

**BOARD OF UNION COUNTY COMMISSIONERS**  
**REGULAR MEETING**  
**AGENDA**  
**March 9, 2026**

9:00 a.m.

1. Call to order
2. Pledge of Allegiance
3. Approval of agenda and minutes
4. Hospital Report
5. Discussion, Consideration, and Possible Action Items

9:30 a.m. - Citizens' Forum

Debra Balizan- Des Moines  
Matthew Gonzales - Produced Water Resolution

- i. Resolution 2026-33 Health Council
- ii. Resolution 2026-34 Fire Guard
  1. Fire Guard Authorization Form
- iii. Land Donation- Sedan FD - Thomas Substation
- iv. NMPED/Education at Work- Contract
- v. Union County- town of Clayton JPA
- vi. Town of Clayton- Roads to School
- vii. Intergovernmental Road Maintenance MOU with border State/County
- viii. Road Closure
  1. Process of Closing a Road
  2. Process of Reopening a Road
  3. Letter to Land Owners
- ix. Staff Appreciation Program Recognizing Years of Service
- x. Clayton-Union County Chamber of Commerce- Banquet
- xi. Discussion of legislative session
  - Approval of Bills
- xii. Inventory Items Disposition - Road Department International Water Truck
- xiii. Healthcare Assistance - Approval of Claims
- xiv. County Travel Requests
- xv. Budget Workshop

6. Reports

- County Manager Report
  - a. Subdivision Regulations update
  - b. Congressional Directed Spending and Community Project Funding
  - c. Beautification Grant/ Que Bonita Grant
- Road Superintendent
- Health Council Update
- Emergency Service Coordinator Report
- Elected Officials Reports

Executive Session - Pursuant to NMSA 1978, Section 10-15-1(H) (7) Litigation

1. Opioid Litigation

Possible Actions Items following executive session:

- i. Designate County Manager as Contact and Signatory for Opioid Litigation Matters

Adjourn

As of 3/6/2026

Next Meeting - April 14, 2026 @ 9:00

**BOARD OF UNION COUNTY COMMISSION**  
**REGULAR MEETING**  
**February 10, 2026**

**BOARD MEMBERS PRESENT:**

Chairman Justin Bennett                      Commissioner Lloyd 'Red' Miller                      Commissioner Clayton F. Kiesling

**OTHERS PRESENT:**

Clerk Devian Fields                      Road Admin Rachel Farnum                      Assessor Hollie Sandoval  
Road Superintendent Gary Wright      Sheriff Curtis Skaggs                      HR Director Cheryl Garcia  
Manager Luis de la Cruz                      Treasurer Shea Arnett                      Emergency Manager Trey Sinclair  
DWI Coordinator Joe Reeser                      Probate Judge Sharon Loera                      Deputy Assessor Cassie Newton  
Project Manager Brandy Thompson via Zoom

**GUESTS:**

Tammie Chavez, CEO Union County General Hospital  
Terry Lancaster, CFO Union County General Hospital  
Lynnette Keeth, CUCEDP Director  
Jacklynn Robinson, CUC Chamber  
W. Carr Vincent, Taxpayer  
Rusty Kohler, DWI  
Paiton Davis, Des Moines FFA  
Gabriel Doherty, Clayton FFA

At 9:00 a.m., Chairman Bennett called the meeting to order in the Commission Chambers located in the Union County Administration Building. The pledge of allegiance was recited.

Commissioner Kiesling moved to approve the agenda with the amendment to move "Personnel Matter- Compensation" from Executive Session to Elected Officials Reports and the regular meeting minutes of January 13, 2026. Commissioner Miller seconded. There was no further discussion. Vote: ALL AYE. The minutes were signed.

**HOSPITAL REPORT**

Tammie Chavez, CEO, reported on statistics for January. The "County Commissioner Monthly Hospital Report" was distributed to the board prior to the meeting. Items covered and discussed included the following: *Provider Recruitment Update, Financial Assistance, Business/Financial Update, Compliance, Radiology Report, Plant Services, Therapy Services, Pharmacy, Laboratory/Infection Control, Union County/Des Moines Health Center, IT and Special Projects.*

Terry Lancaster, CFO, reported on financials for January. The "Union County General Consolidated Executive Financial Summary" and the "Clayton Health Systems January 2026 Notes to Consolidated Financial

Statements Period Ending January 31, 2026" was distributed to the board prior to the meeting. Items covered and discussed included the following: *Key Statistics, Statement of Revenue and Expenses – YTD and Balance Sheet.*

Tammie Chavez, CEO, reported on the following: *Nursing, Swing Bed, Social Work Consults and Trauma.*

## **CITIZENS FORUM**

W. Carr Vincent was present to speak on the New Mexico State Land Office County Road Program for Existing Roads. He expressed that many County roads were established before Statehood and were done by prescriptive easement. Many of the County roads are the only access to State land which benefits Game and Fish and in turn benefits the State. He expressed concern that if the county road is closed it opens up the opportunity for lawsuits against the County. The private land owners can come after the County to pay for surveys to determine who actual owns the land that the road sat on. Mr. Vincent would like to be present if the State Land Office will be present at future meetings.

## **DISCUSSION/POSSIBLE ACTION ITEMS**

### ***PROCLAMATION NATIONAL FFA WEEK***

Chairman Bennett presented the proclamation to the Clayton and Des Moines FFA Chapters present. No discussion was had.

Commissioner Kiesling moved to approve Proclamation National FFA Week. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Proclamation was signed.

### ***RESOLUTION 2026-30 FY 27 DWI PARTICIPATION***

Joe Reeser DWI Coordinator and Rusty Kohler were present to express the need for the funding to keep the program running as the program is mainly funded by grant monies.

Commissioner Kiesling moved to approve Resolution 2026-30 FY 27 DWI Participation. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution was signed.

### ***RESOLUTION 2026-31 BAR SEDAN FIRE PROTECTION GRANT***

Manager de la Cruz presented the resolution. No discussion was had.

Commissioner Kiesling moved to approve Resolution 2026-31 BAR Sedan Fire Protection Grant. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution was signed.

### ***MOU LEPF UNION COUNTY AND VILLAGE OF FOLSOM***

Sheriff Skaggs presented the MOU. No discussion was had.

Commissioner Kiesling moved to approve MOU LEPF Union County and Village of Folsom. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. MOU was signed.

### ***RESOLUTION 2026-32 2026 ROAD CERTIFICATION***

Assessor Sandoval presented the resolution along with a list of all county roads with the approximate mileage of 1,176.35 miles.

Commissioner Kiesling moved to approve Resolution. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. MOU was signed.

### ***UNION COUNTY SUBDIVISION REGULATIONS - DRAFT***

Manager de la Cruz presented the Union County Subdivision Regulations draft. The draft was reviewed. The Board instructed Manager de la Cruz to move forward with the process for the next meeting.

### ***SUBDIVISION EXEMPTION- BRITT LAND & CATTLE CO***

Manager de la Cruz presented the subdivision exemption. No discussion was had.

Commissioner Kiesling moved to approve Subdivision Exemption- Britt Land & Cattle Co. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Subdivision exemption was signed.

### ***DISCUSSION OF LEGISLATIVE SESSION***

Assessor Sandoval represents Union County on the New Mexico Counties Board of Directors. She reported on multiple bills and how the NMCA board voted supporting or opposing the bills. The bills are as followed;

Support: HB2, HB77, HB103, HB168, HB200, HB129, HB198, SB78

Oppose: HB148, SJR5, HJR3, SB92, SB129, SB131, SB17,

Neutral: HB194, HB37, SB18

### ***ROAD CLOSURE***

Discussion was held on how the Commission wanted to move forward with County Road Closures. Assessor Sandoval brought it to the boards attention that county roads give her and her staff access to reappraise property easily. Commissioner Miller suggested leaving county roads open that have a habitable home on them. Chairman Bennett suggested have two categories of roads, one being fully maintained and one being annually maintained and letting the road superintendent deciding which roads go in each category. Road Superintendent Wright asked that the county start putting up signs distinguishing where the county roads end, especially at state and county borders. He also asked that the gates being put up blocking county roads be addressed as it is an ongoing issue. He also requested that the county seek easements for the fireguards to remove county liability. Manager de la Cruz will check with the county attorney to determine if this interferes with anti-donation. Chairman Bennett asked that a letter be drafted asking land owners if they want their county roads closed and to present the letter at the next commission meeting.

### ***CLAYTON-UNION COUNTY CHAMBER OF COMMERCE- BANQUET***

Jacklynn Robison was present to give the date of the Chamber Banquet. The banquet will be April 25<sup>th</sup> and a table of 8 will be \$350.00. More discussion will be had at the March meeting.

### ***APPROVAL OF BILLS***

Bills in the amount of \$318,102.55 were presented for review.

Commissioner Kiesling moved to approve bills as presented and to give the county manager authority pay any outstanding bills. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

### ***INVENTORY ITEMS DISPOSITION – ROAD DEPARTMENT INTERNATIONAL WATER TRUCK***

There were no items presented.

### ***HEALTHCARE ASSISTANCE-APPROVAL OF CLAIMS***

There were no claims.

### ***COUNTY TRAVEL REQUESTS***

Commissioner Kiesling will be in Washington for the NACO conference February 20<sup>th</sup>-25<sup>th</sup>.

### ***COUNTY MANAGER REPORT***

Mgr. de la Cruz reported that the additional building for the Capulin Fire Department will require a county road closure. He gave an update on the Sedan Fire NMFA application for the addition to their building. There is a summer program funded by PED to bring internship opportunities to the county if they county wants to participate. And the county received the first payment from Wireless Tower Solutions. Treasurer Arnett asked that going forward that she is involved any time the county is receiving funds for accounting and balancing purposes, she was concerned with how entities are receiving the counties ACH banking information.

### ***ROAD SUPERINTENDENT***

Road Superintendent Gary Wright reported on quotes to replace 7 graders. John Deere had provided him with the details on a 5-year lease. This will be brought back at the March meeting for approval.

### ***EMERGENCY SERVICE COORDINATOR REPORT***

Emergency Manager Sinclair reported he is meeting with all local departments and is doing refresher courses for his wildland PACC test for his red card. He will be attending the LEPC meeting in Quay County in preparation for the state communication system.

### ***ELECTED OFFICIALS' REPORTS***

Sheriff Skaggs reported he is finished updating his policy manual.

Treasurer Arnett reported that the delinquent property tax sale will be March 3<sup>rd</sup>.

Assessor Sandoval reported that the deadline to report personal property is February 28<sup>th</sup>. She also presented and read a letter to the Board of Commissioners, exhibit A. Assessor Sandoval stated that all the elected

officials are requesting is rational alignment and that there is a lack of transparency and communication. There is a divide that has been created between the manager and commissioners against the other elected officials. The raise that was given to elected officials in December 2024 equates to 1.5% per year and we are seeing the hourly employees receive way more in a same year. The elected officials requested to be on the agenda yet none of the commissioners came in to speak with elected officials prior to the meeting. We had to discuss our pay in an open meeting and outside people were allowed to discuss and question our pay, no other county employees pay is discussed in that manner. Treasurer Arnett stated that a conversation was had about our pay but we were not a part of that, our opinion and voice should have been included in those private conversations. Treasurer Arnett expressed to prior Manager Thompson that we never see or hear from the commissioners. Treasurer Arnett reminded the commissioner that in the pay increase discussion Chairman Bennett had stated to think carefully so a line in the sand wouldn't be drawn, she stated the line was drawn, there is a complete divide due to the lack of transparency and communication. She also asked what is Brandy's new role? That was never discussed with us, we have no idea what her new role is for the county. The community is asking and we have no idea how to answer. We would like to know how her pay was decided, where does that position fall in the salary study? She stated that commissioner Miller stated the commissioners have to worry about the budget flat lining and it seemed like that was in regards to our raises, but we can create a remote job? Clerk Fields presented a spread sheet with monies that the county has spent that seems to have been useless spending. Clerk Fields asked why money was spent like this if we are concerned with the budget? None of these things were looked at when discussion was being had about elected officials pay. The salary study, strength training and strategic planning are things we have never utilized going forward. Clerk Fields stated in her office she is am very frugal with spending, and also uses her budget to help the other elected officials who cannot even order office supplies, yet we had the budget to spend on these things. All the money comes from the same place, tax payer dollars, however it's the principle of it. There was a large sum of money spent on the salary study and it benefitted a couple employees however the elected officials were once again left behind. She stated prior commissioner Walter Hall was the only commissioner to come into the office to see how things were going, to ask our needs or see if he could help with any struggles. Clerk Fields stated it's the simplest things that go along way. Commissioner Kiesling asked that Clerk Fields reach out to all counties to see what all elected officials across the state are receiving for pay. Chairman Bennett stated he didn't envy the commissioners at that time and he did have concern that people would be cut short. He stated getting the state wide information can help with making a more informed decision moving forward. Clerk Fields stated that ultimately all the elected officials want is more communication and to be a part of these discussions moving forward. Clerk Fields brought up that she is seeing monies being spent yet her full-time deputy position was cut, she has a trailer to deliver and set up voting locations yet has no vehicle to pull said trailer with, this creates frustration and hinders productivity to her office. Chairman Bennett brought up the concern from the auditor and the need for more overlap with the manager position. Treasurer Arnett asked what is Brandy's role? Is she over seeing the Tyler transition for just the finance side or is she helping with the entire conversion, because the finance side is moving right along and I haven't had a welcome call. This conversion needs to be moving at the same pace or it will turn into a giant mess and the auditors will have a big problem with that. Manager de la Cruz apologized for the lack of communication and stated he should have explained that better to the offices. He explained that her role is to be the project manager for the Tyler conversion and to assist all offices in this process. Chairman Bennett stated that Brandy's role is meant to be a resource to all offices. Treasurer Arnett brought up in the December 2024 meeting she specifically asked how the remote work policy was to be utilized and it was explained to be

