

**BOARD OF UNION COUNTY COMMISSIONERS
REGULAR MEETING
AGENDA
January 8, 2019**

UNION COUNTY, NM
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1 of 1
BY Brenda Green

9:00 a.m.

1. Call to order
2. Pledge of Allegiance
3. Approval of agenda and minutes
4. Hospital Report

5. Discussion/Possible Action Items
 - i. Election of Commission Officers & Board Appointments
 - ii. Communications Tower Lease with Durrett Cattle
 - iii. RFP #18/19-03 Engineering Services for County and Component Unit
 - iv. Resolution #107-12 Open Meetings Act
 - v. Resolution #107-13 Checking Account Depository
 - vi. Resolution #107-14 Short Term Investment
 - vii. Resolution #107-15 Board of Finance
 - viii. Resolution #107-16 Depositories of Interest Bearing Deposits
 - ix. Comprehensive Plan Contractor discussion
 - x. Subdivision Exemption John Kennedy
 - xi. Emergency Manager JPA contract approval
 - xii. Approval of Bills
 - xiii. Road Crossing Permits
 - xiv. Inventory Items Disposition - Road Department International Water Truck
 - xv. Healthcare Assistance - Approval of Claims
 - xvi. County Travel Requests
 - xvii. Review of the 5th amended operating agreement with Clayton Health Systems

10:00 a.m. Citizen's Forum

Property Tax Rebate Ordinance Hearing
Budget Request from Mainstreet for Imagination Library Program
Kenneth Taylor- Pinabetes Road

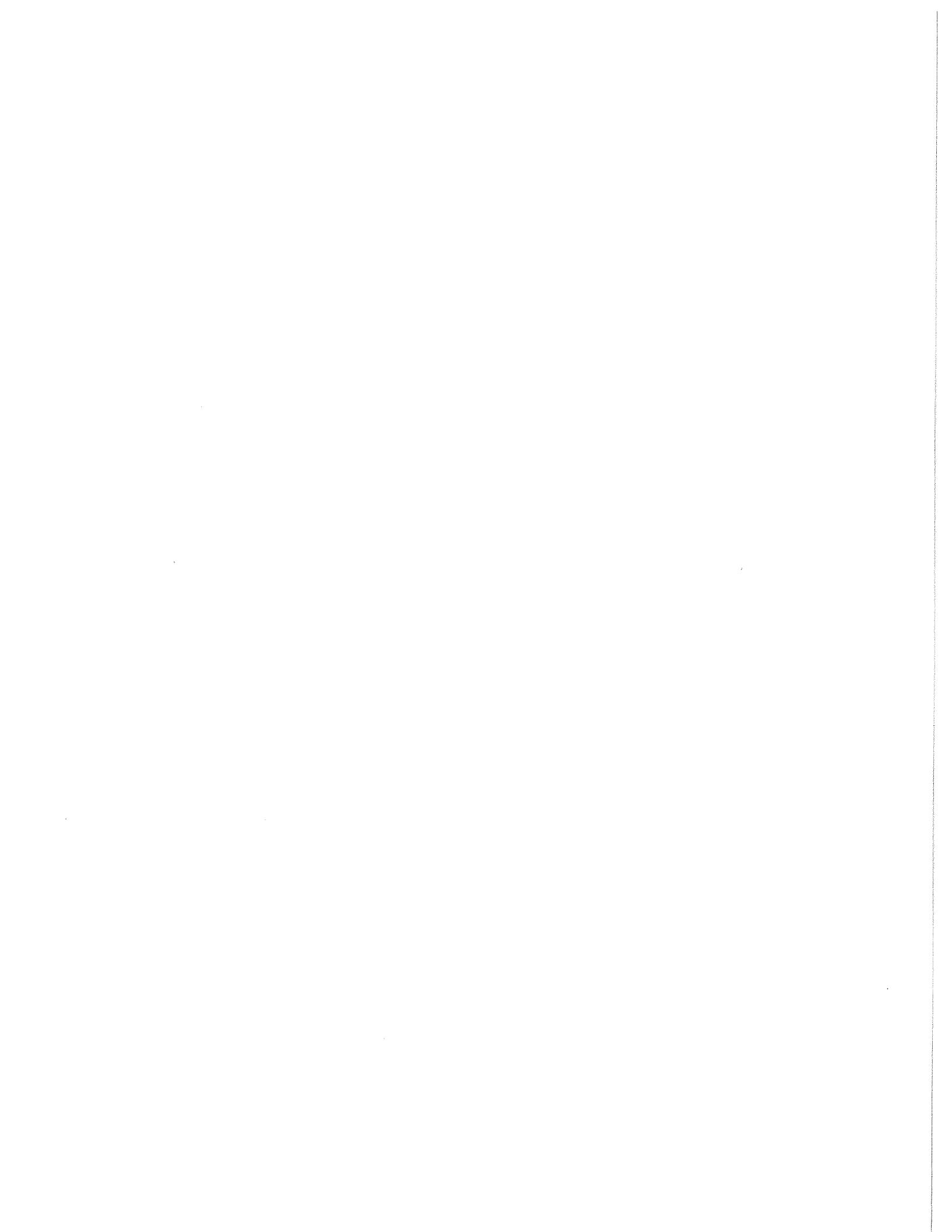
1. Road Superintendents Report
2. Fire Coordinator/Emergency Manager Report
3. Elected Officials Reports

Executive Session-Pursuant to NMSA 1978, Section 10-15-1(H)
7- Pertaining threatened litigation in which the County is or may become a participant;

Adjourn

As of 1/4/2019

Next Meeting February 12, 2019 @ 9:00
Joint Meeting with Town of Clayton March 12, 2019 @9:30



BOARD OF UNION COUNTY COMMISSION
REGULAR MEETING
December 11, 2018

BOARD MEMBERS PRESENT:

Chairman Justin K. Bennett Commissioner Walter C. Hall Commissioner W. Carr Vincent

OTHERS PRESENT:

Clerk Mary Lou Harkins Treasurer Brandy Thompson Mgr. Angie Gonzales
Admin. Assistant Cheryl Garcia Emergency Mgr. Dusty Russell
Road Superintendent Russell Kear Fire Coordinator Jim O'Bryant

GUESTS:

Sue Richardson, Reporter - Union County Leader
Tammi Stump, CEO - Union County General Hospital
Melissa Prante, CFO - Union County General Hospital
Judy Steen - Clayton Health System (CHS) Board Member/Town of Clayton Trustee
Raymond Mondragon - Eastern Plains Council of Governments (EPCOG)/Government Affairs
Vincent Soule - Eastern Plains Council of Governments (EPCOG)/Transportation Planner
Pat Woods - State Senator
Jackey O. Chatfield - State Representative-Elect
Clayton Kiesling - Union County Commissioner-Elect
Jim Mayfield - C&C Communications
Kenneth Taylor

At 9:00 a.m., Chairman Bennett called the meeting to order in the Union County Commissioner's Office, located in the Union County Courthouse. The Pledge of Allegiance was recited.

Commissioner Vincent moved to approve the agenda and the regular meeting minutes of November 9, 2018, and the special meeting minutes of November 15, 2018. Commissioner Hall was not present at either meeting so he refrained from voting. Chairman Bennett stepped down as chairman and seconded. There was no further discussion. Vote: Vincent YES, Bennett YES. Motion carried. Agenda was approved and the minutes were signed.

HOSPITAL REPORT

Tammie Stump, CEO, distributed copies of the "County Commissioner Monthly Hospital Report, Union County General Hospital, Tammie Stump, CEO, dated December 11, 2018 (3 pgs.), together with an attachment "Medical Cannabis Program" (2 pgs.) and "About the New Mexico Medical Cannabis Program" (4 pgs.), attached as exhibits.

Stump reported on the following (but not limited to the following): **Rural Health Clinic Update; Des Moines Clinic Update; Business Office/Revenue Cycle Update; Construction Updates - Laboratory HVAC, New Addition HVAC & Drainage Corrective Measures; Cost Reports/Revenue Impacts; Financial Assistance Update, Dental Recruitment; Texline Health Fair; UCGH Competency Fair; Data moved to the Cloud; 202 Business Plan; Evident: Clinic Module; Pricing Transparency Regulations and Medical Cannabis Program in the State of New Mexico.** In addition to the written report, Stump reported that there will be mandated Patient Satisfaction Training for staff done in January.

Melissa Prante, CFO, reported on the following (but not limited to the following): statistics, revenues, expenses, and balances. A copy of the Monthly Operating Report dated November 27, 2018, and the Executive Financial Summary - 4th Month FY 2018 are attached as exhibits.

Senator Woods reported that the Miner's Colfax Medical Center in Colfax County is a beneficiary of the State's permanent fund. Woods asked that Stump initiate contact with the Miner's Medical Center CEO because Woods has reached out to and encouraged MCMC to work together with Union County General Hospital. Stump agreed and would like to see that a MCMC OB doctor(s) come to Clayton a couple times a month for pre and post-natal patients. Woods asked that Stump follow up with him.

At 9:35 a.m., meeting recessed for the attendance of the Joint Communications meeting. At 10:59 a.m., the meeting resumed.

CITIZEN'S FORUM

Kenneth Taylor - Pinabetes Road; Road Superintendent Kear reported that no work has been started on Pinabetes Road as of today. Repair is to begin after the 1st of the New Year, weather permitting. Taylor reported that he maintains contact with Kear and understood the reasons for the delay.

DISCUSSION/POSSIBLE ACTION ITEMS

COMMUNICATIONS TOWER LEASE WITH DURRETT CATTLE

Ongoing lease recommendations were reviewed and discussed. O'Bryant reported that placement of the tower in the proposed location will vastly improve radio communications. Fire Coordinator O'Bryant mostly agreed with the recent recommendations made by attorney Stephen Ross. O'Bryant suggested to renegotiate with Durrett's counsel. O'Bryant commented that everything is ready to go and is waiting on the FCC license and finalization of the tower lease. Emergency Mgr. Russell briefly spoke about the programming of the new frequency and the added expenses of doing later rather than sooner. Coordinated efforts for the frequency programming will be made.

RESOLUTION #107-09 FY 2020 DWI GRANT APPLICATION

A proposed resolution authorizing the County to submit an application to the Department of Finance and Administration, Local Government Division to participate in the Local DWI Grant and Distribution Program was reviewed and discussed.

Commissioner Vincent moved to approve Resolution #107-09 FY 2020 DWI Grant Application. Commissioner Hall seconded. There was no further discussion. Vote: All YES. Motion carried. Resolution signed.

RESOLUTION #107-10 2019 HOLIDAY SCHEDULE

A proposed resolution designating Union County's Holiday Schedule was reviewed and discussed.

Commissioner Vincent moved to approve Resolution #107-10 Union County Holiday Schedule. Commissioner Hall seconded. There was no further discussion. Vote: All YES. Motion carried. Resolution signed.

RESOLUTION #107-11 BUDGET INCREASES

A proposed resolution authorizing the Sedan Fire Department and the Rabbit Ear Fire Department (DFA#20900) budget increases was reviewed and discussed.

Commissioner Vincent moved to approved Resolution #107-11 Budget Increases. Commissioner Hall seconded. There was no further discussion. Vote: All YES. Motion carried. Resolution signed.

UPDATE BANK SIGNATURE CARDS

Treasurer Brandy Thompson reported that the signature cards, on all accounts, at the First National Bank of New Mexico and Farmers and Stockmens Bank need to be updated by removing Vice Chairman Hall's name and by adding Commissioner-Elect Clayton Kiesling's name. The bank cards will be presented before the Board during January's regular meeting for signatures.

Commissioner Vincent moved to approve the update of all of Union County's accounts and respective signature cards at the First National Bank of New Mexico and the Farmers and Stockmens Bank by removing Vice Chairman Hall's name and by adding Commissioner-Elect Clayton Kiesling's name to the signature cards. Commissioner Hall seconded. There was no further discussion. Vote: All YES. Motion carried.

APPROVAL OF BILLS

The Board reviewed and discussed bills in the amount of \$209,558.00 plus an additional \$1,000.00 for a pharmacy bill.

