per hour

Evaluation and Performance Metrics:

Performance will be evaluated based on outcomes, budget adherence, feedback from stakeholders, and compliance with NM DOH guidelines.

Michelle A. Ortiz
Contracts Manager - Center for Public Health Operations and Center for Health Protection



Public Health Division
New Mexico Department of Health

ph: (505) 570-7876
email: michellea.ortiz@doh.nm.gov
nmhealth.org

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From: [Matt Loehman](#)
To: [Ortiz, Michelle A. DOH](#)
Subject: Re: [EXTERNAL] Re: Horizon Determination Health Council Project Manager Position/revision
Date: Thursday, June 26, 2025 9:35:49 AM
Attachments: [image001.png](#)

Good morning -

Thank you very much for the opportunity, but we will decline this procurement.

Best regards,

Matt

Matt Loehman
Executive Director

Horizons of New Mexico
6121 Indian School Rd. NE, Suite 220
Albuquerque, NM 87110

office phone: (505) 345-1540
email: mloehman@horizonsofnewmexico.org
web: www.horizonsofnewmexico.org

The State Use Act helps people with disabilities become gainfully employed, and it saves you valuable time and resources otherwise used during the procurement process.

On Wed, Jun 25, 2025 at 7:43 PM Ortiz, Michelle A, DOH <MichelleA.Ortiz@doh.nm.gov> wrote:

Hi,

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Thank you

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| | | |
|-------|--|--|
| | (HPT) and attend regular monthly technical assistance meetings with HPT. | |
| Total | | |

Section 2: Health Council Partnership and Collaboration on Behavioral Health

| Deliverable | Documentation | |
|---|--|--|
| <p>2.1. Report on Health Council's work to address and improve behavioral health, including collaborating with behavioral health key partners.</p> <p>Additionally, participate and engage in the Behavioral Health Reform and Investment Act regional behavioral health meetings and regional behavioral health plans coordinated by the Health Care Authority and/or Administrative Office of the Courts, including providing substantive expertise in the development of relevant portions of the regional plans as a behavioral health stakeholder as defined in the Behavioral Health Reform and Investment Act.</p> | <p>I. Submission of NMDOH Quarterly Report by:</p> <ul style="list-style-type: none"> i. October 10, 2025 ii. January 10, 2026 iii. April 10, 2026 iv. June 10, 2026 | |
| <p>2.2. Complete an assessment of your Health Council in partnership with the Department, measuring capacity, actions, responsibilities, community needs, and feasibility to transition to local behavioral health support pursuant to the Behavioral Health Reform and Investment Act.</p> | <p>I. Completion of Health Council assessment. Template and guidance to be provided by the Department.</p> <p>II. Report on progress of assessment through NMDOH Quarterly Report.</p> | |
| Total | | |

Section 3: Health Council Work on Initiatives to address Behavioral Health

| Deliverable | Documentation | |
|--|--|--|
| <p>Research and identify strategies to create a work plan for your Health Council, outlining how you will address behavioral health utilizing the following initiative areas: <i>Paths to Health, mobile units, nicotine misuse prevention, harm reduction, suicide prevention trainings, SBIRT, 988, gunlocks, MOUD, or other Health Council identified behavioral health initiatives.</i></p> <p><i>Once initiatives are identified from Addendum A, a contract amendment including an updated scope of work and budget table will be completed.</i></p> | <p>i. Submission of work plan for behavioral health initiatives by October 10, 2025.</p> | |
| Total | | |

Section 4: Health Council Engagement and Community Health Improvement Plans (CHIP)

| Deliverable | Documentation | |
|--|--|--|
| <p>4.1. Update and revise CHIP Plan as needed for the fiscal year and complete quarterly CHIP progress report that includes Key Performance Indicators as outlined on approved Health Council CHIP.</p> | <p>I. Updated version of Health Council's CHIP</p> <p>II. Submission of NMDOH Quarterly Report by:</p> <ul style="list-style-type: none"> i. October 10, 2025 ii. January 10, 2026 iii. April 10, 2026 iv. June 10, 2026 | |
| <p>4.2. Educate and engage local government and community in the work and activities of the Health Council. Including hosting a community wide engagement forum to discuss the work of the Health Council.</p> | <p>I. Copy of document stating your jurisdiction's recognition of your Health Council as written in the NM County and Tribal Health Council Act.</p> <ul style="list-style-type: none"> 1. Passed Resolution in the last 5 years. <i>For Tribal Health Councils, a letter of support will be accepted.</i> 2. Copy of agenda and/or presentation given to local jurisdiction. 3. Copy of forum invite, list of participants that attended the engagement forum, | |

| | | |
|---|---|--|
| | agenda and minutes, and any materials shared. | |
| 4.3. Completion of the yearly Health Council Impact Survey. | I. Submission of NMDOH Health Council Impact Survey by October 10, 2025 | |
| Total | | |

Michelle A. Ortiz
Contracts Manager - Center for Public Health Operations and Center for Health Protection



Public Health Division
New Mexico Department of Health

ph: (505) 570-7876
email: michellea.ortiz@doh.nm.gov

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From: Matt Loehman <mloehman@horizonsofnewmexico.org>
Sent: Monday, June 9, 2025 8:24 AM
To: Ortiz, Michelle A, DOH <MichelleA.Ortiz@doh.nm.gov>
Subject: [EXTERNAL] Re: Horizon Determination Health Council Project Manager Position

CAUTION: This email originated outside of our organization. Exercise caution prior to clicking on links or opening attachments.

Good morning -

Thank you very much for the opportunity, but we will decline this procurement.

Best regards,

Matt

Matt Loehman
Executive Director

Horizons of New Mexico

6121 Indian School Rd. NE, Suite 220

Albuquerque, NM 87110

office phone: (505) 345-1540

email: mloehman@horizonsofnewmexico.org

web: www.horizonsofnewmexico.org

The State Use Act helps people with disabilities become gainfully employed, and it saves you valuable time and resources otherwise used during the procurement process.

On Sun, Jun 8, 2025 at 6:36 PM Ortiz, Michelle A, DOH <MichelleA.Ortiz@doh.nm.gov> wrote:

Good afternoon,

Please provide a determination. Thank you

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- Assist in developing and maintaining reporting systems for health councils.
- Help develop data analysis system for evaluating measurables, outcomes, and metrics from the reports.
- Assist in tracking health council spend down across regions on a quarterly basis to ensure all legislative money is being spent.
- Assist in the development of a contingency plan for additional deliverables if spend down is not being completed.
- Support State of New Mexico Health Promotion Team members working to support statewide Health Councils.
- Monitor program performance and outcomes, implementing necessary improvements to align goals set by the Statewide Health Promotion Program Manager.

