

**BOARD OF UNION COUNTY COMMISSION  
REGULAR MEETING  
January 11, 2024**

**BOARD MEMBERS PRESENT:**

Chairman Clayton F. Kiesling                      Commissioner W. Carr Vincent                      Commissioner Lloyd 'Red' Miller

**OTHERS PRESENT:**

Clerk Brenda Green                                      Manager Brandy Thompson                                      Treasurer Shea Arnett  
Assessor Hollie Sandoval                                      Sheriff Curtis Skaggs                                      HR Cheryl Garcia  
Road Superintendent Gary Wright                                      Emergency Manager Kris Lawrence                                      Road Admin Rachel Farnum

**GUESTS:**

Tammie Stump – CEO, Union County General Hospital  
Melissa Prante – CFO, Union County General Hospital  
Cliff and Jodie Skiles                                      Gary Alsup                                      Kevin Kenney  
Paige Tamplin

At 9:01 a.m., Chairman Kiesling called the meeting to order in the Commission Chambers located in the Union County Administration Building. The pledge of allegiance was recited.

Commissioner Vincent moved to approve the agenda with a change of date to reflect postponement due to the blizzard, and the regular meeting minutes of December 12, 2023. Commissioner Miller seconded. There was no further discussion. Vote: ALL AYE. The agenda date was changed, and minutes were signed.

**HOSPITAL REPORT**

Tammie Stump, CEO, reported on statistics for December. Before the meeting, the "County Commissioner Monthly Hospital Report, Union County General Hospital, Tammie Stump, CEO, January 11, 2024", was distributed to the board. Items covered included the following (but not limited to the following): **Provider Recruitment Update; Financial Assistance/Compliance Update; Business/Financial Update; Compliance; Radiology; Plant Services; Therapy Services; Pharmacy; Laboratory; Union County/Des Moines Health Centers; IT; HVAC/Vestibule/Cryogenic Tank 3000 gallon/Grade Survey; Legislative Update.**

Melissa Prante, CFO, reported on financials for November. Before the meeting, the "Clayton Health Systems, Inc. Union County General Consolidated Executive Financial Summary, 5<sup>th</sup> month FYE 2024", and, the "Clayton Health Systems December 27, 2023 MOR Notes to Consolidated Financial Statements, Period ending November 30, 2023", was distributed to the board. Items covered included the following (but not limited to the following): **Key Statistics; Statement of Revenue and Expenses – YTD; Balance Sheet.**

Amanda Boggs, CNO, was unable to attend the meeting. Tammie Stump, CEO reported in her place. Items covered included the following (but not limited to the following): **Nursing; Swing Bed; Social Work Consults; Trauma.**

## **DISCUSSION/POSSIBLE ACTION ITEMS**

### **ROAD VIEWER REPORT- CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION SKILES ROAD CLOSURE APPLICATION-EL VALLE ESCONDIDO RD, SAYRE ROAD, POTTER ROAD, QUIMBLY ROAD, BLACK MESA ROAD, GOODSON ROAD.**

Road viewer reports were reviewed and discussed by the board. Current and future usage of several of the proposed roads were discussed.

Commissioner Vincent moved to approve closure of El Valle Escondido Road as requested in the application for closure, with the stipulation that the land owner and the county road department work together on placement of an adequate turn around. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

Commissioner Vincent moved to approve closure of Sayre Road as requested in the application for closure. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

Commissioner Vincent moved to approve closure of Potter Road as requested in the application for closure. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

Commissioner Vincent moved to approve closure of Quimbly Road as requested in the application for closure. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

Commissioner Vincent moved to approve closure of Black Mesa Road as requested in the application for closure. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

Commissioner Vincent moved to approve closure of Goodson Road as requested in the application for closure. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

### **RESOLUTION 2024-21 ROAD POLICY**

Commissioner Miller moved to table this item until the February meeting. Commissioner Vincent seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

### **CITIZEN'S FORUM**

No one was present for Citizen's Forum

## **RESOLUTION 2024-22 OPEN MEETINGS ACT**

A proposed resolution setting the open meetings policy for Union County.

Commissioner Vincent moved to approve Resolution 2024-22, Open Meetings Act Policy for Union County. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

## **2024 MEETING SCHEDULE**

After some discussion, dates for 2024 commission meetings were set. Mgr. Thompson will advertise the schedule.

## **RESOLUTION 2024-23 BOARD OF FINANCE**

A proposed resolution designating the officers or successors who are authorized to order deposit or withdrawal of monies in the local short-term investment fund on behalf of Union County.

Commissioner Vincent moved to approve Resolution 2024-23, Board of Finance. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

## **RESOLUTION 2024-24 INVESTMENT POLICY**

A proposed resolution establishing the Union County investment policy.

Commissioner Vincent moved to approve Resolution 2024-24, Establishing the Union County Investment Policy. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

## **RESOLUTION 2024-25 CHECKING ACCOUNTS**

A proposed resolution designating the county checking account depository.

Commissioner Vincent moved to approve Resolution 2024-25, Designating the County Checking Account Depository. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

## **RESOLUTION 2024-26 INTEREST BEARING DEPOSITS**

A proposed resolution listing qualified depositories and rules regarding the distribution of county interest bearing deposits.

Commissioner Vincent moved to approve Resolution 2024-26, Interest Bearing Deposits. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

## **RESOLUTION 2024-27 SIGNATURE AUTHORITY COUNTY MANAGER**

A proposed resolution delegating authority to the county manager to enter into certain contracts and settlement agreements.