Commissioner Vincent moved to approve the payment of bills in the amount of \$210,558.00. Commissioner Hall seconded. There was no further discussion. Vote: All YES. Motion carried.

Fire Coordinator O'Bryant reported on the recent S-190 and S-130 trainings held at the Kenton Community Center. There were six (6) days of training and forty-two (42) students. Meals were furnished by the community center during the training. O'Bryant is planning on future trainings in Texline, Sedan, and Amistad. Lastly, O'Bryant reported to Senator Woods and Representative-Elect Chatfield about the difficulties trying to secure resources and relief from the State's Forestry Division during the State-Line Fire which was approximately 28K acres. Senator Woods commented that he will reach out to the Forest Service about future remedies. Woods asked to be notified immediately of any future large fires.

ROAD CROSSING PERMITS

The following permits were reviewed: Permittee, B.J. Ward, submitted **Permit No. 325** for the purpose of laying pipe or cable to lay gas line north across Oliver Road, **Permit No. 326** west across Seneca Valley Road.

Permittee, Stanley Unruh, submitted **Permit No. 327** to cross the road from the north to south side of Furlow Road to lay pipe for stock water.

Permittee, E.N.M.R. Telephone Cooperative, submitted the following permits for the purpose of laying fiber optic telecommunication lines: **Permit No. 328 with a map** to cross along the Gladstone Road (south side) longitudinally, **Permit No. 329 with a map** to cross Gladstone Road and **Permit No. 330 with a map** to cross along Birdwell Ln. (east side) longitudinally.

Commissioner Vincent moved to approve Road Crossing Permits 325 thru 330. Commissioner Hall seconded. There was no further discussion. Vote: All YES. Motion carried. Permits signed.

INVENTORY ITEMS DISPOSITION - ROAD DEPARTMENT INTERNATIONAL WATER TRUCK

A proposed "Equipment - Auction List" from the Sedan Fire Department was presented for review and consideration. The list included a 1985 Ford Pickup and a 1973 Ford Tender Truck. The International Water Truck was not included as an auction item. A brief discussion followed.

Commissioner Vincent moved to approve the auction list as presented by the Sedan Fire Department. Commissioner Hall seconded. There was no further discussion. Vote: All YES. Motion carried. Auction list signed.

HEALTH CARE ASSISTANCE PROGRAM - Approval of Claims

There were no claims presented for consideration. No action taken.

COUNTY TRAVEL REQUESTS

The following employees reported/requested travel approval: All county employees are invited to attend the annual potluck Christmas Breakfast at the Courthouse on December 20th at 8:15 a.m.; the newly elected officials (Re-Elected Sheriff James Lobb, Commissioner-Elect Clayton Kiesling, Re-Elected Commissioner Justin Bennett, Re-Elected Probate Judge Leslie Taylor and Assessor-Elect Louis Trujillo) will be sworn in on December 20th at 1:00 p.m. All travel approved.

REVIEW OF THE 5th AMENDED OPERATING AGREEMENT WITH CLAYTON HEALTH SYSTEMS

Mgr. Gonzales reported that this agenda item was for the purpose of reviewing the amended operating agreement for sufficiency and effectiveness. The agreement was not contained in the meeting packet but will be kept on the agenda for review and consideration. No action taken.

CONSIDERATION OF FILING A PETITION FOR AN ORDER REQUIRING DEFENDANT POSTING SECURITY FOR ONE DIANNE BENEDICT

Mgr. Gonzales reported that this agenda item was a result of the impoundment of Dianne Benedict's numerous dogs in April of this year. Gonzales reported that the dogs are impounded in Ohio. This matter will be discussed in executive session.

ROAD SUPERINTENDANT'S REPORT

Superintendent Kear reported on county wide routine road maintenance; various cattle guard cleanouts; lots of cattle guards need to be replaced but depends on time and budget; final project of the year which is a school bus route may be finished up by the end of this year; and the equipment repair/maintenance budget has been hit hard.

FIRE COORDINATOR REPORT

Coordinator O'Bryant reported that he has been working on locating lite helicopters with dip tanks for use during

county fires as well as locating water resources with GPS. O'Bryant reported that the closest resources come out of Amarillo, Guymon, and Las Vegas.

ELECTED OFFICIALS REPORTS

Sheriff Lobb reported on the confiscation of 25lbs of Marijuana; has applied for a Marijuana Eradication and Traffic Safety Grant; trying to reorganize the Sheriff's Affiliate within the New Mexico Counties Association; has been researching new CAD systems to update the technology in his department vehicles.

Treasurer Thompson reported that the first half of tax collection ended yesterday. Tax payers are beginning to use the county's web-site.

Clerk Harkins reported that the State's Canvassing Board met on December 10th to certify the results of the automatic recounts for State Representatives in District 20, 23 & 63. The recounts did not result in a change to the outcome of the candidates elected. The 2018 General Election Canvass is complete.

Commissioner Hall reported on his attendance of the Ports-to-Plains Conference in Del Rio, Texas. Hall's main interest and concern was I-27 from Amarillo to Lubbock which will be extended to Laredo, Texas. Hall encouraged that whoever takes his place on the Ports-to-Plains Alliance that they keep working and focus on building I-27 to Raton and then on to Denver. Hall encouraged the Senator and Representative-Elect to work on this project as well. Hall suggested that whoever is appointed, that they drive to next year's annual conference in Williston, North Dakota because there are lots of ideas to be had along the way and back.

At 11:55 a.m., meeting recessed for lunch. At 1:46 p.m., the meeting resumed.

At 1:47 p.m., Commissioner Vincent moved to go into closed session pursuant to NMSA 1978, Section 10-15-1 (H) (7) pertaining to threatened litigation in which the County is or may become a participant. Commissioner Hall seconded. There was no further discussion. Vote: Bennett - YES, Hall - YES and Vincent - YES. Motion carried.

At 2:11 p.m., Commissioner Vincent moved to come out of the closed session and affirmed that matters discussed in the closed meeting were limited only to those specified in the motion for closure. No action was taken during the closed session. Commissioner Hall seconded. Vote: Bennett - YES, Hall - YES and Vincent - YES. Motion carried.

Action following the Executive Session: Consideration of filing a petition for an order requiring defendant posting security for one Dianne Benedict

Commissioner Vincent moved to direct county attorney Stephen Ross to file a petition for an order requiring defendant posting security for Dianne Benedict. Commissioner Hall seconded. There was no further discussion. Vote: Bennett - YES, Hall - YES and Vincent - YES.

Meeting Announcements: The next regular meeting will be held on Tuesday, January 8, 2019, at 9:00 a.m. The next Joint Communications meeting is set for Tuesday, March 12, 2019, at 9:30 a.m.

ADJOURN: At 2:12 pm., Commissioner Vincent moved adjourn. Commissioner Hall seconded. There was no further discussion. Vote: All YES. Motion carried. Meeting adjourned.

**Board of County Commission
Union County, New Mexico**

ATTEST

Justin K. Bennett - Chairman

SEAL

Walter C. Hall - Vice Chairman

Mary Lou Harkins - Clerk

W. Carr Vincent - Member

UNION COUNTY BOARD APPOINTMENTS

January 8, 2019

	2017	2019
1. Chairperson	<u>Justin Bennett</u>	_____
2. Vice-Chair	<u>Walter C. Hall</u>	_____
3. Equalization Board	<u>Rosie DeHerrera</u>	_____
	<u>Renee Valdez</u>	_____
4. Economic Development (CDC)	<u>Walter Hall</u>	_____
	<u>Carr Vincent</u>	_____
5. Eastern Plains (EPCOG)	<u>Justin Bennett</u>	_____
	<u>Angie Gonzales</u>	_____
6. Library Board	<u>Walter C. Hall</u>	_____
	_____	_____
7. NERTPO	<u>Walter C. Hall</u>	_____
	<u>Angie Gonzales</u>	_____
8. Historical Society	<u>Carr Vincent</u>	_____
9. Chamber of Commerce	<u>Justin Bennett</u>	_____
	<u>Carr Vincent</u>	_____
10. RC & D	<u>Carr Vincent</u>	_____
	<u>Justin Bennett</u>	_____
11. NMAC (Elected)	<u>Justin Bennett</u>	_____
12. NM County Insurance Authority	<u>Justin Bennett</u>	_____
13. Ports- to- Plains	<u>Walter C. Hall</u>	_____

UNION COUNTY
UNION COUNTY COURTHOUSE
PO BOX 430
CLAYTON NEW MEXICO 88415

Board of Commissioners
Justin Bennett
W. Carr Vincent
Clayton Kiesling

Angie Gonzales
County Administrator
The Law Office of Stephen C. Ross P.C.
County Attorney

OPEN MEETINGS ACT POLICY FOR UNION COUNTY

RESOLUTION NO. 107-12

A SPECIAL RESOLUTION TO CONCLUDE AND DETERMINE IN WHAT MANNER REASONABLE NOTICE SHALL BE GIVEN TO THE PUBLIC RELATIVE TO THE FORMULATION OF PUBLIC POLICY, DISCUSSION OF PUBLIC BUSINESS, OR WHEN FORMAL ACTION IS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY, NEW MEXICO, OR ANY OF ITS AGENCIES, AUTHORITIES, COMMISSIONS, COMMITTEES, OR OTHER POLICY-MAKING BODIES.

WHEREAS, NMSA 1978, Section 10-15-1 *et seq.* (1953), the Open Meetings Act, provides in relevant part that, "... the formation of public policy or the conduct of business by vote shall not be conducted in a closed meeting ..." and that "... meetings of a quorum of members of any board, commission or other policy-making body of any county held for the purpose of formulating public policy, including the development of personnel, policy, rules, regulations, or ordinances discussing public business or for the purpose of taking any action within the authority or the delegated authority of any board, commission or other policy-making body, are declared to be public meetings open to the public at all times, except as otherwise provided in the Constitution or the provisions of the Open Meetings Act ...";

WHEREAS, the Open Meetings Act further provides in material part that "... any meetings at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs, and at which a majority or quorum of the body is in attendance, and any closed meetings, shall be held only after reasonable notice to the public ..." and "... the affected body shall determine at least annually in a public meeting what notice for a public meeting is reasonable when applied to that body..."; and

WHEREAS, the Board of County Commissioners of Union County, as the "affected body" and by virtue of this Resolution, intends to comply with the requirements of the Open Meetings Act and further, the Board of County Commissioners herein determines reasonable notice to the public of its meetings for the upcoming calendar year as contemplated by the Open Meetings Act.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF UNION, NEW MEXICO that:

SECTION 1: REGULAR AND SPECIAL MEETINGS: NOTICE. Notice of any and all regular and special meetings of the Board of County Commissioners shall be published in a newspaper of general circulation at least three (3) days in advance of any meeting. For purposes of the preceding sentence and this resolution generally, a "meeting" is a meeting of a quorum of members of the Board of County Commissioners or boards, agencies, authorities, commissions, committees, or other policy-making bodies operating under the authority of the Board of County Commissioners, that is held for the purpose of formulating public policy, conducting business by vote, formulating public policy, discussing public business or taking any action within the authority of or the delegated authority, or as otherwise specified in NMSA 1978, Section 10-15-1(A) and (B). Three (3) days' notice of a meeting shall also be provided to broadcast stations licensed by the federal communications commission and newspapers of general circulation that have provided a written request for such notice pursuant to NMSA 1978, Section 10-15-1(D). In addition, there shall be made available to the general public and interested persons a copy of the agenda for each meeting, which shall be filed, recorded and posted in the office of the County Clerk of Union County, New Mexico, at least three (3) days prior to the meeting. The agenda shall also be posted at the same time on the Union County internet website (Unionnm.us). Each meeting notice shall include an agenda containing specific items of business to be discussed or transacted at the meeting or information on how the public may obtain a copy of such agenda. Except for emergency items, the Board of County Commissioners shall take action only on items appearing on the agenda. The Board of County Commissioners may give notice of its annual meeting schedule in lieu of individual meeting notices so long as the schedule is published as described above; in this instance, agendas of each meeting must be filed, recorded, posted, and placed on the Union County internet website as provided herein.