if someone needs to be remote for short periods of time. This is not how the policy is being used, an employee asked to have software on a laptop in case of extreme weather and was told no. Yet we can have a remote employee that doesn't even live in the state. In December of 2024 it was brought to her attention that elected officials' questions and concerns seemed like a personal attack, however it was simply asked out of frustration. It appears that certain people are constantly being told yes but every request from elected officials is met with a no. Treasurer Arnett's concern is that Union County is paying taxpayer monies to someone who is not living in the County or the State of New Mexico. Commissioner Kiesling stated in the December 2024 meeting that the remote work policy was not created for a long-term position, and reassured it would not be used for that. Now, there has been a long-term remote work position created for Thompson which contraindicates what was conveyed in December of 2024. Clerk Fields stated it's not one employee that makes the county run, it's all of us. If I'm not doing my job properly then the assessors have no property to appraise, that means there's no taxes being collected and then there is no budget for the county. Assessor Sandoval asked that our office staff be kept in mind when looking into the elected pay. Many counties have dedicated staff for certain duties, here we all do everything because of small staff. Clerk Fields stated she logged her overtime hours for the regular local election. Clerk Fields worked 79 hours of overtime to ensure that the election ran smoothly, those were unpaid hours and that didn't even include the hours of her Chief Deputy. Assessor Sandoval also requested that the Probate Judge be brought up to the same pay as the commissioners because she has dedicated weekly hours that she is in the office working. Chairman Bennett thanked the elected for this discussion and realizes that the elected officials do make sacrifices and that the county prides itself on the employees and elected officials. Commissioner Miller said there was no ill intent with these discussions. Chairman Bennett thanked everyone for this conversation and their hard work.

### ***EXECUTIVE SESSION***

At 12:15 p.m., Commissioner Kiesling made motion to enter into Executive Session- Pursuant to NMSAS 1987 Section 10-15-1(H)2- Limited Personnel Matters, Heath Council Grant Stipend for additional duties- Cheryl Garcia. Commissioner Miller seconded. Chairman Bennett request vote. VOTE: Chairmen Bennett – Aye, Commissioner Kiesling – Aye, Commissioner Miller – Aye.

Commissioner Kiesling moved to come out of Executive Session at 12:28 p.m., Commissioner Miller seconded. Chairman Bennett request vote. VOTE: Chairman Bennett AYE; Commissioner Kiesling AYE; Commissioner Miller AYE. Motion carried.

Commissioner Kiesling moved to approve health council grant stipend for additional duties for Cheryl Garcia. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

Regular meeting resumed at 12:30 p.m.

**ADJOURN:** At 12:31 a.m., Commissioner Kiesling moved to adjourn. Commissioner Miller seconded. There was no further discussion. Vote: ALL AYE. Motion carried.

**Meeting Announcements:** The next regular meeting will be held on Monday, March 9th, at 9:00 a.m.

**Exhibit – Final Agenda**

**ATTEST**

**SEAL**

**Board of Union County Commissioners  
Union County, New Mexico**

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**Justin Bennett - Chairman**

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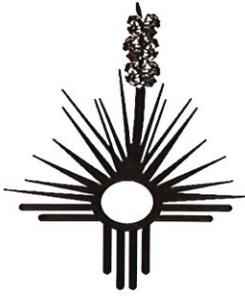
**Devian Fields – County Clerk**

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**Clayton F. Kiesling - Vice Chairman**

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**Lloyd 'Red' Miller - Member**



# Union County

**Justin Bennett**  
Chair  
**Clayton Kiesling**  
Member  
**Lloyd Miller**  
Member

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**Luis de la Cruz**  
County Manager  
  
**Jared Najjar**  
County Attorney

## UNION COUNTY RESOLUTION Resolution No. 2026-33

### **A RESOLUTION RECOGNIZING UNION COUNTY AS THE ENTITY RESPONSIBLE FOR THE UNION COUNTY HEALTH COUNCIL PURSUANT TO THE COUNTY AND TRIBAL HEALTH COUNCILS ACT AND SUPERSEDING RESOLUTION NO. 2024-34**

**WHEREAS**, in 2019, the New Mexico Legislature repealed the Maternal and Child Health Plan Act and enacted the County and Tribal Health Councils Act, §24-1J-1 through 24-1J-6 NMSA 1978, as amended; and

**WHEREAS**, the purpose of the County and Tribal Health Councils Act is to improve the health of New Mexicans by encouraging the development of comprehensive, community-based health planning councils to identify and address local health needs and priorities; and

**WHEREAS**, the Act requires the Board of County Commissioners to recognize a single health council for its jurisdiction whose members represent a diverse spectrum of community interests, including individuals and public, private, and nonprofit entities; and

**WHEREAS**, the health council shall be responsible for conducting all activities required under the County and Tribal Health Councils Act and its amendments; and

**WHEREAS**, the New Mexico Department of Health shall ensure the long-term viability of health councils, provide training and other support, administer funding, and adopt and promulgate rules necessary to carry out the purposes of the Act; and

**WHEREAS**, the Union County Board of County Commissioners recognizes that Union County will assume responsibility for the administration, coordination, and oversight of the Union County Health Council and will carry out the duties and responsibilities required under the County and Tribal Health Councils Act; and

**WHEREAS**, the Union County Board of County Commissioners intends that Union County serve as the entity responsible for ensuring the continued operation, representation, and coordination of the Union County Health Council in collaboration with community partners and stakeholders; and

**NOW, THEREFORE, BE IT RESOLVED BY THE UNION COUNTY BOARD OF COUNTY COMMISSIONERS** that Union County shall be recognized as the entity responsible for the Union County Health Council for the jurisdiction of Union County for the purpose of fulfilling the requirements of the County and Tribal Health Councils Act.

**BE IT FURTHER RESOLVED** that this Resolution supersedes and replaces Resolution No. 2024-34 previously adopted by the Union County Board of County Commissioners.

**APPROVED AND ADOPTED** by the governing body at its meeting on the 9th day of March, 2026.

**BOARD OF COMMISSIONERS- UNION COUNTY**

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Justin Bennett, Chair

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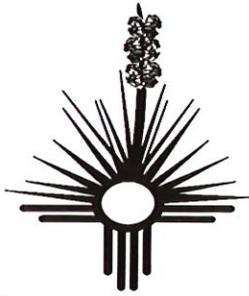
Devian Fields, County Clerk

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Clayton Kiesling, Member

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Lloyd Miller, Member



# Union County

**Justin Bennett**  
Chair  
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**Luis de la Cruz**  
County Manager  
  
**Jared Najjar**  
County Attorney

## UNION COUNTY RESOLUTION Resolution No. 2026-34

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY, NEW MEXICO, RECOGNIZING FIRE GUARD (FIREBREAK) AND DEFENSIBLE SPACE AS BEST PRACTICES FOR WILDFIRE MITIGATION AND AUTHORIZING COUNTY ASSISTANCE, AS RESOURCES ALLOW, TO SUPPORT PUBLIC SAFETY**

**WHEREAS**, Union County contains rural and wildland–urban interface areas that are vulnerable to wildfire risk; and

**WHEREAS**, wildfire poses a significant threat to residents, property, infrastructure, and natural resources within Union County; and

**WHEREAS**, fire guard (firebreak) and defensible space practices are widely recognized as effective measures to reduce wildfire spread and enhance emergency response and firefighter safety; and

**WHEREAS**, collaboration between Union County, local fire districts, landowners, and state agencies strengthens community-wide wildfire preparedness and resilience;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Union County, New Mexico, that:

1. The Board recognizes fire guard (firebreak) and defensible space as best practices for wildfire mitigation in high-risk areas of Union County.
2. Union County supports providing assistance, as resources and priorities allow, through the use of County personnel or properly procured County contractors to construct or improve fire guard (firebreak) measures for wildfire risk reduction and public safety purposes.
3. Union County encourages coordination among the Roads Department, local fire districts, the Office of the State Fire Marshal, and other relevant partners to promote safe and effective implementation of fire guard practices.
4. Union County encourages landowners and developers to incorporate wildfire mitigation measures, including fire guard and defensible space, into project planning and property maintenance.
5. Prior to the construction or improvement of any fire guard (firebreak) on private property, Union County shall obtain written authorization from the affected landowner or authorized representative granting permission for such work to be performed.

6. This Resolution establishes county policy direction and does not create mandatory requirements or new regulatory obligations for private landowners.

**APPROVED AND ADOPTED** by the governing body at its meeting on the 9th day of March, 2026.

**BOARD OF COMMISSIONERS- UNION COUNTY**

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Justin Bennett, Chair

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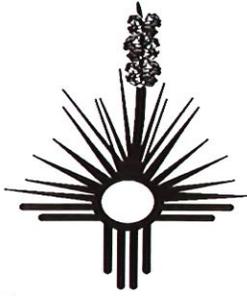
Devian Fields, County Clerk

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Clayton Kiesling, Member

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Lloyd Miller, Member



# Union County

**Justin Bennett**  
Chair  
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**Luis de la Cruz**  
County Manager  
  
**Jared Najjar**  
County Attorney

## UNION COUNTY, NEW MEXICO Wildfire Risk Reduction – Fire Guard (Firebreak) Authorization Form

Date: \_\_\_\_\_

Landowner Name: \_\_\_\_\_

Property Address / Legal Description: \_\_\_\_\_

Parcel Number (if applicable): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Authorization Request

Union County is supporting wildfire risk reduction efforts throughout the County. As part of this effort, and as resources and scheduling allow, the County may provide **limited assistance with fire guard (firebreak) activities** on private property to reduce wildfire risk and improve public safety.

Participation is **voluntary**. Please select one option below.

**YES** – I authorize Union County to access my property for the limited purpose of conducting fire guard (firebreak) activities, as resources and scheduling allow. I understand this assistance is subject to County availability and operational priorities.

**NO** – I do not authorize Union County to conduct fire guard (firebreak) activities on my property. I understand that if I select this option, the County will not provide fire guard assistance on my property.

### Important Notice and Acknowledgment

By selecting “**YES**,” I acknowledge and agree that:

- Union County's assistance is limited to fire guard (firebreak) activities and **does not guarantee protection from wildfire.**
- Activities may involve **heavy equipment and vegetation removal**, which may result in incidental disturbance to land, fencing, vegetation, or other improvements.
- **Union County shall not be held liable** for incidental damage resulting from authorized fire guard activities conducted in good faith, nor for wildfire or fire-related damage occurring before, during, or after such activities.
- Authorization does **not create an obligation** for the County to perform work and is dependent on available resources, scheduling, weather conditions, and operational priorities.
- **This form serves as a one-time authorization.** If the property owner later wishes to change their selection (YES or NO), they must contact the **Road Department** and complete a new authorization form.

If you have questions regarding this program, please contact:

Union County Road Department  
Phone: 575-374-9590

Return completed form to:

Union County Road Department  
PO Box 430  
Clayton, NM 88415

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Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Road Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

February 17, 2026

Dear Mark,

Sorry I am slow about responding to your fire station request.

Expanding Thomas station to improve fire is fine.

The current deed transfers ownership for as long as the property is used for a fire station. It will revert to the current owner of the adjoining property should it cease to be used as an active fire station, The exact wording is on the current warranty deed. I don't have access to that deed right now. I will need to have my daughter retrieve it from the safety deposit box. I would prefer a new title for the enlarged property replace the current one.

I would like to maintain access to the adjoining pasture from the fire station property mostly as I feel it would be valuable against a fire on that section.

Other thoughts that you may have already considered:

The doors in the current building has been a problem because of height. That might be avoidable on the addition if the peak of the roof on the current building were moved to the west side so the door of the new bay could be about two feet taller. Then the addition could be a 30 feet single slope.