Ideal Candidate:

- Minimum Bachelor's degree in related field.
- Two years' experience using data analysis software.
- Ability to assess partner and end user information needs.
- Ability to communicate effectively, orally and in writing, including communication of technical information to a wide range of audiences.
- Ability to be responsive to multiple projects and timelines.
- Ability to work independently as well as in team settings.

Work Schedule:

The work schedule consists of 40 hours per week and can be accomplished via telework.

Amount: \$55 per hour

Evaluation and Performance Metrics:

Performance will be evaluated based on outcomes, budget adherence, feedback from stakeholders, and compliance with NM DOH guidelines.

Michelle A. Ortiz
Contracts Manager - Center for Public Health Operations and Center for Health Protection



Public Health Division
New Mexico Department of Health

ph: (505) 570-7876
email: michellea.ortiz@doh.nm.gov

nmhealth.org

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Working with New Mexicans to become the healthiest state by 2040.

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| | | | | |
|----|-----------|--|---|---------|
| 4 | Southeast | Eddy County Health Council | United Way of Eddy County | 113111 |
| 5 | Southeast | Lea County Health Council | Lea County | 54388 |
| 6 | Southeast | Lincoln County Community Health Council | Lincoln County Community Health Council | 105329 |
| 7 | Southeast | Quay County Health Council | Quay County Health Council | 1325123 |
| 8 | Southeast | Roosevelt County Health Council | Roosevelt County Health Council | 182814 |
| 9 | Southwest | Doña Ana County Wellness Institute | Community Foundation of Southern NM | 93767 |
| 10 | Southwest | Catron County Health Council | Center for Health Innovation | 116825 |
| 11 | Southwest | Sierra County Behavioral Health and Wellness Collaborative | OliveTree Creative Arts Community Center | 149241 |
| 12 | Southwest | Hidalgo County Health Council | Center for Health Innovation | 116825 |
| 13 | Southwest | Socorro Co. Health Council | Socorro County Options Prevention & Education | 142363 |
| 14 | Southwest | Luna County Health Council | County of Luna | 54390 |
| 15 | Southwest | Otero County Health Council | The Counseling Center, Inc. | 46578 |
| 16 | Southwest | Grant County Community Health Council | Center for Health Innovation | 116825 |
| 17 | Northwest | Health Equity Council (Bernalillo) | Health Equity Council | 116620 |
| 18 | Northwest | Cibola County Health Council | City of Grants | 54336 |
| 19 | Northwest | McKinley Community Health Alliance | Indigenous Lifeways | 144879 |
| 20 | Northwest | Sandoval County Health Council | Sandoval County Government | 54398 |
| 21 | Northwest | San Juan Health Council | San Juan County Partnership Inc. | 50854 |
| 22 | Northwest | Partnership for a Healthy Torrance Community | Perpetual Tears Memorial Inc. | 104609 |
| 23 | Northwest | Community Wellness Council (Valencia) | Community Wellness Council | 105819 |
| 24 | Northwest | Acoma Community Health Council | Pueblo of Acoma | 46259 |
| 25 | Northwest | Ats'iis Naabik'iyati' (To'Hajiilee) | Canoncito Band of Navajos Health Center | 15306 |
| 26 | Northwest | Santo Domingo Health Council (HOPA) | Santo Domingo Pueblo | 46257 |
| 27 | Northwest | Cochiti Health Council | Pueblo de Cochiti-Health Council | 46564 |
| 28 | Northwest | Santa Ana Health Advisory Board | Pueblo of Santa Ana (Health Dept.) | 46573 |
| 29 | Northeast | Pueblo of Picuris | Pueblo of Picuris | 47237 |
| 30 | Northeast | Guadalupe County | Guadalupe County Health Planning Board | 54892 |
| 31 | Northeast | Pueblo de San Ildefonso | Pueblo de San Ildefonso | 47230 |
| 32 | Northeast | Colfax County | Colfax County Treasurer | 54380 |
| 33 | Northeast | San Miguel County | Las Vegas New Mexico Community Foundation | 182760 |
| 34 | Northeast | County of Mora | County of Mora | 544391 |
| 35 | Northeast | Pueblo of Tesuque | Pueblo of Tesuque | 46697 |
| 36 | Northeast | Incorporated County of los Alamos | Incorporated County of Los Alamos | 54457 |
| 37 | Northeast | County of Harding | County of Harding | 112838 |
| 38 | Northeast | Nambe Pueblo | Nambe of Pueblo | 46587 |
| 39 | Northeast | Union County | Union County Network Inc | 93959 |
| 40 | Northeast | Santa Clara Pueblo | Santa Clara Pueblo | 46563 |
| 41 | Northeast | Rio Arriba County | Bridge to health | 175426 |
| 42 | Northeast | Taos County | County of Taos | 54404 |
| 43 | Northeast | Santa Fe County | Santa Fe County | 54297 |

I. Number of Years providing services to NMDOH: *Varying Years*

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II. Compensation & Term of prospective contract of this request:

Cost: \$4,643,939.00 Term: Fiscal Year 2026 July 1st, 2025-June 30th, 2026

If Amendment: Total Costs: Total Term:

III. Provide an explanation of the **criteria and unique capabilities** developed and specified by the agency as necessary to perform and/or fulfill the contract and upon which the state agency reviewed available sources. Include sufficient **explanation** of how the professional service, service, construction or item(s) of tangible personal property will or is likely to **reduce health care costs** (hospital exemption); or how this acquisition will or is likely to reduce health care costs, **improve quality of care or improve access to care** (health care exemption).

The criteria development and specified by our NMDOH are crucial for ensuring the effective performance and fulfillment of the contract to provide health promotion services through HCs. These criteria have been aligned with NMDOH objectives and priorities in promoting public health. They encompass rigorous standards for service delivery, including but not limited to:

- **Expertise and Experience:** Demonstrated capability and health promotion strategies community engagement.
- **Resource allocation:** Clear guidelines on the allocation and utilization of resources to maximize impact and delivery
- **Outcome Measurement:** Defined metrics and evaluation methods to assess the effectiveness of health promotion initiatives
- **Compliance and Accountability:** Adherence to regulatory requirements and accountability for outcomes as stipulated in the statement of work.

These criteria serve as a framework to ensure that the contracted health councils can effectively meet the needs of the community and deliver measurable health improvements.