SECTION 2: REGULAR MEETINGS, SCHEDULE AND LOCATION. Regular meetings shall be held on the second Tuesday of each month and shall begin at the hour of 9:00 a.m. Regular meetings shall be held in the County Commission Chambers of the Union County Courthouse in Clayton, New Mexico. Nothing shall prohibit the Board of County Commissioners from rescheduling a regular meeting with notice as described in Section 1, herein.

SECTION 3: SPECIAL MEETINGS, SCHEDULE AND LOCATION. Special meetings may be held as needed upon notice described in Section 1, herein. A special meeting may be held in the County Commission Chambers of the Union County Courthouse in Clayton, New Mexico, or some other location specified in the notice.

SECTION 4: APPLICABILITY. This resolution shall apply to each meeting of a quorum of each board, commission, committee, agency, authority or other policy-making body operating under the authority of the Board of County Commissioners.

SECTION 5: EMERGENCY MEETINGS, NOTICE. Notwithstanding any provision contained herein, the Chairman of the Board of County Commissioners or a majority of the commissioners may call an emergency meeting of the Board of County Commissioners to consider an emergency

matter. "Emergency" refers to unforeseen circumstances that, if not addressed immediately by the public body, will likely result in injury or damage to persons or property or substantial financial loss to the public body. Emergency meetings may be conducted at a time or place designated by the person or persons calling the meeting. Notice of such emergency meeting shall be that which is reasonably practicable under the circumstances existing, but at a minimum must include posting of the agenda in advance of the meeting, and notice to local broadcast stations and newspapers of general circulation of such meeting; the notice given may be either written or oral. Within ten (10) days of taking action on an emergency matter, the Board of County Commissioners shall report to the Attorney General's office the action taken and the circumstances creating the emergency, except where the emergency has also resulted in the declaration of a state or national emergency.

SECTION 6: CLOSED MEETINGS. Notwithstanding any provision contained herein, the Board of County Commissioners may call or close a meeting for the purpose of discussing the following items:

- (1) Issuance, suspension, renewal or revocation of a license;
- (2) Limited personnel matters, including the discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee;
- (3) Deliberations in connection with an administrative adjudicatory proceeding; for purposes of this subparagraph, an administrative adjudicatory proceeding is a proceeding brought by or against a person before a public body in which individual legal rights, duties or privileges are required by law to be determined by the public body after an opportunity for a trial-type hearing;
- (4) Bargaining strategy preliminary to collective bargaining negotiations between the Board of County Commissioners and a bargaining unit representing the employees of the County, and collective bargaining sessions during which the Board of County Commissioners and the representatives of the collective bargaining unit are present;
- (6) Purchases in an amount exceeding two thousand five hundred dollars (\$2,500) that can be made only from one source, and discussions concerning competitive sealed proposals solicited pursuant to the Procurement Code;
- (7) Meetings subject to the attorney-client privilege pertaining to the threat of litigation or pending litigation in which Union County is or may become a participant;
- (8) The acquisition or disposal of real property or water rights; or

- (9) Those portions of meetings of committees or boards of public hospitals where strategic and long-range business plans or trade secrets are discussed.

If a meeting is closed for any of the foregoing reasons, the closure, if made in an open meeting, shall be approved by a majority vote of a quorum of the Board of County Commissioners; the authority for the closure and the subject to be discussed shall be stated with reasonable specificity in the motion calling for the vote on the closed meeting; the vote shall be taken in an open meeting and the vote of each individual member shall be recorded in the minutes. Only those subjects announced or voted upon prior to closure by the policymaking body may be discussed in a closed meeting. If a closure is called for when the Board of County Commissioners is not in an open meeting, the closed meeting shall not be held until three (3) days' notice of the meeting is given which states the specific provision of the Open Meetings Act authorizing the closed meeting and stating with reasonable specificity the subject to be discussed.

No action may be taken during a closed meeting.

Following completion of any closed meeting, the minutes of the open meeting that was closed or the minutes of the next open meeting if the closed meeting was separately scheduled shall state that the matters discussed in the closed meeting were limited only to those specified in the motion for closure or in the notice of the separate closed meeting. The statement shall be approved by the Board of County Commissioners.

SECTION 7. MINUTES. The Board of County Commissioners, and any boards, agencies, authorities, commissions, committees, or other policy-making bodies operating under the authority of the Board of County Commissioners shall keep written minutes of all its meetings, except those meetings closed in compliance with Section 6 of this Resolution. The minutes shall include, as a minimum, the date, time and place of the meeting, the names of members in attendance and those absent, the substance of the proposals considered and a record of any decisions and votes taken which show how each member voted. All minutes shall be open to public inspection. Draft minutes shall be prepared within ten (10) working days after the meeting and shall be approved, amended or disapproved at the next meeting where a quorum is present. Minutes shall not become official until approved by the Board of County Commissioners.

SECTION 8. ADDITIONAL NOTICES. Notwithstanding any provision contained herein, the Chairman of the County Commission may establish such additional notice as he may deem necessary and advisable under the circumstances.

SECTION 9. CITIZENS' FORUM. Meetings of the Board of County Commissioners shall include on the agenda for each Regular Meeting an item entitled "Citizens Forum" wherein citizens may express any views or issues of concerns to the Commission and Union County citizens; provided, however, that in order to allow the County Manager, staff, and Commission to respond adequately to citizens comments, interested citizens who wish to address the Commission in the Citizens Forum may be required to provide the Union County

Administrative staff with notice of the substance of the proposed comments at least two (2) days prior to scheduled meetings.

SECTION 10. RESCINDING PRIOR RESOLUTIONS. Resolution No. 106-22, adopted on January 9, 2018, is hereby rescinded and superseded by this Resolution. Any prior resolutions concerning public notice under the Open Meetings Act are hereby rescinded and superseded by this resolution.

PASSED, ADOPTED, APPROVED AND SIGNED THIS 8TH DAY OF JANUARY 2019.

BOARD OF UNION COUNTY COMMISSIONERS

A T T E S T

Chairman

S E A L

Member

Member

Mary Lou Harkins, County Clerk

RESOLUTION NO. 107-13

A RESOLUTION DESIGNATING THE COUNTY CHECKING ACCOUNT DEPOSITORY

WHEREAS, by law of the State of New Mexico, the checking account of Union County must be deposited in one or more banks or savings and loan associations; and

WHEREAS, this Commission is required by law to designate the checking account depository or depositories each year at its first meeting in January, and

WHEREAS, the Board of Union County Commissioners, acting as the County Board of Finance considered all local qualified depository banks for checking account services for the calendar year 2018, and Farmers and Stockmens Bank, FNB New Mexico were deemed by this Commission to be the qualified depositories.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Union County, New Mexico that Farmers and Stockmens Bank, FNB New Mexico of Clayton and any other banks deemed qualified as pursuant to New Mexico Statutes shall be named as the checking account depository banks for Union County for the calendar year 2019.

BE IT FURTHER RESOLVED that all past resolutions and policies pertaining to County Checking Account Depository are hereby revoked, permanently rescinded and superseded.

ADOPTED THIS 8th DAY OF JANUARY 2019.

BOARD OF UNION COUNTY
COMMISSIONERS
COUNTY OF UNION, NEW MEXICO

A T T E S T

S E A L

Chairman

Member

Mary Lou Harkins, County Clerk

Member



Union County
P.O. Box 430
Clayton N.M. 88415
Phone: 575-374-8896
Fax: 575-374-2763
Website: Unionnm.us

County Commissioners
Justin Bennett
W. Carr Vincent
Clayton Kiesling

RESOLUTION NO. 107-14

BE IT FURTHER RESOLVED that the following officers or their successors are authorized to order the deposit or withdrawal of monies in the local short-term investment fund until the authority is revoked by action of the Board of Union County Commissioners and written notice of such action is received by the State Treasurer.

CHAIRMAN SIGNATURE: _____

MEMBER SIGNATURE: _____

MEMBER SIGNATURE: _____

Passed and adopted by the Board of Union County Commissioners, State of New Mexico, on January 8th, 2019.

A T T E S T

S E A L

Mary Lou Harkins, County Clerk

RESOLUTION NO. 107-15

**A RESOLUTION BY THE UNION COUNTY BOARD OF FINANCE ESTABLISHING THE
UNION COUNTY INVESTMENT POLICY.**

WHEREAS, at a meeting of the Union County Board of Finance held on January 8th, 2019 the following was among the proceedings; and

WHEREAS, the Board of County Commissioners of Union County is the Union County Board of Finance pursuant to NMSA 1978 Section 6-10-8; and

WHEREAS, the Union County Board of Finance desires to adopt and establish the Union County Investment Policy as set forth in Exhibit "A", which is attached and incorporated by reference.

NOW THEREFORE BE IT RESOLVED that the attached Union County Board of Finance Investment policy is hereby adopted, and that all past resolutions and policies pertaining to Investment Policy are hereby revoked, permanently rescinded and superseded.

Done this 8th day of January, 2019.

BOARD OF FINANCE OF
UNION COUNTY, NEW MEXICO

A T T E S T

S E A L

Chairman

Mary Lou Harkins, County Clerk

Member

Member

EXHIBIT "A"

UNION COUNTY BOARD OF FINANCE INVESTMENT POLICY

1. INTRODUCTION: This investment policy applies to all financial assets of Union County including the General Funds, Special Revenue Funds, Capital Projects Funds, Enterprise Funds, and Agency Funds:

This resolution establishes policy for the prudent investment of Union County's Funds, and to maximize the efficiency of the County's cash management system. The goal of this policy is to protect public funds and to invest County funds in a manner that insures the safety of the investment, that provides for adequate liquidity, and that maximizes investment income after providing for safety and liquidity.

2. DELEGATION OF AUTHORITY: The County Treasurer, by and with the advice and consent of the County Board of Finance, has ultimate authority over the investment of public funds as outlined in this policy and is, hereby, designated Investment Officer. The Investment Officer shall be responsible for all investment transactions and shall maintain the system of controls outlined in this policy to regulate investment activities. The County Board of Finance may designate any other administrative county official to act as representative or liaison between the County Treasurer and the Board.

3. PRUDENT MAN RULE: Prudence to be applied by the Investment Officer shall be in accordance with NMSA 1978 Section 6-8-10, which states: "Investments... shall be made with the exercise of that degree of judgment and care, under circumstances then prevailing, which men of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

4. ETHICS AND CONFLICT OF INTEREST: Investment officials shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could affect or impair their ability to make impartial investment decisions.

5. INTERNAL CONTROLS: The County Treasurer as the Investment Officer shall document and maintain the system of internal controls. The internal controls shall be reviewed by the County Board of Finance as required, and with independent auditors on an annual basis. The County Treasurer shall review the system of controls periodically to insure compliance and effectiveness.

6. REPORTING: The safekeeping report, pro-rata distribution report and investment report shall be compiled monthly and published along with the Treasurer's monthly financial statement.

7. INVESTMENTS: All sinking funds or money remaining unexpended from the proceeds of any issue of bonds or other negotiable securities, by law, entrusted to the care and custody of the Treasurer and all money immediately necessary for public use may be invested in interest bearing deposits with banks and savings and loan associations within the geographical boundaries of the County. All funds available for investment with local banks and savings and loan associations must

be equitably distributed according to the net worth of each institution in accordance with NMSA 1978 Section 6-10-9. If any bank or savings and loan association within the geographical boundaries of the County declines to accept any part of their pro-rata share of County funds, a written notice of such shall be obtained by the Investment Officer. The funds that are declined shall be considered excess and may, with the approval of the County Board of Finance, be invested in those securities authorized by the laws of the State of New Mexico including:

1. Certificates of Deposits
2. United States Treasury Bills, United States Bonds and United States Notes.
3. Bonds or negotiable securities of the State of New Mexico or any County, Municipality or School District.
4. Short term investments under the supervision of the State Treasurer as per NMSA 1978 Section 6-10-10.1.(also see NMSA 1978 Sections 6-10-10 and 6-10-44).