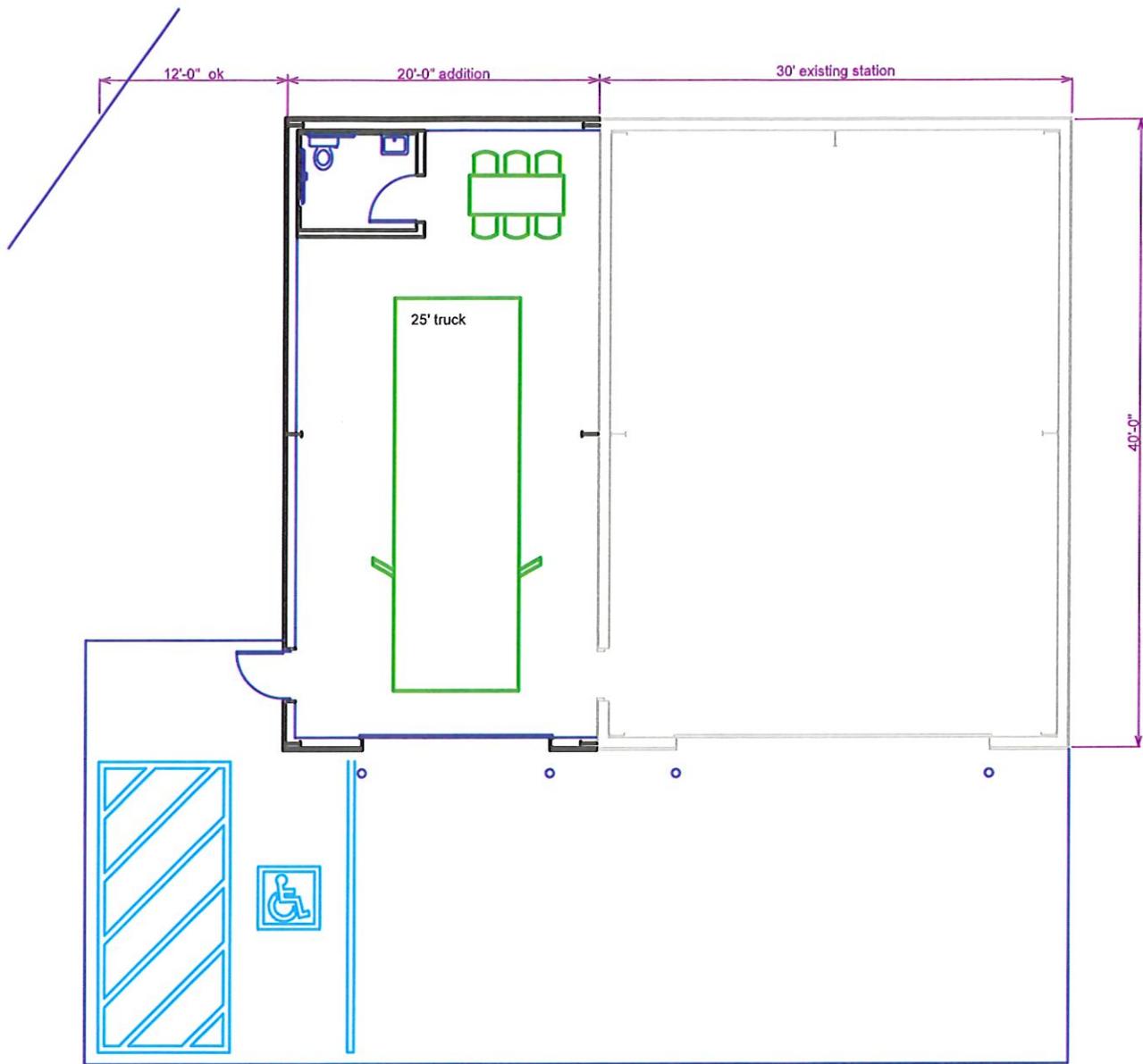
I would recommend at least 12 feet of clearance between the building and property line.

You may need clearance for plumbing drainage.

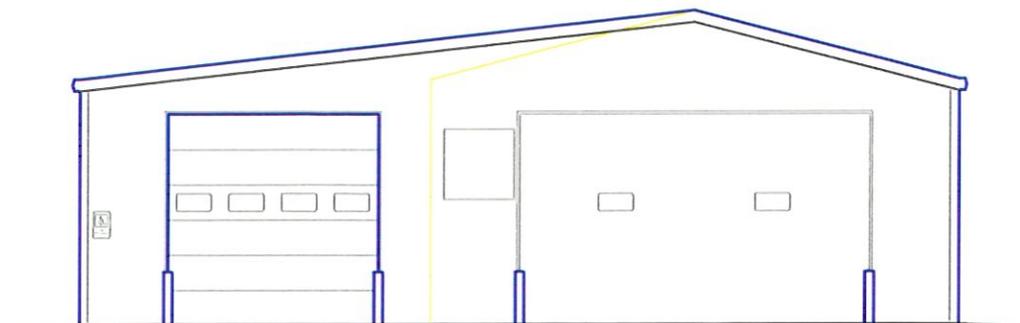
My guess you will need 40 to 50 more feet on the west side.

