

BOARD OF UNION COUNTY COMMISSIONERS
REGULAR MEETING
AGENDA
January 14, 2020

9:00 a.m.

1. Call to order
2. Pledge of Allegiance
3. Approval of agenda and minutes
4. Hospital Report
5. Discussion/Possible Action Items
 - i. Resolution #2020-26 Checking Account Depository
 - ii. Resolution #2020-27 Short Term Investment
 - iii. Resolution #2020-28 Board of Finance
 - iv. Resolution #2020-29 Qualified Depositories Interest Bearing Deposits
 - v. Resolution #2020-30 FY 2021 DWI Application
 - vi. Resolution #2020-31 Open Meetings Act
 - vii. Resolution #2020-32 Repeal of the State Tax on Social Security Benefits
 - viii. Resolution #2020-33 Postponement of Private Prison Legislation
 - ix. DWI Prevention Specialist with Colfax County
 - x. Discussion of Echo Canyon Road closure
 - xi. Jail Agreement with neighboring Counties
 - xii. Local Jail Update
 - xiii. Approval of Bills
 - xiv. Road Crossing Permits
 - xv. Inventory Items Disposition - Road Department International Water Truck
 - xvi. Healthcare Assistance - Approval of Claims
 - xvii. County Travel Requests
 - xviii. Comprehensive Plan Update
 - xix. Kiser Building Update

10:00 a.m. Citizen's Forum

1. Road Superintendents Report
2. Fire Coordinator/Emergency Manager Report
3. Elected Officials Reports

Executive Session-Pursuant to NMSA 1978, Section 10-15-1(H)2- Limited

Personnel Matters

- i. County Manager

Possible Actions Items following executive session:

- i. County Manager Appointment
- ii. Approval of Manager's Contract
- iii. Resignation of County Treasurer
- iv. Appointment of Union County Treasurer
- v. Settlement of County Treasurer Financial Records
- vi. Signature Cards

Adjourn

As of 1/7/2020

BOARD OF UNION COUNTY COMMISSION
REGULAR MEETING
December 10, 2019

BOARD MEMBERS PRESENT:

Chairman Justin K. Bennett Commissioner W. Carr Vincent Commissioner Clayton F. Kiesling

OTHERS PRESENT:

Clerk Mary Lou Harkins Manager Angie Gonzales Admin. Assistant Cheryl Garcia
Treasurer Brandy Thompson Sheriff James Lobb Assessor Louis Trujillo
Road Superintendent Russell Kear Fire Coordinator Jim O'Bryant County Attorney Stephen C. Ross

GUESTS:

Tammi Stump, CEO - Union County General Hospital
Judy Steen, Trustee - Town of Clayton
Duane Enger, Director, Project Development & Project Manager - PNE (Pure New Energy) - Gladstone New Energy Wind Farm Project
Jim Mayfield
Clint Harden - Union County Lobbyist
Sue Richardson, Reporter - Union County Leader

At 9:00 a.m., Chairman Bennett called the meeting to order in the Union County Commissioner's Office, located in the Union County Courthouse. The pledge of allegiance was recited.

Commissioner Vincent moved to approve the agenda and the regular meeting minutes of November 12, 2019. Commissioner Kiesling seconded. There was no further discussion. Vote: All YES. Motion carried. The minutes were signed.

HOSPITAL REPORT

Tammie Stump, CEO, distributed copies of the "County Commissioner Monthly Hospital Report, Union County General Hospital, Tammie Stump, CEO, December 10, 2019", attached as an exhibit (five pages). Stump reported on the following (but not limited to the following): Attendance of an IT Class (distributed a report containing information on vulnerabilities such as threats and viruses) **Provider Recruitment Update - Dentist; Des Moines Clinic; Business Office/Revenue Cycle Update; Financial Assistance Update; Radiology Report; Plant Services; Therapy Services; Laboratory Services; and Union County Health Center**; and gave a project update on the IT integration for the systems between the hospital and clinics.

The following reports were e-mailed to the county manager prior to the meeting, for distribution to the Board: "Union County Consolidated, Consolidated Operations Review, for the Period Ending October 31, 2019" (thirteen pages), and "Clayton Health Systems, December 2, 2019 MOR, Notes to Consolidated Financial Statements, Period Ending October 31, 2019" (one page), attached as an exhibit. CEO Stump reported on a variety of items contained in the reports: Hospital and Clinic Patient Volumes; Expenses; Revenues; 2021

Business Plan; Diversification of Hospital Services; Charity Care; Implicit Price Concessions (AKA Bad Debt); Hospital Gross Receipts Tax; Medical Malpractice Limits Legislation;

At 9:38 a.m., the meeting recessed for the attendance of the Joint Communications Meeting. At 11:24 a.m., the meeting resumed.

CITIZEN'S FORUM

Duane Enger, Director, Project Development & Project Manager - PNE (Pure New Energy) – of the Gladstone New Energy Wind Farm gave a project update, which included the following (but not limited to the following): public meeting on October 30th in Gladstone; was recently awarded land parcels from the State Land Office. The parcels are adjacent to the project site Southwest of Gladstone; various means of wind data collection; the project design will be available in January and road discussions can then be initiated. Approximately three miles of road will be impacted in Union County and is also working on EMS planning.

The Board briefly discussed right-of-way easements with Enger. Any right-of-way negotiations will need to be made with the landowners.

DISCUSSION /POSSIBLE ACTION ITEMS

RESOLUTION #2020-24 NMFA SEDAN FD TRUCK

A proposed resolution authorizing and approving submission of a completed application for financial assistance and project approval with the attached Public Project Revolving Fund Equipment Application was reviewed and discussed. The Applicant is the Sedan Fire Department. The description of equipment for which the funds will be used to purchase is two wildland apparatus trucks for the Sedan Fire Department in the amount of \$383,469.

Commissioner Kiesling moved to approve Resolution #2020-24 NMFA Sedan Fire Trucks. Commissioner Vincent seconded. There was no further discussion. Vote: All YES. Motion carried. Resolution signed.

RESOLUTION #2020-25 HOLIDAY SCHEDULE

A proposed resolution designating the 2020 holiday schedule was reviewed and discussed.

Commissioner Vincent moved to approve Resolution #2020-25 Holiday Schedule. Commissioner Kiesling seconded. There was no further discussion. Vote: All YES. Motion carried. Resolution signed.

BID #19/20-02 FIRE STORAGE BUILDING AWARD

A copy of the bid opening, "Bid #19/20-02 Fire District Storage Building" was contained in the meeting packet. The opening of the bid was conducted in the Manager's office on December 4, 2019, at 2:00 p.m. Five (5) bids were received: Fluhman Builders (\$104,187), Archuleta Construction (\$119,492), Stoven Construction (\$133,700), Mich Rich Contractors (\$166,300) and Colt Builders (\$137,555). The openings of the bids were witnessed by Manager Angie Gonzales and Architect Dave Little of Alpha Design. Discussion followed.

Commissioner Vincent moved to award Bid #19/20-02 for the construction of the storage building to Fluhman Builders. Commissioner Kiesling seconded. There was no further discussion. Vote: All YES. Motion carried.

RESCIND RFP #19/20-01 TRANSPORT SERVICES

Mgr. Gonzales reported that pursuant to the awarding of RFP #19/20-01, Gonzales was made aware by the transport company, Blue Raven Extradition, that the bid they previously proposed was too low and the company was concerned that operations could not proceed. Mgr. Gonzales reported that she consulted with the county attorney on the matter. Gonzales then proceeded to ask that the Board consider rescinding the award for RFP #19/20-01.

Commissioner Kiesling moved to rescind RFP #19/20-01 for transport services. Commissioner Vincent seconded. There was no further discussion. Vote: All YES. Motion carried.

BID #19/20-02 TRANSPORT SERVICES

A copy of the bid opening for, "RFP #19/20-02 Transport Services", was contained in the meeting packet. One bid was received from Blue Raven. The opening of the bid was conducted in the Manager's Office on December 4, 2019, at 1:30 p.m. The opening of the bid was witnessed by Manager Angie Gonzales and Administrative Assistance Cheryl Garcia. Mgr. Gonzales reported on the bid adjustment. The main adjustment will allow for a "delay time over 31 minutes". Discussion followed.

Commissioner Vincent moved to award RFP #19/20-02 for transport services provided by Blue Raven. Commissioner Kiesling seconded. There was no further discussion. Vote: All YES. Motion carried.

JAIL AGREEMENT WITH NEIGHBORING COUNTIES

Sheriff Lobb reported that there were no new jail agreements for presentation. Mgr. Gonzales reported that she has returned the agreement back to Quay County. Quay County will then send the agreement to the Department of Finance.

LOCAL JAIL UPDATE

This agenda item was discussed during the morning's Joint Communications meeting. No further discussion had. No action was taken.

APPROVAL OF BILLS

The Board reviewed and discussed bills in the amount of \$357,571.47 which includes the Union County General Hospital Mill Levy Request signed by Judith Cooper, President of the Union County General Hospital Board dated 12/2/2019 in the amount of \$165,397.29.

Commissioner Vincent moved to approve the payment of bills in the amount of \$357,571.47. Commissioner Kiesling seconded. There was no further discussion. Vote: All YES. Motion carried.

ROAD CROSSING PERMITS

Permit No. 358 with an attached map submitted by Permittee, ENMR Telephone Cooperative, allows Permittee to lay pipe or cable for fiber optic telecommunications lines across Hayden Road, was reviewed and discussed.

Commissioner Vincent moved to approve road crossing Permit No. 358. Commissioner Kiesling seconded. There was no further discussion. Vote: All YES. Motion carried. The permit was signed.

INVENTORY ITEMS DISPOSITION - ROAD DEPARTMENT INTERNATIONAL WATER TRUCK

No inventory items were presented for disposition. No action was taken. This agenda item is to be tabled.

HEALTH CARE ASSISTANCE PROGRAM - Approval of Claims

There were no claims presented for consideration.

COUNTY TRAVEL REQUESTS

The following employees reported/requested travel approval: **Undersheriff Chris Shear** will be attending an Advanced Search and Seizure Training in Albuquerque on December 17th & 18th; **Commissioner Kiesling** recently attended the Legislative Update in Tucumcari. All travel approved.

COMPREHENSIVE PLAN UPDATE

Commissioner Kiesling reported that the proposed Comprehensive Plan maps were provided to NERTPO (Northeast Regional Transportation Planning Organization) who is also updating their plan. The next round of Comprehensive Plan meetings will be in January. Chairman Bennett suggested coordinating an early afternoon County workshop in Sedan on one day and an evening workshop in Clayton on the next day. The Board agreed. Commissioner Kiesling will relay suggested meeting places and dates to Jackie Fishman of Consensus Planning.

KISER BUILDING UPDATE

Mgr. Gonzales gave a project/building update. Discussion followed. Concrete plans will be ready soon. The bid process may then begin early next year.

FIRE COORDINATOR REPORT

Fire Coordinator O'Bryant reported that he is working with Emergency Manager Robert Wingo to develop a Communications Plan; he is working on structure trainings for Amistad, Grenville, and Capulin. The trainings should be completed in the next 2 or 3 months.

EMERGENCY MANAGER REPORT

No report was given during this meeting. Mgr. Gonzales reported on behalf of Emergency Manager Robert Wingo during the morning's Joint Communication meeting.

ROAD SUPERINTENDANT'S REPORT

Superintendent Kear reported on routine countywide road maintenance; this year's road projects will be completed next week as the department will be wrapping up the Harris and Wagner Road projects. Mgr. Gonzales reported that all NMDOT projects are complete and reimbursement has been requested.

At 12:07, the meeting recessed for lunch. At 1:26 p.m., the meeting resumed.

Executive Session: County Manager

At 1:35 p.m., Commissioner Vincent moved to go into closed session pursuant to NMSA 1978, Section 10-15-1 (H) (2) pertaining to a limited personnel matter. Commissioner Kiesling seconded. There was no further discussion. Vote: Vincent - YES, Kiesling - YES and Bennett - YES. Motion carried.

At 2:04 p.m., Commissioner Vincent moved to come out of the closed session pursuant to NMSA 1978, Section 10-15-1 (H) (2) pertaining to a limited personnel matter and affirmed that matters discussed in the closed meeting were limited only to those specified in the motion for closure. No action was taken during the closed session. Commissioner Kiesling seconded. Vote: Vincent - YES, Kiesling - YES and Bennett - YES. Motion carried.

Action following the Executive Session: County Manager

The Board directed the county attorney to prepare a county manager contract prior to the regular meeting in January. An official appointment will be made during the next regular meeting. Mgr. Gonzales will remain available during the transition.

County Attorney Stephen Ross excused himself from the meeting after the Executive Session.

ELECTED OFFICIALS REPORTS

Sheriff Lobb reported on the following: prisoner transports; transportation negotiations are ongoing between the transport company and the local court; Sheriff's Reserve Deputies will be used for transports; Sheriff Lobb will contact Core Civic regarding their management options and report to the county manager; Lobb asked that the Board consider funding positions for two additional deputies. Lobb reported that one of his deputies is facing military deployment next year, and two will be attending the academy. The Board acknowledged his request.

Treasurer Thompson reported on the following: today, December 10th, is the last day of the 1st half of tax collections; Southwest Business Solutions of Clovis visited with county members and conducted an IT evaluation in all offices. A recommendation will be forthcoming.

Clerk Harkins reported that Union County had the second-highest registered voter turnout in the State for the recent Regular Local Election at nearly 40% of the registered voters. Harding County was the highest turnout. Both according to the registered voter population; voter registration reopened today; and, the next election cycle begins in January.

Commissioner Kiesling reported on his attendance of the Legislative Forum in Tucumcari. Some of the topics discussed during the forum included: per diem, roads, Capital Outlay, and rural income support services; Kiesling attended the recent NMDOT meeting in Las Vegas. The Des Moines Highway Department crew won the "Best Practices" award for their snow fences; Kiesling also attended a recent UCCDC (Union County Community Development Committee). UCCDC is still active organization; lastly, a 2020 Census meeting will be in January.