8. COLLATERALIZATION: In an effort to safeguard against the failure of financial institutions the following criteria shall apply to all investments:

ALL COLLATERAL SHALL BE BASED ON 50% COLLATERALIZATION

9. BANKS SELECTION: Public money may be invested with banks and savings and loan associations, having their main or a staffed branch office within the geographical boundaries of the County, which have qualified as public depositories by reason of insurance of the account by an agency of the United States, or by depositing collateral security or United States Treasury Bills.

10. SAFEKEEPING AND CUSTODY: No public funds to be invested in negotiable securities or loans to financial institutions fully secured by negotiable securities at current market value shall be paid out unless there is a contemporaneous transfer of securities, at the earliest time industry practice permits, but in all cases settlement shall be on a same day basis either by physical delivery or in the case of uncertificated securities, by appropriate book entry on the books of the issuer to the purchaser or to a reputable third-party safekeeping financial institution acting as agent or trustee for the purchaser, which agent or trustee shall furnish timely confirmation to the purchaser. NMSA 1978 Section 6-10-10(M) The Investment Officer shall prepare the safekeeping report on a monthly basis.

**RESOLUTION NO. 107-16
UNION COUNTY**

**A RESOLUTION LISTING QUALIFIED DEPOSITORIES AND RULES REGARDING
THE DISTRIBUTION OF COUNTY INTEREST BEARING DEPOSITS**

WHEREAS, by the laws of the State of New Mexico, the funds of Union County held in interest bearing deposits shall be equitably distributed among the various banks and savings and loan associations in Union County duly qualified to receive such funds, and

WHEREAS, the Board of County Commissioners of Union County sitting as a County Board of Finance, is required to determine the qualifications of banks and savings and loan associations to receive deposits of public funds;

THEREFORE, BE IT RESOLVED, that the following financial institutions doing business with main or manned branch offices in the County of Union, State of New Mexico are hereby declared to be qualified as depositories of public monies pursuant to the requirements of NMSA 1978 Section 6-10-36, and other applicable statutes: FARMERS AND STOCKMENS BANK, FNB NEW MEXICO.

BE IT FURTHER RESOLVED, that in order to apportion the deposits of Union County equitably and pursuant to law and the regulations of the Department, the Treasurer of Union County is instructed to apportion the interest bearing deposits of Union County among the qualified depository banks and savings and loan associations having main or manned branch offices within Union County in proportion to their net worth, as defined in NMSA 1978 Section 6-10-36.

For purposes of the distribution of funds, the County Treasurer is authorized to use net worth figures given orally from officers of the qualified financial institutions shall be those which will appear on their semi-annual reports, subject to review and adjustment when the official reports are released, so long as the financial institution has not, to the knowledge of the Union County Treasurer, within the past two years, given oral net worth figures different from those subsequently appearing on its official semi-annual reporting period. The Treasurer is also authorized to use that financial institution's net worth figure from the previous semi-annual report in calculating an equitable distribution of Union County's deposits. In the event the Treasurer believes the current net worth of such institution to be substantially less than in its previous semi-annual report, he/she may withhold funds from such financial institutions until current reliable net worth figures are provided.

BE IT FURTHER RESOLVED, that all past resolutions and policies pertaining to qualified depositories and policies and rules regarding the distribution of County time deposits are hereby revoked, permanently rescinded and superseded.

PASSED, APPROVED AND ADOPTED THIS 8th DAY OF JANUARY, 2019.

BOARD OF COUNTY COMMISSIONERS
OF UNION COUNTY, NEW MEXICO

A T T E S T

SEAL

Mary Lou Harkins, County Clerk

Chairman

Member

Member



December 18, 2018

Attention: Mr. Ferron Lucero, Town Manager
Town of Clayton
1 Chestnut
Clayton, NM 88415

Dear Mr. Lucero,

Reference: Town of Clayton and Union County Combined Comprehensive Plan

Stantec appreciates the opportunity to provide the Town of Clayton with a proposal for professional services to prepare a combined comprehensive plan for the Town of Clayton. It is our understanding that a single comprehensive plan will be prepared, combining the efforts, for the following participating agencies: Town of Clayton, Union County, Des Moines, Folsom, and Grenville. It is understood that any public meetings will be conducted in the Town of Clayton and the Village of Des Moines.

Our proposed scope of services includes:

Task No. 1- Data Collection and Review

Stantec will review the following data provided by the Town of Clayton.

- Goals and Objectives
- Planning purpose
- Community profile data
- Housing data
- Land Use and Zoning data
- Economic development data
- Infrastructure and public works issues
- Prior Comprehensive Planning efforts
- Other relevant planning documents
- Financial condition data

Task No. 2 - Analysis and Assessment

The purpose of this task is to first analyze the data collected and reviewed in the previous task and then to begin the planning process for how the comprehensive plan will be prepared. To assist with the planning process, Stantec will perform a PESTLE, SWOT, and CBA analysis workshop with the Town of Clayton and participating agencies.

A PESTLE analysis assesses the (P)olitical, (E)nvironmental, (S)ocial, (T)echnological, (L)egal, and (E)conomical factors that should be discussed within the comprehensive plan. A SWOT analysis identifies strengths, weaknesses, opportunities, and threats that should be considered in the comprehensive plan. A CBA, or Choosing by Advantages workshop, applies a weighted significance to each of the factors discussed within the PESTLE and SWOT, forming a matrix, which will ultimately show which factors are the

Reference: Town of Clayton and Union County Combined Comprehensive Plan

most important to address within the comprehensive plan. The following factors, at a minimum, will be considered during the analysis workshop:

- Existing Conditions/Community Profiles
- Land Use
- Water
- Economic Development
- Housing
- Facilities
- Utilities
- Transportation
- Hazard Mitigation
- Public Engagement

It is assumed that the analysis workshop will take place in one eight-hour day in the Town of Clayton with two Stantec staff members and representatives from the Town of Clayton and participating agencies. Stantec assumes the Town of Clayton will reserve a meeting place and coordinate the date and time with the participating agencies.

The deliverable of this task will be a letter describing the results of the analysis workshop and recommendations for factors to be discussed within the comprehensive plan. It is assumed that the Town of Clayton will review the recommendations with the participating agencies and provide Stantec with an approval to move forward with the remainder of the project. Stantec will assume a stop work condition after the recommendations from this task are submitted to the Town of Clayton and until such approval to move forward with Task Nos. 3 and 5 is received by the Town of Clayton.

Task No. 3 – Public Involvement

Following are the public meetings included within this proposal. It is understood that any public meetings will be conducted in the Town of Clayton and Des Moines and it is assumed that each public meeting will last two hours.

- Public Meeting No. 1 to discuss the data collection and review, and analysis and assessment tasks to be held in the Town of Clayton.
- Public Meeting No. 2 to discuss the data collection and review, and analysis and assessment tasks to be held in Des Moines.
- Public Meeting No. 3 to present the draft comprehensive plan in the Town of Clayton.
- Public Meeting No. 4 to present the draft comprehensive plan in Des Moines.
- Public Meeting No. 5 to present the final comprehensive plan in the Town of Clayton.
- Public Meeting No. 6 to present the final comprehensive plan in Des Moines.

Stantec will provide weekly updates to a social media account for the Town of Clayton and participating agencies during the planning process.

Task No. 4 – Coordination and Communication

Stantec will assemble an internal and external planning team with the help of the Town of Clayton and participating agencies who will participate in a project kick-off meeting. Stantec will set up a Microsoft Office Group for the planning team to allow for quick and easy communication and transfer of information.

Reference: Town of Clayton and Union County Combined Comprehensive Plan

This task includes travel costs for the public meetings in the Town of Clayton and Des Moines listed within the previous task. Also included is project management and telephone and email coordination with the Town of Clayton and participating agencies.

Task No. 5 – Documentation and Presentation

Included within this task is the preparation of GIS mapping of roadways, land use, and presumed underground utilities based on information provided by the Town of Clayton and participating agencies. No boundary, topographic, or subsurface utility exploration survey will be prepared as part of this project. Stantec will utilize a subconsultant, Architectural Consulting Services, for this effort.

Also included within this task are the preparation of a draft, pre-final, and final comprehensive plan. It is understood that Stantec will provide one digital copy to the Town of Clayton and participating agencies of each of the comprehensive plan submittals for review and acceptance.

Fee

Stantec Consulting Services proposes to perform the services for the Town of Clayton described above for a fixed fee of \$227,000. Invoices will be submitted monthly.

Proposal Fee	\$227,000.00
NMGRT (7.875%)	<u>\$17,876.25</u>
Total Cost	\$244,876.00

Other Conditions

The Town of Clayton will be utilizing Cooperative Educational Services (CES) to process to complete this project. If the proposed Scope of Work, and associated fees are acceptable to the Town, then the Town will issue CES a Purchase Order, and then CES will issue Stantec Consulting Services Inc. (Stantec) a Purchase Order. The Terms and Conditions between Stantec and CES are acknowledged in the CES Contract ID: **19-01N-C307-ALL**.

We very much look forward to working on this project with you. Should you have questions or need additional information, please feel free to contact either of us.

Regards,

Stantec Consulting Services Inc.



Scott Verhines, PE
Senior Principal
Phone: 505 349 8454
scott.verhines@stantec.com

Comprehensive Plan Schedule

Client: Town of Clayton
 PM: Curtis Eckhart
 PTL: Patricia Bolliger

Note: Week ending date is a Friday.

WBS Code	Name	Start Date	End Date	Duration (days)	Net Working Days																																				
						04-Jan-19	11-Jan-19	18-Jan-19	25-Jan-19	01-Feb-19	08-Feb-19	15-Feb-19	22-Feb-19	01-Mar-19	08-Mar-19	15-Mar-19	22-Mar-19	29-Mar-19	05-Apr-19	12-Apr-19	19-Apr-19	26-Apr-19	03-May-19	10-May-19	17-May-19	24-May-19	31-May-19	07-Jun-19	14-Jun-19	21-Jun-19	28-Jun-19	05-Jul-19	12-Jul-19	19-Jul-19	26-Jul-19	02-Aug-19	09-Aug-19	16-Aug-19	23-Aug-19	30-Aug-19	06-Sep-19
1	Data Collection and Review	02-Jan-19 (Wed)	15-Feb-19 (Fri)	45	33																																				
2	Analysis and Assessment	16-Feb-19 (Sat)	01-Apr-19 (Mon)	45	31																																				
3	Public Involvement	02-Apr-19 (Tue)	07-Oct-19 (Mon)	189	135																																				
3.1	Open House #1 Data Collection/Analysis and Assessment	15-Apr-19 (Mon)	21-Apr-19 (Sun)	7	5																																				
3.2	Open House #2 Data Collection/Analysis and Assessment	15-Apr-19 (Mon)	21-Apr-19 (Sun)	7	5																																				
3.3	Social Media in the Planning Process	15-Apr-19 (Mon)	17-Oct-19 (Thu)	186	134																																				
3.4	Open House #3 Draft CP Presentation	27-Jun-19 (Thu)	03-Jul-19 (Wed)	7	5																																				
3.5	Open House #4 Draft CP Presentation	27-Jun-19 (Thu)	03-Jul-19 (Wed)	7	5																																				
3.6	Open House #5 Final CP Presentation	11-Oct-19 (Fri)	17-Oct-19 (Thu)	7	5																																				
3.7	Open House #6 Final CP Presentation	11-Oct-19 (Fri)	17-Oct-19 (Thu)	7	5																																				
4	Coordination and Communication	02-Jan-19 (Wed)	07-Oct-19 (Mon)	279	199																																				
4.1	Set up MS Office Group for Planning Team	02-Jan-19 (Wed)	11-Jan-19 (Fri)	10	8																																				
4.2	Kick Off Meeting	12-Jan-19 (Sat)	18-Jan-19 (Fri)	7	5																																				
4.3	Project Management	02-Jan-19 (Wed)	17-Oct-19 (Thu)	289	207																																				
5	Documentation Preparation	02-Jan-19 (Wed)	24-Sep-19 (Tue)	266	190																																				
5.1	GIS and Mapping Base	15-Apr-19 (Mon)	14-May-19 (Tue)	30	22																																				
5.2	Draft Comprehensive Plan Submittal	15-May-19 (Wed)	13-Jun-19 (Thu)	30	22																																				
5.3	Pre-Final Comprehensive Plan Submittal	17-Jul-19 (Wed)	15-Aug-19 (Thu)	30	22																																				
5.4	Final Comprehensive Plan Submittal	29-Aug-19 (Thu)	27-Sep-19 (Fri)	30	22																																				