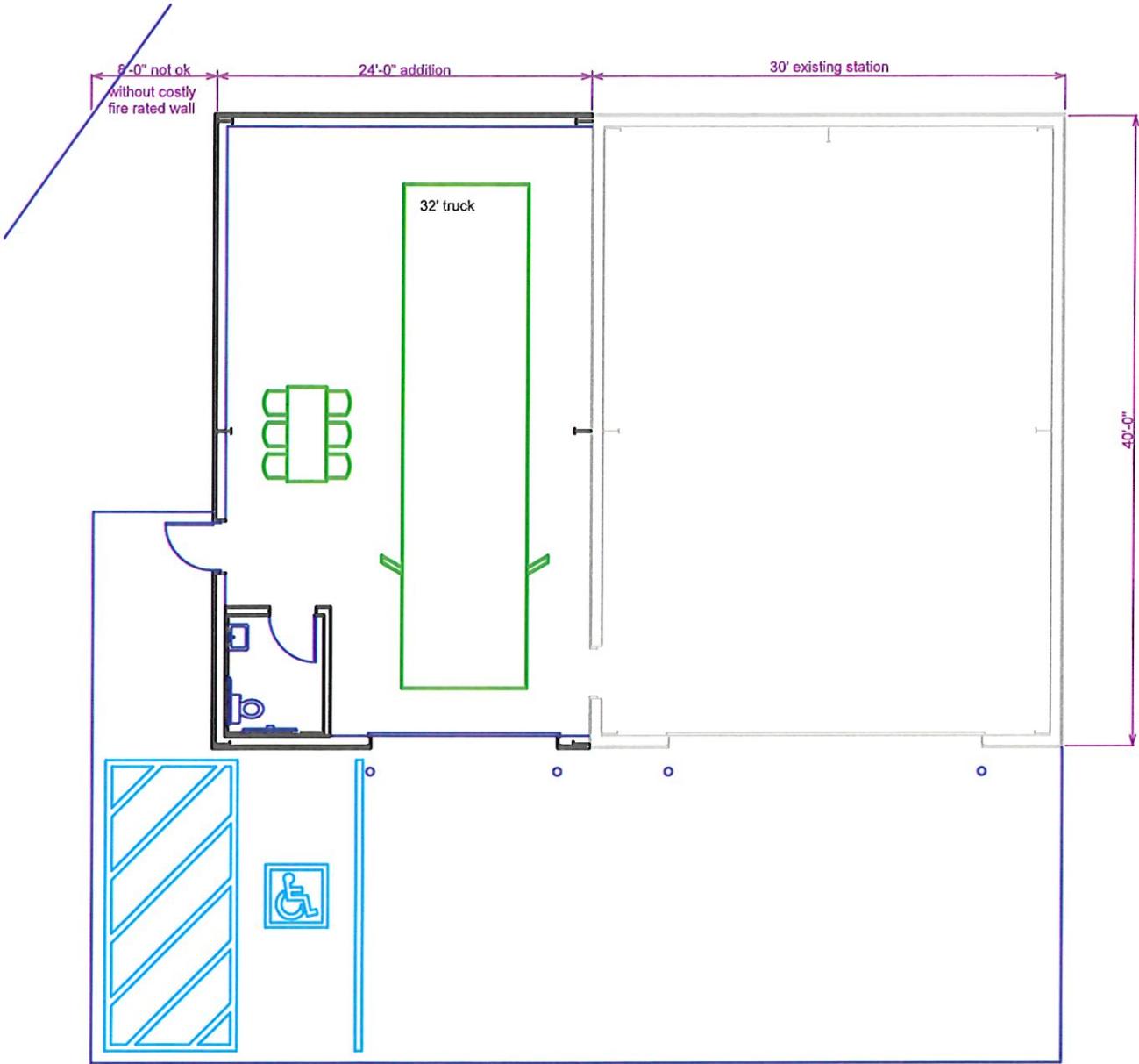
Sincerely,

Ronald Seaman

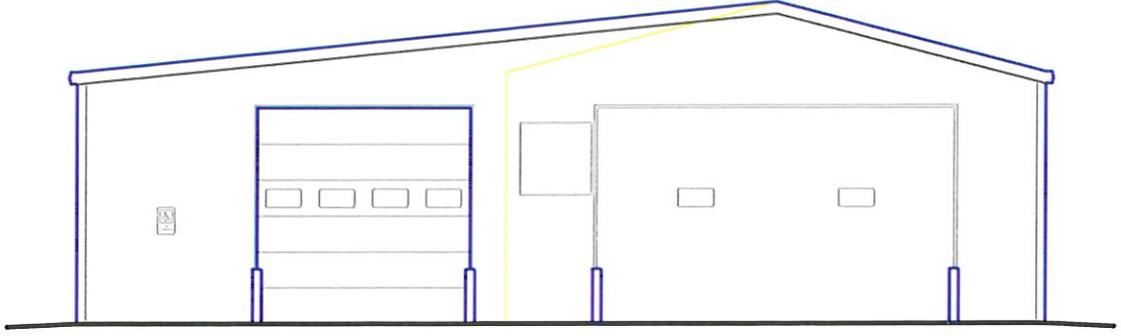


PROPOSED FLOOR PLAN  
 THOMAS FIRE STATION 1-27-26





PROPOSED FLOOR PLAN  
 THOMAS FIRE STATION 1-28-26





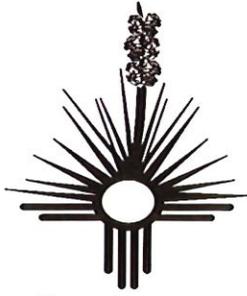
20' addition shown



1-27-26

Sedan Fire Addition												
Description	Location	Unit	Qty	Labor unit cost	Total Labor	Material unit cost	Total Matl	Equipmt unit cost	Total Equipment	Sube unit cost	Total Subc	Total
Superintendent		Mo	4	\$8,667.00	\$34,668.00		\$0.00		\$0.00		\$0.00	\$34,668.00
Truck		Mo	4	\$0.00	\$0.00		\$0.00	\$1,500.00	\$6,000.00		\$0.00	\$6,000.00
Barricades		Ls	1	\$500.00	\$500.00	\$500.00	\$500.00		\$0.00		\$0.00	\$1,000.00
Gas/Oil		Gal	2000	\$0.00	\$0.00	\$6.00	\$12,000.00		\$0.00		\$0.00	\$12,000.00
Daily Cleanup		Hr	48	\$40.00	\$1,920.00	\$5.00	\$240.00		\$0.00		\$0.00	\$2,160.00
Final Cleanup		Hr	10	\$40.00	\$400.00	\$5.00	\$50.00		\$0.00		\$0.00	\$450.00
Trash Removal		Ea	3	\$300.00	\$900.00		\$0.00	\$750.00	\$2,250.00		\$0.00	\$3,150.00
Chemical Toilet		Mo	3	\$0.00	\$0.00		\$0.00		\$0.00	\$800.00	\$2,400.00	\$2,400.00
Storage/Office Trailer		Mo	3	\$0.00	\$0.00		\$0.00	\$440.00	\$1,320.00		\$0.00	\$1,320.00
Plans		Ls	1	\$0.00	\$0.00	\$500.00	\$500.00		\$0.00		\$0.00	\$500.00
Motel/Per diem		Ea	48	\$0.00	\$0.00	\$100.00	\$4,800.00		\$0.00		\$0.00	\$4,800.00
				\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
				\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
<b>Earthwork</b>					\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
Remove Soil		Cuyrd	25	\$20.00	\$500.00		\$0.00	\$50.00	\$1,250.00		\$0.00	\$1,750.00
Fill and Compact soil		Cuyrd	25	\$50.00	\$1,250.00	\$30.00	\$750.00	\$50.00	\$1,250.00		\$0.00	\$3,250.00
Layout/Dig Footings		Linft	120	\$20.00	\$2,400.00	\$2.50	\$300.00	\$5.00	\$600.00		\$0.00	\$3,300.00
				\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
				\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
				\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
<b>Concrete</b>					\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
Set Forms/Place Anchor Bolts		Linft	240	\$30.00	\$7,200.00	\$18.00	\$4,320.00		\$0.00		\$0.00	\$11,520.00
Foundation Insulation		Sqft	240	\$4.00	\$960.00	\$4.00	\$960.00		\$0.00		\$0.00	\$1,920.00
Install Rebar foundation		Ls	1	\$2,000.00	\$2,000.00	\$1,600.00	\$1,600.00		\$0.00		\$0.00	\$3,600.00
Place Concrete footings		Cuyrd	25	\$150.00	\$3,750.00	\$270.00	\$6,750.00		\$0.00		\$0.00	\$10,500.00
Strip forms		Linft	240	\$4.00	\$960.00		\$0.00		\$0.00		\$0.00	\$960.00
Fine Grade Slab		Sqft	800	\$2.00	\$1,600.00		\$0.00	\$1.00	\$800.00		\$0.00	\$2,400.00
Install Rebar slab		Ls	1	\$1,600.00	\$1,600.00	\$1,200.00	\$1,200.00		\$0.00		\$0.00	\$2,800.00
Place concrete slab		Cuyrd	23	\$300.00	\$6,900.00	\$270.00	\$6,210.00		\$0.00		\$0.00	\$13,110.00
Sawcut		Linft	100	\$10.00	\$1,000.00	\$2.00	\$200.00		\$0.00		\$0.00	\$1,200.00
				\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
				\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
				\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
<b>Metal Building</b>					\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
Metal Building wth Erection		Ls	1	\$0.00	\$0.00		\$0.00		\$0.00	\$95,000.00	\$95,000.00	\$95,000.00
Overhead door		Ls	1	\$0.00	\$0.00		\$0.00		\$0.00	\$18,000.00	\$18,000.00	\$18,000.00
Restroom Framing/Finish		Ls	1	6000	\$6,000.00	\$5,000.00	\$5,000.00		\$0.00		\$0.00	\$12,000.00
				\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
<b>Sitework</b>					\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
Fine Grade for Concrete approach		Sqft	1600	\$2.00	\$3,200.00	\$2.00	\$3,200.00		\$0.00		\$0.00	\$6,400.00
Form Concrete approach		Linft	160	\$30.00	\$4,800.00	\$15.00	\$2,400.00		\$0.00		\$0.00	\$7,200.00
Place Rebar		Ls	1	\$2,400.00	\$2,400.00	\$1,600.00	\$1,600.00		\$0.00		\$0.00	\$4,000.00
Bolards/Paint		Ea	4	\$400.00	\$1,600.00	\$350.00	\$1,400.00		\$0.00		\$0.00	\$3,000.00
Strip Forms		Linft	160	\$5.00	\$800.00		\$0.00		\$0.00		\$0.00	\$800.00
Place Concrete approach		Cuyrd	35	\$200.00	\$7,000.00	\$270.00	\$9,450.00		\$0.00		\$0.00	\$16,450.00
				\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
				\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
<b>Plumbing/HVAC</b>					\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
Heating/Gas Plumbing/Septic		Ls	1	\$0.00	\$0.00		\$0.00		\$0.00	\$18,000.00	\$18,000.00	\$18,000.00
				\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
<b>Electrical</b>					\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
Electrical Complete		Ls	1	\$0.00	\$0.00		\$0.00		\$0.00	\$15,000.00	\$15,000.00	\$15,000.00
				\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
				\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
				\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00
<b>Subtotal</b>					\$94,308.00		\$64,430.00		\$13,470.00		\$148,400.00	\$320,608.00

Total Labor	\$94,308	
Labor Burden	\$33,008	
Total Material	\$64,430	
Total Equipment	\$13,470	
Total Sub	\$148,400	
Gross Cost		\$353,616
Subtotal	\$353,616	
Builders Risk Insurance		\$3,636
Insurance		\$10,715
Bond		\$10,608
Overhead 7.5%	\$28,386	\$406,861
Profit 7.5%	\$30,515	
NMGR	\$0	\$437,375



# Union County

**Justin Bennett**  
Chair  
**Clayton Kiesling**  
Member  
**Lloyd Miller**  
Member

PO Box 430  
Clayton, NM 88415  
(575)374-8896  
(575)374-2763 Fax  
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**Luis de la Cruz**  
County Manager

**Jared Najjar**  
County Attorney

## Briefing for the Commission

The New Mexico Public Education Department Summer Enrichment Internship Program (SEIP) provides **paid summer internships for high school students across New Mexico**, connecting students with local employers to gain work experience and career exposure.

## Program Overview

- Paid internships for **high school students**
- Approximately **8 weeks during the summer**
- Students placed with **local governments, nonprofits, and businesses**
- Focus on **career exploration and workforce readiness**

## Local Participation

We have **not participated in this program in the past**, primarily because counties were required to serve as the **fiscal agent**, which created administrative and financial responsibilities.

A **provider is now available to serve as the fiscal agent**, which removes that barrier and allows us to participate in the program.

## Our Role

To move forward, we would need to enter into a **contract or Memorandum of Understanding (MOU)** with the provider to support local implementation. Our role would focus on:

- **Helping recruit local high school students**
- **Identifying internship placements within county departments and local employers**
- **Coordinating with the provider on student placements**

**JOINT COMMUNICATIONS AGREEMENT**

This Agreement is entered into by and between the Town of Clayton, a municipal corporation (“Town”), and the Board of County Commissioners of Union County, a political subdivision of the State of New Mexico (“County”) (collectively “the parties”).

**RECITALS**

**WHEREAS**, the Parties operate a Public Safety Answering Point (“PSAP”) pursuant to the Enhanced 911 Act, NMSA 1978 Sections 63-9D-1 through 63-9D-11.1 and the Enhanced Medical Services Act, NMSA 1978, Sections 24-10B-1 *et seq.*, for the peace, health, safety and welfare of the public;

**WHEREAS**, the area served by the PSAP is coterminous with Union County, New Mexico, including municipalities within the County boundaries;

**WHEREAS**, the parties within their respective jurisdictions have incurred costs for the purchase or lease, installation and maintenance of equipment necessary for enhanced 911 services within their discrete boundaries;

**WHEREAS**, the parties intend to revise the Joint Powers Agreement that currently governs the operation of the PSAP to provide more efficient service using funds provided by the State of New Mexico through the Enhanced 911 Act, NMSA 1978, Section 63-9d-4 (2004);

**WHEREAS**, the parties, working together, intend to obtain additional grants to pay for necessary network and database costs from the State Board of Finance pursuant to NMSA 1978 Section 63-9D-4 and using gross receipts taxes of the parties to supplement these sources of funds supporting 911 communications;

**WHEREAS**, the parties have long recognized that a jointly operated regional emergency communications center is more efficient and more effective and serves the public better and the history of the 911 Center demonstrates that; and

**WHEREAS**, the parties desire to amend and revise the present joint powers agreement to better serve the public, and the parties agree that the approach reflected in this agreement will better serve the public.

**NOW, THEREFORE**, in consideration of the benefits accruing to the Town, County, School, and the public, the parties agree as follows:

**I. PURPOSE OF AGREEMENT**

This Agreement is entered into pursuant to the Joint Powers Agreement Act, NMSA (1978) § 11-1-1 et seq., the Enhanced 911 Act, NMSA (1978) § 63-9D-1 et seq., ("the Act"), and the Enhanced Medical Services Act, NMSA 1978, Sections 24-10B-1 *et seq.*, for the purpose of operating, and maintaining a Public Safety Answering Point ("PSAP") for the benefit of the citizens of Union County and the Town of Clayton.

## **II. UNION COUNTY EMERGENCY COMMUNICATIONS CENTER**

A. The Parties hereto have created and desire to continue herein a separate legal entity to the parties known as the "Union County Emergency Communications Center" ("the 911 Center") pursuant to NMSA 1978 Section 11-1-1 et seq. and the Act.

B. The parties agree that, by execution of this agreement by all the parties and the Department of Finance and Administration, they jointly and severally constitute, authorize and empower the authority as a separate entity, with full power to enter into contracts, to sue or be sued, and otherwise to do all things necessary and proper to carry out the duties delegated hereunder.

C. The territory served by the Consolidated Communications Center shall be Union County, New Mexico, inclusive of municipalities within.

D. The agencies served by the Consolidated Communications Center shall be Union County, the Union County Sheriff, the Union County Road Department, the Town of Clayton, the Town of Clayton, the Fire Departments of Union County and the Town of Clayton, and other agencies so designated from time to time by the Board of Directors

## **III. UNION COUNTY EMERGENCY COMMUNICATIONS CENTER GOVERNING BOARD**

A. A Governing Board of Directors (hereafter referred to as "the Board") is hereby created to operate and maintain the 911 Center going forward in time.

B. The Governing Board shall consist of five (5) members, who each shall serve a three (3) year staggered term. The members shall be:

1. The Mayor of the Town of Clayton;
2. The Chair of the Board of County Commissioners of Union County;
3. The Union County Manager;
4. The Town of Clayton Manager;
5. The Chair of the Operation Board.

## **IV. BOARD ORGANIZATION**

A. The Board shall annually elect one member of the Board to act as Chair of the Board, one member to serve as Chair *Pro Tem*, and one member to act as Secretary. A special

election of the Board shall be held if a vacancy in an office occurs prior to the expiration of the regular term of office.

B. All meetings of the Board shall be conducted according to the requirements of the New Mexico Open Meetings Act, and the Board of Directors shall annually adopt an Open Meetings Act Resolution consistent with the requirements of the Act.

C. The Board of Directors shall enact Rules of Order that shall apply to meetings of the Board. The Rules of Order shall provide that each Director, or their designee, shall have one vote, and that proxy voting is not permitted. The Rules of Order shall provide that the Chair will call meetings of the Board and will set the agenda of each Board meeting, and that any two Board members may call a special meeting or add an item to the agenda.

D. The Board of Directors shall meet at least once a quarter and may meet in special session on seven (7) days advance notice to the members, and notice to the public as set forth in the annually adopted Open Meetings Act Resolution. The Board may meet in emergency session when an emergency exists or is anticipated affecting the public's health, safety, welfare or property at the call of the Chair.

E. A majority of the members of the Board shall constitute a quorum and shall have the authority to conduct the business of the Board.

F. Members of the Board shall not receive a salary or compensation, but may receive mileage and per diem pursuant to the New Mexico Per Diem and Mileage Act and regulations of the Department of Finance and Administration.

#### **V. FUNCTIONS OF THE BOARD OF DIRECTORS**

A. The Board shall provide overall guidance concerning operation of the 911 Center and shall focus primarily on the budget and finances, leaving daily operations to the OPS Board and the Administrator (see below). The Board shall assist in preparation and approval of the annual budget of the 911 Center and shall work with the County and the Town to gain approval of the annual budget of each entity and incorporation of the Board's annual budget in the budgets of the County and the Town. The Board shall identify and obtain further revenue sources to better support the 911 Center.

B. The Board of Directors shall be empowered and authorized to:

1. Establish and operate an emergency communications (911) center for the use of Union County, the Town of Clayton, the Fire Departments of Union County and the Town of Clayton.

2. Exercise the rights and powers granted to a local governing board under the Enhanced 911 Act, except those responsibilities delegated by this Agreement to the OPS Board (see below);

3. Comply with Enhanced 911 Act, 10.6.2 NMAC and Guidelines of the Department of Finance and Administration;

4. With the assistance of the Administrator, prepare and establish an annual budget for the 911 Center and assist the Board to present the proposed annual budget to the Board of County Commissioners, the School Board and the Town of Clayton Trustees for approval.

5. Provide for an annual audit through the fiscal agent pursuant to State Law.

6. Receive quarterly reports on the operation of the 911 Center from the Chair of the OPS Board and the Administrator.

7. Prepare and adopt a job description for the Administrator and employ a qualified person to serve as Administrator. The Administrator shall be an employee of the fiscal agent but shall report to the Board.