The acquisition of these services is expected to yield significant benefits in reducing healthcare costs, improving quality of care, and enhancing access to healthcare through several key mechanisms:

1. **Cost Reduction:** By leveraging the expertise and specialized resources of the health councils, we anticipate more efficient deployment of health promotion strategies and interventions. These targeted efforts aim to prevent costly health complications, reduce hospital admissions, and mitigate the overall burden on healthcare resources.
2. **Enhanced Access:** Through community-based initiatives and culturally competent practices, the health councils facilitate greater access to healthcare services among underserved populations. This includes improving outreach efforts, fostering trust within communities, and addressing barriers to healthcare access such as language, cultural norms, and geographic isolation.
3. **Population Health Management:** By addressing social determinants of health and promoting healthy behaviors, the services provided by the health councils contribute to broader population health improvements. This holistic approach supports sustainable healthcare delivery and fosters healthier communities over the long term.

In summary, the acquisition of these services is poised to generate tangible benefits by reducing healthcare costs through prevention, enhancing the quality of care through evidence-based

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practices, and improving access to healthcare services among diverse populations. These outcomes align with our commitment to advancing healthcare equity and optimizing health outcomes for all stakeholders.

- IV. Provide a narrative description of the agency’s **due diligence** in determining the basis for the procurement, including procedures used by the agency to conduct a review of available sources.

The NMDOH conducted a comprehensive needs assessment to identify specific healthcare service gaps and priorities within the community. This assessment can be found in the State Health Improvement Plan. The assessment included reviewing demographics data, health indicators, community feedback, and existing service capabilities.

Based on the evaluation outcomes from this needs assessment, which included a thorough review of health indicators reflecting community health needs, feedback from community stakeholders, and an assessment of existing health care service capabilities, the NMDOH determined that no other businesses or organizations could more appropriately perform the agreement than the selected HCs. The HCs demonstrated a comprehensive approach to healthcare service delivery, emphasizing community engagement strategies tailored to local needs. Their proven ability to effectively address health disparities through targeted initiatives and their track record of achieving positive health.

- V. List the scope of work/services (SOW), construction or items of tangible personal property of the prospective contract:

FY2026 Health Council Scope of Work

The Department of Health, Public Health Division, Health Promotion Program, hereinafter referred to as the Department, enters into this agreement with Health Councils (HC) and Tribal Health Councils (THC), hereinafter referred to as Health Councils. The effective date is upon approval of both parties, whichever is later. This Scope of Work is not to exceed \$67,995.00.

Section 1: Health Council Operations and Administration

| Deliverable | Documentation | Budget |
|---|---|---|
| 1.1. Report on Health Council operations. | I. Submission of New Mexico Department of Health (NMDOH) Quarterly Report by: i. October 10, 2025 ii. January 10, 2026 iii. April 10, 2026 iv. June 10, 2026 II. Submission of: 1. Organizational structure document. (i.e., Bylaws, Organizational Chart, etc.) 2. Fiscal Year 2026 Staffing Plan | NMDOH Quarterly Reports @ \$2,505.00/ea. Not to exceed \$10,020.00 |

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| | | |
|--------------|---|-------------|
| | <ul style="list-style-type: none"> 3. Health Council Member Roster 4. Updated Health Council Factsheet 5. Monthly Health Council meeting minutes and/or agendas <p>III. Set schedule with the Health Promotion Team (HPT) and attend regular monthly technical assistance meetings with HPT.</p> | |
| Total | | \$10,020.00 |

Section 2: Health Council Partnership and Collaboration on Behavioral Health

| Deliverable | Documentation | Budget |
|---|--|--|
| <p>2.1. Report on Health Council's work to address and improve behavioral health, including collaborating with behavioral health key partners.</p> <p>Additionally, participate and engage in the Behavioral Health Reform and Investment Act regional behavioral health meetings and regional behavioral health plans coordinated by the Health Care Authority and/or Administrative Office of the Courts, including providing substantive expertise in the development of relevant portions of the regional plans as a behavioral health stakeholder as defined in the Behavioral Health Reform and Investment Act.</p> | <p>I. Submission of NMDOH Quarterly Report by:</p> <ul style="list-style-type: none"> i. October 10, 2025 ii. January 10, 2026 iii. April 10, 2026 iv. June 10, 2026 | <p>NMDOH Quarterly Reports @ \$8,500.00/ea.</p> <p>Not to exceed \$34,000.00</p> |
| <p>2.2. Complete an assessment of your Health Council in partnership with the Department, measuring capacity, actions, responsibilities, community needs, and feasibility to transition to local behavioral health support pursuant to the Behavioral Health Reform and Investment Act.</p> | <p>I. Completion of Health Council assessment. Template and guidance to be provided by the Department.</p> <p>II. Report on progress of assessment through NMDOH Quarterly Report.</p> | <p>NMDOH Quarterly Reports @ \$1,000.00/ea.</p> <p>Not to exceed \$4,000.00</p> |
| Total | | \$38,000.00 |

Section 3: Health Council Work on Initiatives to address Behavioral Health

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| Deliverable | Documentation | Budget |
|--|--|---|
| <p>Research and identify strategies to create a work plan for your Health Council, outlining how you will address behavioral health utilizing the following initiative areas: <i>Paths to Health, mobile units, nicotine misuse prevention, harm reduction, suicide prevention trainings, SBIRT, 988, gunlocks, MOUD, or other Health Council identified behavioral health initiatives.</i></p> <p><i>Once initiatives are identified from Addendum A, a contract amendment including an updated scope of work and budget table will be completed.</i></p> | <p>i. Submission of work plan for behavioral health initiatives by October 10, 2025.</p> | <p>\$5,000.00 upon submission of documentation.</p> <p>Not to exceed \$5,000.00</p> |
| Total | | \$5,000.00 |

Section 4: Health Council Engagement and Community Health Improvement Plans (CHIP)

| Deliverable | Documentation | Budget |
|---|--|---|
| 4.1. Update and revise CHIP Plan as needed for the fiscal year and complete quarterly CHIP progress report that includes Key Performance Indicators as outlined on approved Health Council CHIP. | <p>I. Updated version of Health Council's CHIP</p> <p>II. Submission of NMDOH Quarterly Report by:</p> <ul style="list-style-type: none"> i. October 10, 2025 ii. January 10, 2026 iii. April 10, 2026 iv. June 10, 2026 | <p>NMDOH Quarterly Reports @ \$1,900.00/ea.</p> <p>Not to exceed \$7,600.00</p> |
| 4.2. Educate and engage local government and community in the work and activities of the Health Council. Including hosting a community wide engagement forum to discuss the work of the Health Council. | <p>I. Copy of document stating your jurisdiction's recognition of your Health Council as written in the NM County and Tribal Health Council Act.</p> <ul style="list-style-type: none"> 1. Passed Resolution in the last 5 years. <i>For Tribal Health Councils, a letter of support will be accepted.</i> 2. Copy of agenda and/or presentation given to local jurisdiction. 3. Copy of forum invite, list of participants that attended the engagement forum, | <p>\$7,200.00 upon submission of all documentation.</p> <p>Not to exceed \$7,200.00</p> |

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| | | |
|--|---|---|
| | agenda and minutes, and any materials shared. | |
| 4.3. Completion of the yearly Health Council Impact Survey. | I. Submission of NMDOH Health Council Impact Survey by October 10, 2025 | \$175.00 upon submission of Health Council Impact Survey. Not to exceed \$175.00 |
| Total | | \$14,975.00 |

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Certified by:

Signed by:
Dr. Kirene Bargas
27AC14E33C0B4EE...