PROJECT WORK BREAKDOWN

	Technical Reviewer and QA/QC	Technical Writer	Technical Support	Project Manager	Project Manager Assistant	Client Service Manager	Mileage	Hotel & Meals	Architectural Resource Consultants	Paul Cassidy	By Cost Type	Charge
Charge Rate	\$213.64	\$138.71	\$109.35	\$145.80	\$109.35	\$152.89	\$0.55	\$158.40	\$1.10	\$1.10	Labor	\$159,468.60
Total Units	172	276	524	80	80	44	2,400	14	45,200	13,000	ODC	\$3,537.60
Total Charge	\$36,746.08	\$38,283.96	\$57,299.40	\$11,664.00	\$8,748.00	\$6,727.16	\$1,320.00	\$2,217.60	\$49,720.00	\$14,300.00	Sub-Contractor	\$64,020.00
											Total	\$227,026.20

WBS Code	Name	Units									Total Hours	Total Charge
1	Data Collection and Review	8		16							24	\$3,458.72
2	Analysis and Assessment	16	16	32			600	2			64	\$9,783.60
3	Public Involvement										376	\$58,011.20
3.1	Open House #1 Data Collection/Analysis and Assessment	16	16	24			300	2			56	\$8,743.80
3.2	Open House #2 Data Collection/Analysis and Assessment	16	16	24			300	2			56	\$8,743.80
3.3	Social Media in the Planning Process		40								40	\$5,548.40
3.4	Open House #3 Draft CP Presentation	16	16	24			300	2			56	\$8,743.80
3.5	Open House #4 Draft CP Presentation	16	16	24			300	2			56	\$8,743.80
3.6	Open House #5 Final CP Presentation	16	16	24			300	2			56	\$8,743.80
3.7	Open House #6 Final CP Presentation	16	16	24			300	2			56	\$8,743.80
4	Coordination and Communication					40					304	\$38,608.76
4.1	Set up MS Office Group for Planning Team			4							4	\$437.40
4.2	Kick Off Meeting	4	4	8		4					20	\$2,895.76
4.3	Project Management			80	80	80					240	\$29,160.00
5	Documentation Preparation										408	\$117,163.92
5.1	GIS and Mapping Base								18,080		0	\$19,888.00
5.2	Draft Comprehensive Plan Submittal	16	40	80					13,560	6,500	136	\$39,780.64
5.3	Pre-Final Comprehensive Plan Submittal	16	40	80					9,040	3,900	136	\$31,948.64
5.4	Final Comprehensive Plan Submittal	16	40	80					4,520	2,600	136	\$25,546.64

UNION COUNTY SUBDIVISION ORDINANCE
CLAIM OF EXEMPTION
Page 1 of 3

To claim an exemption from the requirements of the Union County Subdivision Ordinance, you must complete this form, sign it before a notary public and submit it together with legible copies of all required documents to the Union County Board of Commissioners. Be sure to check all exemptions which apply and attach legible copies of all supporting documents.

The Union County Board of Commissioners will notify you in writing within thirty (30) days as to whether your claim of exemption has been granted. If the claim of exemption is granted, or if you do not hear from the Board of Union County Commissioners within thirty (30) days, you may proceed with the land division you propose without needing to comply with the requirements of the Union County Subdivision Regulations. If your claim of exemption is denied, you may either seek approval of a subdivision or appeal the denial as provided in, the Union County Subdivision Regulations.

I, TOWN M. KENNEDY, claim exemption from the requirements of the New Mexico Subdivision Act and the Union County Subdivision Regulations for the following reason(s). I certify that this transaction involves:

- the sale, lease or other conveyance of any parcel that is thirty-five (35) acres or larger in size within any twelve (12) month period, provided that the land has been used primarily and continuously for agricultural purposes, in accordance with §7-36-20 NMSA 1978, for the preceding three (3) years. ATTACH CERTIFIED SURVEY SHOWING SIZE AND LOCATION OF PARCEL.
- the sale or lease of apartments, offices, stores or similar space within a building. ATTACH COPIES OF ALL PROPOSED SALE OR LEASE DOCUMENTS.
- the division of land within the boundaries of a municipality. ATTACH CERTIFIED SURVEY SHOWING LOCATION OF PROPOSED DIVISION.
- the division of land in which only gas, oil, mineral or water rights are severed from the surface ownership of the land. ATTACH COPIES OF ALL PROPOSED CONVEYANCING DOCUMENTS.
- the division of land created by court order where the order creates no more than one parcel per part. ATTACH CERTIFIED COPY OF COURT ORDER.
- the division of land for grazing or farming activities provided that the land continues to be used for grazing or farming activities. ATTACH COPY OF PROPOSED CONVEYANCING DOCUMENTS AND DOCUMENTS RESTRICTING FUTURE USE TO GRAZING OR FARMING ACTIVITIES. SUCH DOCUMENTS MUST CONTAIN A COVENANT, RUNNING WITH THE LAND AND REVOCABLE ONLY BY MUTUAL CONSENT OF THE BOARD OF COUNTY COMMISSIONERS AND THE PROPERTY OWNER THAT THE DIVIDED LAND WILL BE USED EXCLUSIVELY FOR GRAZING OR FARMING ACTIVITIES. THE COVENANT MUST BE SIGNED BY THE PROPERTY OWNER, THE BUYER OR LESSEE, AND THE BOARD OF COUNTY COMMISSIONERS AND MUST BE FILED OF RECORD WITH THE COUNTY CLERK.
- the division of land resulting only in the alteration of parcel boundaries where parcels are altered for the purpose of increasing or reducing the size of contiguous parcels and where the number of parcels is not increased. ATTACH CERTIFIED SURVEYS SHOWING ALL PARCELS AND PARCEL BOUNDARIES BEFORE AND AFTER PROPOSED ALTERATION.
- the division of land to create a parcel that is sold or donated as a gift to an immediate family member; however, this exception shall be limited to allow the seller or donor to sell or give no more than one parcel per tract of land per immediate family member. As used herein the term "immediate family member" means a husband, wife, father, stepfather, mother, stepmother, brother, stepbrother, sister, stepsister, son,

UNION COUNTY SUBDIVISION ORDINANCE
CLAIM OF EXEMPTION
Page 2 of 3

stepson, daughter, stepdaughter, grandson, step-grandson, granddaughter, step-granddaughter, nephew and niece, whether related by birth or adoption. ATTACHED COPY OF PROPOSED CONVEYANCING DOCUMENT AND A DOCUMENT DEMONSTRATING FAMILY RELATIONSHIP CLAIMED. BAPTISMAL CERTIFICATES ARE NOT ACCEPTABLE DOCUMENTATION.

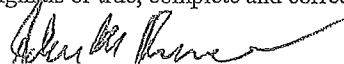
_____ the division of land created to provide security for mortgages, liens or deeds of trust; provided that the division is not the result of a seller-financed transaction. ATTACH COPIES OF ALL FINANCING DOCUMENTS.

_____ the sale, lease or other conveyance of land that creates no parcel smaller than one hundred forty (140) acres. ATTACH CERTIFIED SURVEY SHOWING LOCATION AND SIZE OF PARCEL(S).

_____ the division of land to create a parcel that is donated to any trust or nonprofit corporation granted an exemption from federal income tax, as described in § 501(c)(3) of the United States Internal Revenue Code of 1986, as amended; school, college or other institution with a defined curriculum and a student body and facility that conducts classes on a regular basis; or to any church or group organized for the purpose of divine worship, religious teaching or other specifically religious activity. ATTACH COPIES OF I.R.S. EXEMPTION LETTER, AND/OR DOCUMENTS DEMONSTRATING ENTITLEMENT TO EXEMPTION AND CERTIFIED SURVEY SHOWING LAND PROPOSED TO BE DONATED.

_____ the sale, lease or other conveyance of a single parcel from a tract of land, except from a tract within a previously approved subdivision, within any five (5) year period; provided that a second or subsequent sale, lease or other conveyance from the same tract of land within five (5) years of the first sale, lease or other conveyance shall be subject to the provisions of the New Mexico Subdivision Act and these Regulations; provided further that a survey shall be filed with the county clerk indicating the five (5) year holding period for both the original tract and the newly created tract ATTACH CERTIFIED SURVEY SHOWING SIZE AND LOCATION OF ORIGINAL TRACT, PARCEL PROPOSED TO BE DIVIDED, ANY PARCELS PREVIOUSLY DIVIDED FROM THE ORIGINAL PARCEL AND DATES OF ALL DIVISIONS.

I further certify that the information provided by me in this Claim of Exemption is true and correct and that all documents attached to or enclosed with this Claim of Exemption are originals or true, complete and correct copies of the originals.



Signature

John M Kennedy

Print your name here

P.O. Box 203

Address

DALHART, TX 79022

City, state and zip code

806-922-3102

Telephone number(s)

UNION COUNTY
Resolution No. 107-18

Authorization of Renewal of Union County Emergency Manager Joint Powers Agreement

WHEREAS, Union County and the Town of Clayton entered into a Joint Powers Agreement in December 2017 to manage and utilize the services of an Emergency Manager.

WHEREAS, the agreement identifies the creation of the Emergency Manager Position and the financial contributions between Union County and the Town of Clayton.

WHEREAS, the extension and renewal of the Joint Powers Agreement requires a written approval of the Union County Board of Commissioners and the Clayton Town Council.

NOW THEREFORE, BE IT RESOLVED that after the approval of the Union County Board of Commissioners, and the Department of Finance and Administration the Joint Powers Agreement be renewed for one year.

DONE at Clayton, County of Union this 9th day of January 2019.

BOARD OF COMMISSIONERS - UNION COUNTY

Justin Bennett, Chairman

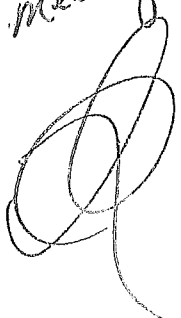
ATTEST:

W. Carr Vincent, Member

Mary Lou Harkins, County Clerk

Clayton Kiesling, Member

NOTE:
Steve wants this
as a me page
amendment - I'll get that
ready for the meeting.