Commissioner Vincent reported that he will be working on legislative issues concerning funding for rural emergency and fire services; Vincent encouraged attendees to be aware of any proposed upcoming legislation. A brief discussion followed.

Chairman Bennett reported that the Folsom Museum received funding from Main Street. The majority of the funding will be used for the building. Lastly, Chairman Bennett thanked Manager Gonzales for her years of service.

Meeting Announcements: The next regular meeting will be held on Tuesday, January 14, 2020, at 9:00 a.m. The next Joint Communications meeting is set for Tuesday, March 10, 2020, at 9:30 a.m.

ADJOURN: At 2:39 p.m., Commissioner Kiesling moved to adjourn. Commissioner Vincent seconded. There was no further discussion. Vote: All YES. Motion carried. Meeting adjourned.

**Board of Union County Commissioners
Union County, New Mexico**

ATTEST

Justin K. Bennett - Chairman

SEAL

W. Carr Vincent - Vice Chairman

Mary Lou Harkins - Clerk

Clayton F. Kiesling - Member

REQUEST FROM UCGH MILL LEVY/GRT

12/30/2019

BY: Melissa Prante

Check #	Date	PAID TO:	AMOUNT
EFT	10/1/2019	NMFA	48,665.11
48332	12/12/2019	CPSI	15,707.00
48353	12/12/2019	GSD-ADMIN SERVICES	50,346.18
48351	12/12/2019	GOLDEN RULE	6,000.00
48349	12/12/2019	GENEX MEDICAL STAFF	6,735.00
48326	12/12/2019	CARDINAL HEALTH	9,482.22
48323	12/12/2019	C & J HEATING	7,515.37
48324	12/12/2019	CANON MEDICAL FINANCE	6,786.00
48360	12/12/2019	JACKSON LEWIS P.C.	5,289.00
48378	12/12/2019	NM HOSPITAL WORKERS COMP	15,676.00
48379	12/12/2019	NM RURAL HOSPITAL NETWORK	8,640.00
48411	12/12/2019	TUSK ENTERPRISES	13,324.84
48357	12/12/2019	HIGH PLAINS RADIOLOGY	4,032.95
48393	12/12/2019	REDW	1,699.03
		TOTAL	\$ 199,898.70


 UNION COUNTY HOSPITAL BOARD APPROVAL

01-03-2020
 DATE



**Union County Consolidated
Consolidated Operations Review**
For the Period Ending November 30, 2019

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(Unaudited)



Patient Volumes and Utilization Statistics

Union County Consolidated
Through the Period Ending Nov-19

	Fiscal-Year-to-Date			Six-Month Trend						Current Month				
	Current	Budget	% Var	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Budget	# Var	% Var	Prior Year	% Var
Admissions, Total	80	76	4 5.3%	8	14	22	9	15	20	15	5	33.3%	8	166.7%
Acute	67	55	12 21.8%	5	11	18	7	13	18	11	7	63.6%	7	157.1%
Psych	0	0	0 0.0%	0	0	0	0	0	0	0	0	0.0%	0	0.0%
SNF	13	21	(8) (38.1%)	3	3	4	2	2	2	4	(2)	(50.0%)	1	300.0%
Rehab	0	0	0 0.0%	0	0	0	0	0	0	0	0	0.0%	0	0.0%
Patient Days, Total	311	303	8 2.6%	42	54	87	46	44	80	60	20	33.3%	28	185.7%
Acute	207	170	37 21.8%	11	29	60	19	34	65	33	32	97.0%	18	261.1%
Psych	0	0	0 0.0%	0	0	0	0	0	0	0	0	0.0%	0	0.0%
SNF	104	133	(29) (21.8%)	31	25	27	27	10	15	27	(12)	(44.4%)	10	50.0%
Rehab	0	0	0 0.0%	0	0	0	0	0	0	0	0	0.0%	0	0.0%
ALOS, Total	3.89	3.99	0.10 2.5%	5.25	3.86	3.95	5.11	2.93	4.00	4.00	0.00	0.0%	3.73	(7.1%)
Acute	3.09	3.09	0.00 0.0%	2.20	2.64	3.33	2.71	2.62	3.61	3.00	(0.61)	(20.4%)	2.57	(40.4%)
Psych	0.00	0.00	0.00 0.0%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.0%
SNF	8.00	6.33	(1.67) (26.3%)	10.33	8.33	6.75	13.50	5.00	7.50	6.75	(0.75)	(11.1%)	20.00	62.5%
Rehab	0.00	0.00	0.00 0.0%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.0%
Adj Admissions	397	411	(14) (3.4%)	59	81	102	46	111	72	81	(10)	(11.9%)	55	30.7%
Adj Patient Days	1,545	1,640	(95) (5.8%)	310	313	402	236	326	286	325	(39)	(11.9%)	204	40.0%
Case Mix Index, Total	0.9388	0.7950	0.1418 17.8%	0.8514	0.9205	0.9169	0.8214	1.0771	0.9481	0.7950	0.1531	19.3%	1.2008	(21.0%)
Case Mix Index, Medicare	1.0408	1.0500	(0.0092) (0.9%)	1.2398	1.1024	1.0051	0.9042	1.2897	0.9025	1.0500	(0.1475)	(14.0%)	1.1571	(22.0%)
Surgeries, Total	11	25	(14) (56.0%)	1	4	6	0	0	1	5	(4)	(80.0%)	0	0.0%
Inpatient	4	0	4 0.0%	0	2	2	0	0	0	0	0	0.0%	0	0.0%
Outpatient	7	25	(18) (72.0%)	1	2	4	0	0	1	5	(4)	(80.0%)	0	0.0%
Open Heart Surgeries	0	0	0 0.0%	0	0	0	0	0	0	0	0	0.0%	0	0.0%
Births	0	0	0 0.0%	0	0	0	0	0	0	0	0	0.0%	0	0.0%
Emergency Visits	859	793	66 8.3%	141	178	160	187	165	169	159	10	6.3%	134	26.1%
ER Conversion Rate	7.8%	7.0%	0.8% (41.0%)	3.8%	6.2%	11.3%	3.7%	7.9%	10.0%	7.0%	-	3.0%	5.2%	4.8%
Observation Days	36	61	(25) (41.0%)	1	4	12	5	8	7	12	(5)	(41.7%)	4	75.0%
Outpatient Diagnostic Visits	2,826	3,125	(299) (9.6%)	462	660	507	528	627	504	625	(121)	(19.4%)	383	31.6%
Clinic (Practitioner) Visits	0	0	0 0.0%	0	0	0	0	0	0	0	0	0.0%	552	(100.0%)
Rural Health Clinic Visits	3,522	2,500	1,022 40.9%	533	631	1,104	537	627	623	500	123	24.6%	0	0.0%
Home Health Visits	377	225	152 67.6%	67	97	112	51	60	57	45	12	26.7%	48	18.8%
MRI Procedures	85	80	5 6.3%	0	18	18	7	20	22	16	6	37.5%	17	29.4%
Inpatient	0	0	0 0.0%	0	0	0	0	0	0	0	0	0.0%	0	0.0%
Outpatient	85	80	5 6.3%	0	18	18	7	20	22	16	6	37.5%	17	29.4%
Cath Lab Procedures	0	0	0 0.0%	0	0	0	0	0	0	0	0	0.0%	0	0.0%
Inpatient	0	0	0 0.0%	0	0	0	0	0	0	0	0	0.0%	0	0.0%
Outpatient	0	0	0 0.0%	0	0	0	0	0	0	0	0	0.0%	0	0.0%
GI Procedures	36	22	14 63.6%	0	11	8	3	5	9	4	5	125.0%	3	200.0%
Wound Care Procedures	177	25	152 608.0%	30	29	62	28	28	30	5	25	500.0%	0	0.0%
Pain Management Cases	0	0	0 0.0%	0	0	0	0	0	0	0	0	0.0%	0	0.0%
HBO Treatments	0	0	0 0.0%	0	0	0	0	0	0	0	0	0.0%	0	0.0%
CT Procedures	414	450	(36) (8.0%)	85 ₂	101	67	65	100	81	90	(9)	(10.0%)	76	6.6%
Total Imaging Procedures	1,450	1,410	40 2.8%	221	315	278	277	295	284	282	2	0.7%	213	33.3%



Physicians Utilization Ranking (Top 30)

131 - Union County General Hospital

Nov-19

All Specialities

Admission Count

Name	ID	Speciality	Fiscal-Year-to-Date		% Var	Six-Month Trend						Current Month		
			Current	Prior		Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Prior Year	% Var	
131 - Union County General Hospital														
Van Wormer, Mark (131)	131_13	Unspecified	67	31	116.1%	8	14	22	9	15	20	2	500.0%	
Wheeler, Paul (131)	131_21	Unspecified	9	-	0.0%	-	-	-	-	2	7	0	0.0%	
Stevens, Philip (131)	131_20	Unspecified	3	-	0.0%	-	-	2	-	1	-	0	0.0%	
Fliuhman, J (131)	131_6	NP	1	1	0.0%	-	-	-	-	-	1	0	0.0%	
Weaver, Terry (131)	131_18	Family Practice	-	28	(100.0%)	-	-	-	-	-	-	6	(100.0%)	



Operating Performance Summary
 Union County Consolidated
 Through the Period Ending Nov-19

	Fiscal Year-to-Date			Six-Month Trend						Current Month				
	Budget	\$ Var	% Var	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Budget	\$ Var	% Var	Prior Year	% Var
Inpatient Revenue	\$1,367	\$1,240	10.3%	\$137	\$280	\$302	\$213	\$176	\$416	\$248	\$168	67.8%	\$132	215.0%
Outpatient Revenue	5,423	5,489	(0.9%)	874	1,245	1,095	881	1,129	1,072	1,094	(22)	(2.0%)	832	28.8%
Gross Patient Revenue	6,790	6,709	1.2%	1,011	1,505	1,397	1,094	1,305	1,488	1,342	146	10.9%	964	54.3%
Revenue Deductions														
Medicare	1,010	847	(16.3%)	102	145	310	63	265	228	168	(59)	(34.9%)	72	(216.7%)
Medicaid	871	667	(23.4%)	66	192	115	177	172	214	133	(61)	(60.9%)	95	(125.9%)
Prior Year Cost Report Adj-MCARE	0	0	0.0%	(140)	0	0	0	0	0	0	0	0.0%	0	0.0%
Prior Year Cost Report Adj-MCAD	0	0	0.0%	0	0	0	0	0	0	0	0	0.0%	0	0.0%
Disproportionate Share	0	0	0.0%	0	0	0	0	0	0	0	0	0.0%	0	0.0%
JPL	(611)	(546)	65	(210)	(122)	(122)	(122)	(122)	(122)	(109)	13	11.8%	(108)	(13.0%)
Managed Care (HMO/PPPO) Discounts	800	888	98	254	257	170	172	(39)	240	180	(60)	(33.3%)	111	(116.2%)
Charity & Indigent care	964	417	(547)	1,386	371	28	225	205	136	83	(53)	(63.9%)	67	(103.0%)
Other Discounts	95	125	30	81	40	18	18	6	19	25	6	24.0%	7	(171.4%)
Self Pay Discounts	0	15	15	0	0	0	0	0	0	3	3	100.0%	0	0.0%
Implicit Price Concessions	(335)	211	546	(1,565)	(355)	210	(251)	177	(114)	42	156	371.4%	119	195.8%
Total Deductions	2,794	2,634	(160)	(26)	527	723	282	664	601	526	(75)	(14.3%)	363	(65.8%)
Net Patient Revenue	3,996	4,075	(79)	1,037	978	674	812	641	887	816	71	8.7%	601	47.6%
Tax Subsidy Revenue	608	523	85	(210)	129	129	119	111	119	105	14	14.1%	129	(7.7%)
Other Revenue	563	428	135	438	43	97	130	119	175	86	89	104.2%	43	302.6%
Net Operating Revenue	5,167	5,026	141	1,265	1,150	900	1,061	871	1,181	1,007	174	17.4%	773	52.5%
Operating Expenses														
Salaries	2,381	2,352	(29)	436	474	454	434	476	543	470	(73)	(15.9%)	367	(47.9%)
Employee Benefits	329	381	52	106	60	42	86	90	52	76	24	32.2%	69	25.0%
Professional Fees	286	278	(8)	72	61	89	39	42	56	56	0	(0.5%)	105	46.9%
Medical Supplies	122	189	67	15	22	21	31	25	22	38	16	41.3%	32	30.5%
Pharmaceutical Supplies	182	93	(89)	33	35	34	27	42	45	19	(26)	(139.9%)	28	(60.7%)
Other Supplies	46	66	20	7	6	6	12	9	12	13	1	5.5%	14	14.3%
Purchased Services	483	540	57	30	83	113	103	90	95	108	13	11.9%	87	(9.2%)
Lease and Rent	230	221	(9)	(44)	45	46	47	46	46	44	(2)	(4.2%)	44	(4.9%)
Insurance	78	96	18	4	17	10	18	25	18	17	(1)	(9.8%)	11	(62.2%)
Utilities	86	83	(3)	4	0	0	0	0	0	0	0	0.0%	0	0.0%
Bad Debt	260	270	10	96	50	55	51	52	52	54	2	3.1%	55	5.4%
Depreciation & Amortization	41	64	23	16	12	10	(9)	10	17	13	(4)	(36.1%)	10	(66.4%)
Interest	629	351	(278)	234	128	117	127	101	155	70	(85)	(121.3%)	53	(193.0%)
Total Operating Expenses	5,155	4,984	(171)	1,016	1,010	1,010	980	1,025	1,130	997	(133)	(13.5%)	893	(26.5%)
Operating Margin	12	42	(30)	249	140	(110)	81	(154)	51	\$10	41	467.1%	(\$120)	140.9%
Non-Operating Revenue (Exp)														
Investment Income	0	0	0	0	0	0	0	0	0	0	0	0.0%	0	0.0%
Impairment of Long-Lived Assets	0	0	0	0	0	0	0	0	0	0	0	0.0%	0	0.0%
Gain/(Loss) on Facility Sale	0	0	0	0	0	0	0	0	0	0	0	0.0%	0	0.0%
Corporate Allocation	0	0	0	0	0	0	0	0	0	0	0	0.0%	0	0.0%
Refinancing Costs	0	0	0	0	0	0	0	0	0	0	0	0.0%	0	0.0%
Contribution Received for Acquisition	0	0	0	0	0	0	0	0	0	0	0	0.0%	0	0.0%
Other	0	0	0	0	0	0	0	0	0	0	0	0.0%	0	0.0%
Total Non-Operating Revenue (Exp)	0	0	0	0	0	0	0	0	0	0	0	0.0%	0	0.0%
Net Margin	\$12	\$42	(\$30)	\$249	\$140	(\$110)	\$81	(\$154)	\$51	\$10	41	467.1%	(\$120)	140.9%
EBIDA	\$313	\$376	(\$63)	\$361	\$202	(\$45)	\$123	(\$92)	\$120	\$77	\$43	55.8%	(\$55)	318.2%
Total Profit Margin	0.2%	0.8%	(0.2%)	19.7%	12.2%	(12.2%)	7.5%	(17.7%)	4.3%	1.0%	1.0%	1.0%	(15.5%)	
EBIDA Margin	5.1%	7.5%	(2.4%)	28.5%	17.6%	(5.0%)	11.8%	(10.6%)	10.2%	7.6%	7.6%	7.6%	(7.1%)	