Date: Jun 29, 2025 | 10:41 AM MDT

Dr. Kirene M. Bargas, Chief Procurement Officer

DocuSigned by:
Miranda Durham
CFF48B83395A4E0...

Date: Jun 18, 2025 | 1:49 PM MDT

Miranda Duram, Program Director

Signed by:
Gina DeBlassie
2B5F58D60AD7441...

Date: Jun 30, 2025 | 8:05 AM MDT

Gina DeBlassie, Cabinet Secretary

UNION COUNTY
Resolution No. 2026-21

Authorization of Special Revenue Fund (600) (DFA # 29900) budget increase

WHEREAS, the Board of Commissioners of Union County meeting in regular session on December 09, 2025 did propose to make budget adjustments; and

WHEREAS, the County of Union does, through Budget Resolution 2026-21 ask that authorization for the budgetary adjustments be granted, as summarized in the attachment; and

WHEREAS, the County of Union wishes to increase the capital purchases line item by one hundred and fifty thousand dollars (\$150,000).

NOW THEREFORE, BE IT RESOLVED the Board of Commissioners of Union County does hereby approve the aforementioned budget adjustments and respectfully requests the authorization for the budgetary adjustments and revisions be granted by the Local Government Division of the Department of Finance and Administration of the State of New Mexico.

IN WITNESS WHEREOF, we have hereunto set our hands and official seal this 9th day of December 2026.

BOARD OF COMMISSIONERS - UNION COUNTY

ATTEST:

Clayton Kiesling, Chairman

Justin Bennett, Member

Devian Fields, County Clerk

Lloyd Miller, Member

State of New Mexico - DFA Local Government Division
Budget Adjustment Request - Union County - 2026
BAR Special Revenue Capital Expenditures

| Bar ID | Contact | Phone | Email | Status |
|-------------|---------|-------|-------|--------|
| 15-36-21528 | | | | ENTITY |

Details

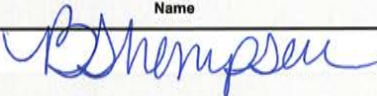
| Fund | Department | Object Code | PreAdjusted Budget | Adjustment | Adjusted Budget |
|------------------------------------|-----------------------------------|---------------------------------------|--------------------|------------|-----------------|
| 29900 Other Special Revenue 600 | 2002 General Administration 83 | 58999 Other Capital Purchases 2028 | 400,000.00 | 150,000.00 | 550,000.00 |

Justification

Compliance with Section 6-6-2, NMSA, 1978 compilation:

1. The requested budget adjustments were authorized at a scheduled Governing Body meeting open to the public on **2025-12-09**
2. Justification should provide a sufficient explanation for budget adjustment. Backup documentation such as grant award letter or other documents requested by Budget and Finance Analysts, should be submitted on LGBMS.

Approvals

| Name | Role | Date |
|---|------------------|---------|
|  | Entity Submitter | 12/3/25 |
| | Analyst | |
| | Bureau Chief | |



UNION COUNTY HOLIDAY SCHEDULE
RESOLUTION NUMBER 2026-22

WHEREAS, at a meeting of the Board of Union County Commissioners on December 9, 2025, the following was among the proceedings:

WHEREAS, the Board of Union County Commissioners designated the following holidays:

| <i><u>Holiday</u></i> | <i><u>Date</u></i> | <i><u>Observed on Sheriff Deputies</u></i> | <i><u>Observed on 4 Day Work Week</u></i> |
|----------------------------|--------------------|--|---|
| New Year's Day | Thurs Jan 1, 2026 | Thurs Jan 1, 2026 | Thurs Jan 1, 2026 |
| Martin Luther King | Mon Jan 19 | Mon Jan 19 | Mon Jan 19 |
| President's Day | Mon Feb 16 | Mon Feb 16 | Mon Feb 16 |
| Memorial Day | Mon May 25 | Mon May 25 | Mon May 25 |
| Juneteenth | Fri Jun 19 | Thurs Dec 24 | Wed Dec 23 |
| Independence Day | Sat July 4 | Sat July 4 | Thurs July 2 |
| Labor Day | Mon Sept 7 | Mon Sept 7 | Mon Sept 7 |
| Columbus Day | Mon Oct 12 | Mon Oct 12 | Mon Oct 12 |
| Veteran's Day | Wed Nov 11 | Wed Nov 11 | Wed Nov 11 |
| Thanksgiving (Admin Leave) | Wed Nov 25 | Wed Nov 25 | Wed Nov 25 |
| Thanksgiving Day | Thurs Nov 26 | Thurs Nov 26 | Thurs Nov 26 |
| Christmas Day | Fri Dec 25 | Fri Dec 25 | Thurs Dec 24 |
| Personal Holiday | | | |

NOW, THEREFORE, BE IT RESOLVED that the Board of Union County Commissioners designates the above holidays for 2026.

PASSED, APPROVED, AND ADOPTED this 9th day of December, 2025.

A T T E S T
S E A L

Devian Fields, County Clerk

UNION COUNTY COMMISSION

Clayton Kiesling, Chairman

Justin Bennett, Member

Lloyd Miller, Member



RESOLUTION 2026-23

A RESOLUTION RECOGNIZING PUBLIC SAFETY TELECOMMUNICATORS AS FIRST RESPONDERS AND AS CRITICAL INFRASTRUCTURE WITHIN THE PUBLIC SAFETY FRAMEWORK

WHEREAS, the County Commission recognizes that Public Safety Telecommunicators are a vital and irreplaceable component of the public safety framework, and without their dedication and expertise, effective emergency response would not be possible; and

WHEREAS, Public Safety Telecommunicators serve as the first, first responder receiving emergency calls, gathering essential information, and making rapid, life-saving decisions that directly affect the outcome of incidents and emergencies; and

WHEREAS, Public Safety Telecommunicators provide care, compassion, and stability to citizens in their worst and most traumatic moments, and many Public Safety Telecommunicators experience the cumulative effects of PTSD and vicarious trauma as a result of their service; and

WHEREAS, despite these challenges, Public Safety Telecommunicators must continue answering emergency calls, monitoring radio traffic, coordinating responses, receiving and sending text messages, and increasingly managing streaming video and other emerging communication technologies; and