8. Ensure proper management of the 911 Center, and control the budget and finances of the 911 Center

9. Budget and pay for such equipment, software, installation, maintenance, and related services by way of a lease, purchase or lease-purchase, subject to the New Mexico Procurement Code, NMSA 1978 Secs. 13-1-21 *et seq.*

10. Conduct periodic meetings with the Administrator and the Chair of the OPS Board concerning operations.

11. Do or take any other act as may be necessary and proper to provide effective and efficient emergency and law enforcement communications including, but not limited to, contract with applicable vendors and service providers for the purpose of obtaining the benefits of technological developments which the 911 Center deems necessary to improve or enhance the quality and efficiency of service to be provided hereunder; and

#### **VI. THE OPERATIONS BOARD ("the OPS Board")**

A. An Operations Board (hereafter referred to as "OPS Board") is hereby created to operate and maintain the 911 Center. The OPS Board shall be responsible to operate the 911 center efficiently and competently, and to ensure that emergency response in Union County is well maintained and consistent with the requirements of the ISO.

B. The Board members shall be persons familiar with 911 center operations and shall have experience in law enforcement, emergency response, local government operations, computer enhanced dispatch, and other relevant fields, with the goal that the OPS Board shall bring specialized expertise into the operations of the 911 Center.

C. ~~The OPS Board shall consist of five (5) members. The members shall be appointed by each party. The Clayton City Manager shall appoint two persons, the Union County Manager shall appoint two persons, and the Governing Board shall appoint one person.~~

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The OPS Board shall consist of five (5) members. The Clayton City Manager shall appoint two (2) members, and the Union County Manager shall appoint two (2) members. The fifth member shall rotate between appointment by the Town of Clayton and appointment by Union County every two (2) years. The initial rotating appointment shall be made by the Town of Clayton, and thereafter shall alternate between the parties.

D. The term of office for members of the OPS Board shall be two years, staggered by two years. All members of the OPS Board shall serve at the pleasure and discretion of the entity that appointed them and may be replaced at any time by formal action of the appointing entity. In the event of a vacancy on the OPS Board, members shall serve until a successor has been appointed.

The rotating member's term shall be two (2) years and shall correspond with the rotation cycle described in Section VI(C).

~~E.~~ In the event of the death or resignation of a member of the OPS Board or when a member is absent from three consecutive meetings of the OPS Board, the entity that appointed the member shall appoint a replacement person to fill the vacated position.

## VII. OPS BOARD ORGANIZATION

A. The OPS Board shall annually elect one member to act as Chair, one member to serve as Chair *Pro Tem*, and one member to act as Secretary. A special election of the Board shall be held if a vacancy in an office occurs prior to the expiration of the regular term of office.

B. The Board shall meet at least once a quarter and may meet in special session on seven (7) days advance notice to the members, and notice to the public as set forth in the annually adopted Open Meetings Act Resolution. The Board may meet in emergency session when an emergency exists or is anticipated affecting the public's health, safety, welfare or property at the call of the Chair.

C. All meetings of the OPS Board shall be conducted according to the requirements of the New Mexico Open Meetings Act, and the Board of Directors shall annually adopt an Open Meetings Act Resolution consistent with the requirements of the Act.

D. The OPS Board of Directors shall enact Rules of Order that shall apply to meetings of the Board. The Rules of Order shall provide that each Director, or their designee, shall have one vote, and that proxy voting is not permitted. The Rules of Order shall provide that the Chair will call meetings of the Board and will set the agenda of each Board meeting, and that any two Board members may call a special meeting or add an item to the agenda.

E. A majority of the members of the Board shall constitute a quorum and shall have the authority to conduct the business of the Board.

F. Members of the Operations Board shall not receive salaries or compensation, but may receive mileage and per diem as permitted by the Fiscal Agent's mileage and per diem policy, and applicable state law.

### VIII. POWERS AND DUTIES OF THE OPS BOARD

A. The day-to-day affairs of the 911 Center shall be conducted by the OPS Board, assisted by the Administrator.

B. The OPS Board shall be empowered and authorized to:

1. Along with the Governing Board, establish and operate an emergency communications (911) center for the use of Union County, the Town of Clayton, the Fire Departments of Union County and the Town of Clayton, [the Village of Des Moines], [the New Mexico State Police], [the United States Forest Service], [the Bureau of Land Management];

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2. Develop dispatch protocols for use in the operation of the 911 center;

3. Exercise the rights and powers granted to a "local governing board" under the Enhanced 911 Act;

4. Comply with Enhanced 911 Act, 10.6.2 NMAC and Guidelines of the Department of Finance and Administration;

5. ~~Hire employees to staff the 911 Center. Nothing in this agreement shall result in any change to the salary, compensation, benefits, job duties, classification, or employment status of current 911 Center employees;~~

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5. Recommend the hiring of employees to staff the 911 Center. All employees of the 911 Center, including the Administrator, shall be employees of the Town of Clayton and shall be subject to the Town's personnel policies and procedures. The Operations Board may make recommendations regarding hiring, discipline, and termination; however, final employment decisions shall be made by the Town Manager in accordance with the Town's personnel policy, state law, and risk management considerations. Nothing in this Agreement shall result in any change to the salary, compensation, benefits, job duties, classification, or employment status of current 911 Center employees unless approved by the Town.

6. Enter into contracts and memoranda of understanding with other governmental public safety agencies to provide communications services;

7. Contract for the operation of an enhanced 911 communications system and other emergency and law enforcement communications equipment;

8. Budget and pay for such equipment, software, installation, maintenance, and related services by way of a lease, purchase or lease-purchase, subject to the New Mexico Procurement Code, NMSA 1978 Secs. 13-1-21 *et seq.*

9. Develop, consider and adopt rules, regulations, policies and operating protocols for the operation of an enhanced 911 system.

10. Do or take any other act as may be necessary and proper to provide effective and efficient emergency and law enforcement communications including, but not limited to, contract with applicable vendors and service providers for the purpose of obtaining the benefits of technological developments which the 911 Center deems necessary to improve or enhance the quality and efficiency of service to be provided hereunder.

#### IX. ADMINISTRATOR

A. ~~An administrator shall be appointed by the Board of Directors. The administrator shall report solely to the Board of Directors.~~

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The Administrator of the 911 Center shall be an employee of the Town of Clayton and shall be subject to the Town's personnel policies, procedures, and risk management requirements. The Administrator shall report to and take direction from the Board of Directors with respect to the operations of the 911 Center; however, all employment matters, including hiring, discipline

evaluation, compensation, and termination, shall be administered by the Town in accordance with applicable with the Town's personnel policy, state law, and risk management considerations.

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B. The administrator shall be responsible for the day-to-day operation of the 911 Center. The administrator's duties shall include, but not be limited to, the following:

1. Supervising, disciplining, training and managing employees;
2. Maintaining consistent contact with all agencies utilizing the 911 Center;
3. Reporting monthly to the parties and the OPS Board and quarterly to the Board of Directors on matters relating to management and finances, claims, operations and equipment;

4. Preparing a proposed the annual budget and submitting it to the Board of Directors for approval prior to submitting it to the governing bodies of the parties;
5. Identifying the capital needs of the 911 Center, and preparing a capital budget each year and submitting it to the Board of Directors prior to submitting it to the Board of Directors;
6. Delegating and performing such other functions as may be directed by the Board of Directors;
7. Overseeing and managing the maintenance of the facilities and equipment;
8. Writing grants and identifying sources of revenue to operate and maintain the 911 Center; and
9. Managing the annual budget of the 911 Center.

**X. ALLOCATION OF COSTS.**

- A. The annual budget of the 911 Center shall be allocated among the parties as described in this Section.
- B. The Administrator and the Board of Directors shall prepare a budget for operation and maintenance of the 911 Center each year and submit the proposed budget to each of the parties. The budget shall not become effective until each entity has separately approved the budget.
- B. The approved final budget shall allocate costs of operating and maintaining the 911 Center as follows:

Town of Clayton	50%
County of Union	<u>50%</u>
	100%

**XI. FISCAL AGENT**

- A. The Town shall be the fiscal agent for the 911 Center, serving without compensation.
- B. The Town shall be strictly account for all receipts and disbursements of the 911 Center on behalf of the parties.
- C. As the fiscal agent, the Town shall manage all revenues, maintain all accounts and receive and disburse funds on behalf of the Authority.

- D. The funds of the 911 Center shall be held in one or more separate audited accounts and shall not be commingled with the funds of any of the parties to this agreement.
- E. All funds received pursuant to the enhanced 911 Act shall be utilized and maintained as set forth in the Enhanced 911 Act.
- F. The 911 Center may invest its funds only in accordance with applicable laws of the State of New Mexico governing the investment of public funds.
- G. Neither the fiscal agent nor and party to this agreement shall have any liability to pay any debt or obligation of the 911 Center unless there is a specific undertaking to do so accompanied by an appropriation approved with the requisite formalities.
- H. The 911 Center shall maintain a capital equipment fund which shall be utilized to replace obsolete, worn out or unusable equipment in the 911 Center. The parties shall appropriate funds each fiscal year to maintain a balance of \$ \_\_\_\_\_ in the capital equipment fund. Each party's contribution shall be allocated as provided in Section X of this agreement.
- I. The Town shall employ all persons necessary for operation of the Center subject to personnel policies of the Town. The Administrator shall supervise the employees of the 911 Center.
- J. If the Town terminates its participation in this Agreement, the Town shall, notwithstanding its failure to participate, shall continue to serve as fiscal agent until the following fiscal year, at which time the Board shall choose a fiscal agent among the-then parties to this Agreement. The Town may, with one years' notice to the other parties, remain a party to this Agreement but cease being fiscal agent upon one years' notice to the other parties. In the event that the Town ceases acting as fiscal agent and ceases to be a party in this JPA, the Town shall continue to provide the funds set out in this agreement for operation and maintenance of the Center and capital contributions, continue to host the MIPSIS, continue to maintain the property of the 911 Center until such time as the Board locates alternatives, including but not limited to the communications building and the tower hosting communications, which shall become the property of the Board for use in continuing computer aided dispatch.
- K. The 911 Center shall operate and maintain the Multijurisdictional Integrated Public Safety Information System (MIPSIS) which is utilized to connect all public safety agencies in Union County to a single integrated records system. The records portion of the system shall be housed on the computer system of the fiscal agent.
- L. The fiscal agent shall host the 911 Center in the current building.

M. The fiscal agent shall maintain and continue in force adequate public liability insurance.

N. The reasonable cost of serving as fiscal agent, including administrative services, accounting services, legal services payroll processing, audit coordination, and related financial management services, as well as the reasonable cost of providing and maintaining the facility that houses the 911 Center, including utilities, maintenance, insurance, and ordinary building-related expenses attributable to the 911 Center, shall be included in the annual operating budget of the 911 Center, and the Town shall be reimbursed for such costs from 911 Center funds.

## **XII. OPERATING EQUIPMENT**

A. All of the communications equipment presently installed and subsequently installed in the consolidated communications center shall remain in the facility should any of the parties chose to cease participation in the communications center.

B. Each party shall be responsible for acquiring, maintaining and replacing its field and in-house equipment used to communicate with the 911 Center.

C. The Board of Directors shall maintain the CAD software for the MIPSIS computer and the Board of Directors shall be the contact agency for the software company. The fiscal agent shall host the software on its hardware. The 911 Center shall have final authority concerning all security issues for the CAD communications system. The 911 Center shall be responsible for maintaining all files within the computer at the 911 Center and shall be responsible for all updates and changes.

D. Each Party shall be responsible to maintain security of its own files and to maintain configuration tables in the Records Management System for that party.

E. If any party ceases its participation in this agreement, the fiscal agent shall continue to host the software on its computers, and shall maintain the records portion of the system on the MIPSIS computer.

F. Any major change in the records system shall be approved by all of the parties to this Agreement and shall be documented through an amendment to this agreement.

## **XIII. TERM, TERMINATION**

A. This Agreement shall be perpetual unless terminated by any party with one hundred eighty (180) days advance written notice.

B. Upon termination of any one party to this agreement, surplus money and equipment shall remain at the 911 Center.

C. Upon termination of this Agreement by all of the parties hereto, surplus money and equipment shall be returned proportionately to each party.

D. Upon termination of this Agreement by all of the parties hereto, the powers granted to the Board of Directors shall continue to the extent necessary to make an effective distribution of property.

#### XIV. LIABILITY, INSURANCE

A. None of the parties hereto shall be responsible for liability incurred as a result of the acts or omissions of any other party or the 911 Center. Any liability incurred by any party shall be subject to the privileges and immunities of the New Mexico Tort Claims Act, NMSA 1978 Section 41-4-1 *et seq.*, as amended. This paragraph is intended only to define the liabilities as between the parties hereto and is not intended to modify in any way the parties' liabilities governed by federal, State, local or applicable common law or the New Mexico Tort Claims Act. The parties and their public employees as defined in the New Mexico Tort Claims Act do not waive sovereign immunity, do not waive any defense, and do not waive any limitations to liability pursuant to law. No provision in this Agreement modifies or waives any provision of the New Mexico Tort Claims Act.