Operating Ratios
Union County Consolidated
 Through the Period Ending Nov-19

	Fiscal-Year-to-Date			Six-Month Trend						Current Month			
	Budget	% Var	Prior	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Budget	% Var	Prior Year	% Var
	60.7%	(1.9%)	57.4%	102.6%	65.0%	48.2%	74.2%	49.1%	59.6%	60.8%	(1.2%)	62.3%	(2.7%)
Net to Gross %	56.9%												
Supply Cost % NOR	2.4%	1.4%	3.8%	1.2%	2.0%	2.4%	2.9%	2.9%	1.9%	3.8%	1.9%	4.1%	2.2%
Medical Supplies	3.5%	(1.7%)	2.2%	2.6%	3.0%	3.7%	2.6%	4.8%	3.8%	1.8%	(1.9%)	3.6%	(0.2%)
Pharmaceutical Supplies	0.9%	0.4%	1.4%	0.6%	0.6%	0.7%	1.1%	1.0%	1.1%	1.3%	0.3%	1.9%	0.6%
Other Supplies	6.8%	0.1%	7.4%	4.4%	5.5%	6.8%	6.7%	8.7%	6.7%	6.9%	0.2%	9.6%	2.9%
Total Supplies	98.8%	(0.6%)	100.1%	80.4%	87.8%	112.2%	92.1%	117.5%	95.8%	99.1%	3.3%	115.5%	19.7%
Total Expense % NOR													
Revenue & Expense per Adj Admission:													
Gross Patient Revenue	\$ 17,089	\$ 16,313	\$ 17,181	\$ 17,124	\$ 18,561	\$ 13,728	\$ 23,679	\$ 11,747	\$ 20,797	\$ 16,530	\$ 25.8%	\$ 17,607	\$ 18.1%
Net Patient Revenue	\$ 10,057	\$ 9,908	\$ 9,864	\$ 17,567	\$ 12,062	\$ 6,624	\$ 17,566	\$ 5,768	\$ 12,398	\$ 10,052	\$ 23.3%	\$ 10,976	\$ 12.9%
Labor Cost	\$ 6,821	\$ 6,646	\$ 6,722	\$ 9,180	\$ 6,585	\$ 4,873	\$ 11,243	\$ 5,093	\$ 8,310	\$ 6,794	\$ (23.4%)	\$ 7,963	\$ (4.4%)
Supply Cost	\$ 882	\$ 844	\$ 948	\$ 943	\$ 787	\$ 601	\$ 1,533	\$ 880	\$ 1,105	\$ 855	\$ (29.2%)	\$ 1,352	\$ 18.3%
Total Expenses	\$ 12,976	\$ 12,116	\$ 12,786	\$ 17,243	\$ 12,475	\$ 9,930	\$ 21,177	\$ 9,215	\$ 15,805	\$ 12,277	\$ (28.7%)	\$ 16,323	\$ 3.2%
Revenue & Expense per Adj Patient Day:													
Gross Patient Revenue	\$ 4,396	\$ 4,052	\$ 4,411	\$ 3,262	\$ 4,812	\$ 3,471	\$ 4,633	\$ 4,005	\$ 5,199	\$ 4,133	\$ 25.6%	\$ 4,716	\$ 10.2%
Net Patient Revenue	\$ 2,587	\$ 2,485	\$ 2,532	\$ 3,345	\$ 3,127	\$ 1,675	\$ 3,437	\$ 1,966	\$ 3,098	\$ 2,513	\$ 23.3%	\$ 2,940	\$ 5.4%
Labor Cost	\$ 1,755	\$ 1,667	\$ 1,728	\$ 1,749	\$ 1,707	\$ 1,232	\$ 2,200	\$ 1,736	\$ 2,078	\$ 1,684	\$ (23.4%)	\$ 2,133	\$ 2.6%
Supply Cost	\$ 227	\$ 212	\$ 243	\$ 180	\$ 204	\$ 152	\$ 300	\$ 232	\$ 276	\$ 214	\$ (29.2%)	\$ 362	\$ 23.7%
Total Expenses	\$ 3,338	\$ 3,039	\$ 3,283	\$ 3,284	\$ 3,234	\$ 2,511	\$ 4,143	\$ 3,142	\$ 3,951	\$ 3,069	\$ (28.7%)	\$ 4,372	\$ 9.6%
Labor Cost/AA	\$ 6,621	\$ 6,646	\$ 6,722	\$ 9,180	\$ 6,585	\$ 4,873	\$ 11,243	\$ 5,093	\$ 8,310	\$ 6,734	\$ (23.4%)	\$ 7,963	\$ (4.4%)
Labor Cost/AA, CMI Adj.	\$ 7,281	\$ 8,360	\$ 9,358	\$ 10,782	\$ 7,154	\$ 5,315	\$ 13,687	\$ 4,728	\$ 8,765	\$ 8,471	\$ (3.5%)	\$ 6,632	\$ (32.2%)
Labor Cost/APD	\$ 1,755	\$ 1,667	\$ 1,726	\$ 1,749	\$ 1,707	\$ 1,232	\$ 2,200	\$ 1,736	\$ 2,078	\$ 1,684	\$ (23.4%)	\$ 2,133	\$ 2.6%
Labor Cost/APD, CMI Adj.	\$ 1,873	\$ 2,097	\$ 2,403	\$ 2,054	\$ 1,855	\$ 1,344	\$ 2,678	\$ 1,612	\$ 2,191	\$ 2,118	\$ (9.5%)	\$ 1,776	\$ (23.4%)
Labor Cost % NOR	52.5%	54.4%	52.7%	42.8%	46.4%	55.1%	48.9%	64.9%	50.4%	54.4%	(4.0%)	56.4%	6.0%
Avg Hourly Rate	\$34.17	\$37.82	\$31.46	\$31.59	\$33.24	\$32.65	\$33.94	\$33.94	\$39.17	\$33.09	(18.4%)	\$28.45	(37.7%)
Contract \$	\$ 81,000	\$ 101,000	\$ 68,000	\$ 20,000	\$ 30,000	\$ 8,000	\$ 17,000	\$ 12,000	\$ 14,000	\$ 20,000	\$ 30.0%	\$ 12,000	(16.7%)
FTEs, Contract	0.9	2.5	1.2	0.0	0.0	1.0	1.4	1.4	2.0	2.5	20.0%	2.00	0.0%
Overtime %	37,000	\$ 35,000	\$ 34,000	\$ 14,000	\$ 7,000	\$ 6,000	\$ 7,000	\$ 8,000	\$ 9,000	\$ 7,000	(28.6%)	\$ 7,000	(28.6%)
Overtime %	2.8%	2.7%	1.9%	2.8%	2.8%	2.8%	2.8%	2.5%	2.8%	1.5%	(1.2%)	3.1%	0.3%
FTEs (Incl Contract Depts)	79.8	71.2	74.7	80.6	80.6	77.5	79.2	79.2	80.9	83.0	2.5%	75.33	(7.4%)
Adjusted EEOB	8.01	6.64	8.74	7.80	7.99	6.21	9.85	7.53	8.48	7.67	(10.6%)	11.05	23.3%
Productivity FTE Variance (Over)/Under													
*Net to Gross % = NPR / Total GPR													
(Brackets indicate an Unfavorable Variance)													



Patient Revenue Analysis
Union County Consolidated
 Through the Period Ending Nov-19

	Fiscal Year-to-Date				Six-Month Trend						Current Month						
	Current	Budget	# Var	% Var	Prior	% Var	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Budget	# Var	% Var	Prior Year	% Var
IPC % GPR	-4.9%	3.1%		8.1%	9.5%	14.4%	(154.8%)	-23.7%	15.0%	-22.9%	13.6%	-7.7%	3.1%		10.8%	12.3%	20.0%
Charity % Gross	14.2%	6.2%		(8.0%)	3.9%	(10.3%)	137.1%	24.7%	2.0%	20.6%	15.7%	9.1%	6.2%		(3.0%)	7.0%	(2.2%)
Inpatient Revenue %	20.1%	18.5%		1.7%	16.5%	3.6%	13.6%	17.3%	21.6%	19.5%	13.5%	28.0%	18.5%		(9.5%)	13.7%	(14.3%)
Outpatient Revenue %	79.9%	81.5%		(1.7%)	83.5%	(3.8%)	86.4%	82.7%	78.4%	80.5%	86.5%	72.0%	81.5%		9.5%	86.3%	14.3%
Gross Patient Revenue by Payor Class:																	
Medicare	\$2,897	\$2,905	(8)	(0.3%)	\$2,575	12.5%	\$455	\$615	\$703	\$459	\$539	\$581	\$581	\$0	0.0%	\$404	43.8%
Medicaid*	1,513	1,395	118	8.5%	1,221	23.9%	227	322	221	246	387	337	279	58	20.8%	182	85.2%
Managed Care (HMO/PPO)	1,743	1,960	(217)	(11.1%)	1,815	(4.0%)	191	430	303	263	288	459	392	67	17.1%	282	62.8%
Indemnity & Other	0	5	(5)	#####	13	(100.0%)	0	0	0	0	0	0	1	(1)	(100.0%)	0	0.0%
Self Pay	585	446	139	31.2%	448	30.6%	97	104	147	103	139	92	89	3	3.4%	72	27.8%
Total	\$8,738	\$6,711	\$27	0.4%	\$6,072	11.0%	\$970	\$1,471	\$1,374	\$1,071	\$1,353	\$1,469	\$1,342	\$127	9.5%	\$940	56.3%
Gross Payor Mix %:																	
Medicare	43.0%	43.3%		(0.3%)	42.4%	0.6%	46.9%	41.8%	51.2%	42.9%	39.8%	39.6%	43.3%		(3.7%)	43.0%	(3.4%)
Medicaid	22.5%	20.8%		1.7%	20.1%	2.3%	23.4%	21.9%	16.1%	23.0%	28.6%	22.9%	20.8%		2.2%	19.4%	3.6%
Managed Care (HMO/PPO)	25.9%	29.2%		(3.3%)	25.9%	(4.0%)	19.7%	29.2%	22.1%	24.6%	21.3%	31.2%	29.2%		2.0%	30.0%	1.2%
Indemnity & Other	0.0%	0.1%		(0.1%)	0.2%	(0.2%)	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.1%		(0.1%)	0.0%	0.0%
Self Pay	8.7%	6.6%		2.0%	7.4%	1.3%	10.0%	7.1%	10.7%	9.6%	10.3%	6.3%	6.6%		(0.4%)	7.7%	(1.4%)
Total	100.0%	100.0%		100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%		100.0%	200.0%	
Net-to-Gross %:																	
Medicare*	65.1%	70.8%		(5.7%)	68.4%	(3.3%)	108.3%	76.5%	55.9%	86.3%	50.9%	60.8%	70.8%		(10.1%)	82.1%	(21.3%)
Medicaid	42.5%	52.2%		(9.7%)	43.0%	(0.5%)	71.1%	40.4%	47.7%	28.2%	55.5%	36.4%	52.2%		(15.8%)	47.9%	(11.6%)
Managed Care (HMO/PPO)	54.1%	54.2%		(0.1%)	49.2%	4.9%	(33.0%)	40.2%	43.8%	34.7%	113.6%	47.6%	54.2%		(6.6%)	60.6%	(13.0%)
Indemnity & Other	0.0%	(2,400.0%)		#####	(230.8%)	#VALUE!	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	(2,400.0%)		#VALUE!	0.0%	#VALUE!
Self Pay	(84.8%)	3.1%		(87.9%)	45.0%	(110.8%)	(1,328.7%)	(256.7%)	81.0%	(118.4%)	(47.5%)	(47.8%)	3.4%		(51.2%)	6.9%	(54.8%)
Total**	58.9%	50.7%		(1.9%)	57.4%	1.4%	102.6%	65.0%	48.2%	74.2%	49.1%	59.6%	60.8%		(1.2%)	62.8%	(2.7%)
Acute Admissions by Payor																	
Medicare	46	40	6	15.0%	33	39.4%	4	10	16	4	7	9	8	1	12.5%	5	80.0%
Medicaid	5	6	(1)	(16.7%)	5	(16.7%)	1	1	0	0	1	3	1	2	200.0%	1	200.0%
Managed Care (HMO/PPO)	8	6	2	33.3%	8	0.0%	0	0	0	1	2	5	1	4	400.0%	1	400.0%
Self Pay	8	3	5	166.7%	0	0.0%	0	0	2	2	3	1	1	0	0.0%	0	0.0%
Other	0	0	0	0.0%	0	0.0%	0	0	0	0	0	0	0	0	0.0%	0	0.0%
Total	67	55	12	21.8%	47	42.6%	5	11	18	7	13	18	11	7	63.6%	7	157.1%
Acute Patient Days by Payor																	
Medicare	130	120	10	8.3%	95	36.8%	10	25	48	12	16	29	24	5	20.8%	13	123.1%
Medicaid	25	27	(2)	(7.4%)	16	56.3%	1	4	0	0	7	14	5	9	180.0%	2	600.0%
Managed Care (HMO/PPO)	24	22	2	9.1%	23	4.3%	0	0	0	1	4	19	4	15	375.0%	3	533.3%
Self Pay	28	1	27	#####	1	#####	0	0	12	6	7	3	0	3	0.0%	0	0.0%
Other	0	0	0	0.0%	0	0.0%	0	0	0	0	0	0	0	0	0.0%	0	0.0%
Total	207	170	37	21.8%	135	53.3%	11	29	60	19	34	65	33	32	97.0%	18	261.1%
Acute Length of Stay by Payor																	
Medicare	2.83	3.00	0.17	5.8%	2.88	1.6%	2.50	2.50	3.00	3.00	2.29	3.22	3.00	0.22	(7.4%)	2.60	(23.9%)
Medicaid	5.00	4.50	0.50	(11.1%)	2.67	(87.5%)	1.00	4.00	0.00	0.00	7.00	4.67	5.00	0.33	6.7%	2.00	(133.3%)
Managed Care (HMO/PPO)	3.00	3.67	0.67	18.2%	2.88	(4.3%)	0.00	0.00	0.00	1.00	2.00	3.80	4.00	0.20	5.0%	3.00	(26.7%)
Self Pay	3.50	0.33	(3.17)	#####	0.00	0.0%	0.00	0.00	6.00	3.00	2.33	3.00	0.00	(3.00)	0.0%	0.00	0.0%
Other	0.00	0.00	0.00	0.0%	0.00	0.0%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	0.00	0.0%
Total	3.09	3.09	0.00	0.0%	2.87	(7.6%)	2.20	2.54	3.33	2.71	2.62	3.61	3.00	0.61	(20.4%)	2.57	(40.4%)