DATE	DEBIT	CREDIT	ITEM	AMOUNT	BALANCE
1022019			ALEX SERNA		
120.00	TOT\$		REIMBURSEMENT ON SAFETY BOOTS	402252082	120.00
	PAID		FY19	26469	
120.00	BAL			26469	

3000625948			AMERIPRIDE SERVICES INC.		
129.76	TOT\$		INV#3000625948 MONTHLY RUG SVC	401032046	129.76
	PAID		P.O. BOX 280		
129.76	BAL		BEMIDJI MN 56619 0280		

12262018			AT&T MOBILITY		
410.22	TOT\$		INV#287282335485X12262018 SO	401082007	269.64
	PAID		P.O. BOX 6463		
410.22	BAL		CAROL STREAM IL 60197 6463		

20181226			AT&T MOBILITY		
32.31	TOT\$		INV#287270698441X12262018 DWI	426752076	32.31
	PAID		P.O. BOX 6463		
32.31	BAL		CAROL STREAM IL 60197 6463		

83055787			BOUND TREE MEDICAL, LLC		
375.19	TOT\$		INV#83055787 STAIR CHAIR	414662076	375.19
	PAID		23537 NETWORK PLACE		
375.19	BAL		CHICAGO IL 60673 1235		

86851			BRADLEY SUPPLY		
66.00	TOT\$		INV#86851 PLYWOOD	402252076	66.00
	PAID		102 S. FRONT		
66.00	BAL		CLAYTON NM 88415		

1152019			BRANDY THOMPSON		
241.60	TOT\$		NMAC CONFERENCE SANTA FE 80%	401072010	241.60
	PAID		618 MCKAY RD		
241.60	BAL		CLAYTON NM 88415		

1172019			BRANDY THOMPSON		
60.40	TOT\$		NMAC CONFERENCE SANTA FE 20%	401072010	60.40
	PAID		618 MCKAY RD		
60.40	BAL		CLAYTON NM 88415		

1272019			BRANDY THOMPSON		
128.80	TOT\$		LEGISLATIVE LUNCHEON 80%	401072010	128.80
	PAID		618 MCKAY RD		
128.80	BAL		CLAYTON NM 88415		

1282019			BRANDY THOMPSON		
32.20	TOT\$		LEGISLATIVE LUNCHEON 20%	401072010	32.20
	PAID		618 MCKAY RD		
32.20	BAL		CLAYTON NM 88415		

1132019			BRENDA GREEN		
460.80	TOT\$		NMC CONFERENCE SANTA FE 80%	401042010	460.80
	PAID		407 TONEY ROAD		
460.80	BAL		CLAYTON NM 88415		

1172019			BRENDA GREEN		
115.20	TOT\$		NMC CONFERENCE SANTA FE 20%	401042010	115.20

LNVC#	NAME	DESCRIPTION	DATE	FC#	AMOUNT
PAID	407 TONEY ROAD				
115.20	CLAYTON NM 88415	UNION COUNTY LEGISLATIVE LUNCH	401042010	26470	128.80
128.80	BRENDA GREEN	80%			
PAID	407 TONEY ROAD				
128.80	CLAYTON NM 88415	UNION COUNTY LEGISLATIVE LUNCH	401042010	26470	32.20
32.20	BRENDA GREEN	20%			
PAID	407 TONEY ROAD				
32.20	CLAYTON NM 88415	UNION COUNTY LEGISLATIVE LUNCH	401042010	26451	77.92
77.92	BRUCKNERS TRUCK SALES AMARILLO	INV#679040 BRACKET	402252076		
PAID	CORPORATE BILLING LLC				
77.92	DEPT 100 P.O. BOX 830604				
BAL	BIRMINGHAM AL 35283				
460.80	CAITLYN GONZALEZ	NMC CONFERENCE SANTA FE	401042010	26456	460.80
PAID	63 SPRINGER HWY				
460.80	CLAYTON NM 88415				
115.20	CAITLYN GONZALEZ	NMC CONFERENCE SANTA FE	401042010	26456	115.20
PAID	63 SPRINGER HWY				
115.20	CLAYTON NM 88415				
4677.03	CATERPILLAR FINANCIAL SER. CO.	INV#19492395 #001-0893106-000	402252013	26091	4677.03
PAID	P O BOX 100647				
4677.03	PASADENA CA 91189 0647				
101.22	CDL TIRE AND AUTO	OIL CHANGE	12032018	26430	101.22
PAID	1889 S. WEST AVE				
101.22	CLAYTON NM 88415				
68.28	CES LUCAS AUTO PARTS	INV#670606 OIL/WINDOW WASH	402252076	26247	68.28
PAID	PO BOX 1448				
68.28	DALHART TX 79022				
241.60	CHERYL GARCIA	SANTA FE NMC CONFERENCE	80%	406372010	241.60
PAID	416 JEFFERSON ST				
241.60	CLAYTON NM 88415				
60.40	CHERYL GARCIA	SANTA FE NMC CONFERENCE	20%	406372010	60.40
PAID	416 JEFFERSON ST				
60.40	CLAYTON NM 88415				
15.00	CITY DRUG	INV#125751	406372096	26411	15.00
PAID	7 MAIN STREET				
15.00	CLAYTON NM 88415				

C#	U#	Apt.	Item	PC	A
125865		INV#125865	CITY DRUG	406372096	26411
500.00	TOT\$		7 MAIN STREET		500.00
	PAID		CLAYTON NM 88415		
500.00	BAL				

125911		INV#125911	CITY DRUG	406372096	26411
5.00	TOT\$		7 MAIN STREET		5.00
	PAID		CLAYTON NM 88415		
5.00	BAL				

125920		INV#125920	CITY DRUG	406372096	26411
10.00	TOT\$		7 MAIN STREET		10.00
	PAID		CLAYTON NM 88415		
10.00	BAL				

1022019		1/2 DEPOSIT ON LEGISLATIVE		401012054	26477
250.00	TOT\$	LUNCHEON			26477
	PAID				
250.00	BAL				

FY19		FX19 ALLOCATION		401012055	26479
3500.00	TOT\$				3500.00
	PAID				
3500.00	BAL				

683		INV#683	CLAYTON TIRE AND SERVICE	408452076	26458
382.96	TOT\$		22 N. 1ST ST.		382.96
	PAID		CLAYTON NM 88415		
382.96	BAL				

55553		INV#55553	CORRECTIONS INDUSTRIES	401042008	26345
47.86	TOT\$		P.O. BOX 27116		47.86
	PAID		SANTA FE NM 87502 0116		
47.86	BAL				

20190119		INV#20190119	EMS BILLING SERVICE	414672076	26364
26.00	TOT\$				26.00
	PAID				
26.00	BAL				

178180804		INV#178180804	GEO CORRECTIONS HOLDINGS, INC.	424772307	26132
1487.31	TOT\$		P.O. BOX 744547		1487.31
	PAID		ATLANTA GA 30374 4547		
1487.31	BAL				

178180904		INV#178180904	GEO CORRECTIONS HOLDINGS, INC.	424772307	26132
15999.30	TOT\$		P.O. BOX 744547		15999.30
	PAID		ATLANTA GA 30374 4547		
15999.30	BAL				

178181004		INV#178181004	GEO CORRECTIONS HOLDINGS, INC.	424772307	26132
11575.29	TOT\$		P.O. BOX 744547		11575.29
	PAID		ATLANTA GA 30374 4547		
11575.29	BAL				

178181104		INV#178181104	GEO CORRECTIONS HOLDINGS, INC.	424772307	26132
8791.95	TOT\$		P.O. BOX 744547		8791.95
	PAID				

AMOUNT	DATE	DESCRIPTION	AMOUNT
8791.95	BAL	ATLANTA GA 30374 4547	
230.00	TOT\$	JURAN'S WINDSHIELD MOBILE SERVICE INV#1170 WINDSHIELD	26448
230.00	BAL	P.O. BOX 1114	230.00
		DALHART TX 79022	
12142018	TOT\$	REIMBURSEMENT ON PONCHOS	16.82
16.82	BAL	JUSTIN GIBBS	26419
		21 BLACK MESA RD	
		FOLSOM NM 88419	
1132019	TOT\$	NMC CONFERENCE SANTA FE 80%	460.80
460.80	BAL	MARYLOU HARKINS	26454
		19 PINABETES ROAD	
		GRENVILLE NM 88424	
1172019	TOT\$	NMC CONFERENCE SANTA FE 20%	115.20
115.20	BAL	MARYLOU HARKINS	26454
		19 PINABETES ROAD	
		GRENVILLE NM 88424	
1272019	TOT\$	UNION COUNTY LEGISLATIVE LUNCH	128.80
128.80	BAL	MARYLOU HARKINS	26471
		19 PINABETES ROAD	
		GRENVILLE NM 88424	
1282019	TOT\$	UNION COUNTY LEGISLATIVE LUNCH	32.20
32.20	BAL	MARYLOU HARKINS	26471
		19 PINABETES ROAD	
		GRENVILLE NM 88424	
9220-55009	TOT\$	MC CLURE'S BIG J PARTS	39.98
39.98	BAL	INV#9220-55009 SUPPLY	26452
		P.O. BOX 94	
		CLAYTON NM 88415	
9220-55032	TOT\$	MC CLURE'S BIG J PARTS	68.61
68.61	BAL	INV#9220-55032 FILTERS/OIL	26452
		P.O. BOX 94	
		CLAYTON NM 88415	
9220-55062	TOT\$	MC CLURE'S BIG J PARTS	56.29
56.29	BAL	INV#9220-55062 FILTER/OIL	26452
		P.O. BOX 94	
		CLAYTON NM 88415	
9220-55068	TOT\$	MC CLURE'S BIG J PARTS	111.03
111.03	BAL	INV#9220-55068 FLUIDS	26453
		P.O. BOX 94	
		CLAYTON NM 88415	
9220-55082	TOT\$	MC CLURE'S BIG J PARTS	14.97
14.97	BAL	INV#9220-55082 OIL	26453
		P.O. BOX 94	
		CLAYTON NM 88415	
9220-55085	TOT\$	MC CLURE'S BIG J PARTS	21.99
		INV#9220-55085 EXHAUST RAIN CAP	26453

21.99	TOT\$													
	PAID	P.O. BOX 94												
21.99	BAL	CLAYTON NM 88415												

9220-55118	TOT\$	MC CLURES BIG J PARTS												
60.99	PAID	MC CLURES BIG J PARTS												
60.99	BAL	CLAYTON NM 88415	INV#9220-55118	FUEL CYLINDER	402252076									60.99

9220-55137	TOT\$	MC CLURES BIG J PARTS												
87.08	PAID	MC CLURES BIG J PARTS												
87.08	BAL	CLAYTON NM 88415	INV#9220-55137	ADAPTER/VALVE	402252076									87.08

9220-55309	TOT\$	MC CLURES BIG J PARTS												
68.55	PAID	MC CLURES BIG J PARTS												
68.55	BAL	CLAYTON NM 88415	INV#9220-55309	SUPPLIES	402252076									68.55

9220-55337	TOT\$	MC CLURES BIG J PARTS												
54.89	PAID	MC CLURES BIG J PARTS												
54.89	BAL	CLAYTON NM 88415	INV#9220-55337	OIL	402252076									54.89

S4503475.001	TOT\$	MILLER PAPER & PACKAGING												
227.25	PAID	ACCOUNTS RECEIVABLE												
227.25	BAL	LUBBOCK TX 79404	INV#S4503475.001	SUPPLIES	401032046									227.25

3670	TOT\$	MTC LLC												
15.00	PAID	620 OAK STREET												
15.00	BAL	CLAYTON NM 88415	INV#3670	TIRE REPAIR	401082011									15.00

3675	TOT\$	MTC LLC												
351.67	PAID	620 OAK STREET												
351.67	BAL	CLAYTON NM 88415	INV#3675	TIRES	415682076									351.67

81173	TOT\$	NAPA AUTO PARTS												
142.00	PAID	112 MAIN ST												
142.00	BAL	CLAYTON NM 88415	INV#81173	BATTERY/FLUIDS	401032012									142.00

81203	TOT\$	NAPA AUTO PARTS												
35.15	PAID	112 MAIN ST												
35.15	BAL	CLAYTON NM 88415	INV#81203	BATTERY	401082011									35.15

81575	TOT\$	NAPA AUTO PARTS												
12.99	PAID	112 MAIN ST												
12.99	BAL	CLAYTON NM 88415	INV#81575	LUCAS OIL	401082011									12.99

81550	TOT\$	NAPA AUTO PARTS												
68.00	PAID	112 MAIN ST												
68.00	BAL	CLAYTON NM 88415	INV#81550	BATTERY	401082011									68.00

AMOUNT	DATE	DESCRIPTION	AMOUNT
19.97	TOT\$	81864 NAPA AUTO PARTS	19.97
19.97	PAID	MAIN STREET AUTO PARTS	26367
19.97	BAL	112 MAIN ST	
		CLAYTON NM 88415	

18.00	TOT\$	81455 NAPA AUTO PARTS	18.00
18.00	PAID	MAIN STREET AUTO PARTS	26367
18.00	BAL	112 MAIN ST	
		CLAYTON NM 88415	

160.99	TOT\$	81452 NAPA AUTO PARTS	160.99
160.99	PAID	MAIN STREET AUTO PARTS	26367
160.99	BAL	112 MAIN ST	
		CLAYTON NM 88415	

75.00	TOT\$	6212 NM EDGE COUNTY COLLEGE	75.00
75.00	PAID	NMSU COOPERATIVE EXTENSION SVC	26481
75.00	BAL	MSC 3 AE, P.O. BOX 30003	
		LAS CRUCES NM 88003 8003	