B. ~~The fiscal agent shall insure the 911 center through a policy of public liability insurance or self insurance through the New Mexico Municipal Self Insurer's Funds, with a minimum liability limit of \$1 million. The policy shall insure as an additional insured the Union County Emergency Communications Center and the parties hereto.~~

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The fiscal agent shall cause the 911 Center to be insured through a policy of public liability insurance or self-insurance through the New Mexico Municipal Self-Insurer's Fund. Such policy shall name the 911 Center as the insured and the parties hereto as additional insureds. The liability limit of such policy shall be in an amount that the fiscal agent deems prudent but in no event shall it be less than One Million Dollars (\$1,000,000). The cost of such insurance shall be an expense of the 911 Center.

#### XV. RECORDS, REPORTING TO PARTIES

A. The fiscal agent shall maintain adequate and complete accounts of funds, equipment, properties and business transactions with the 911 Center. The accounts shall be open to inspection at any reasonable time by the parties hereto, their accountants, auditors or agents.

B. The Board and the fiscal agent shall cause an annual audit of the 911 Center to be conducted by an independent certified public accountant licensed by the State of New

Mexico. The Board and the fiscal agent shall file a copy of said audit with each of the parties. Within ninety (90) after the end of each fiscal year, the fiscal agent shall prepare and present to the parties a comprehensive annual financial report of the annual operation of 911 Center during the prior fiscal year.

C. The fiscal agent shall prepare such reports as may be required by law, regulation or contract to any governmental agency. The fiscal agent shall render to the parties, at reasonable intervals, such reports and accounting as the parties may from time-to-time request.

**XVI. AMENDMENT**

Any amendments to this Agreement shall be in writing, signed and approved by all parties and the DFA.

**XVII. EFFECTIVE DATE**

This Agreement is effective upon the later of the approval and execution by all parties and approval of DFA.

**XVIII. SUPERSEDES PRIOR AGREEMENT**

This Agreement supersedes all prior Joint Powers Agreements for Consolidated Communications between the parties hereto, including but not limited to the "Joint Communications Agreement" dated July 8, 2020. All such prior agreements shall be and hereby terminated.

**IN WITNESS WHEREOF** the Town and the County cause this agreement to be duly executed on their behalf and their respective seals to be affixed hereto and attested as of this \_\_\_ day of \_\_\_, 2026.

-PARTIES SIGNATURE BLOCKS-

**luis.delacruz@unionnm.us**

---

**From:** Ruiz, Colleen <Colleen.Ruiz@stantec.com>  
**Sent:** Friday, March 6, 2026 1:50 PM  
**To:** luis.delacruz@unionnm.us  
**Subject:** NMDOT grants  
**Attachments:** 2026 - Transportation Project Fund (TPF).pdf

Luis: Thanks for the phone call today. There are a few different types of funding we can look at:

Program	Average Award	Due Dates	Submittal Items (prepared by Stantec, signed by County official)	Local Match
County Coop	\$150,000	March 15	<ul style="list-style-type: none"><li>• Letter of Intent</li><li>• Map of project limits</li><li>• Scope of Work</li><li>• Cost Estimate</li><li>• Justification</li><li>• Certification</li><li>• Resolution</li></ul>	25% (match waiver for CAP AND SP award available)
School Bus Routes	\$150,000			
MAP (county road maintenance)	\$250,00			
TPF	Up to \$2M	<ul style="list-style-type: none"><li>• PFF due 3/19</li><li>• Presentation and full application due in May</li></ul>	<ul style="list-style-type: none"><li>• PFF application signed by District Engineer</li><li>• Cover Letter</li><li>• Resolution</li><li>• Map of project Limits</li><li>• Presentation</li><li>• Cost Estimate</li></ul>	5% (match wavier authorized with determination of financial hardship, first come, first served as funding is available)

TPF NMDOT

Up \$2M  
Cost estimate  
Map  
Resolution approved by council  
PFF application

95%, 5% match – match waiver 1<sup>st</sup> come, first served

Safe Routes to School -

# TRANSPORTATION PROJECT FUND (TPF) CREATED

- **Created in 2019 to fund regionally significant infrastructure projects.**
- Program is governed by 18.27.6 NMAC, as amended.
- 18.27.6.8-General Guidelines, Paragraph B: “**Eligible projects**” include (1)environmental and other studies, (2)planning, (3)design, (4)construction and (5)acquisition of rights-of-way necessary for the development of transportation infrastructure, and includes highways, streets, roadways, bridges, crossing structures, and parking facilities, including all areas for vehicular, transit, bicycle or pedestrian use for travel, ingress, egress and parking.
- An eligible entity may seek funding for any discrete phase of a transportation project.
- A project included in a transportation improvement program is an eligible project provided the project is not funded with federal funds and the project does not qualify as a beautification project.
- “**Eligible Entity**”, defined in Section 67-3-78 NMSA 1978 (and in Laws of 2020, HB 207, Chapter 31)
  - “Money in the fund may be used to make a grant to a county, municipality or tribe”.
- This is a Match-Required Program:
  - **95% State Share**
  - **5% Local Government Entity Match**

## FUNDING PURPOSE & BEST FIT PROJECTS

- Funding applications are competitive statewide, and projects of regional significance are good candidates.
- This funding source also provides large awards and works well for the construction of larger infrastructure projects.
  - It is anticipated that \$50 Million in TPF funding would be available per year, although some years could see higher or lower amounts.
- TPF grant agreements **terminate 30-months** from the effective date of the grant agreement.
- Planning and design is allowed, but because this funding has a 30-month termination timeline, it is recommended that the design is done as a Phase 1 award and the Local Government can apply in a following Fiscal Year for Phase 2 construction of that design.
- This is a **disbursement program** where the Local Government is paid the full State Share after they have entered into all 3<sup>rd</sup>-party contracts for the project.



# ADMINISTRATION OF A TPF AWARD-DIFFERENCES

- While the administration of a TPF award is similar to the administration of an LGRF award, there are some notable differences:
  - ❑ TPF application involves the MPO / RTPPO process.
  - ❑ TPF program heard and approved by the STC during August.
  - ❑ Funding split is 95% State Share and 5% Local Gov't Entity Match.
  - ❑ In-kind is not allowed to cover the match requirement.
  - ❑ Federal funds may not be used as part of a TPF-funded project.
  - ❑ The term of a TPF agreement is 30-months.
  - ❑ Time extensions and scope or route changes are not allowed on TPF.
    - ❑ 18.27.6.8 NMAC-Paragraph H: "All grant awarded funds must be spent no later than 30-months from the effective date of the grant agreement".
    - ❑ 18.27.6.8 NMAC-Paragraph J: "Grants awarded to an eligible entity will be provided for a specific project. Unexpended funds cannot be used for any other purpose or project".

TPF

vs.

LGRF

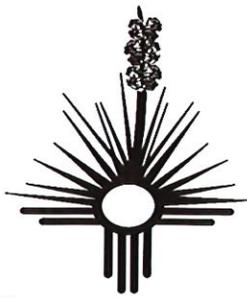
We'll go into this in-depth on the following slides.

# TPF CALL FOR PROJECTS TIMELINE

- January
  - NMDOT Program Oversight Division (POD) sends the call for projects letter to all Metropolitan Planning Organizations (MPOs) and Regional Transportation Planning Organizations (RTPOs).
- February or March (Phase 1 of the application process)
  - Local Gov't Entities submit their Project Feasibility Form (TPF version) to their MPO/RTPO for review.
- March or April
  - MPO/RTPOs meet with NMDOT District Staff to review TPF Project Feasibility Forms to determine whether the project is deemed feasible.
  - Any needed NMDOT signatures and/or letters are also obtained during this phase of the application process.
- May (Phase 2 of the application process)
  - Local Gov't Entities complete their TPF applications based upon the NMDOT District review comments.
  - MPO/RTPO Transportation Planners ensure that each TPF application is correct and complete.
  - MPO/RTPOs rate and rank all their member applications before final submittal.
- May 31<sup>st</sup> – TPF Application Submittal Deadline
  - MPO/RTPO uploads final TPF applications onto NMDOT's ftp server.
  - All complete and correct applications are due by 5:00 PM, May 31<sup>st</sup>. **(NO EXCEPTIONS)**



Colfax County Rd Name	Harding County Rd Name	Quay County Rd Name	Union County Rd Name	Colorado Rd Name?	Texas Rd Name?	Oklahoma Rd Name?
			Las Animas C.R. 125.7 Rd	?		
			Long Canyon Rd	?		
			Hardesty Rd	?		
			Spool Rd	?		
			Sheep Pen Rd	?		
			Whitley Rd			?
			Spur Rd			?
			Geary Rd			?
			Feeder Rd			?
			Rinker Rd		?	
			Campsey Rd		?	
			Mansker Rd		?	
			Plainview Rd		?	
			Dixon Rd		?	
			Pipas Rd		?	
			Lobb Rd		?	
			Proffitt Rd		?	
			Richardson Rd		?	
			Romero Rd		?	
		Quay Rd 99	Ione Rd			
	Forrester Rd		Forrester Rd			
	Antelope Springs		Antelope Springs			
	?		Horse Lake Rd			
	Bluefront Rd		Bluefront Rd			
	Gap Rd		Gap Rd			
	Campbell Rd		Pasamonte Rd			
	?		Gallagher Rd			
	Atkins Ln.		?			
Sugar Loaf Rd			Gladstone Rd			
?			Bada Rd			
Rose Rd			Rose Rd			
?			Goodyear Rd			
Farley Rd			Don Carlos Rd			
?			Grinde Rd			
Sofia Rd (County Rd A37)			Sofia Rd			
Malpie Rd			Malpie Rd			
?			County Line Rd			
County Loop Rd			?			
?			Wrangler Rd			
County Loop Rd			Larga Rd			
?			Morrow Rd			



# Union County

**Justin Bennett**  
Chair  
**Clayton Kiesling**  
Member  
**Lloyd Miller**  
Member

PO Box 430  
Clayton, NM 88415  
(575)374-8896  
(575)374-2763 Fax  
[www.unionnm.us](http://www.unionnm.us)

**Luis de la Cruz**  
County Manager

**Jared Najjar**  
County Attorney

## 1. Closing (Vacating) a County Road

**Purpose:** Permanently removes a road from the county road system and ends county maintenance responsibility.

### Process

1. **Staff Review:** Public Works evaluates usage, safety, access, and maintenance burden.
2. **BOCC Finding:** Commission determines the road is no longer needed or is an unreasonable burden (NMSA 1978 §67-5-4).
3. **Inspection/Viewers:** Conduct site review and prepare written recommendation.
4. **Public Notice:** Notify affected property owners and allow comment.
5. **Commission Vote:** Adopt resolution/order to vacate the road.
6. **Recordation:** File action in county records and update road inventory/maps.

### Impact

- Ends county maintenance responsibility
- Public right-of-way is terminated
- Difficult to reverse and may affect adjacent property access

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## 2. Opening (Establishing) a County Road

**Purpose:** Creates a public right-of-way and adds the road to the county system with ongoing maintenance.

### Process

1. **Initiation:** Petition from residents or BOCC direction (NMSA 1978 §67-5-5).
2. **Engineering Review:** Evaluate alignment, safety, drainage, and maintenance costs.
3. **Right-of-Way:** Obtain easements or acquire ROW.
4. **Inspection:** Site review and written recommendation.

5. **Public Notice:** Notify affected property owners and receive comment.
  6. **Commission Vote:** Adopt resolution establishing the road.
  7. **Recordation:** Add to county road inventory and maintenance schedule.
- 

### **3. Designating a Road “Non-County Maintained”**

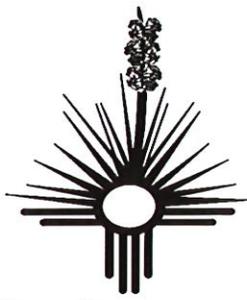
**Purpose:** Road remains public, but the county **does not provide routine maintenance** (policy tool).

#### **Process**

1. **Adopt Policy:** BOCC establishes road maintenance classifications.
2. **Staff Evaluation:** Review roads for safety, usage, and cost impacts.
3. **Public Notice:** Notify adjacent property owners.
4. **Commission Vote:** Approve designation by resolution.
5. **Signage & Records:** Install signage and update road inventory/maps.

#### **Impact**

- Maintains public access
- Reduces county maintenance costs
- Easier to reverse than a road vacation



# Union County

**Justin Bennett**  
Chair  
**Clayton Kiesling**  
Member  
**Lloyd Miller**  
Member

PO Box 430  
Clayton, NM 88415  
(575)374-8896  
(575)374-2763 Fax  
[www.unionnm.us](http://www.unionnm.us)

**Luis de la Cruz**  
County Manager

**Jared Najjar**  
County Attorney

[Property Owner Name]

[Mailing Address]

[City, State, Zip]

Subject: Potential Vacation of County Road Adjacent to Your Property

Dear [Property Owner Name],

Union County is currently evaluating whether a portion of [Road Name or Description of Road] should remain part of the county road system or be vacated (closed).