*Medicare Net to Gross % = Total Medicare GPR - All Medicare Contractuals (including any Cost Report Adjustments rolled up under Medicare Contractuals in the US) / Total Medicare GPR
 **Medicaid Net to Gross % = Total Medicaid GPR - All Medicaid Contractuals (including any Cost Report Adjustments rolled up under Medicaid Contractuals in the US) / Total Medicaid GPR
 *** Total Net-to-Gross % is calculated as: NPR / Total GPR



Trend Information
Union County Consolidated
 Through the Period Ending Nov-19
 (\$ in thousands)

	Twelve-Month Trend												12 Mo Avg
	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	
Income Statement Summary													
Total Net Revenue	\$861	\$1,226	\$1,224	\$926	\$941	\$863	\$1,268	\$1,152	\$901	\$1,063	\$872	\$1,180	\$1,039
Total Operating Expenses	\$858	\$933	\$922	\$904	\$895	\$953	\$1,018	\$1,011	\$1,010	\$978	\$1,024	\$1,131	\$967
Operating Margin	\$3	\$333	\$301	\$22	\$46	(\$100)	\$248	\$140	(\$110)	\$84	(\$152)	\$49	\$72
Net Margin	\$68	\$368	\$367	\$81	\$105	(\$40)	\$360	\$202	(\$45)	\$126	(\$80)	\$119	\$138
EBIDA													
Volume Indicators													
Acute Admissions	7	16	18	11	12	16	5	11	18	7	13	18	13
Total Acute Patient Days	29	54	67	36	61	59	11	29	60	19	34	65	44
ADC, Acute	0.9	1.7	2.4	1.2	2.0	1.9	0.4	0.9	1.9	0.6	1.1	2.2	1.4
Gross Patient Revenue	\$1,101	\$1,698	\$1,659	\$1,360	\$1,433	\$1,434	\$1,011	\$1,505	\$1,397	\$1,095	\$1,306	\$1,488	\$1,269
Inpatient Revenue	\$133	\$369	\$524	\$349	\$359	\$276	\$137	\$260	\$302	\$213	\$176	\$416	\$253
Adjusted Patient Days, Total	332	462	399	390	340	347	310	313	402	236	326	286	345
Acute Length of Stay	4.14	3.38	3.72	3.27	5.08	3.69	2.20	2.64	3.33	2.71	2.62	3.61	3.37
Medicare Case Mix Index	0.8816	1.0094	1.1357	1.2983	0.9427	1.1447	1.2999	1.1024	1.0051	0.9042	1.2897	0.9025	1.0631
Surgeries	0	3	5	3	3	0	1	4	6	0	0	1	2
ER Visits	130	155	137	188	164	171	141	176	160	187	165	169	160
Births	0	1	0	0	0	0	0	0	0	0	0	0	0
Outpatient Diagnostic Visits	371	486	660	511	524	629	462	660	507	528	627	504	539
Operating Indicators													
FTEs	77.9	82.3	83.6	80.6	80.6	76.1	80.6	80.6	80.6	77.5	79.2	80.9	80.0
Operating Margin %	0.4%	27.1%	24.6%	2.4%	4.9%	(11.7%)	19.6%	12.2%	(12.2%)	7.9%	7.9%	4.2%	5.1%
Revenue Deductions as % of GPR	39.7%	35.7%	36.6%	44.4%	48.1%	55.1%	(23.7%)	34.9%	51.7%	25.1%	50.8%	40.5%	38.4%
IPC % NOR	0.2%	(6.1%)	0.5%	1.9%	16.5%	9.7%	(23.9%)	(30.9%)	23.3%	(23.6%)	20.3%	(9.7%)	(10.1%)
Salary, Wages and Employee Benefits	\$769	\$446	\$487	\$507	\$509	\$495	\$542	\$534	\$496	\$520	\$566	\$585	\$547
Salary & Benefits as % of NOR	89.3%	44.5%	39.8%	54.7%	54.1%	58.0%	46.5%	46.5%	55.1%	48.5%	64.9%	50.4%	54.1%
Adjusted EEOB, Total	7.28	5.53	5.96	6.40	7.12	6.79	7.80	7.99	6.21	9.85	7.53	8.48	7.24
Medical Supplies as % of NOR	2.6%	2.1%	5.8%	4.4%	1.8%	4.8%	1.2%	2.0%	2.4%	2.9%	2.9%	1.9%	2.8%
Pharmaceutical Supplies as % of NOR	2.3%	0.9%	1.5%	1.6%	1.7%	4.8%	2.6%	3.0%	3.7%	2.6%	4.8%	3.9%	2.8%
Other Supplies as % of NOR	1.3%	0.9%	1.3%	1.0%	1.0%	1.1%	0.6%	0.6%	0.7%	1.1%	1.0%	1.1%	1.0%
Inventory Days on Hand	85.3	95.7	85.0	81.4	84.2	91.9	109.5	100.5	117.5	109.8	104.7	99.6	97.1
Liquidity													
Cash and Cash Equivalents	\$459	\$648	\$648	\$333	\$476	\$659	(\$32)	\$547	\$60	\$247	\$182	\$183	\$351
Total Operating Expenses	\$858	\$933	\$922	\$904	\$895	\$953	\$1,018	\$1,011	\$1,010	\$978	\$1,024	\$1,131	\$967
Depreciation & Amortization	\$55	\$55	\$55	\$49	\$48	\$49	\$96	\$50	\$55	\$51	\$52	\$52	\$56
Days Cash on Hand	17	17	23	12	17	17	(1)	17	2	8	6	5	12
Cash Collections	\$454	\$554	\$681	\$322	\$652	\$749	\$581	\$592	\$635	\$627	\$685	\$543	\$655
Average Payment Period with Inter-Company	66	69	62	56	50	56	53	60	37	47	51	47	55
Average Payment Period without Inter-Company	66	69	62	56	50	56	53	60	37	47	51	47	55
Patient Accounts Receivable, Net	\$599	\$969	\$1,242	\$1,068	\$1,008	\$923	\$1,153	\$1,404	\$910	\$809	\$1,250	\$1,074	\$1,064
Net Days in Patient A/R	28.5	38.4	40.4	33.6	35.1	39.5	45.3	48.5	31.1	30.2	54.0	41.7	38.7
Capital Structure													
Long Term Debt to Capitalization	0.34	0.33	0.33	0.33	0.33	0.33	0.30	0.30	0.30	0.30	0.32	0.31	0.32
Debt Service Coverage	1.01	5.95	5.61	1.25	1.65	(0.63)	4.97	2.87	(0.69)	2.75	(1.39)	1.67	2.09
A/R Analytics													
Rolling 12 Mos Cash Collect % Net Rev	104.4%	98.0%	86.1%	85.0%	79.4%	72.6%	74.2%	66.0%	63.9%	65.9%	66.3%	66.1%	77.5%
Gross Days in Patient A/R	139.5	135.2	120.1	111.9	114.5	123.1	118.1	126.7	111.8	102.9	118.6	112.5	119.5
Net Days in Patient A/R	28.5	28.5	40.4	33.6	35.1	39.5	43.3	48.5	31.1	30.2	54.0	41.7	38.7
Days Unbilled	2	10	14	16	9	9	13	8	8	10	8	9	10
Collections as % of Previous Month Patient A/R, Net	74.0%	92.6%	70.3%	66.2%	78.8%	74.3%	65.0%	51.3%	45.2%	90.9%	84.7%	45.4%	68.6%
Percent of Medicare < 60 days	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Percent of Medicaid < 90 days	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Percent of Commercial Insurance < 80 days	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Credit Balance %	1.1%	1.1%	0.9%	0.8%	0.9%	0.8%	0.6%	0.7%	1.6%	2.0%	2.6%	2.6%	1.3%
Cost to Collect per Dollar	\$0.05	\$0.04	\$0.03	\$0.03	\$0.03	\$0.03	\$0.04	\$0.04	\$0.04	\$0.03	\$0.03	\$0.04	\$0.04



Summary Cash Flow Analysis
and
Percent Change in Gross and Net Patient Revenue

(\$ in Thousands)

Union County Consolidated

Nov-19

	Fiscal-Year-to-Date			Six-Month Trend						Current Month			
	Budget	% Var	Prior	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Budget	% Var	Prior Year	% Var
EBIDA	\$313	\$376 (16.8%)	\$324 (3.4%)	\$360	\$202	(\$45)	\$126	(\$90)	\$119	\$77	54.3%	(\$55)	(316.1%)
Capital Expenditures	\$0	\$0 0.0%	\$0 0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	0.0%
Net Cash Flow	\$313	\$376 (16.8%)	\$324 (3.4%)	\$360	\$202	(\$45)	\$126	(\$90)	\$119	\$77	54.3%	(\$55)	(316.1%)

Time Period	Gross Patient Revenue	Net Patient Revenue	Total Operating Expense	Spread Net Rev - Total Expenses
Current Month vs Same Month Prior Year	54.34%	0.00%	26.52%	-26.52%
Current Fiscal-Year-to-Date vs Prior Fiscal-Year-To-date	9.78%	0.00%	12.01%	-12.01%

Supply Chain Trend Information (\$ in thousands)
Union County Consolidated
 Through the Period Ending Nov-19



	Twelve-Month Trend											
	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19
Case Mix Index, Total	0.7933	0.7873	0.7927	1.1480	0.8500	1.0147	0.8514	0.9205	0.9168	0.8214	1.0771	0.9481
Average Daily Census	1	3	5	3	3	2	1	2	3	2	1	3
Patient Days, Total	40	104	126	100	85	67	42	54	87	46	44	80
Adjusted Patient Days, Total	332	482	398	390	340	347	310	313	402	236	325	286
Admissions, Total	10	24	26	17	13	18	8	14	22	9	15	20
Adjusted Admissions, Total	83	107	82	86	50	93	59	81	102	46	111	72
Surgeries, Inpatient	0	2	0	0	2	0	0	4	7	1	1	4
Surgeries, Outpatient	7	5	7	5	5	7	1	11	7	2	4	6
Surgeries, Total	7	7	7	5	7	7	1	15	14	3	5	10
Supply Chain Statistics - Income Statement												
Net Operating Revenue	\$861	\$1,226	\$1,224	\$926	\$941	\$853	\$1,286	\$1,162	\$901	\$1,063	\$872	\$1,180
Supply Expense	\$54	\$49	\$104	\$67	\$44	\$91	\$56	\$64	\$61	\$71	\$76	\$79
Total Operating Expenses	\$958	\$983	\$922	\$904	\$885	\$953	\$1,018	\$1,011	\$1,010	\$979	\$1,024	\$1,131
Supply Expenses per Adj Pat Day - CMI Adj	\$205	\$135	\$329	\$150	\$151	\$259	\$211	\$222	\$166	\$365	\$215	\$251
Supply Expenses per Adj Admission - CMI Adj	\$819	\$584	\$1,595	\$862	\$1,029	\$963	\$1,107	\$855	\$855	\$1,867	\$632	\$1,166
Supply Expenses % NOR	6%	4%	9%	7%	5%	11%	4%	6%	7%	7%	9%	7%
Operating Expense, CMI Adj - Per Adjusted Patient Day	\$3,280	\$2,458	\$2,916	\$2,019	\$3,100	\$2,703	\$3,688	\$3,514	\$2,739	\$5,044	\$2,917	\$4,167
Operating Expense, CMI Adj - Per Adjusted Admission	\$13,040	\$10,653	\$14,131	\$11,877	\$21,079	\$10,060	\$20,253	\$13,553	\$10,830	\$25,782	\$8,556	\$15,670
Supply Chain Statistics - Balance Sheet												
General Store Inventory	\$14	\$21	\$28	\$32	\$34	\$39	\$19	\$22	\$23	\$28	\$28	\$34
OR Inventory	\$88	\$89	\$89	\$89	\$89	\$89	\$101	\$101	\$101	\$101	\$101	\$101
Pharmacy Inventory	\$44	\$44	\$44	\$44	\$44	\$44	\$44	\$44	\$44	\$44	\$44	\$47
Other Inventory	\$33	\$33	\$33	\$33	\$33	\$33	\$68	\$68	\$68	\$68	\$68	\$68
Total Inventory	\$179	\$188	\$195	\$199	\$201	\$205	\$232	\$235	\$236	\$239	\$241	\$250
General Store Inventory per Adj Admission	\$167	\$198	\$346	\$466	\$682	\$421	\$318	\$273	\$224	\$559	\$265	\$471
OR Inventory per Adj Admission - CMI Adj	\$210	\$252	\$437	\$423	\$603	\$415	\$374	\$297	\$245	\$680	\$237	\$497
Pharmacy Inventory per Adj Admission	\$1,060	\$839	\$1,005	\$1,347	\$1,789	\$957	\$1,712	\$1,246	\$993	\$2,186	\$909	\$1,413
Other Inventory per Adj Admission - CMI Adj	\$1,336	\$1,066	\$1,369	\$1,173	\$2,104	\$943	\$2,011	\$1,354	\$1,083	\$2,662	\$844	\$1,490
OR Inventory Cost per Case	\$12,561	\$12,765	\$12,765	\$17,871	\$12,765	\$12,765	\$101,051	\$6,737	\$7,219	\$33,687	\$20,212	\$10,106
Pharmacy Inventory per Adj Admission	\$532	\$414	\$535	\$665	\$864	\$473	\$748	\$544	\$434	\$955	\$397	\$656
Pharmacy Inventory per Adj Admission - CMI Adj	\$671	\$525	\$676	\$580	\$1,040	\$468	\$878	\$591	\$473	\$1,163	\$368	\$692
Total Inventory per Adj Pat Day	\$541	\$408	\$480	\$510	\$692	\$584	\$748	\$752	\$586	\$1,011	\$741	\$872
Total Inventory per Adj Pat Day - CMI Adj	\$681	\$518	\$618	\$445	\$696	\$585	\$879	\$817	\$639	\$1,231	\$688	\$920
Total Inventory per Adj Admission	\$2,162	\$1,766	\$2,374	\$3,002	\$4,024	\$2,210	\$3,928	\$2,902	\$2,319	\$5,169	\$2,172	\$3,468
Total Inventory per Adj Admission - CMI Adj	\$2,726	\$2,243	\$2,985	\$2,615	\$4,734	\$2,178	\$4,614	\$3,153	\$2,529	\$6,293	\$2,017	\$3,680
Inventory Days on Hand	85	96	85	81	84	92	110	101	118	110	105	100
Days Cash on Hand	17	17	23	12	17	22	(1)	17	2	8	6	5