556.04	TOT\$	1156 NORTHERN NEW MEXICO GAS CO.	556.04
556.04	PAID	P.O. BOX 144	26422
556.04	BAL	ANGEL FIRE NM 87710	

243193226001	TOT\$	OFFICE DEPOT	34.34
34.34	PAID	P.O. BOX 660113	26434
34.34	BAL	DALLAS TX 75266 0113	

243202595001	TOT\$	OFFICE DEPOT	314.49
314.49	PAID	P.O. BOX 660113	26434
314.49	BAL	DALLAS TX 75266 0113	

248628300001	TOT\$	OFFICE DEPOT	28.99
143.06	PAID	P.O. BOX 660113	114.07
143.06	BAL	DALLAS TX 75266 0113	

248629605001	TOT\$	OFFICE DEPOT	159.95
332.40	PAID	P.O. BOX 660113	14.30
332.40	BAL	DALLAS TX 75266 0113	158.15

398021	TOT\$	PINNACLE PROPANE	306.02
306.02	PAID	P.O. BOX 625	26434
306.02	BAL	CLAYTON NM 88415	26434

354114	TOT\$	PINNACLE PROPANE	291.22
291.22	PAID	P.O. BOX 625	26434
291.22	BAL	CLAYTON NM 88415	26434

3954094	TOT\$	PINNACLE PROPANE	137.30
137.30	PAID	P.O. BOX 625	408452025

Iter.	AMOUNT	DATE	DESCRIPTION	AMOUNT
137.30	BAL		CLAYTON NM 88415	
398109	TOT\$		PINNACLE PROPANE	246.82
246.82	PAID		P.O. BOX 625	
246.82	BAL		CLAYTON NM 88415	
398088	TOT\$		PINNACLE PROPANE	365.22
365.22	PAID		P.O. BOX 625	
365.22	BAL		CLAYTON NM 88415	
398136	TOT\$		PINNACLE PROPANE	113.62
113.62	PAID		P.O. BOX 625	
113.62	BAL		CLAYTON NM 88415	
398220	TOT\$		PINNACLE PROPANE	232.02
232.02	PAID		P.O. BOX 625	
232.02	BAL		CLAYTON NM 88415	
398221	TOT\$		PINNACLE PROPANE	342.70
342.70	PAID		P.O. BOX 625	
342.70	BAL		CLAYTON NM 88415	
12222018	TOT\$		PLATEAU	169.26
492.00	PAID		P.O. BOX 9000	115.55
492.00	BAL		CLOVIS NM 88102 9090	157.48
20181222	TOT\$		PLATEAU	56.03
350.73	PAID		P.O. BOX 9000	57.26
350.73	BAL		CLOVIS NM 88102 9090	76.84
1222-2018	TOT\$		PLATEAU	42.94
534.84	PAID		P.O. BOX 9000	100.80
534.84	BAL		CLOVIS NM 88102 9090	123.44
1614	TOT\$		PORTS-TO-PLAINS	377.70
377.70	PAID		ATTN: DUFFY HINKLE	26459
377.70	BAL		1500 BROADWAY STE. 600	
A98505	TOT\$		R.W. ISAACS HARDWARE	9.57
9.57	PAID		DRAWER J	
9.57	BAL		CLAYTON NM 88415	
CL27898	TOT\$		R.W. ISAACS HARDWARE	13.48
13.48	PAID		DRAWER J	

DATE	DESCRIPTION	AMOUNT	INVENTORY #	ITEM	AMOUNT
13.48	BAL			CLAYTON NM 88415	
A98553	TOT\$	11.49	INV#A98553	VERNEER TAPE	401032012
11.49	PAID				
11.49	BAL			CLAYTON NM 88415	
CL27936	TOT\$	59.97	INV#CL27936	LIGHTS	401032081
59.97	PAID				
59.97	BAL			CLAYTON NM 88415	
CL28127	TOT\$	8.99	INV#CL28127	COVER	401032012
8.99	PAID				
8.99	BAL			CLAYTON NM 88415	
CL28172	TOT\$	75.98	INV#CL28172	PAINT/BASE	401032023
75.98	PAID				
75.98	BAL			CLAYTON NM 88415	
CL28261	TOT\$	12.97	INV#CL28261	PRIMER/KNIFE/SCRAPER	401032023
12.97	PAID				
12.97	BAL			CLAYTON NM 88415	
CL28418	TOT\$	11.97	INV#CL28418	BULBS	401032012
11.97	PAID				
11.97	BAL			CLAYTON NM 88415	
B91171	TOT\$	19.97	INV#B91171	TESTER/TOOL	401032077
19.97	PAID				
19.97	BAL			CLAYTON NM 88415	
CL28869	TOT\$	52.98	INV#CL28869	BASE/BLADE	401032023
52.98	PAID				
52.98	BAL			CLAYTON NM 88415	
CL28589	TOT\$	20.93	INV#CL28589	KEY BLANK	401082012
20.93	PAID				
20.93	BAL			CLAYTON NM 88415	
CL28870	TOT\$	38.97	INV#CL28870	BATTERIES	401082012
38.97	PAID				
38.97	BAL			CLAYTON NM 88415	
20714	TOT\$	162.57	INV#20714	DUMPSTER SERVICE AFD	409492076
	PAID				
162.57	BAL			RDM WASTE INC.	
				P.O. BOX 272	
				LOGAN NM 88426	
31099243	TOT\$	264.66	INV#31099243	SHERIFF COPY LEASE	401082013
	PAID				
	BAL			RICOH USA, INC	

DATE	DESCRIPTION	AMOUNT	BALANCE
219.93	TOT\$		
	P.O. BOX 660342		
219.93	DALLAS TX 75266		
22.79	TOT\$		
	RICOH USA, INC		
22.79	INV#31098393 SHERIFF PRINTER 401082013	26466	22.79
22.79	P.O. BOX 660342		
	DALLAS TX 75266		
51.89	TOT\$		
	RICOH USA, INC		
51.89	INV#31115538 TREASURER PRINTER 401072013	26466	51.89
51.89	P.O. BOX 660342		
	DALLAS TX 75266		
274.62	TOT\$		
	RICOH USA, INC		
274.62	INV#31113454 COUNTY MGR COPY 401022013	26466	274.62
274.62	P.O. BOX 660342		
	DALLAS TX 75266		
9026918934	RICOH USA, INC		
379.84	INV#9026918934 CLERK COPY LEASE 401042013	26466	222.82
379.84	INV#9026918934 ASSESSOR COPY 499792013	26466	157.02
379.84	P.O. BOX 660342		
	DALLAS TX 75266		
95658	SENTINEL OFFENDER SERVICES		
628.65	INV#95658 GPS ANKLE MONITORING 424772307	26332	628.65
628.65	201 TECHNOLOGY DR		
	IRVINE CA 92618		
12182018	SHANNON MANNEY		
16.00	REIMBURSEMENT ON INMATE 406372096	26457	16.00
	MEDICATION	26457	
16.00	P.O. BOX 454		
	CLAYTON NM 88415		
568284	SIX M AG SUPPLY		
151.96	INV#568284 K9 DOG FOOD 401082041	26155	151.96
151.96	1 LINCOLN ST		
	CLAYTON NM 88415		
6172	SWAGERTY TRADING CO.		
1229.98	INV#6172 REPLACE BLOWER MOTOR 401032012		1229.98
1229.98	BOX 88		
	CLAYTON NM 88415		
6182	SWAGERTY TRADING CO.		
34.50	INV#6182 JOINT COMPOUND 401032012	26257	34.50
34.50	BOX 88		
	CLAYTON NM 88415		
26447	THE SUPPLY CACHE		
282.45	INV#26447 RESPONSE POCKET GUIDES 415682076	26447	282.45
282.45	1980 CARLEBOU DRIVE		
	FORT COLLINS CO 80525		
2018DEC	TOWN OF CLAYTON		
6190.12	DISPATCH NOVEMBER 2018 500812112	26286	6190.12
6190.12	1 CHESTNUT		
	CLAYTON NM 88415		

DEC2018	TOWN OF CLAYTON	ROAD DEPT	402252076	26286	95.07
704.37	TOT\$ PAID	COURTHOUSE	401032025	26286	320.71
704.37	BAL	ANNEX	401032025	26286	80.08
		SHERIFF DEPT - ARMORY	605932012		167.77
		OLD REFD BUILDING	401032025		40.74

FY19	TOWN OF CLAYTON	FY19 ALLOCATION TOC LIBRARY	401012088	26480	3000.00
3000.00	TOT\$ PAID				
3000.00	BAL	1 CHESTNUT			
		CLAYTON NM 88415			

44172	TOT\$	TRI-STATE RECYCLING LLC	INV#44172 DUMPSTER SVC REFD DEC	26203	52.56
52.56	PAID	P.O. BOX 235			
52.56	BAL	TEXLINE TX 79087			

43912	TOT\$	TRI-STATE RECYCLING LLC	INV#43912 DUMPSTER SVC GFD DEC	26203	255.00
255.00	PAID	P.O. BOX 235			
255.00	BAL	TEXLINE TX 79087			

5850.3	TOT\$	TRIADIC	INV#5850.3 NETWORKING	26476	1245.70
3899.48	PAID	P.O. DRAWER 471	INV#5850.3 NETWORKING	26476	1326.89
3899.48	BAL	DEMING NM 88031 0471	INV#5850.6 NETWORKING	26476	1326.89

JAN2019	UNION COUNTY GENERAL HOSPITAL	LOAN ALLOCATION JANUARY 2019	600832076	26101	9970.91
9970.91	TOT\$				
9970.91	PAID	P.O. BOX 489			
9970.91	BAL	CLAYTON NM 88515			

138.28	TOT\$	UNION COUNTY LEADER	COUNTY MANAGER PUBLICATIONS	26134	96.28
138.28	PAID	P.O. BOX 486	ENGINEER BID		42.00
138.28	BAL	CLAYTON NM 88415			

61688	TOT\$	UNION COUNTY LEADER	INV#61688 ASSESSOR EMPLOYMENT AD	26475	31.55
31.55	PAID	P.O. BOX 486			
31.55	BAL	CLAYTON NM 88415			

87.79	TOT\$	UNION COUNTY LEADER	INV#61682 MEETING/PROPERTY TAX	26475	87.79
87.79	PAID	P.O. BOX 486			
87.79	BAL	CLAYTON NM 88415			

P03C0476166	TOT\$	WAGNER EQUIPMENT CO.	INV#P03C0476166 LAMP/WINDSHIELD		149.47
149.47	PAID	P.O. BOX 919000	402252076		
149.47	BAL	DENVER CO 80291 9000			

P03C0476852	TOT\$	WAGNER EQUIPMENT CO.	INV#P03C0476852 GLASS DOOR		816.61
816.61	PAID	P.O. BOX 919000	402252076		
816.61	BAL	DENVER CO 80291 9000			

S03W0844165	TOT\$	WAGNER EQUIPMENT CO.	INV#S03W0844165 STEERING SYSTEM	26418	1170.44
	BAL		402252012		

1170.44 TOT\$ P.O. BOX 919000
 PAID
 1170.44 BAL DENVER CO 80291 9000
 PS060085713
 1198.78 TOT\$
 PAID
 1198.78 BAL PO BOX 842116
 DALLAS TX 75284 2116
 PS060085714
 158.40 TOT\$
 PAID
 158.40 BAL PO BOX 842116
 DALLAS TX 75284 2116
 CS060011090
 141.00- TOT\$
 PAID
 141.00- BAL PO BOX 842116
 DALLAS TX 75284 2116
 57218393
 15639.11 TOT\$
 PAID
 15639.11 BAL PO BOX 6293
 CAROL STREAM IL 60197 6293