Vacating a county road means the road would be **permanently removed from the county road system**, and Union County would **no longer maintain or be responsible for maintaining the road**. The public right-of-way could be terminated, which may affect how the road is used and how access is provided to adjacent properties.

If the road is vacated, the potential impacts may include:

- Union County would **no longer provide maintenance, grading, or repairs** to the road.
- The road would **no longer be considered a county-maintained public road**.
- **Access to surrounding properties may be affected**, depending on current usage.
- Adjacent property owners may have an interest in the **future use or ownership of the vacated right-of-way**, consistent with applicable laws.

At this time, **no final decision has been made**. Union County is reaching out to property owners who may be affected to gather input before any recommendation is made to the Union County Board of County Commissioners.

We would appreciate your feedback on the following question:

**Would you support or be interested in the County vacating this road?**

Please provide your response or any comments by [response date] by contacting the County Manager's Office.

Luis De La Cruz  
County Manager  
Union County  
P.O. Box 430  
Clayton, NM 88415  
Phone: 575-207-8896  
Email: Luis.delacruz@unionnm.us

Your feedback will help the County better understand how this potential action may impact property owners and the community.

Thank you for your time and consideration.

Sincerely,

Luis De La Cruz  
County Manager  
Union County

INVC#	Name	Description	Line Item	PO#	Amount
S6-3204876	A & I CAR CARE	INV#S6-3204876 FITTINGS/TUBING	402252012	29720	104.74
104.74	TOTS PAID				
	P.O. BOX 1146				
104.74	BAL	STRATFORD TX 79084 1146			
S6-3210740	A & I CAR CARE	INV#S6-3210740 SEAL	402252012	29720	3.16
3.16	TOTS PAID				
	P.O. BOX 1146				
3.16	BAL	STRATFORD TX 79084 1146			
21389C	ADVANCED COMMUNICATION	SPA 10-00000-20-00066AP BATTERY	408452028	29974	5575.50
6082.70	TOTS	AND ELECTRONICS, INC.		29974	507.20
	PAID	SPA 10-00000-20-00066AN CABLE/SU			
6082.70	BAL	ALBUQUERQUE NM 87106			
21389-02	ADVANCED COMMUNICATION	RADIO PROJECT	408452028	29974	30903.21
30993.21	TOTS	SPA 20-00000-22-00038 RADIO PART		29974	
	PAID	SPA 10-00000-20-00066AN KENWOOD		29974	
30993.21	BAL	SPA 10-00000-20-00066AP BK TECH		29974	
		SPA 10-00000-20-00066AP BATTERY		29974	65.00
		SPA 10-00000-20-00066AN CABLE/SU		29974	25.00
21389B	ADVANCED COMMUNICATION	RADIO PROJECT	408452028	29974	88808.12
88808.12	TOTS	AND ELECTRONICS, INC.			
	PAID	2417 BAYLOR DRIVE SE			
88808.12	BAL	ALBUQUERQUE NM 87106			
21389A	ADVANCED COMMUNICATION	RADIO PROJECT	408452028	29974	131258.51
131258.51	TOTS	AND ELECTRONICS, INC.			
	PAID	2417 BAYLOR DRIVE SE			
131258.51	BAL	ALBUQUERQUE NM 87106			
853203	ALPINE LUMBER	INV#853203 CULVERTS	402252080	30143	3573.85
3573.85	TOTS				
	PAID	445 NORTH 1ST STREET			
3573.85	BAL	RATON NM 87740			
2026-213	ALVIN C. ROWO	S290 INTERMEDIATE FIRE COURSE	410532076	30148	4800.00
4800.00	TOTS				
	PAID	1232 HWY 58			
4800.00	BAL	SPRINGER NM 87747			
29853	BIG 5 PUMPS, LLC	INV#29853 PLUMBING HOSES/ENDS	409492081	30127	919.80
919.80	TOTS				
	PAID	3485 FM 297			
919.80	BAL	FARMINGTON NM 79022			
30246	BIG 5 PUMPS, LLC	INV#30246 PIPE FITTINGS	409492081	30127	155.67
155.67	TOTS				
	PAID	3485 FM 297			
155.67	BAL	FARMINGTON NM 79022			
50567	BOBBY EMERY WELDING	INV#50567 CATTLE GUARD REPAIR	402252080	30158	1693.00
1693.00	TOTS				
	PAID	PO BOX 1			
1693.00	BAL	CLAYTON NM 88415			

OUTSTANDING INVOICES

INVC#	Name	Description	Line Item	PO#	Amount
86092284	BOUND TREE MEDICAL, LLC	INV#86092284AED/INFANT CHILDP PAD	411572081	30137	312.44
312.44	TOTS PAID				
23537	NETWORK PLACE				
312.44	BAL				
86103187	BOUND TREE MEDICAL, LLC	AED/INFANT CHILDP PADS	411572081	30137	3992.76
3992.76	TOTS PAID				
23537	NETWORK PLACE				
3992.76	BAL				
2232026	BRAD'S AUTO SERVICE	E41 REPAIRS	410532076	30153	3609.70
3609.70	TOTS PAID				
54	GREEN ROAD				
3609.70	BAL				
120568	BRADLEY SUPPLY	INV#120568 LED BULB	402252076	29721	13.99
13.99	TOTS PAID				
102	S. FRONT				
13.99	BAL				
120560	BRADLEY SUPPLY	INV#120560 BUSHING	402252076	29721	3.79
3.79	TOTS PAID				
102	S. FRONT				
3.79	BAL				
38215343	CATERPILLAR FINANCIAL SER. CO.	LEASE CONTRACT#001-1041511-000	402252013	29732	2711.76
11060.59	TOTS PAID	LEASE CONTRACT#001-1029230-000	402252013	29732	2711.76
11060.59	BAL	LEASE CONTRACT#001-1029228-000	402252013	29732	2711.76
		LEASE CONTRACT#001-1041511-000	402252013	29732	2925.31
228	CIVILITY GOVERNMENT	LOBBYIST SERVICE/SALES TAX	401012101	29733	1619.06
1619.06	TOTS PAID				
1421	N MAIN ST				
1619.06	BAL				
2242026	CLAYTON KIESLING	MILEAGE CORRECTION NMC CONF	401012010	29911	10.70
10.70	TOTS PAID				
41	JENNY LANE				
10.70	BAL				
2242076.2	CLAYTON KIESLING	MILEAGE CORRECTION UC LUNCHEON	401012010	29911	10.70
10.70	TOTS PAID				
41	JENNY LANE				
10.70	BAL				
10564	DUMAS PUMPING SERVICE	INV#10564 PUMP SEPTIC	408452076	30106	600.00
600.00	TOTS PAID				
306	BRUCE AVE				
600.00	BAL				
8-FY26	FRANK G. MAGOURILOS	PREVENTIONIST CONTRACT SERVICES	426752101	29749	500.00
500.00	TOTS PAID				
4909	SUMMERSVILLE DR. NM				
500.00	BAL				
ALBUQUERQUE NM 87120 3831					
524	FREDDY'S TIRE & SERVICE, LLC	INV#524 OIL CHANGES	401082011	29883	114.20
114.20	TOTS				

INVC#	Name	Description	Line Item	PO#	Amount
114.20	PAID 115 S FRONT ST BAL CLAYTON NM 88415				
1248.00	666 FREDDY'S TIRE & SERVICE, LLC PAID 115 S FRONT ST BAL CLAYTON NM 88415	INV#666 YOK GEOLANDAR TIRES	401082011		29883
119.00	575 FREDDY'S TIRE & SERVICE, LLC TOT\$ PAID 115 S FRONT ST BAL CLAYTON NM 88415	INV#575 OIL CHANGES	401082011		29883
84.00	614 FREDDY'S TIRE & SERVICE, LLC PAID 115 S FRONT ST BAL CLAYTON NM 88415	INV#614 OIL CHANGES	401082011		29883
97.50	17221 GOLDEN SPREAD RURAL/FRONTIER TOT\$ PAID 113 WALNUT ST. BAL CLAYTON NM 88415	RIDE SHARE SUPER BOWL	426752076		30132
8314.81	322026 GRANT NIKKEL TOT\$ PAID 123 PLAINVIEW RD BAL CLAYTON NM 88415	BLACK CLEAN GRAVEL SKID STEER WORK	408452076 408452076		30142 30142
580.00	114078 J & H SUPPLY TOT\$ PAID 2132 OZUNA N E BAL ALBUQUERQUE NM 87113	POSTS/REFLECTORS/HARDWARE	402252081		30049
3266.43	114077 J & H SUPPLY TOT\$ PAID 2132 OZUNA N E BAL ALBUQUERQUE NM 87113	INV#114077 ROAD SIGNS	402252081		30049
550.00	4197 JUAN'S WINDSHIELD MOBILE SERVICE TOT\$ PAID P.O. BOX 1114 BAL DALHART TX 79022	BACK WINDOW REPLACEMENT TRAVERSE	401022011		30152
40.84	55040405 LINDE GAS & EQUIPMENT INC TOT\$ PAID DEPT 0889 BAL PO BOX 120889 DALLAS TX 75312 0889	INV#55040405 CYLINDER LEASE	402252076		29717
1140.00	18 M.R.S. TOT\$ MONITORING & RECOVERY SERVICES PAID 1226 S. 2ND ST BAL RATON NM 87740	COMMUNITY CUSTODY MONITORS	424772307		29788
124.66	4408534 MAYFIELD PAPER COMPANY TOT\$ PAID BOX 3889 BAL SAN ANGELO TX 76902	INV#4408534 JANITOR SUPPLIES	401032046		29777
124.66	124.66 BAL				124.66

OUTSTANDING INVOICES

INVC#	Name	Description	Line Item	PO#	Amount
4408521	MAYFIELD PAPER COMPANY	BOX OF PAPER	401072009	29777	47.08
227.97	PAID BOX 3889	1 BOX 8 1/2X11 PAPER	401062009	29777	47.08
227.97	PAID SAN ANGELO TX 76902	JANITOR SUPPLIES	401032046	29777	133.81
-----					
91008	MC CLURES BIG J PARTS	OIL CHANGE/TIRE ROTATION	499792011	30164	225.20
225.20	TOTS PAID				
225.20	PAID P.O. BOX 94				
	CLAYTON NM 88415				
-----					
90856	MC CLURES BIG J PARTS	INV#90856 FUEL HOSE	402252076	29724	71.95
71.95	TOTS PAID				
71.95	PAID P.O. BOX 94				
	CLAYTON NM 88415				
-----					
90888	MC CLURES BIG J PARTS	INV#90888 AIR BRAKE TUBING	402252076	29724	6.87
6.87	TOTS PAID				
6.87	PAID P.O. BOX 94				
	CLAYTON NM 88415				
-----					
90929	MC CLURES BIG J PARTS	INV#90929 AIR HOSE	402252076	29724	32.98
32.98	TOTS PAID				
32.98	PAID P.O. BOX 94				
	CLAYTON NM 88415				
-----					
90937	MC CLURES BIG J PARTS	INV#90937 WIX SPIN-ON FUEL	402252076	29724	52.86
52.86	TOTS PAID				
52.86	PAID P.O. BOX 94				
	CLAYTON NM 88415				
-----					
90938	MC CLURES BIG J PARTS	INV#90938 OIL DRY	402252076	29724	37.98
37.98	TOTS PAID				
37.98	PAID P.O. BOX 94				
	CLAYTON NM 88415				
-----					
90942	MC CLURES BIG J PARTS	INV#90942 ATF SY	402252076	29724	130.08
130.08	TOTS PAID				
130.08	PAID P.O. BOX 94				
	CLAYTON NM 88415				
-----					
90941	MC CLURES BIG J PARTS	INV#90941 XHD31C	402252076	29724	233.30
233.30	TOTS PAID				
233.30	PAID P.O. BOX 94				
	CLAYTON NM 88415				
-----					
90956	MC CLURES BIG J PARTS	INV#90956 WIX SPIN ON	402252076	29724	79.22
79.22	TOTS PAID				
79.22	PAID P.O. BOX 94				
	CLAYTON NM 88415				
-----					
90968	MC CLURES BIG J PARTS	INV#90968 SEAL/CART TRANSM/ATF	402252076	29724	534.79
534.79	TOTS PAID				
534.79	PAID P.O. BOX 94				
	CLAYTON NM 88415				
-----					
314	MESSA TIRE	TIRES/DISPOSAL/ALIGNMENT	407412012	30139	1069.96
1069.96	TOTS PAID				
1069.96	PAID 1032 PLUM ST.				