Commissioner Vincent moved to approve Resolution 2024-27, Signature Authority County Manager. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

### **RESOLUTION 2024-28 FY 25 DWI GRANT PARTICIPATION**

A proposed resolution authorizing the county to submit an application to participate in the local DWI grant and distribution program.

Commissioner Vincent moved to approve Resolution 2024-28, DWI Grant Participation. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

### **RESOLUTION 2024-29 BAR SPECIAL REVENUE**

A proposed resolution authorizing special revenue fund (600) (DFA #29900) budget increase.

Commissioner Vincent moved to approve Resolution 2024-29, BAR Special Revenue Budget Increase. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

### **RESOLUTION 2024-30 BAR LEPF JPA GRENVILLE**

A proposed resolution authorizing Law Enforcement Protection Fund (605) (DFA #21100) budget increase.

Commissioner Vincent moved to approve Resolution 2024-30, BAR LEPF JPA Grenville. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

At 10:39 a.m., the meeting recessed for a short break.

At 10:51 a.m., the meeting resumed.

At 10:52 a.m., Commissioner Vincent moved to go into Executive Session Pursuant to NMSA 1978, Section 10-15-1 (H) 2 Limited Personnel Matters. Commissioner Miller seconded. There was no further discussion. VOTE: Commissioner Vincent – YES, Chairman Kiesling – Yes, Commissioner Miller – YES. Motion carried.

At 11:17 a.m., Commissioner Vincent moved to come out of Executive Session, and affirmed that matters discussed in the closed session were limited to only to those specified in the motion for closure. No action was taken during the closed session. Commissioner Miller seconded. There was no further discussion. VOTE: Commissioner Vincent – YES, Chairman Kiesling – YES, Commissioner Miller – YES. Motion carried.

### **AUTHORITY TO COUNTY MANAGER TO EXECUTE PURCHASE OF REAL PROPERTY**

Commissioner Vincent moved to approve authorizing the County Manager to execute closing documents for the purchase of real property for Union County. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

### **MET TOWER APPLICATIONS**

No applications were presented for approval.

## **APPROVAL OF BILLS**

Bills in the amount of \$348,835.79 were presented for review and approval.

Commissioner Vincent moved to approve bills in the amount of \$348,835.79, and authorized the county manager to pay any additional bills for the month as presented. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

## **INVENTORY ITEMS DISPOSITION – ROAD DEPARTMENT INTERNATIONAL WATER TRUCK**

No items were presented for disposition.

## **HEALTHCARE ASSISTANCE – APPROVAL OF CLAIMS**

No claims were presented for approval.

## **COUNTY TRAVEL REQUESTS**

Multiple county elected officials and staff will attend the Winter Conference in Santa Fe, and also attend the Union County hosted Legislative Luncheon in Santa Fe. Probate Judge Loera and Clerk Green will attend Probate Conference in Albuquerque. All travel approved.

## **ARPA FUNDING**

A continuing discussion on usage of ARPA funding was had. No action items were proposed. This will be a continuing item on future agendas.

## **STRATEGIC PLANNING-EDUCATION AND PUBLIC EMPOWERMENT IN GOVERNMENT**

Mgr. Thompson visited with elected officials and department heads gathering ideas on community education and outreach. Discussed was possibly updating the county website, and visiting the schools. This will be a continuing agenda item.

## **COUNTY MANAGER REPORT**

Mgr. Thompson reported on the following (but not limited to the following): Increase in insurance rates; Request from the Health Council to present to the Board; Update on funding for judicial complex renovations; Update on capital outlay funding requests.

## **ELECTED OFFICIALS REPORTS**

**Sheriff Skaggs** reported that scheduling of deputies will be adjusted to cover the increase in court cases at the courthouse, and he is advertising for a deputy position.

**Assessor Sandoval** reported that GIS Mapper Brayden Walker completed his first Assessor certification, and will be talking his second course next month.

**Treasurer Arnett** reported that all properties offered at the recent tax sale were sold.

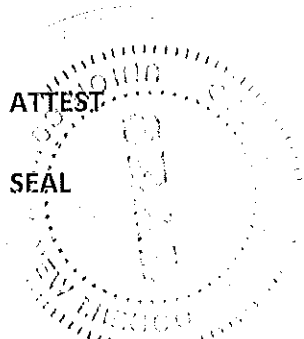
**Clerk Green** reported she will be in Santa Fe for most of the Legislative session supporting the Clerk's bill, and the election trailer has been relocated to the old Rabbit Ears Fire Station.

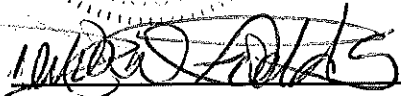
Commissioner Vincent shared his frustration with the number of bills that have been pre-filed for the legislative session that are not germane.

Commissioner Kiesling reported that Economic Development will have their website up and running soon.

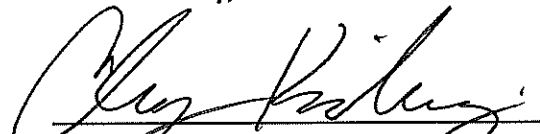
**ADJOURN:** At 12:19 p.m., Commissioner Vincent moved to adjourn after lunch. Commissioner Miller seconded. There was no further discussion. Vote: ALL AYE. Motion carried.


**Meeting Announcements:** The next regular meeting will be held on Thursday, February 8, 2024 at 9:00 a.m. The next Joint Communication meeting will be held on Tuesday, March 5, 2024 at 10:00 a.m.



  
Brenda L. Green – County Clerk

Board of Union County Commissioners  
Union County, New Mexico

  
Clayton F. Kiesling - Chairman

  
W. Carr Vincent - Vice Chairman

  
Lloyd 'Red' Miller - Member