WHEREAS, Public Safety Telecommunicators must be knowledgeable of not only their own agency's procedures but also the response protocols for every law enforcement, fire, EMS, and emergency management agency they support, often across multiple jurisdictions, municipalities; and

WHEREAS, the position of Public Safety Telecommunicator is a public safety role requiring independent judgment, rapid assessment, allocation of multi-jurisdictional resources, and the ability to coordinate complex emergency operations; and

WHEREAS, Public Safety Telecommunicators also serve as the community's public safety intelligence resource by collecting, analyzing, and disseminating critical data and situational information to field responders and public safety officials who would not otherwise have timely access to such information; and

WHEREAS, Public Safety Telecommunicators are required to undergo extensive background checks, drug testing, academy-level training, emergency medical dispatch certification, and continuous education, ensuring they maintain the knowledge and skills necessary to execute their duties at the highest standard; and

WHEREAS, Public Safety Telecommunicators often perform their duties with little or no formal liability protections or recognition under existing classifications, despite their central role in safeguarding life, property, and community welfare; and

WHEREAS, the County Commission supports statewide and national efforts to recognize and formally classify Public Safety Telecommunicators as First Responders and to reclassify their duties from clerical or administrative categories to “Protected Services”; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Union County hereby formally recognizes Public Safety Telecommunicators as First Responders and as essential personnel within the critical infrastructure of the public safety framework; and

BE IT FURTHER RESOLVED, that the County Commission acknowledges and honors the dedication, professionalism, and sacrifice of Public Safety Telecommunicators who serve as the lifeline between the public and emergency response personnel; and

BE IT FURTHER RESOLVED, that the County Commission supports state and federal efforts to reclassify Public Safety Telecommunicators as “Protected Services” and to extend appropriate recognition, protections, and resources consistent with their essential role in public safety; and

BE IT FINALLY RESOLVED, that this Resolution shall be entered into the official record of the County Commission and that copies may be provided to local, state, and national leaders in support of the formal recognition of Public Safety Telecommunicators as First Responders.

PASSED, APPROVED AND ADOPTED this 9th day of December, 2025.

BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY, NEW MEXICO

Attested by:

Devian Fields, County Clerk

Clayton Kiesling, Chairman

Justin Bennett, Member

Lloyd Miller, Member

| INVC# | Name | Description | Line Item | PO# | Amount |
|------------|---------------------------|--------------------------------|-----------|-------|----------|
| 5X11262025 | AT&T MOBILITY | TABLET/CELL PHONE SERVICE - CM | 401022007 | 29742 | 91.39 |
| 1241.25 | TOT\$ | CELL PHONE SERVICE - FC | 415682076 | 29742 | 53.80 |
| | PAID | TABLET SERVICE - REFD | 410532025 | 29742 | 40.04 |
| 1241.25 | BAL | CELL PHONE SERVICE | 402252007 | 29742 | 46.29 |
| | | TABLET/CELL PHONE SERVICE | 401082007 | 29742 | 1009.73 |
| <hr/> | | | | | |
| 1X11262025 | AT&T MOBILITY | CELL PHONE SERVICE - CLERK | 401052007 | 29742 | 140.82 |
| 178.30 | TOT\$ | TABLET/CELL PHONE SERVICE | 401082007 | 29742 | 37.48 |
| | PAID | | | | |
| 178.30 | BAL | | | | |
| <hr/> | | | | | |
| 12012025-2 | BACA VALLEY TELEPHONE CO. | GRENVILLE FD #507 | 411572025 | 29743 | 68.30 |
| 712.47 | TOT\$ | FIRE ALARM #2159 | 401032025 | 29743 | 34.51 |
| | PAID | EMAIL HOSTING #2159 | 401032025 | 29743 | 29.90 |
| 712.47 | BAL | TOWER LEASE #2159 | 415682076 | 29743 | 320.80 |
| | | SHERIFF SUBSTATION #5184 | 415682076 | 29743 | 70.46 |
| | | CAPULIN FD #122 | 407412025 | 29743 | 118.04 |
| | | SHERIFF #5184 | 401082007 | 29743 | 70.46 |
| <hr/> | | | | | |
| 25-C25638 | BENNETTS LLC | INV#25-C25638 CYLINDER LEASE | 414672076 | 29757 | 23.82 |
| 23.82 | TOT\$ | | | | |
| | PAID | | | | |
| 23.82 | BAL | | | | |
| <hr/> | | | | | |
| 11252025-3 | BRAD'S AUTO SERVICE | REPAIR TYRELL TRUCK | 402252012 | 30050 | 689.23 |
| 689.23 | TOT\$ | | | | |
| | PAID | | | | |
| 689.23 | BAL | | | | |
| <hr/> | | | | | |
| 119337 | BRADLEY SUPPLY | INV#119337 GLOVES | 401032046 | 29721 | 10.31 |
| 10.31 | TOT\$ | | | | |
| | PAID | | | | |
| 10.31 | BAL | | | | |
| <hr/> | | | | | |
| 119303 | BRADLEY SUPPLY | INV#119303 NAILS/SAWZAW BLADES | 402252076 | 29721 | 30.46 |
| 30.46 | TOT\$ | | | | |
| | PAID | | | | |
| 30.46 | BAL | | | | |
| <hr/> | | | | | |
| 119304 | BRADLEY SUPPLY | INV#119304 CLIPS | 401032046 | 29721 | 11.16 |
| 11.16 | TOT\$ | | | | |
| | PAID | | | | |
| 11.16 | BAL | | | | |
| <hr/> | | | | | |
| 208 | CIVILITY GOVERNMENT | LOBBYIST SERVICE/SALES TAX | 401012101 | 29733 | 1619.06 |
| 1619.06 | TOT\$ | RELATIONS, LLC | | | |
| | PAID | 1421 N MAIN ST | | | |
| 1619.06 | BAL | CLOVIS NM 88101 | | | |
| <hr/> | | | | | |
| 261125 | COLT BUILDERS INC. | COURTHOUSE RENOVATIONS | 607982028 | 29815 | 24811.25 |
| 24811.25 | TOT\$ | | | | |
| | PAID | 5304 RATON HIGHWAY | | | |
| 24811.25 | BAL | DES MOINES NM 88418 | | | |
| <hr/> | | | | | |
| 10831 | DEASON AUTOMOTIVE | INV#10831 BATTERY | 402252076 | 30053 | 235.00 |
| 235.00 | TOT\$ | | | | |