Business Office Elements
 Through the Period Ending Nov-19
 Union County General Hospital

Indicator	Target	Current Month	FYTD		
			High	Low	Avg
Days Unbilled 1	5 days	6 days	8 days	2 days	6 days
Rolling 12 Mos Cash Collect % Net Rev	100.0%	65.6%	66.5%	64.5%	65.7%
A/R Days (Net) 3	48 days	32 days	45 days	21 days	33 days
Percent of Medicare < 60 days 4	95%	92%	93%	81%	88%
Percent of Medicaid < 90 days 5	90%	94%	94%	62%	80%
Percent of Commercial Insurance < 90 days 6	90%	92%	92%	68%	78%
Credit Balance % 7	3%	2%	2%	1%	2%
Cost to Collect per Dollar 8	\$0.05	\$0.05	\$0.05	\$0.03	\$0.04

Union County Clinic

Indicator	Target	Current Month	FYTD		
			High	Low	Avg
Days Unbilled 1	5 days	31 days	56 days	25 days	34 days
Rolling 12 Mos Cash Collect % Net Rev	100.0%	76%	76.1%	56.1%	65.9%
A/R Days (Net) 3	48 days	308 days	308 days	-4143 days	-707 days
Percent of Medicare < 60 days 4	95%	71%	72%	53%	65%
Percent of Medicaid < 90 days 5	90%	93%	95%	90%	92%
Percent of Commercial Insurance < 90 days 6	90%	92%	93%	88%	91%
Upfront Cash Collections 9	\$20	\$8	\$10	\$8	\$9
Credit Balance % 7	3%	7%	7%	1%	3%
Denial Rate Past 90 Days 10	3%				

AR Aging (000's)	0 - 30	31 - 60	61 - 90	91 - 120	Over 120
Medicare	\$56	\$60	\$38	\$18	\$50
Aging %	25%	27%	17%	8%	23%
Medicaid	\$47	\$41	\$43	\$18	\$101
Aging %	19%	16%	17%	7%	40%
Commercial Insurance	\$35	\$39	\$34	\$18	\$102
Aging %	15%	17%	15%	8%	45%
Self Pay	\$0	\$7	\$3	\$8	\$105
Aging %	0%	6%	2%	7%	85%
Total	\$138	\$147	\$118	\$62	\$358
Aging %	17%	18%	14%	8%	43%

Definitions:

- Days Unbilled: Discharged not billed amount on the last day of the month divided by daily gross revenue for the current month.
- Rolling 12 Mos Cash Collect % Net Revenue: Rolling 12 mo Cash Collections / (Rolling 12 months 30 day lag Net Rev)
- AR Days Net: Net Accounts Receivable / (Last 3 months NPR Less BD / Days in Period)
- Medicare: Traditional Medicare ONLY, excludes all Managed Care Medicare payers.
- Medicaid: Includes ALL Medicaid, traditional and managed care.
- Commercial Insurance: Includes all commercially contracted and Managed Medicare payers; excluding Charity and Self-Pay.
- Credit Balance %: Credit balances on the last day of the month divided by gross A/R on the last day of the month.
- Cost to Collect per Dollar: Direct costs for the month for business office and admissions, including benefits, divided by collections for the month.
- Upfront Collections: collection of all co-pays and deductibles at time of visit
- Denial Rate %: Total dollar amount of claims denied by payers within past 90 divided by total dollar amount of claims submitted within past 90 days.



Income Statement
Union County Consolidated
Through the Period Ending Nov-19

	Current Month			Fiscal Year-to-Date			Prior Year	Variance *
	Actual	Budget	%	Actual	Budget	%		
Inpatient Revenue	\$1,367	\$1,240	10.3%	\$1,022	\$345	33.7%		
Outpatient Revenue	5,423	5,469	(0.9%)	5,163	280	5.0%		
TOTAL GROSS PATIENT REVENUE	6,790	6,709	1.2%	6,185	605	9.8%		
REVENUE DEDUCTIONS								
Medicare Contractual	1,010	847	(163)	(19.2%)	813	(197)	(24.2%)	
Medicaid Contractual	871	667	(204)	(30.5%)	686	(175)	(25.0%)	
Prior Year Medicare Cost Report Adj.	0	0	0.0%	0	0	0.0%	0.0%	
Prior Year Medicaid Cost Report Adj.	0	0	0.0%	0	0	0.0%	0.0%	
Disproportionate Share	0	0	0.0%	0	0	0.0%	0.0%	
UPL	(611)	(546)	65	11.9%	(669)	(58)	(8.7%)	
Managed Care (HMO/PRO) Discounts	800	898	98	10.9%	922	122	(298.7%)	
Charity & Indigent Discounts	964	417	(547)	(131.4%)	242	(722)	(298.7%)	
Other Discounts	95	125	30	23.4%	43	(52)	(124.6%)	
Self Pay Discounts	0	15	15	100.0%	0	0	0.0%	
Implicit Price Concessions	(335)	211	546	258.3%	587	922	157.1%	
TOTAL REVENUE DEDUCTIONS	2,794	2,634	(160)	(6.1%)	2,634	(160)	(6.1%)	
TOTAL NET PATIENT REVENUE	3,996	4,075	(79)	(1.9%)	3,551	445	12.5%	
Tax Subsidy Revenue	608	523	85	16.3%	523	85	16.2%	
Other Revenue	563	428	135	31.6%	522	41	7.9%	
TOTAL NET REVENUE	5,167	5,026	141	2.8%	4,596	571	12.4%	
OPERATING EXPENSE								
Salary and Wages	2,351	2,352	(29)	(1.2%)	2,056	(325)	(15.6%)	
Employee Benefits	329	381	52	13.6%	365	36	9.7%	
Professional Fees	286	278	(8)	(3.0%)	293	7	2.5%	
Medical Supplies	122	169	67	35.2%	176	54	30.3%	
Pharmaceutical Supplies	182	93	(89)	(96.5%)	100	(82)	(82.1%)	
Other Supplies	46	66	20	30.1%	66	20	30.3%	
Purchased Services	483	540	57	10.5%	455	(28)	(3.7%)	
Lease and Rent	230	221	(9)	(4.1%)	222	(8)	(3.7%)	
Insurance	78	96	18	18.8%	90	12	13.7%	
Utilities	88	83	(5)	(5.6%)	80	(8)	(10.0%)	
Bad Debt	0	0	0	0.0%	0	0	0.0%	
Depreciation & Amortization	260	270	10	3.7%	278	18	6.5%	
Interest	41	64	23	35.8%	54	13	23.8%	
Other Total Operating Expenses	629	351	(278)	(79.3%)	369	(260)	(70.5%)	
TOTAL OPERATING EXPENSES	5,155	4,984	(171)	(3.5%)	4,604	(651)	(12.0%)	
OPERATING MARGIN	12	42	(30)	(74.2%)	(8)	20	258.0%	
NON-OPERATING REVENUE (EXP)								
Investment Income	0	0	0	0.0%	0	0	0.0%	
Impairment of Long-Lived Assets	0	0	0	0.0%	0	0	0.0%	
Gain(Loss) on Facility Sale	0	0	0	0.0%	0	0	0.0%	
Corporate Allocation	0	0	0	0.0%	0	0	0.0%	
Refinancing Costs	0	0	0	0.0%	0	0	0.0%	
Contribution Received for Acquisition	0	0	0	0.0%	0	0	0.0%	
Other Total Non-Operating Expenses (EXP)	0	0	0	0.0%	0	0	0.0%	
TOTAL NON-OPERATING REVENUE (EXP)	0	0	0	0.0%	0	0	0.0%	
NET MARGIN	\$12	\$42	(\$30)	(71.4%)	(\$8)	\$50	250.0%	
EBIDA	\$313	\$376	(\$63)	(16.8%)	\$324	(\$11)	(3.4%)	

* Brackets Indicate an Unfavorable Variance



Balance Sheet Union County Consolidated

	Nov-19 Current Month	Oct-19 Previous Month	Variance* \$	%	Nov-18 Last Year	Variance \$	%	Jun-19 Last Year End	Variance* \$	%
ASSETS										
Current Assets										
Cash and Cash Equivalents	\$183	\$182	\$1	0.5%	\$1,060	(\$877)	(82.7%)	(\$32)	\$215	(671.9%)
Short-Term Investments	0	0	0	0.0%	0	0	0.0%	0	0	0.0%
Assets Whose Use is Limited, and Required for Current Liabilities	957	917	40	4.3%	952	5	0.5%	754	203	26.9%
Patient Accounts Receivable, Net	1,074	1,250	(176)	(14.1%)	614	460	75.1%	1,153	(79)	(6.9%)
Inventories	250	241	9	3.4%	178	72	39.9%	232	18	7.8%
Other Current Assets	1,110	855	255	29.8%	784	326	41.7%	876	234	26.7%
Total Current Assets	3,574	3,445	129	3.7%	3,388	(14)	(0.4%)	2,983	591	19.8%
Assets Whose Use is Limited or Donor-Restricted	913	912	1	0.1%	897	16	1.8%	906	7	0.8%
Net of Amount Required for Current Liabilities	9,513	9,555	(42)	(0.4%)	9,541	(28)	(0.3%)	9,735	(222)	(2.3%)
Property, Plant, and Equipment, Net	0	0	0	0.0%	0	0	0.0%	0	0	0.0%
Noncurrent Investments (Unrestricted)	1	2	(1)	0.0%	25	(24)	(100.0%)	2	(1)	(50.0%)
Other Assets										
Total Assets	\$14,001	\$13,914	\$87	0.6%	\$14,051	(\$50)	(0.4%)	\$13,626	\$375	2.8%
LIABILITIES AND FUND BALANCES										
Current Liabilities										
Accounts Payable	\$599	\$511	\$88	17.2%	\$748	(\$149)	(19.9%)	\$441	\$158	35.8%
Accrued Expense Payable	434	473	(39)	(8.3%)	549	(115)	(21.0%)	497	(63)	(12.7%)
Estimated Third Party Payor Settlements	547	547	0	0.0%	1,078	(531)	(49.2%)	480	67	14.0%
Other Current Liabilities	1	1	0	(3.6%)	(6)	7	111.7%	1	0	0.0%
Current Portion of Long-Term Debt	644	651	(7)	(1.0%)	700	(56)	(8.1%)	678	(34)	(5.0%)
Total Current Liabilities	2,225	2,193	42	1.9%	3,069	(844)	(27.5%)	2,097	128	6.1%
Inter-Company	0	0	\$0	0.0%	0	0	0.0%	0	0	0.0%
Long-Term Debt, Net of Current Portion	3,696	3,700	(4)	(0.1%)	3,766	(70)	(1.8%)	3,460	236	6.8%
Other Liabilities	0	0	0	0.0%	0	0	0.0%	0	0	0.0%
Total Liabilities	5,921	5,893	38	0.6%	6,835	(914)	(13.4%)	5,557	364	6.6%
Fund Balances										
Unrestricted	8,030	7,981	49	0.6%	\$7,166	\$864	12.1%	\$8,019	\$11	0.1%
Temporarily Donor-Restricted	50	50	0	0.0%	50	0	0.0%	50	\$0	0.0%
Permanently Donor-Restricted	0	0	0	0.0%	0	0	0.0%	0	\$0	0.0%
Total Fund Balances	8,080	8,031	49	0.6%	7,216	864	12.0%	8,069	11	0.1%
Total Liabilities and Fund Balances	\$14,001	\$13,914	\$87	0.6%	\$14,051	(\$50)	(0.4%)	\$13,626	\$375	2.8%
Days Cash on Hand	5	6	(1)	(9.4%)	38	(33)	(86.6%)	(1)	6	(588.6%)
Variance Between Assets and Liabilities/Fund Balance	0	0	0	0.0%	0	0	0.0%	0	0	0.0%