OUTSTANDING INVOICES

INVC# Name Description Line Item PO# Amount

1069.96 BAL RATON NM 87740 409492076 30160 274.99

9367-762714 MISSION AUTO SUPPLY 409492076 30160 274.99  
 274.99 PAID PO BOX 927 DALHART TX 79022

9367-762711 MISSION AUTO SUPPLY 409492076 30160 99.54  
 99.54 PAID PO BOX 927 DALHART TX 79022

9367-762712 MISSION AUTO SUPPLY 409492076 30160 285.64  
 285.64 PAID PO BOX 927 DALHART TX 79022

17037 PENGUIN MANAGEMENT, INC 408452076 29714 1764.00  
 1764.00 PAID 2 KIEL AVE., #303 KINNELON NJ 07405

3022026 PITNEY BOWES RESERVE ACCOUNT 401022006 30165 8000.00  
 8000.00 PAID PO BOX 981023 BOSTON MA 02298 1023

2062026 PNM 401032025 29746 399.10  
 399.10 PAID P.O. BOX 27900 ALBUQUERQUE NM 87125 7900

47766407 QUILL CORPORATION 401042009 30144 66.00  
 66.00 PAID P.O. BOX 37600 PHILADELPHIA PA 19101 0600

47766144 QUILL CORPORATION 401042009 30144 47.34  
 47.34 TOTS P.O. BOX 37600 PHILADELPHIA PA 19101 0600

47772339 QUILL CORPORATION 401042009 30144 333.22  
 333.22 PAID P.O. BOX 37600 PHILADELPHIA PA 19101 0600

1-01 RABBIT EAR MEDIA & PRINT LLC 407412076 30042 250.00  
 250.00 TOTS DAVTD JAMES DANNEY JR 2 MAIN ST CLAYTON NM 88415

22026 RICARDO TRUJILLO 401032101 29760 1500.00  
 1500.00 TOTS DBA TRU CLEANING SERVICES 416 JEFFERSON ST. CLAYTON NM 88415

25493 SOUTHWESTERN ELECTRIC 407412025 29747 167.83  
 ACCT#221111001 CAPULIN FD

INVC#	Name	Description	Line Item	PO#	Amount
1846.00	TOT\$ PAID BOX 369	ACCT#211115001 SHERIFF SUB	401032025		155.88
		ACCT#211110002 CAPULIN EMS	412612076		58.59
1846.00	BAL CLAYTON NM 88415	ACCT#211110003 REFD KENTON	410532025		101.74
		ACCT#211110004 GRENVILLE	411572025		29747
		ACCT#211110005 HAYDEN STATION	409492025		105.79
		ACCT#211110006 REFD SENECA	410532025		29747
		ACCT#211110007 SEDAN FD SCHOOL	408452025		29747
		ACCT#211110008 SEDAN FD STATION	408452025		29747
		ACCT#211110009 SEDAN FD STATTON	408452025		29747
		ACCT#211110010 SEDAN FD THOMAS	408452025		29747
		ACCT#211110011 AMISTAD FD AG	409492025		29747
		ACCT#211110012 REFD GILBERTS	410532025		29747
		ACCT#211110013 REFD MAIN	410532025		29747
		ACCT#211110014 AMISTAD FD WELL	409492025		29747
		ACCT#211110015 AMISTAD/HAYDEN FD	409492025		29747
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39307	SOUTHWESTERN PROPANE	INV#39307 PROPANE-DRY CIMARRON	410532025		426.72
426.72	TOT\$ PAID PO BOX 387				29936
426.72	BAL CLAYTON NM 88415				
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39309	SOUTHWESTERN PROPANE	INV#39309 PROPANE - SENECA	410532025		193.13
193.13	TOT\$ PAID PO BOX 387				29936
193.13	BAL CLAYTON NM 88415				
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39442	SOUTHWESTERN PROPANE	INV#39442 PROPANE - GRENVILLE	411572025		613.18
613.18	TOT\$ PAID PO BOX 387				29936
613.18	BAL CLAYTON NM 88415				
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39589	SOUTHWESTERN PROPANE	INV#39589 PROPANE - SEDAN CRAFT	408452025		86.34
86.34	TOT\$ PAID PO BOX 387				29936
86.34	BAL CLAYTON NM 88415				
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39721	SOUTHWESTERN PROPANE	INV#39721 PROPANE - SHERIFF	401032025		162.60
162.60	TOT\$ PAID PO BOX 387				29936
162.60	BAL CLAYTON NM 88415				
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40023	SOUTHWESTERN PROPANE	INV#40023 PROPANE-AMISTAD NORTH	409492025		107.73
107.73	TOT\$ PAID PO BOX 387				29936
107.73	BAL CLAYTON NM 88415				
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40024	SOUTHWESTERN PROPANE	INV#40024 PROPANE-AMISTAD SOUTH	409492025		180.11
180.11	TOT\$ PAID PO BOX 387				29936
180.11	BAL CLAYTON NM 88415				
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40031	SOUTHWESTERN PROPANE	INV#40031 PROPANE - MAIN	410532025		245.21
245.21	TOT\$ PAID PO BOX 387				29936
245.21	BAL CLAYTON NM 88415				
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40406	SOUTHWESTERN PROPANE	INV#40406 PROPANE - CAPULIN EMS	412612076		115.01
					29936

OUTSTANDING INVOICES

INVC#	Name	Description	Line Item	PO#	Amount
115.01	TOTS PAID	PO BOX 387			
115.01	BAL	CLAYTON NM 88415			
40407	TOTS PAID	SOUTHWESTERN PROPANE	407412025	29936	348.29
348.29	TOTS PAID	PO BOX 387			
348.29	BAL	CLAYTON NM 88415			
40165	TOTS PAID	SOUTHWESTERN PROPANE	408452025	29936	51.15
51.15	TOTS PAID	PO BOX 387			
51.15	BAL	CLAYTON NM 88415			
24555	TOTS PAID	SWAGERTY TRADING CO.	401042009	30145	10.00
10.00	TOTS PAID	BOX 88			
10.00	BAL	CLAYTON NM 88415			
1653025651	TOTS PAID	TAMI STOGSDILL	412612076	30149	82.53
82.53	TOTS PAID	670 KENNEDY RD			
82.53	BAL	DES MOINES NM 88418			
1667360843	TOTS PAID	TAMI STOGSDILL	412612076	30149	69.83
69.83	TOTS PAID	670 KENNEDY RD			
69.83	BAL	DES MOINES NM 88418			
805598	TOTS PAID	THE WESTERN GROUP	402252076	30081	242.00-
242.00-	TOTS PAID	3950 NW ST. HELENS RD			
242.00-	BAL	PORTLAND OR 97210 1423			
455038	TOTS PAID	THE WESTERN GROUP	402252076	30081	298.00
298.00	TOTS PAID	3950 NW ST. HELENS RD			
298.00	BAL	PORTLAND OR 97210 1423			
2132026	TOTS PAID	TIM CALLIS PLUMBING HEATING	408452076	30099	8000.00
8000.00	TOTS PAID	& COOLING			
8000.00	BAL	27 MAYS ROAD			
8000.00	BAL	CLAYTON NM 88415			
2242026	TOTS PAID	TOWN OF CLAYTON	402252025	29741	113.63
1236.72	TOTS PAID	1 CHESTNUT	401032025	29741	200.04
1236.72	BAL	CLAYTON NM 88415	401032025	29741	91.75
			401032025	29741	267.77
			401032025	29741	454.83
			401032025	29741	38.44
			401032025	29741	70.26

OUTSTANDING INVOICES

INVC#	Name	Description	Line Item	PO#	Amount
49121	TRI-STATE RECYCLING LLC	DUMPESTER SERVICE WEEKLY	411572025		379.12
379.12	TOT\$ PAID			29729	
379.12	P.O. BOX 235				
	TEXTLINE TX 79087				
82.00	TRI-STATE RECYCLING LLC	DUMPESTER SERVICE BI-WEEKLY	409492025		82.00
82.00	TOT\$ PAID			29729	
82.00	P.O. BOX 235				
	TEXTLINE TX 79087				
126102282026	TRIADIC	NETWORK SERVICES	401022017		29762
3883.56	TOT\$ PAID	NETWORK SERVICES	401072017		29762
3883.56	P.O. DRAWER 471	NETWORK SERVICES	401062017		29762
	PAID				1318.93
	DEMING NM 88031 0471				1318.93
2850314677	UNIFIRST CORPORATION	MONTHLY SERVICE	401032046		29731
69.10	TOT\$ PAID				69.10
69.10	PO BOX 650481				
	DALLAS TX 75265 0481				
46290	UNION COUNTY LEADER	ELECTION PROCLAMATION	401052104		30130
1779.72	TOT\$ PAID				1779.72
1779.72	P.O. BOX 486				
	CLAYTON NM 88415				
1302220	UNITED SUPPLY	METAL/PLUMBING	409492012		30113
100.51	TOT\$ PAID				100.51
100.51	P.O. BOX 819				
	HWY 87 SOUTH				
	DALHART TX 79022				
1303775	UNITED SUPPLY	METAL	409492012		30113
152.26	TOT\$ PAID				152.26
152.26	P.O. BOX 819				
	HWY 87 SOUTH				
	DALHART TX 79022				
S6817168	UNIVERSITY OF NEW MEXICO	STORAGE	406372096		29990
1342.00	TOT\$ PAID	HSC FINANCIAL SERVICE DIVISION			1342.00
1342.00	PAID	MSCO9 5222 1 UNIVERSITY OF NM			
	ALBUQUERQUE NM 87131 0001	CUSTOMER ID# Y02126005			
27061	VIBE INC.	WHITE BOARD	408452076		30115
9012.06	TOT\$ PAID				9012.06
9012.06	2018 156TH AVE NE STE 233				
	BELLEVUE WA 98007				
3042026	VIGIL MALDONADO DETENTION CENTER	INMATE HOUSING	424772307		29754
42351.76	TOT\$ PAID	INMATE PHARMACY	424772018		29754
42351.76	PAID				42160.00
	444 EAST HEREFORD AVE				191.76
	RATON NM 87740				
PS060121455	WARREN CAT	GLASS DOOR	402252012		29723
896.00	TOT\$ PAID				896.00
896.00	PO BOX 842116				
	DALLAS TX 75284 2116				
PS060121200	WARREN CAT	LATCH/SCREW/NUT	402252012		29723
398.14	TOT\$ PAID				398.14
398.14	PO BOX 842116				

INVC#	Name	Description	Line Item	PO#	Amount
398.14	BAL DALLAS TX 75284 2116				
WO060068151	WARREN CAT	INV#WO060068151 REPAIRS	402252012		3243.09
3243.09	TOTS PAID PO BOX 842116				
3243.09	BAL DALLAS TX 75284 2116				
CS060015225	WARREN CAT	INV#CS060015225 CREDIT	402252012		1551.02-
1551.02-	TOTS PAID PO BOX 842116				
1551.02-	BAL DALLAS TX 75284 2116				
110968930	MEX BANK	FUEL - GRENVILLE FD	411572076		240.97
15959.93	TOTS PAID PO BOX 6293	FUEL - MAINTENANCE	401032011		74.02
15959.93	BAL CAROL STREAM IL 60197 6293	FUEL - ASSESSORS	401062011		76.17
		FUEL - CAPULIN FD	407412076		137.59
		FUEL - REFD	410532076		29787
		FUEL - SEDAN FD	408452076		29787
		FUEL - FC	415682076		29787
		FUEL - MANAGERS	401022011		19.51
		FUEL - ROAD DEPT	402252044		29787
		FUEL - SHERIFF	401082011		12010.40
		FUEL - CAPULIN EMS	412612076		2761.47
					24.00
1898813	4 RIVERS EQUIPMENT	INV#1898813HD MOLLY LITH COMPLEX	402252012		269.40
269.40	TOTS PAID PO BOX 209223				
269.40	BAL DALLAS TX 75320 9223				
14768509	4IMPRINT, INC.	INV#14768509 PENS	410542076		502.18
502.18	TOTS PAID 25303 NETWORK PLACE				
502.18	BAL CHICAGO IL 60673 1253				
2202026	87 RESTAURANT	2/20/2026 MEALS FOR TRAINING	410532076		162.78
162.78	TOTS PAID 803 SOUTH 1ST ST.				
162.78	BAL CLAYTON NM 88415				
2212026	87 RESTAURANT	2/21/2026 MEALS FOR TRAINING	410532076		149.85
149.85	TOTS PAID 803 SOUTH 1ST ST.				
149.85	BAL CLAYTON NM 88415				
2272026	87 RESTAURANT	2/27/2026 MEALS FOR TRAINING	410532076		174.63
174.63	TOTS PAID 803 SOUTH 1ST ST.				
174.63	BAL CLAYTON NM 88415				

\*\*\*TOTAL INVOICING\*\*\* 414763.09