| INVC# | Name | Description | Line Item | PO# | Amount |
|------------|------------------------------|---------------------------------|-----------|-------|---------|
| PAID | P.O. BOX 426 | | | | |
| 235.00 | BAL | TEXLINE TX 79087 | | | |
| ----- | | | | | |
| FY26-4 | FRANK G. MAGOURILOS | PREVENTIONIST CONTRACT SERVICES | 426752101 | 29749 | 500.00 |
| 500.00 | TOT\$ | | | | |
| PAID | 4909 SUMMERSVILLE DR. NW | | | | |
| 500.00 | BAL | ALBUQUERQUE NM 87120 3831 | | | |
| ----- | | | | | |
| FY26-5 | FRANK G. MAGOURILOS | PREVENTIONIST CONTRACT SERVICES | 426752101 | 29749 | 500.00 |
| 500.00 | TOT\$ | | | | |
| PAID | 4909 SUMMERSVILLE DR. NW | | | | |
| 500.00 | BAL | ALBUQUERQUE NM 87120 3831 | | | |
| ----- | | | | | |
| 3316 | FREDDY'S TIRE & SERVICE, LLC | INV#3316 HERCULES TIRES | 401082011 | 29883 | 1148.00 |
| 1148.00 | TOT\$ | | | | |
| PAID | 115 S FRONT ST | | | | |
| 1148.00 | BAL | CLAYTON NM 88415 | | | |
| ----- | | | | | |
| 35315 | FREDDY'S TIRE & SERVICE, LLC | INV#35315 USED TIRE/DISPOSAL | 401082011 | 29883 | 43.00 |
| 43.00 | TOT\$ | | | | |
| PAID | 115 S FRONT ST | | | | |
| 43.00 | BAL | CLAYTON NM 88415 | | | |
| ----- | | | | | |
| 9703223207 | GRAINGER | INV#9703223207 SPIKES/ADHESIVE | 401032081 | 30024 | 142.91 |
| 142.91 | TOT\$ | DEPT 853662880 | | | |
| PAID | P.O. BOX 419267 | | | | |
| 142.91 | BAL | KANSAS CITY MO 64141 6267 | | | |
| ----- | | | | | |
| 11518V | KAUFMAN'S WEST | UNIFORMS - ORDONEZ | 401082128 | 29861 | 1061.91 |
| 1061.91 | TOT\$ | | | | |
| PAID | 1660 EUBANK BLVD. NE | | | | |
| 1061.91 | BAL | ALBUQUERQUE NM 87112 | | | |
| ----- | | | | | |
| 53340794 | LINDE GAS & EQUIPMENT INC | INV#53340794 CYLINDER LEASE | 402252076 | 29717 | 39.30 |
| 39.30 | TOT\$ | DEPT 0889 | | | |
| PAID | PO BOX 120889 | | | | |
| 39.30 | BAL | DALLAS TX 75312 0889 | | | |
| ----- | | | | | |
| 16 | M.R.S. | COMMUNITY CUSTODY MONITORS | 424772307 | 29788 | 1140.00 |
| 1140.00 | TOT\$ | MONITORING & RECOVERY SERVICES | | | |
| PAID | 1226 S. 2ND ST | | | | |
| 1140.00 | BAL | RATON NM 87740 | | | |
| ----- | | | | | |
| 4370974 | MAYFIELD PAPER COMPANY | INV#4370974 LEGAL COPY PAPER | 401042009 | 30022 | 91.61 |
| 91.61 | TOT\$ | | | | |
| PAID | BOX 3889 | | | | |
| 91.61 | BAL | SAN ANGELO TX 76902 | | | |
| ----- | | | | | |
| 436770 | MAYFIELD PAPER COMPANY | INV#436770 JANITOR SUPPLIES | 401032046 | 29777 | 44.89 |
| 44.89 | TOT\$ | | | | |
| PAID | BOX 3889 | | | | |
| 44.89 | BAL | SAN ANGELO TX 76902 | | | |
| ----- | | | | | |
| 90358 | MC CLURES BIG J PARTS | INV#90358 SUPPLIES | 402252076 | 29724 | 236.79 |
| 236.79 | TOT\$ | | | | |
| PAID | P.O. BOX 94 | | | | |
| 236.79 | BAL | CLAYTON NM 88415 | | | |
| ----- | | | | | |

| INVC# | Name | Description | Line Item | PO# | Amount |
|--------------|---------------------------------|----------------------------------|-----------|-------|----------|
| 90450 | MC CLURES BIG J PARTS | INV#90450 BELT TENSIONER | 402252076 | 29724 | 62.99 |
| 62.99 | TOT\$ | | | | |
| PAID | P.O. BOX 94 | | | | |
| 62.99 | BAL | CLAYTON NM 88415 | | | |
| 90474 | MC CLURES BIG J PARTS | INV#90474 OIL | 402252076 | 29724 | 57.86 |
| 57.86 | TOT\$ | | | | |
| PAID | P.O. BOX 94 | | | | |
| 57.86 | BAL | CLAYTON NM 88415 | | | |
| 90493 | MC CLURES BIG J PARTS | INV#90493 TRAILER SUPPLIES | 402252076 | 29724 | 189.20 |
| 189.20 | TOT\$ | | | | |
| PAID | P.O. BOX 94 | | | | |
| 189.20 | BAL | CLAYTON NM 88415 | | | |
| 88891-1 | MC CLURES BIG J PARTS | INV#88891 FILTERS | 402252076 | 29724 | 294.55 |
| 294.55 | TOT\$ | | | | |
| PAID | P.O. BOX 94 | | | | |
| 294.55 | BAL | CLAYTON NM 88415 | | | |
| 11112025 | NEW MEXICO GAS COMPANY | #094665208-0962195-4 OLD REFD | 401032025 | 29744 | 42.35 |
| 623.02 | TOT\$ | #094665208-0745232-8 OLD REFD | 401032025 | 29744 | 33.59 |
| PAID | PO BOX 27885 | #072065917-0744784-1 OLD REFD | 401032025 | 29744 | 17.16 |
| 623.02 | BAL | ALBUQUERQUE NM 87125 7885 | 401032025 | 29744 | 151.44 |
| | | #072087412-074497-0 ADMIN BLDG | 401032025 | 29744 | 59.05 |
| | | #072101712-0745142-6 SEDAN | 408452025 | 29744 | 111.30 |
| | | #072087415-0744999-8 COURTHOUSE | 401032025 | 29744 | 23.22 |
| | | #072087415-0745351-7 SHERIFF | 401032025 | 29744 | 109.41 |
| | | #072087412-0963384-7 SHERIFF | 401032025 | 29744 | 75.50 |
| | | #094568000-0961487-2 ROAD DEPT | 402252025 | 29744 | |
| 11252025-2 | NEW MEXICO IAAO CHAPTER | COURSE 101IAAO REG - H SANDOVAL | 401062010 | 30055 | 365.00 |
| 365.00 | TOT\$ | | | | |
| PAID | PO BOX 27108 | | | | |
| 365.00 | BAL | ALBUQUERQUE NM 87125 | | | |
| WC-00130 | NM COUNTY INSURANCE AUTHORITY | VFIS INSURANCE - CAPULIN | 407412067 | 30039 | 4528.40 |
| 22642.00 | TOT\$ | VFIS INSURANCE - SEDAN | 408452067 | 30039 | 4528.40 |
| PAID | 444 GALISTEO STREET | VFIS INSURANCE - AMISTAD | 409492067 | 30039 | 4528.40 |
| 22642.00 | BAL | SANTA FE NM 87501 | 410532067 | 30039 | 4528.40 |
| | | VFIS INSURANCE - GRENVILLE | 411572067 | 30039 | 4528.40 |
| 444283674001 | OFFICE DEPOT | INV#444283674001 CHAIR/FOOT REST | 605932081 | 30041 | 423.54 |
| 423.54 | TOT\$ | | | | |
| PAID | P.O. BOX 660113 | | | | |
| 423.54 | BAL | DALLAS TX 75266 0113 | | | |
| 444285306001 | OFFICE DEPOT | INV#444285306001 CHAIR | 605932081 | 30041 | 1202.33 |
| 1202.33 | TOT\$ | | | | |
| PAID | P.O. BOX 660113 | | | | |
| 1202.33 | BAL | DALLAS TX 75266 0113 | | | |
| 511638 | PATILLO, BROWN & HILL, LLP | FY 25 AUDIT | 401012062 | 29995 | 11143.75 |
| 16143.75 | TOT\$ | FY 25 AUDIT COMPONENT UNIT | 502822076 | 29995 | 5000.00 |
| PAID | 5310 HOMESTEAD RD NE BLDG 1 STE | | | | |
| 16143.75 | BAL | ALBUQUERQUE NM 87110 1524 | | | |