*Brackets indicate an Unfavorable Variance



Statement Of Cash Flows
 Union County Consolidated
 Nov-19

	Current Month	Fiscal YTD
Cash Flows From Operating Activities		
Net Margin	\$51	\$12
Adjustment for Depreciation and Amortization	52	260
Change in Working Capital	0	0
Short-Term Investments	(40)	(203)
Assets Whose Use Is Limited	176	79
Patient Accounts Receivable (Net)	(9)	(18)
Inventories	(255)	(234)
Other Current Assets	88	158
Accounts Payable	(39)	(63)
Accrued Expense Payable	0	67
Estimated Third-Party Payor Settlements	0	0
Other Current Liabilities	0	0
Net Cash Provided (Used) by Operating Activities	<u>24</u>	<u>58</u>
Changes in Noncurrent Assets and Liabilities		
Assets Whose Use Is Limited or Donor-Restricted	(1)	(7)
Noncurrent Investments (Unrestricted)	0	0
Other Assets	1	1
Other Liabilities	0	0
Net Cash Provided by Noncurrent Operating Activities	<u>0</u>	<u>(6)</u>
Capital and Related Financing Activities		
Property, Plant & Equipment	(10)	(38)
Inter-Company	0	0
Current Portion of Long-Term Debt	(7)	(34)
Long-Term Debt	(4)	236
Donor Restricted Contributions Received	0	0
Other Fund Balance Changes	(2)	(1)
Net Capital & Related Financing Activities	<u>(23)</u>	<u>163</u>
Net Increase (Decrease) in Cash	<u>1</u>	<u>215</u>
Cash at Beginning of Period	182	(32)
Cash at End of Period	<u>\$183</u>	<u>\$183</u>

RESOLUTION NO. 2020-26

**A RESOLUTION DESIGNATING THE COUNTY CHECKING ACCOUNT
DEPOSITORY**

WHEREAS, by law of the State of New Mexico, the checking account of Union County must be deposited in one or more banks or savings and loan associations; and

WHEREAS, this Commission is required by law to designate the checking account depository or depositories each year at its first meeting in January, and

WHEREAS, the Board of Union County Commissioners, acting as the County Board of Finance considered all local qualified depository banks for checking account services for the calendar year 2018, and Farmers and Stockmens Bank, FNB New Mexico were deemed by this Commission to be the qualified depositories.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Union County, New Mexico that Farmers and Stockmens Bank, FNB New Mexico of Clayton and any other banks deemed qualified as pursuant to New Mexico Statutes shall be named as the checking account depository banks for Union County for the calendar year 2020.

BE IT FURTHER RESOLVED that all past resolutions and policies pertaining to County Checking Account Depository are hereby revoked, permanently rescinded and superseded.

ADOPTED THIS 14th DAY OF JANUARY 2020.

BOARD OF UNION COUNTY
COMMISSIONERS
COUNTY OF UNION, NEW MEXICO

ATTEST

SEAL

Chairman

Member

Mary Lou Harkins, County Clerk

Member

RESOLUTION NO. 2020-27

A RESOLUTION BY THE UNION COUNTY BOARD OF FINANCE ESTABLISHING THE UNION COUNTY INVESTMENT POLICY.

WHEREAS, at a meeting of the Union County Board of Finance held on January 8th, 2019 the following was among the proceedings; and

WHEREAS, the Board of County Commissioners of Union County is the Union County Board of Finance pursuant to NMSA 1978 Section 6-10-8; and

WHEREAS, the Union County Board of Finance desires to adopt and establish the Union County Investment Policy as set forth in Exhibit "A", which is attached and incorporated by reference.

NOW THEREFORE BE IT RESOLVED that the attached Union County Board of Finance Investment policy is hereby adopted, and that all past resolutions and policies pertaining to Investment Policy are hereby revoked, permanently rescinded and superseded.

Done this 14th day of January, 2020.

BOARD OF FINANCE OF
UNION COUNTY, NEW MEXICO

A T T E S T

S E A L

Mary Lou Harkins, County Clerk

Chairman

Member

Member

EXHIBIT "A"

UNION COUNTY BOARD OF FINANCE INVESTMENT POLICY

1. INTRODUCTION: This investment policy applies to all financial assets of Union County including the General Funds, Special Revenue Funds, Capital Projects Funds, Enterprise Funds, and Agency Funds:

This resolution establishes policy for the prudent investment of Union County's Funds, and to maximize the efficiency of the County's cash management system. The goal of this policy is to protect public funds and to invest County funds in a manner that insures the safety of the investment, that provides for adequate liquidity, and that maximizes investment income after providing for safety and liquidity.

2. DELEGATION OF AUTHORITY: The County Treasurer, by and with the advice and consent of the County Board of Finance, has ultimate authority over the investment of public funds as outlined in this policy and is, hereby, designated Investment Officer. The Investment Officer shall be responsible for all investment transactions and shall maintain the system of controls outlined in this policy to regulate investment activities. The County Board of Finance may designate any other administrative county official to act as representative or liaison between the County Treasurer and the Board.

3. PRUDENT MAN RULE: Prudence to be applied by the Investment Officer shall be in accordance with NMSA 1978 Section 6-8-10, which states: "Investments... shall be made with the exercise of that degree of judgment and care, under circumstances then prevailing, which men of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

4. ETHICS AND CONFLICT OF INTEREST: Investment officials shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could affect or impair their ability to make impartial investment decisions.

5. INTERNAL CONTROLS: The County Treasurer as the Investment Officer shall document and maintain the system of internal controls. The internal controls shall be reviewed by the County Board of Finance as required, and with independent auditors on an annual basis. The County Treasurer shall review the system of controls periodically to insure compliance and effectiveness.

6. REPORTING: The safekeeping report, pro-rata distribution report and investment report shall be compiled monthly and published along with the Treasurer's monthly financial statement.

7. INVESTMENTS: All sinking funds or money remaining unexpended from the proceeds of any issue of bonds or other negotiable securities, by law, entrusted to the care and custody of the Treasurer and all money immediately necessary for public use may be invested in interest bearing

deposits with banks and savings and loan associations within the geographical boundaries of the County. All funds available for investment with local banks and savings and loan associations must be equitably distributed according to the net worth of each institution in accordance with NMSA 1978 Section 6-10-9. If any bank or savings and loan association within the geographical boundaries of the County declines to accept any part of their pro-rata share of County funds, a written notice of such shall be obtained by the Investment Officer. The funds that are declined shall be considered excess and may, with the approval of the County Board of Finance, be invested in those securities authorized by the laws of the State of New Mexico including:

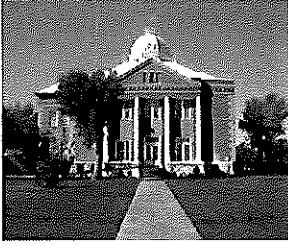
1. Certificates of Deposits
2. United States Treasury Bills, United States Bonds and United States Notes.
3. Bonds or negotiable securities of the State of New Mexico or any County, Municipality or School District.
4. Short term investments under the supervision of the State Treasurer as per NMSA 1978 Section 6-10-10.1.(also see NMSA 1978 Sections 6-10-10 and 6-10-44).

8. COLLATERALIZATION: In an effort to safeguard against the failure of financial institutions the following criteria shall apply to all investments:

ALL COLLATERAL SHALL BE BASED ON 50% COLLATERALIZATION

9. BANKS SELECTION: Public money may be invested with banks and savings and loan associations, having their main or a staffed branch office within the geographical boundaries of the County, which have qualified as public depositories by reason of insurance of the account by an agency of the United States, or by depositing collateral security or United States Treasury Bills.

10. SAFEKEEPING AND CUSTODY: No public funds to be invested in negotiable securities or loans to financial institutions fully secured by negotiable securities at current market value shall be paid out unless there is a contemporaneous transfer of securities, at the earliest time industry practice permits, but in all cases settlement shall be on a same day basis either by physical delivery or in the case of uncertificated securities, by appropriate book entry on the books of the issuer to the purchaser or to a reputable third-party safekeeping financial institution acting as agent or trustee for the purchaser, which agent or trustee shall furnish timely confirmation to the purchaser. NMSA 1978 Section 6-10-10(M) The Investment Officer shall prepare the safekeeping report on a monthly basis.



Union County
P.O. Box 430
Clayton N.M. 88415
Phone: 575-374-8896
Fax: 575-374-2763
Website: Unionnm.us

County Commissioners
Justin Bennett
W. Carr Vincent
Clayton Kiesling

RESOLUTION NO. 2020-28

BE IT FURTHER RESOLVED that the following officers or their successors are authorized to order the deposit or withdrawal of monies in the local short-term investment fund until the authority is revoked by action of the Board of Union County Commissioners and written notice of such action is received by the State Treasurer.

CHAIRMAN SIGNATURE: _____

MEMBER SIGNATURE: _____

MEMBER SIGNATURE: _____

Passed and adopted by the Board of Union County Commissioners, State of New Mexico, on January 14th, 2020.

A T T E S T

S E A L

Mary Lou Harkins, County Clerk

**RESOLUTION NO. 2020-29
UNION COUNTY**

**A RESOLUTION LISTING QUALIFIED DEPOSITORIES AND RULES REGARDING
THE DISTRIBUTION OF COUNTY INTEREST BEARING DEPOSITS**

WHEREAS, by the laws of the State of New Mexico, the funds of Union County held in interest bearing deposits shall be equitably distributed among the various banks and savings and loan associations in Union County duly qualified to receive such funds, and

WHEREAS, the Board of County Commissioners of Union County sitting as a County Board of Finance, is required to determine the qualifications of banks and savings and loan associations to receive deposits of public funds;

THEREFORE, BE IT RESOLVED, that the following financial institutions doing business with main or manned branch offices in the County of Union, State of New Mexico are hereby declared to be qualified as depositories of public monies pursuant to the requirements of NMSA 1978 Section 6-10-36, and other applicable statutes: FARMERS AND STOCKMENS BANK, FNB NEW MEXICO.

BE IT FURTHER RESOLVED, that in order to apportion the deposits of Union County equitably and pursuant to law and the regulations of the Department, the Treasurer of Union County is instructed to apportion the interest bearing deposits of Union County among the qualified depository banks and savings and loan associations having main or manned branch offices within Union County in proportion to their net worth, as defined in NMSA 1978 Section 6-10-36.

For purposes of the distribution of funds, the County Treasurer is authorized to use net worth figures given orally from officers of the qualified financial institutions shall be those which will appear on their semi-annual reports, subject to review and adjustment when the official reports are released, so long as the financial institution has not, to the knowledge of the Union County Treasurer, within the past two years, given oral net worth figures different from those subsequently appearing on its official semi-annual reporting period. The Treasurer is also authorized to use that financial institution's net worth figure from the previous semi-annual report in calculating an equitable distribution of Union County's deposits. In the event the Treasurer believes the current net worth of such institution to be substantially less than in its previous semi-annual report, he/she may withhold funds from such financial institutions until current reliable net worth figures are provided.

BE IT FURTHER RESOLVED, that all past resolutions and policies pertaining to qualified depositories and policies and rules regarding the distribution of County time deposits are hereby revoked, permanently rescinded and superseded.

PASSED, APPROVED AND ADOPTED THIS 14th DAY OF JANUARY, 2020.

BOARD OF COUNTY COMMISSIONERS
OF UNION COUNTY, NEW MEXICO

A T T E S T

SEAL

Mary Lou Harkins, County Clerk

Chairman

Member

Member

COUNTY OF UNION
Resolution No. 2020-30

A RESOLUTION
AUTHORIZING THE COUNTY TO SUBMIT AN APPLICATION TO THE DEPARTMENT OF FINANCE AND ADMINISTRATION, LOCAL GOVERNMENT DIVISION TO PARTICIPATE IN THE LOCAL DWI GRANT AND DISTRIBUTION PROGRAM.

WHEREAS, the Legislature enacted Section 11-6A-1 through 11-6A-6 NMSA (1978) as amended to address the serious problems of Driving While Intoxicated in the State; and

WHEREAS, a program is established to make grant and distribution funding available to counties and municipalities for new, innovative or model programs, services or activities to prevent or reduce the incidence of DWI, alcoholism and alcohol abuse; and

WHEREAS, the county DWI planning council and other governmental entities approval must be received in order to apply for grant and distribution funding; and

WHEREAS, the County along with participating agencies is making application to the Department of Finance and Administration, Local Government Division for program funding.

NOW THEREFORE, BE IT RESOLVED by the governing body of the County of Union that the County Chairperson on behalf of the County and all participating entities is authorized to submit an application for Distribution and Grant program funding under the regulations established by the Local Government Division.

APPROVED AND ADOPTED by the governing body at its meeting of January 14th, 2020.

BOARD OF COMMISSIONERS

County Commission Chairperson

Attest:

Mary Lou Harkins
County Clerk (SEAL)

DWI Planning Council Representative

UNION COUNTY
UNION COUNTY COURTHOUSE
PO BOX 430
CLAYTON NEW MEXICO 88415

Board of Commissioners
Justin Bennett
W. Carr Vincent
Clayton Kiesling

Angie Gonzales
County Administrator
The Law Office of Stephen C. Ross P.C.
County Attorney

OPEN MEETINGS ACT POLICY FOR UNION COUNTY

RESOLUTION NO. 2020-31

A SPECIAL RESOLUTION TO CONCLUDE AND DETERMINE IN WHAT MANNER REASONABLE NOTICE SHALL BE GIVEN TO THE PUBLIC RELATIVE TO THE FORMULATION OF PUBLIC POLICY, DISCUSSION OF PUBLIC BUSINESS, OR WHEN FORMAL ACTION IS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY, NEW MEXICO, OR ANY OF ITS AGENCIES, AUTHORITIES, COMMISSIONS, COMMITTEES, OR OTHER POLICY-MAKING BODIES.