 INV#PS060085713 FILTERS/ELEMENT 402252076 26290 1198.78

 INV#PS060085714 PART 402252076 26290 158.40

 INV#CS060011090 CREDIT 402252076 26290 141.00-

 INV#57218393 MAINTENANCE FUEL 401032011 26428 65.05
 INV#57218393 EMERGENCY MGR FUEL 500812076 26428 164.75
 INV#57218393 ROAD DEPT FUEL 402252044 26428 13215.17
 INV#57218393 SHERIFF DEPT FUEL 401082011 26428 1874.03
 INV#57218393 RABBIT EAR FD FUEL 410532076 26428 63.77
 INV#57218393 CAPULIN EMS FUEL 412612076 26428 30.33
 INV#57218393 FIRE COORD FUEL 415682076 26428 41.38
 INV#57218393 COMPLIANCE FUEL 424772010 26428 38.63
 INV#57218393 FOLSOM EMS FUEL 414662076 26428 146.00

 6301874 YUCCA COMMUNICATIONS WORK ON BASE STATION 500812052 26449 1455.12
 1455.12 TOT\$
 PAID
 1455.12 BAL P.O. BOX 867
 PORTALES NM 88130

TOTAL INVOICING 107160.78



	Amount	Approved	Denied	Late Approved	Applicant	Income Guideline	Income	Residency	House Hold #
1	\$ 229.87	\$ 229.87			Adams, Mitch (P)	County Prisoner			
2	\$ 148.18	\$ 148.18			Chavez, Kevin (P)	County Prisoner			
3	\$ 36.89	\$ 36.89			Marquez, Margaret	\$ 21,160.00	\$ 20,800.00	Y	2
4	\$ 90.59	\$ 90.59			Martinez, Joseph (P)	County Prisoner			
5	\$ 93.52	\$ 93.52			Romero, Jason (P)	County Prisoner			
6	\$ 265.19	\$ 265.19			Trujillo, Steve Jr (P)	County Prisoner			
7	\$ 62.74	\$ 62.74			White, Randall (P)	County Prisoner			
8	\$ 192.38	\$ 192.38			Wiseley, Carl (P)	County Prisoner			
	\$ 1,119.36	\$ 1,119.36	\$ -						
		8 claims							
		\$ 1,119.36							

January 2019								
	APPLICANT	UCGH	CFP				Total	
1	Adams, Mitch (P)	229.87					\$ 229.87	
2	Chavez, Kevin (P)		148.18				\$ 148.18	
3	Marquez, Margaret		36.89				\$ 36.89	
4	Martinez, Joseph (P)		90.59				\$ 90.59	
5	Romero, Jason (P)		93.52				\$ 93.52	
6	Trujillo, Steve Jr (P)	265.19					\$ 265.19	
7	White, Randall (P)		62.74				\$ 62.74	
8	Wiseley, Carl (P)	192.38					\$ 192.38	
		\$ 687.44	\$ 431.92	\$ -	\$ -	\$ -	\$ 1,119.36	
							\$ 1,119.36	

Angie Gonzales - Union County Manager

From: pal@memberclicks-mail.net on behalf of Ports-to-Plains Alliance <pal@memberclicks-mail.net>
Sent: Tuesday, December 18, 2018 11:49 PM
To: countymgr@unionnm.us
Subject: Ports-to-Plains Alliance Membership Renewal Notice
Attachments: invoice.pdf

On behalf of the Ports-to-Plains Alliance Board of Directors, I want to thank you for your continued support as a member of the Ports-to-Plains Alliance. Together, our voices form a collective effort to move forward with transportation initiatives that are crucial for the future of our communities. As we look toward the new year, the Board of Directors has already set forth two priorities for the 116th Congress (2019-2020):

- **Future Interstate Designation for an Extension of Interstate 27**
 - This is an additional designation by Congress tied to the High Priority Corridors on the National Highway System, which would increase the visibility of the corridor at the federal and state levels, as well as initiate planning and implementation for interstate development.
- **Federal and state funding for transportation construction is an ongoing project, which increases capacity on the designated corridor to four-lane divided or more as well as roadways that provide relief routes serving urban areas.**
 - The Alliance is expanding its focus to identify and support the existing planning efforts of the state DOTs, metropolitan planning regions and local communities to continue improvements along the corridor.

As we move forward, we continue to see investment and development along the corridor from access to grant funding to progress in construction. Some of those include:

- Colorado received \$9 million from Federal Highway Freight Program, to be used for passing lanes on the Ports-to-Plains route
- Diversion study underway evaluating opportunities to divert truck traffic off I-25 through Colorado onto the Heartland Expressway
- Nebraska received \$18.3 million INFRA Grant for a four-lane expansion on the Heartland Expressway
- Northern phase of Big Spring, Texas relief route north of I-20 near completion
- Construction underway on \$1.2 billion Central I-70 project in Colorado on the Ports-to-Plains Corridor
- Additional lanes and bridges under construction on Loop 335 in Amarillo, which serves as a Ports-to-Plains relief route

Another significant accomplishment this year is the hiring of a second lobby firm, Hance Scarborough, LLP, to directly engage with state lawmakers and TxDOT regarding the expected growth in the southern part of the corridor and the opportunity to connect the epicenter of the food, fiber and fuel industries with the global marketplace. The efforts of Hance Scarborough, LLP work in tandem with our lobbying efforts at the federal level directed by Covington & Burling, LLP, who continue to bring great benefits to our corridor. We look forward to continued discussions at both the state and federal level as we fervently advocate on your behalf for additional transportation investment.

Administratively, we have expanded our Executive Committee to include representatives of both Heartland Expressway and Theodore Roosevelt Expressway, as well as the mayors of our three largest cities: Lubbock, Amarillo, and San Angelo. In addition, the Board of Directors took proactive measures to establish working committees including an Audit and Investments Committee as well as a Policies and Procedures Committee.

As we reflect on the accomplishments of this year, we look forward to the opportunities still ahead of us. It is vital that we reflect to our membership how important we see our advocacy for transportation initiatives in the Ports-to-Plains region. Thank you for your commitment as a member of the Alliance. Your participation and involvement are essential to our continued success.

Sincerely,

John Osborne
Chairman for Ports-to-Plains Alliance

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MEMORANDUM

TO: County Commissioners
FROM: Angie Gonzales, County Manager
SUBJECT: Public Hearing – Tax Rebate Ordinance

Purpose: To conduct a public hearing to consider adoption of the indicated ordinance.

Discussion:

The following hearing needs to be conducted:

Tax Rebate Ordinance Hearing In accordance with State Statute 7-2-14.3 G (Enclosure 1) in January of every odd year, the Board of Commissioners will hold a public hearing to entertain a property tax rebate for low-income taxpayers. The county has never passed such an ordinance.

Commissioners should pay particular attention to paragraph 7-2-14.3 I.

The hearing has been published in the Union County Leader on December 19, 2018

This is an extremely complex issue and if adopted, the county would have to make the State whole in any money rebated to the low-income tax payers. According to Property Control Division, only one county has the ordinance in place and that is Los Alamos. One county experimented with the ordinance and that was Sandoval County and they abandoned the program when it was determined that the program dramatically and unpredictably cut the revenues of the county.

Recommendation: Consider the results of the hearing and after considering all inputs, take appropriate action. County manager strongly recommends against adoption.

7-2-14.3. Tax rebate of part of property tax due from low-income taxpayer; local option; refund.
Statute text

A. The tax rebate provided by this section may be claimed for the taxable year for which the return is filed by an individual who:

- (1) has his principal place of residence in a county that has adopted an ordinance pursuant to Subsection G of this section;
- (2) is not a dependent of another individual;
- (3) files a return; and
- (4) incurred a property tax liability on his principal place of residence in the taxable year.

B. The tax rebate provided by this section shall be allowed for any individual eligible to claim the refund pursuant to Subsection A of this section and who:

- (1) was not an inmate of a public institution for more than six months during the taxable year;
- (2) was physically present in New Mexico for at least six months during the taxable year for which the rebate is claimed; and
- (3) is eligible for the rebate as a low-income property taxpayer in accordance with the provisions of Subsection D of this section.

C. A husband and wife who file separate returns for the taxable year in which they could have filed a joint return may each claim only one-half of the tax rebate that would have been allowed on the joint return.

D. As used in the table in this subsection, "property tax liability" means the amount of property tax resulting from the imposition of the county and municipal property tax operating impositions on the net taxable value of the taxpayer's principal place of residence calculated for the year for which the rebate is claimed. The tax rebate provided in this section is as specified in the following table:

LOW-INCOME TAXPAYER'S PROPERTY TAX REBATE TABLE

Taxpayer's Modified Gross Income		Property Tax Rebate
But Not		
Over	Over	
\$0	\$8,000	75% of property tax liability
8,000	10,000	70% of property tax liability
10,000	12,000	65% of property tax liability
12,000	14,000	60% of property tax liability
14,000	16,000	55% of property tax liability
16,000	18,000	50% of property tax liability
18,000	20,000	45% of property tax liability
20,000	22,000	40% of property tax liability
22,000	24,000	35% of property tax liability.

E. If a taxpayer's modified gross income is zero, the taxpayer may claim a tax rebate in the amount shown in the first row of the table. The tax rebate provided for in this section shall not exceed three hundred fifty dollars (\$350) per return and, if a return is filed separately that could have been filed jointly, the tax rebate shall not exceed one hundred seventy-five dollars (\$175). No tax rebate shall be allowed any taxpayer whose modified gross income exceeds twenty-four thousand dollars (\$24,000).

F. The tax rebate provided for in this section may be deducted from the taxpayer's New Mexico income tax liability for the taxable year. If the tax rebate exceeds the taxpayer's income tax liability, the excess shall be refunded to the taxpayer.

G. In January of every odd-numbered year in which a county does not have in effect an ordinance adopted pursuant to this subsection, the board of county commissioners of the county shall conduct a public hearing on the question of whether the property tax rebate provided in this

section benefiting low-income property taxpayers in the county should be made available through adoption of a county ordinance. Notice of the public hearing shall be published once at least two weeks prior to the hearing date in at least one newspaper of general circulation in the county and broadcast at some time within the week before the hearing on at least one radio station with substantial broadcasting coverage in the county. At the public hearing, the board shall take action on the question and if a majority of the members elected votes to adopt an ordinance, it shall be adopted no later than thirty days after the public hearing.

H. An ordinance adopted pursuant to Subsection G of this section shall specify the first taxable year to which it is applicable. The board of county commissioners adopting an ordinance shall notify the department of the adoption of the ordinance and furnish a copy of the ordinance to the department no later than September 1 of the first taxable year to which the ordinance applies.

I. No later than July 1 of the year immediately following the first year in which the low-income taxpayer property tax rebate provided in the Income Tax Act [this article] is in effect for a county, and no later than July 1 of each year thereafter in which the tax rebate is in effect, the department shall certify to the county the amount of the loss of income tax revenue to the state for the previous taxable year attributable to the allowance of property tax rebates to taxpayers of that county. The county shall promptly pay the amount certified to the department. If a county fails to pay the amount certified within thirty days of the date of certification, the department may enforce collection of the amount by action against the county and may withhold from any revenue distribution to the county, not dedicated or pledged, amounts up to the amount certified.

J. As used in this section, "principal place of residence" means the dwelling owned and occupied by the taxpayer and so much of the land surrounding it, not to exceed five acres, as is reasonably necessary for use of the dwelling as a home and may consist of a part of a multidwelling or a multipurpose building and a part of the land upon which it is built.

History

History: Laws 1994, ch. 111, § 1; 1997, ch. 196, § 1.

Annotations

The 1997 amendment revised the table in Subsection D to add the last four income ranges; and in Subsection E, in the second sentence, substituted "three hundred fifty dollars (\$350)" for "two hundred fifty dollars (\$250)", substituted "one hundred seventy-five dollars (\$175)" for "one hundred twenty-five dollars (\$125)", and in the third sentence substituted "twenty-four thousand dollars (\$24,000)" for "sixteen thousand dollars (\$16,000)". Laws 1997, ch. 196 contains no effective date provision, but, pursuant to N.M. Const., art. IV, § 23, is effective June 20, 1997, 90 days after adjournment of the legislature. See Volume 14 NMSA 1978 for "Adjournment Dates of Sessions of Legislature" table.