| INVC# | Name | Description | Line Item | PO# | Amount |
|----------|--------------------------------|----------------------------------|-----------|-------|---------|
| 12012025 | PTCI | TELEPHONE SERVICES | 410532025 | 29740 | 48.75 |
| 48.75 | TOT\$ | | | | |
| PAID | | | | | |
| 48.75 | BAL | | | | |
| | P.O. BOX 1188 | | | | |
| | GUYMON OK 73942 1188 | | | | |
| 27512 | PUBLIC SAFETY PSYCHOLOGY GROUP | INV#27512EMPLOY PSYCH EVAL-ARIAS | 401082036 | 29870 | 387.45 |
| 387.45 | TOT\$ | | | | |
| PAID | | | | | |
| 387.45 | BAL | | | | |
| | P.O. BOX 92002 | | | | |
| | ALBUQUERQUE NM 87199 | | | | |
| 46444411 | QUILL CORPORATION | INV#46444411 2026 DESK CALENDAR | 401022009 | 30035 | 16.33 |
| 48.96 | TOT\$ | | | | |
| PAID | | | | | |
| 48.96 | BAL | | | | |
| | P.O. BOX 37600 | | | | |
| | PHILADELPHIA PA 19101 0600 | | | | |
| 46458261 | QUILL CORPORATION | INV#46458261 2026 PLANNER | 402252009 | 30035 | 7.10 |
| 7.10 | TOT\$ | | | | |
| PAID | | | | | |
| 7.10 | BAL | | | | |
| | P.O. BOX 37600 | | | | |
| | PHILADELPHIA PA 19101 0600 | | | | |
| 11-2025 | RICARDO TRUJILLO | INV#11-2025 CLEANING SERVICES | 401032101 | 29760 | 1500.00 |
| 1500.00 | TOT\$ | | | | |
| PAID | | | | | |
| 1500.00 | BAL | | | | |
| | DBA TRU CLEANING SERVICES | | | | |
| | 416 JEFFERSON ST. | | | | |
| | CLAYTON NM 88415 | | | | |
| 133071 | SOONER TOWERS, LLC. | CLAYTON LAKE REPEATER | 500812052 | 29713 | 36.00 |
| 36.00 | TOT\$ | | | | |
| PAID | | | | | |
| 36.00 | BAL | | | | |
| | 57 E WASHINGTON ST | | | | |
| | CHAGRIN FALLS OH 44022 | | | | |
| 35315 | SOUTHWESTERN PROPANE | INV#35315 PROPANE-SEDAN CRAFT | 408452025 | 29936 | 51.93 |
| 51.93 | TOT\$ | | | | |
| PAID | | | | | |
| 51.93 | BAL | | | | |
| | PO BOX 387 | | | | |
| | CLAYTON NM 88415 | | | | |
| 35433 | SOUTHWESTERN PROPANE | INV#35433 PROPANE - SHERIFF | 401032025 | 29936 | 150.82 |
| 150.82 | TOT\$ | | | | |
| PAID | | | | | |
| 150.82 | BAL | | | | |
| | PO BOX 387 | | | | |
| | CLAYTON NM 88415 | | | | |
| 35555 | SOUTHWESTERN PROPANE | INV#35555 PROPANE-AMISTAD HAYDEN | 409492025 | 29936 | 76.42 |
| 76.42 | TOT\$ | | | | |
| PAID | | | | | |
| 76.42 | BAL | | | | |
| | PO BOX 387 | | | | |
| | CLAYTON NM 88415 | | | | |
| 35548 | SOUTHWESTERN PROPANE | INV#35548 PROPANE-AMISTAD NORTH | 409492025 | 29936 | 155.00 |
| 155.00 | TOT\$ | | | | |
| PAID | | | | | |
| 155.00 | BAL | | | | |
| | PO BOX 387 | | | | |
| | CLAYTON NM 88415 | | | | |
| 35800 | SOUTHWESTERN PROPANE | INV#35800 PROPANE - MAIN | 410532025 | 29936 | 67.43 |
| 67.43 | TOT\$ | | | | |
| PAID | | | | | |
| 67.43 | BAL | | | | |
| | PO BOX 387 | | | | |
| | CLAYTON NM 88415 | | | | |
| 35859 | SOUTHWESTERN PROPANE | INV#35859 PROPANE - SEDAN BOGGS | 408452025 | 29936 | 79.67 |
| 79.67 | TOT\$ | | | | |
| PAID | | | | | |
| | PO BOX 387 | | | | |