WHEREAS, NMSA 1978, Section 10-15-1 *et seq.* (1953), the Open Meetings Act, provides in relevant part that, "... the formation of public policy or the conduct of business by vote shall not be conducted in a closed meeting ..." and that "... meetings of a quorum of members of any board, commission or other policy-making body of any county held for the purpose of formulating public policy, including the development of personnel, policy, rules, regulations, or ordinances discussing public business or for the purpose of taking any action within the authority or the delegated authority of any board, commission or other policy-making body, are declared to be public meetings open to the public at all times, except as otherwise provided in the Constitution or the provisions of the Open Meetings Act ...";

WHEREAS, the Open Meetings Act further provides in material part that "... any meetings at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs, and at which a majority or quorum of the body is in attendance, and any closed meetings, shall be held only after reasonable notice to the public ..." and "... the affected body shall determine at least annually in a public meeting what notice for a public meeting is reasonable when applied to that body..."; and

WHEREAS, the Board of County Commissioners of Union County, as the "affected body" and by virtue of this Resolution, intends to comply with the requirements of the Open Meetings Act and further, the Board of County Commissioners herein determines reasonable notice to the public of its meetings for the upcoming calendar year as contemplated by the Open Meetings Act.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF UNION, NEW MEXICO that:

SECTION 1: REGULAR AND SPECIAL MEETINGS: NOTICE. Notice of any and all regular and special meetings of the Board of County Commissioners shall be published in a newspaper of general circulation at least three (3) days in advance of any meeting. For purposes of the preceding sentence and this resolution generally, a "meeting" is a meeting of a quorum of members of the Board of County Commissioners or boards, agencies, authorities, commissions, committees, or other policy-making bodies operating under the authority of the Board of County Commissioners, that is held for the purpose of formulating public policy, conducting business by vote, formulating public policy, discussing public business or taking any action within the authority of or the delegated authority, or as otherwise specified in NMSA 1978, Section 10-15-1(A) and (B). Three (3) days' notice of a meeting shall also be provided to broadcast stations licensed by the federal communications commission and newspapers of general circulation that have provided a written request for such notice pursuant to NMSA 1978, Section 10-15-1(D). In addition, there shall be made available to the general public and interested persons a copy of the agenda for each meeting, which shall be filed, recorded and posted in the office of the County Clerk of Union County, New Mexico, at least three (3) days prior to the meeting. The agenda shall also be posted at the same time on the Union County internet website (Unionnm.us). Each meeting notice shall include an agenda containing specific items of business to be discussed or transacted at the meeting or information on how the public may obtain a copy of such agenda. Except for emergency items, the Board of County Commissioners shall take action only on items appearing on the agenda. The Board of County Commissioners may give notice of its annual meeting schedule in lieu of individual meeting notices so long as the schedule is published as described above; in this instance, agendas of each meeting must be filed, recorded, posted, and placed on the Union County internet website as provided herein.

SECTION 2: REGULAR MEETINGS, SCHEDULE AND LOCATION. Regular meetings shall be held on the second Tuesday of each month and shall begin at the hour of 9:00 a.m. Regular meetings shall be held in the County Commission Chambers of the Union County Courthouse in Clayton, New Mexico. Nothing shall prohibit the Board of County Commissioners from rescheduling a regular meeting with notice as described in Section 1, herein.

SECTION 3: SPECIAL MEETINGS, SCHEDULE AND LOCATION. Special meetings may be held as needed upon notice described in Section 1, herein. A special meeting may be held in the County Commission Chambers of the Union County Courthouse in Clayton, New Mexico, or some other location specified in the notice.

SECTION 4: APPLICABILITY. This resolution shall apply to each meeting of a quorum of each board, commission, committee, agency, authority or other policy-making body operating under the authority of the Board of County Commissioners.

SECTION 5: EMERGENCY MEETINGS, NOTICE. Notwithstanding any provision contained herein, the Chairman of the Board of County Commissioners or a majority of the commissioners may call an emergency meeting of the Board of County Commissioners to consider an emergency

matter. "Emergency" refers to unforeseen circumstances that, if not addressed immediately by the public body, will likely result in injury or damage to persons or property or substantial financial loss to the public body. Emergency meetings may be conducted at a time or place designated by the person or persons calling the meeting. Notice of such emergency meeting shall be that which is reasonably practicable under the circumstances existing, but at a minimum must include posting of the agenda in advance of the meeting, and notice to local broadcast stations and newspapers of general circulation of such meeting; the notice given may be either written or oral. Within ten (10) days of taking action on an emergency matter, the Board of County Commissioners shall report to the Attorney General's office the action taken and the circumstances creating the emergency, except where the emergency has also resulted in the declaration of a state or national emergency.

SECTION 6: CLOSED MEETINGS. Notwithstanding any provision contained herein, the Board of County Commissioners may call or close a meeting for the purpose of discussing the following items:

- (1) Issuance, suspension, renewal or revocation of a license;
- (2) Limited personnel matters, including the discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee;
- (3) Deliberations in connection with an administrative adjudicatory proceeding; for purposes of this subparagraph, an administrative adjudicatory proceeding is a proceeding brought by or against a person before a public body in which individual legal rights, duties or privileges are required by law to be determined by the public body after an opportunity for a trial-type hearing;
- (4) Bargaining strategy preliminary to collective bargaining negotiations between the Board of County Commissioners and a bargaining unit representing the employees of the County, and collective bargaining sessions during which the Board of County Commissioners and the representatives of the collective bargaining unit are present;
- (6) Purchases in an amount exceeding two thousand five hundred dollars (\$2,500) that can be made only from one source, and discussions concerning competitive sealed proposals solicited pursuant to the Procurement Code;
- (7) Meetings subject to the attorney-client privilege pertaining to the threat of litigation or pending litigation in which Union County is or may become a participant;
- (8) The acquisition or disposal of real property or water rights; or

- (9) Those portions of meetings of committees or boards of public hospitals where strategic and long-range business plans or trade secrets are discussed.

If a meeting is closed for any of the foregoing reasons, the closure, if made in an open meeting, shall be approved by a majority vote of a quorum of the Board of County Commissioners; the authority for the closure and the subject to be discussed shall be stated with reasonable specificity in the motion calling for the vote on the closed meeting; the vote shall be taken in an open meeting and the vote of each individual member shall be recorded in the minutes. Only those subjects announced or voted upon prior to closure by the policymaking body may be discussed in a closed meeting. If a closure is called for when the Board of County Commissioners is not in an open meeting, the closed meeting shall not be held until three (3) days' notice of the meeting is given which states the specific provision of the Open Meetings Act authorizing the closed meeting and stating with reasonable specificity the subject to be discussed.

No action may be taken during a closed meeting.

Following completion of any closed meeting, the minutes of the open meeting that was closed or the minutes of the next open meeting if the closed meeting was separately scheduled shall state that the matters discussed in the closed meeting were limited only to those specified in the motion for closure or in the notice of the separate closed meeting. The statement shall be approved by the Board of County Commissioners.

SECTION 7. MINUTES. The Board of County Commissioners, and any boards, agencies, authorities, commissions, committees, or other policy-making bodies operating under the authority of the Board of County Commissioners shall keep written minutes of all its meetings, except those meetings closed in compliance with Section 6 of this Resolution. The minutes shall include, as a minimum, the date, time and place of the meeting, the names of members in attendance and those absent, the substance of the proposals considered and a record of any decisions and votes taken which show how each member voted. All minutes shall be open to public inspection. Draft minutes shall be prepared within ten (10) working days after the meeting and shall be approved, amended or disapproved at the next meeting where a quorum is present. Minutes shall not become official until approved by the Board of County Commissioners.

SECTION 8. ADDITIONAL NOTICES. Notwithstanding any provision contained herein, the Chairman of the County Commission may establish such additional notice as he may deem necessary and advisable under the circumstances.

SECTION 9. CITIZENS' FORUM. Meetings of the Board of County Commissioners shall include on the agenda for each Regular Meeting an item entitled "Citizens Forum" wherein citizens may express any views or issues of concerns to the Commission and Union County citizens; provided, however, that in order to allow the County Manager, staff, and Commission to respond adequately to citizens comments, interested citizens who wish to address the Commission in the Citizens Forum may be required to provide the Union County

Administrative staff with notice of the substance of the proposed comments at least two (2) days prior to scheduled meetings.

SECTION 10. RESCINDING PRIOR RESOLUTIONS. Resolution No. 107-12, adopted on January 8, 2019, is hereby rescinded and superseded by this Resolution. Any prior resolutions concerning public notice under the Open Meetings Act are hereby rescinded and superseded by this resolution.

PASSED, ADOPTED, APPROVED AND SIGNED THIS 14TH DAY OF JANUARY 2020.

BOARD OF UNION COUNTY COMMISSIONERS

ATTEST

Chairman

SEAL

Member

Member

Mary Lou Harkins, County Clerk

**UNION COUNTY
RESOLUTION NO. 2020-32**

A RESOLUTION REQUESTING THE HONORABLE GOVERNOR LUJAN GRISHAM AND THE NEW MEXICO STATE LEGISLATURE TO REPEAL THE STATE TAX ON SOCIAL SECURITY BENEFITS FOR NEW MEXICO SENIORS

WHEREAS, in 1990, the New Mexico State Legislature passed Senate Bill 310, which repealed New Mexico's tax exemption for Social Security benefits; and

WHEREAS, in New Mexico, taxpayers aged 65 and older with incomes up to \$18,000, or \$30,000 for married couples, are eligible to exempt just \$8,000 from their total income, which includes Social Security benefits; and

WHEREAS, tax exemption is phased out as senior's income increases, and by the time an individual's income reached \$28,501, or \$51,001 for a married couple, they receive no exemption for any of their income, including Social Security benefits; and

WHEREAS, a Social Security tax is a form of double taxation because when New Mexicans receive their paychecks the money that is taken out for Social Security is subject to federal and state income taxes, then they are taxed again on the benefits they receive; and

WHEREAS, New Mexico is one (1) of just thirteen (13) States in America that levies an income tax on Social Security payments to at least some beneficiaries, and New Mexico has the second highest tax on Social Security benefits in the nation; and

WHEREAS, it is estimated that there are 120,000 New Mexicans age 65 and older, which makes up 17.5% of the state's population; and

WHEREAS, at 12.2%, New Mexico is ranked third in the nation in the percentage of seniors living in poverty; and

WHEREAS, New Mexico's State tax on Social Security benefits costs the average Social Security recipient nearly \$700 a year; and

WHEREAS, the average Social Security benefit in New Mexico is only \$13,900 a year, and the cost of food, housing, and healthcare averages \$28,000 a year for older Americans, which leaves seniors facing the impossible choice between buying food and medicine or keeping the lights, heat, and water on; and

WHEREAS, taxing Social Security benefits undermines the purpose of the Social Security Act, which was designed to lift seniors out of poverty, not fund the state government.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of Union County that

- 1) The Honorable Governor Lujan Grisham add the repeal of the State tax on Social Security benefits in New Mexico to the upcoming 2020 New Mexico Legislative Session agenda;
- 2) If placed on the 2020 New Mexico Legislative Session agenda, the New Mexico State Legislature support the repeal of the New Mexico State tax on Social Security benefits.

BE IT FURTHER RESOLVED, that this Resolution be delivered and presented to the Honorable Governor Michelle Lujan Grisham and to the New Mexico State Legislators representing Union County and the New Mexico Counties.

DONE AND APPROVED this 14th day of January, 2020.

THE BOARD OF UNION COUNTY COMMISSION

Justin Bennett, Chair

W. Carr Vincent, Member

Clay Kiesling, Member

Mary Lou Harkins, County Clerk

**UNION COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION NO. 2020-33**

**A RESOLUTION REQUESTING THE HONORABLE GOVERNOR MICHELLE
LUJAN GRISHAM POSTPONE CONSIDERATION OF PRIVATE PRISON
LEGISLATION BY REFRAINING FROM PLACING ANY SUCH LEGISLATION ON
THE 2020 LEGISLATIVE SESSION CALL**

WHEREAS, House Bill 72 sponsored by Representative Angelica Rubio has been pre-filed for the 2020 Legislative Session; and

WHEREAS, there are many issues surrounding the operation of prisons in New Mexico from living conditions to security, jobs to statutory obligations; and

WHEREAS, House Bill 72 if signed into law would effectively end public/private partnerships between rural counties; and

WHEREAS, rural counties are charged with the statutory obligation to provide Constitutional detention facilities for those arrested within their jurisdiction; and

WHEREAS, public/private partnerships with private operators provide facilities that small communities and rural counties could not otherwise provide; and

WHEREAS, these facilities provide hundreds of needed jobs; and

WHEREAS, some of the longest running court actions involving detention facilities in the State of New Mexico involve public bodies; and

WHEREAS, policy discussions involving the operation of prisons in New Mexico, whether they be public or private, deserve thoughtful contemplation and full, informative hearings; and

WHEREAS, thirty day sessions of the New Mexico Legislature are primarily designed for budgetary matters and do not provide adequate time for complicated non-budgetary matters such as detention reform.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of Union County that the Honorable Governor Michelle Lujan Grisham postpone any legislative action on House Bill 72 more appropriately taken up in a sixty day session, by not including it on the Governor's Call.

DONE THIS 14th DAY OF JANUARY, 2020.

BOARD OF COUNTY COMMISSIONERS

Justin Bennet, Chair

W. Carr Vincent, Member

Clay Kiesling, Member

ATTEST:

Mary Lou Harkins, County Clerk

Date: _____

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HOUSE BILL 72

54TH LEGISLATURE - STATE OF NEW MEXICO - SECOND SESSION, 2020

INTRODUCED BY

Angelica Rubio

AN ACT

RELATING TO LAW ENFORCEMENT; ENACTING THE IMMIGRATION DETENTION FACILITIES ACT; RESTRICTING CONTRACTS FOR IMMIGRATION DETENTION FACILITIES; IMPOSING REQUIREMENTS FOR IMMIGRATION DETENTION FACILITIES; REQUIRING INSPECTION AND REPORTING BY THE ATTORNEY GENERAL.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF NEW MEXICO:

SECTION 1. [NEW MATERIAL] SHORT TITLE.--This act may be cited as the "Immigration Detention Facilities Act".