| INVC# | Name | Description | Line Item | PO# | Amount |
|------------|--------------------------|---------------------------------|-----------|-------|--------|
| 79.67 | BAL CLAYTON NM 88415 | | | | |
| 36058 | SOUTHWESTERN PROPANE | INV#36058 PROPANE - CAPULIN EMS | 407412025 | 29936 | 181.20 |
| 181.20 | TOT\$ PAID | | | | |
| 181.20 | BAL CLAYTON NM 88415 | | | | |
| 330.62 | SOUTHWESTERN PROPANE | INV#36059 PROPANE - CAPULIN FD | 407412025 | 29936 | 330.62 |
| 330.62 | TOT\$ PAID | | | | |
| 330.62 | BAL CLAYTON NM 88415 | | | | |
| 55.26 | SWAGERTY TRADING CO. | INV#23760 SUPPLIES | 402252076 | 29719 | 55.26 |
| 55.26 | TOT\$ PAID | | | | |
| 55.26 | BAL BOX 88 | | | | |
| 55.26 | BAL CLAYTON NM 88415 | | | | |
| 15.00 | SWAGERTY TRADING CO. | INV#23747 KEYS | 401032046 | 30020 | 15.00 |
| 15.00 | TOT\$ PAID | | | | |
| 15.00 | BAL BOX 88 | | | | |
| 15.00 | BAL CLAYTON NM 88415 | | | | |
| 55.00 | SWAGERTY TRADING CO. | INV#23787 KEYS | 401032046 | 30020 | 55.00 |
| 55.00 | TOT\$ PAID | | | | |
| 55.00 | BAL BOX 88 | | | | |
| 55.00 | BAL CLAYTON NM 88415 | | | | |
| 130.51 | TOW BROTHERS | AIR DYER & BRASS NIPPLE | 402252012 | 30047 | 130.51 |
| 130.51 | TOT\$ PAID | | | | |
| 130.51 | BAL PO BOX 30700 | | | | |
| 130.51 | BAL AMARILLO TX 79120 | | | | |
| 11252025 | TOWN OF CLAYTON | ACCT#11-0035-01 ROAD DEPT | 402252025 | 29741 | 113.63 |
| 1813.50 | TOT\$ PAID | ACCT#12-0330-03 SHERIFF | 401032025 | 29741 | 196.82 |
| 1813.50 | BAL 1 CHESTNUT | ACCT#22-1198-03 SHERIFF | 401032025 | 29741 | 174.28 |
| 1813.50 | BAL CLAYTON NM 88415 | ACCT#32-0214-02 ADMIN | 401032025 | 29741 | 88.53 |
| | | ACCT#32-0220-02 ADMIN | 401032025 | 29741 | 267.77 |
| | | ACCT#32-0275-01 COURT HOUSE | 401032025 | 29741 | 863.77 |
| | | ACCT#32-0280-01 ANNEX | 401032025 | 29741 | 38.44 |
| | | ACCT#41-0655-06 OLD REFD | 401032025 | 29741 | 70.26 |
| 45001 | TRI-STATE RECYCLING LLC | INV#45001 ROLL OFF DUMPESTER | 401082036 | 29892 | 840.03 |
| 840.03 | TOT\$ PAID | | | | |
| 840.03 | BAL P.O. BOX 235 | | | | |
| | | TEXLINE TX 79087 | | | |
| 2850295311 | UNIFIRST CORPORATION | INV#2850295311 MONTHLY SERVICE | 401032046 | 29731 | 65.55 |
| 65.55 | TOT\$ PAID | | | | |
| 65.55 | BAL PO BOX 650481 | | | | |
| 65.55 | BAL DALIAS TX 75265 0481 | | | | |
| 46153 | UNION COUNTY LEADER | INV#46153 ADS MEETING NOTICES | 426752076 | 30033 | 171.52 |
| 171.52 | TOT\$ PAID | | | | |
| 171.52 | BAL P.O. BOX 486 | | | | |
| 171.52 | BAL CLAYTON NM 88415 | | | | |
| 46152 | UNION COUNTY LEADER | INV#46152 ADS MEETING NOTICES | 426752076 | 30033 | 148.65 |

| INVC# | Name | Description | Line Item | PO# | Amount |
|-------------|----------------------------------|-------------------------------|-----------|-------|----------|
| 148.65 | TOT\$ | | | | |
| | PAID | P.O. BOX 486 | | | |
| 148.65 | BAL | CLAYTON NM 88415 | | | |
| ----- | | | | | |
| 46169 | UNION COUNTY LEADER | INV#46169 1ST HALF TAX DUE AD | 401072008 | 30043 | 102.91 |
| 102.91 | TOT\$ | | | | |
| | PAID | P.O. BOX 486 | | | |
| 102.91 | BAL | CLAYTON NM 88415 | | | |
| ----- | | | | | |
| 46167 | UNION COUNTY LEADER | INV#46167 ELECTION | 401052104 | 29963 | 107.21 |
| 107.21 | TOT\$ | | | | |
| | PAID | P.O. BOX 486 | | | |
| 107.21 | BAL | CLAYTON NM 88415 | | | |
| ----- | | | | | |
| 12022025 | VIGIL MALDONADO DETENTION CENTER | INMATE HOUSING | 424772307 | 29754 | 35360.00 |
| 35559.26 | TOT\$ | INMATE PHARMACY | 424772018 | 29754 | 199.26 |
| | PAID | | | | |
| 35559.26 | BAL | 444 EAST HEREFORD AVE | | | |
| | | RATON NM 87740 | | | |
| ----- | | | | | |
| PS060120779 | WARREN CAT | INV#PS060120779 HOSE/CLAMP | 402252012 | 29723 | 106.34 |
| 106.34 | TOT\$ | | | | |
| | PAID | PO BOX 842116 | | | |
| 106.34 | BAL | DALLAS TX 75284 2116 | | | |
| ----- | | | | | |
| PS060120797 | WARREN CAT | INV#PS060120797 SUPPLIES | 402252012 | 29723 | 604.51 |
| 604.51 | TOT\$ | | | | |
| | PAID | PO BOX 842116 | | | |
| 604.51 | BAL | DALLAS TX 75284 2116 | | | |
| ----- | | | | | |
| 109031963 | WEX BANK | FUEL - CLERK ELECTIONS | 401052010 | 29787 | 179.78 |
| 12764.98 | TOT\$ | FUEL - REFD | 410532076 | 29787 | 424.70 |
| | PAID | FUEL - SEDAN FD | 408452076 | 29787 | 75.84 |
| 12764.98 | BAL | FUEL - MAINTENANCE | 401032011 | 29787 | 78.17 |
| | | FUEL - MANAGERS | 401022011 | 29787 | 58.97 |
| | | FUEL - ROAD DEPT | 402252044 | 29787 | 9639.92 |
| | | FUEL - SHERIFF | 401082011 | 29787 | 2166.26 |
| | | FUEL - CAPULIN EMS | 412612076 | 29787 | 141.34 |

TOTAL INVOICING 132176.54