SECTION 2. [NEW MATERIAL] DEFINITION.--As used in the Immigration Detention Facilities Act, "immigration detention facility" means a facility that houses or detains for any length of time noncitizens for purposes of civil immigration custody or detention.

SECTION 3. [NEW MATERIAL] LEGISLATIVE INTENT.--

.216058.6

underscored material = new
~~[bracketed material] = delete~~

underscored material = new
[bracketed material] = delete

1 A. In keeping with its obligation to safeguard the
2 humane and just treatment of all individuals located in New
3 Mexico, it is the intent of the legislature that this bill
4 declare:

5 (1) that the state does not tolerate profiting
6 from the incarceration of people held in immigration detention;
7 and

8 (2) the state's desire to ensure the just and
9 humane treatment of its most vulnerable populations.

10 B. It is the further intent of the legislature to
11 ensure the uniform treatment of individuals detained within
12 county, municipal or private immigration detention facilities
13 operating in New Mexico in a manner that meets or exceeds the
14 federal standards and other applicable legal requirements.

15 SECTION 4. [NEW MATERIAL] CONTRACTS FOR DETENTION
16 FACILITIES--PERMITS FOR DETENTION FACILITIES.--

17 A. A county or municipality that does not, as of
18 July 1, 2020, have a contract with the federal government or a
19 private corporation to house or detain noncitizens for purposes
20 of civil immigration custody, shall not, after June 30, 2020,
21 enter into a contract with the federal government or a private
22 corporation to house or detain in an immigration detention
23 facility noncitizens for purposes of civil immigration custody.

24 B. A county or municipality that, as of July 1,
25 2020, has an existing contract with the federal government or a

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underscored material = new
~~[bracketed material] = delete~~

1 private corporation to detain noncitizens for purposes of civil
2 immigration custody, shall not, after June 30, 2020, renew or
3 modify that contract in a manner that would expand the maximum
4 number of contract beds that may be utilized to house or detain
5 in an immigration detention facility noncitizens for purposes
6 of civil immigration custody.

7 C. A county or municipality that, as of July 1,
8 2020, has an existing contract with a private corporation to
9 detain noncitizens for purposes of civil immigration custody,
10 shall not, after June 30, 2020, enter into or renew a contract
11 or modify a contract to extend the length of the contract.

12 D. The state or a political subdivision of the
13 state shall not, after June 30, 2020, approve or sign a deed,
14 instrument or other document related to a conveyance of land,
15 or issue a permit for the building or reuse of existing
16 buildings by any private corporation, contractor or vendor, to
17 house or detain noncitizens for purposes of civil immigration
18 proceedings unless the state or political subdivision has:

19 (1) provided notice to the public of the
20 proposed conveyance or permitting action at least one hundred
21 eighty days before execution of the conveyance or permit; and

22 (2) solicited and heard public comments on the
23 proposed conveyance or permit action in at least two separate
24 meetings open to the public.

25 E. Any immigration detention facility that detains

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1 a noncitizen pursuant to a contract with a county or
2 municipality is subject to the Inspection of Public Records
3 Act.

4 SECTION 5. [NEW MATERIAL] CONTRACTS RELATED TO MINORS.--

5 A. A county or municipality that does not, as of
6 July 1, 2020, have a contract with the federal government to
7 house or detain an accompanied or unaccompanied minor in the
8 custody of or detained by the federal office of refugee
9 resettlement or the federal department of homeland security
10 shall not enter into a contract with the federal government to
11 house minors in an immigration detention facility.

12 B. A county or municipality that, as of July 1,
13 2020, has an existing contract with the federal government to
14 house or detain an accompanied or unaccompanied minor in the
15 custody of or detained by the federal office of refugee
16 resettlement or the federal department of homeland security
17 shall not renew or modify that contract in such a way as to
18 expand the maximum number of contract beds that may be utilized
19 to house minors in an immigration detention facility.

20 C. This section does not apply to temporary housing
21 of any accompanied or unaccompanied minor in less restrictive
22 settings when the children, youth and families department
23 certifies a necessity for a contract based on changing
24 conditions of the population in need and if the housing
25 contract:

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1 (1) is temporary in nature and nonrenewable on
2 a long-term or permanent basis; and

3 (2) meets all applicable federal and state
4 standards for that housing.

5 SECTION 6. [NEW MATERIAL] ACCESS TO COUNSEL AND
6 INTERPRETERS--SEXUAL ORIENTATION--CIVIL ENFORCEMENT--PENALTY.--

7 A. A county, municipal or private immigration
8 detention facility operator, an agent of an immigration
9 detention facility or a person acting on behalf of an
10 immigration detention facility shall not deprive a noncitizen
11 in civil immigration proceedings access to an attorney or any
12 other person authorized by the United States department of
13 justice or access to a translator or interpretation services.

14 B. A noncitizen shall not be involuntarily placed
15 in segregated housing in a county, municipal or private
16 immigration detention facility because of the noncitizen's
17 actual or perceived gender, gender identity, gender expression
18 or sexual orientation. A transgender or gender-nonconforming
19 noncitizen shall be given the option to choose a housing
20 placement consistent with the noncitizen's gender identity.

21 C. If a county, municipal or private immigration
22 detention facility operator, an agent of an immigration
23 detention facility or a person acting on behalf of an
24 immigration detention facility violates applicable federal or
25 state standards for detaining noncitizens, the attorney general

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underscored material = new
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1 or designee, a district attorney or a municipal or tribal
2 attorney may bring a civil action for injunctive and other
3 appropriate equitable relief. Any such action may also seek
4 damages on behalf of noncitizens injured by an immigration
5 detention facility or a person acting on behalf of an
6 immigration detention facility. If damages are requested, they
7 shall be assessed individually against each person that is
8 determined to have violated this section, and the damages shall
9 be awarded among individuals who have been injured pursuant to
10 this section.

11 SECTION 7. [NEW MATERIAL] INSPECTION OF IMMIGRATION
12 DETENTION FACILITIES--REPORTING BY THE ATTORNEY GENERAL.--

13 A. The attorney general or designee shall review
14 county, municipal or private immigration detention facilities
15 in which noncitizens are being housed or detained for purposes
16 of civil immigration proceedings in New Mexico, including a
17 county, municipal or private immigration detention facility in
18 which an accompanied or unaccompanied minor is housed or
19 detained on behalf of, or pursuant to a contract with, the
20 federal office of refugee resettlement or federal department of
21 homeland security. Facility reviews by the attorney general
22 may be announced or unannounced to the operator of the
23 immigration detention facility. The attorney general shall
24 have authority over which facilities may be reviewed and when.

25 B. By no later than September 30, 2021, the

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1 attorney general shall complete a review of county, municipal
2 or private immigration detention facilities in which
3 noncitizens are being housed or detained for purposes of civil
4 immigration proceedings in New Mexico, including county,
5 municipal or private immigration detention facilities in which
6 an accompanied or unaccompanied minor is housed or detained on
7 behalf of, or pursuant to a contract with, the federal office
8 of refugee resettlement or the federal department of homeland
9 security.

10 C. The review performed pursuant to Subsection B of
11 this section shall include a review of the:

12 (1) conditions of confinement;

13 (2) standard of care and due process provided
14 to detainees; and

15 (3) circumstances around detainees'
16 apprehension and transfer to the facility.

17 D. By no later than January 15, 2022, the attorney
18 general shall provide the legislature and the governor with a
19 comprehensive report outlining the findings of the review
20 described in Subsection B of this section, which report shall
21 be posted on the website maintained by the attorney general and
22 shall be otherwise made available to the public upon its
23 release to the legislature and the governor.

24 E. The attorney general shall conduct annual
25 reviews of the immigration detention facilities pursuant to

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1 Subsections A and C of this section and shall provide annual
2 reports to the legislature and the governor, including a
3 written summary of findings, if appropriate, regarding the
4 progress of these reviews and any relevant findings. These
5 reports shall be provided to the legislature and the governor
6 no later than January 15 of each year. The office of the
7 attorney general shall post these reports on its website.

8 F. The attorney general shall be provided all
9 necessary access by a county, municipal or private immigration
10 detention facility in which noncitizens are being housed or
11 detained for purposes of civil immigration proceedings in New
12 Mexico for the observations necessary to effectuate reviews
13 required pursuant to this section, including access to
14 detainees, officials, personnel and records. The attorney
15 general may promulgate rules pursuant to this section. The
16 attorney general may initiate appropriate proceedings to
17 enforce the provisions of this section and any rules the
18 attorney general promulgates pursuant to this section.

19 SECTION 8. SEVERABILITY.--If any part or application of
20 the Immigration Detention Facilities Act is held invalid, the
21 remainder or its application to other situations or persons
22 shall not be affected.

Colfax & Union Counties

DWI Prevention Specialist

Job Description

Position Title: Prevention Specialist

Pay Level: _____

Department: Colfax and Union Counties DWI Programs

No.: ___?___

F.L.S.A.: Non Exempt

Reports to: DWI Program Coordinators

The Prevention Specialist is a Contracted, Part-Time position with the potential to turn into a Full Time role.

Prevention Specialist Job Functions: The Prevention Specialist performs under the administrative supervision of the DWI Coordinators in both Colfax and Union Counties. The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent may not be required to perform all duties and may be required to perform additional position related tasks.

- Organize and participate in DWI public relations.
- Performs site visits and evidence based curriculums/presentations to schools (K-12) and community within Colfax and Union Counties.
- Conducts demonstrations regarding the effects of drunk driving and administers fatal vision simulations.
- Ability to exhibit a positive, constructive and cooperative attitude in the work place, various agencies, and the public.
- Must have the ability to communicate clearly and concisely, both orally and in written form, in English.
- Ability to read, analyze and interpret general business periodicals, professional journals, technical reports, business correspondence, and procedure manuals.
- Ability to speak to small or large groups of people with various educational and social-cultural backgrounds.
- Ability to use statistical analysis, program evaluation, and outcome based programming.
- Coordinates, organizes and builds support among required agencies and organizations by engaging them in science or research-based prevention strategies for reducing underage drinking and DWI related issues.
- Assists Program Coordinator in the development and implementation of substance abuse prevention programs for the Colfax County DWI Program.
- Assist in maintaining social media pages for the community to establish a user friendly/streamline access to our schedule of events, contact info and resources.

- Assists in community meetings to present data to key stakeholders and cultural groups that can include PowerPoint technology, geographical information systems, and shall inform stakeholders regarding the students' Strategies for Success surveys, prevention education, and risk perception percentages.
- Planning, implementation and evaluation plans by any means appropriate to deliver the message of local alcohol, drug and tobacco abuse consequences.
- Record appropriate documentation and maintain accurate program records as to maintain compliance with LDWI reporting requirements; monthly, quarterly and final reports.
- Attends meetings and seminars and furnishes reports on the program status and the progress of the program goals and objectives.
- Ability to administer the DWI program in compliance with all federal, State, county, local laws, ordinances, regulations, and executive orders of the Governor of the State of New Mexico.
- Coordinates with other agencies: law enforcement, judicial, mental health, education, probation, county, city, etc.
- Must participate in DWI Planning Council meetings in both Colfax and Union Counties.

Knowledge, Skills and Abilities:

- Knowledge of HIPAA (Health Insurance Portability, and Accountability Act).
- Skill in coordinating work with a multi-disciplinary team of professionals; communicate ideas and instructions clearly and concisely; review technical data and prepare technical reports.
- Ability to interpret and apply rules, regulations, policies and procedures; prepare and maintain accurate records, files and reports;
- Skilled in problem-solving techniques; the use of computers and related equipment in a stand-alone or local network environment.
- Strong interpersonal and communication skills, and the ability to multi-task effectively to meet deadlines with a wide range of constituencies in a diverse community.
- Ability to plan and direct own work activities in an efficient manner.
- Ability to use independent judgment and to manage and impart program information.
- Ability to work closely with Program Coordinator(s) to develop quarterly themes and track progress using data.

Minimum Requirements:

- High school diploma or GED.
- Some college is preferred.
- Experience with community based organizations.
- Experience working with youth and/or families.
- Must have basic computer skills.
- Must possess a valid New Mexico Driver's license.
- Must have a reliable vehicle.

- May not have been convicted of a felony.
- May not have any DWI or DUI within the last three current years.
- Must be able to communicate orally and in writing in English.
- Must be able to pass a mandatory drug screen.
- Must pass a criminal history check.

Preferred Qualifications:

- Certified Prevention Specialist.
- A combination of 2-4 years of experience and/or education in the areas of Criminal Justice, Law Enforcement, Social Work or related field.
- Certified Prevention Specialist or the ability to obtain Certification with the New Mexico Credentialing Board within eighteen (18) months of hire date.
- Bachelor's Degree in Criminal Justice, Law Enforcement, Social Work or related field.
- Bilingual (Spanish).
- Experience working in a county/local government environment.

Other Working Conditions: Work is performed in field setting in Colfax and Union Counties. Travel WILL be required. Work schedule may include irregular hours. Work may require frequent bending, reaching and lifting, pushing and carrying items (books, reports, etc.) up to thirty (30) pounds. Employee will have to set up prevention material at events (such as table and chairs, etc.). Extended periods of sitting per day, may be up to four hours. Occasional use of stairs.

Disclaimer: Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.

Approvals:

Colfax County
 Department Director _____ Date: _____

HR Director: _____ Date: _____

Union County
 Department Director: _____ Date: _____

HR Director: _____ Date: _____

Employee Acknowledgement:

Employee: _____ Date: _____

INVC#	Name	Description	Line Item	FC#	Amount
G-10241902	AAA FIREPRO OF NEW MEXICO INC	INV#G-10241902 SUPPLIES	409492081	27110	6840.74
6840.74	TOT\$				
	PAID				
6840.74	BAL				

KDK-1217193	AAA FIREPRO OF NEW MEXICO INC	INV#KDK-1217193 ANNUAL MAINT	410532081	27110	168.68
168.68	TOT\$				
	PAID				
168.68	BAL				

1092019	ALEX SENA	REIMBURSEMENT ON SAFETY BOOTS	402252082	27141	120.00
120.00	TOT\$				
	PAID				
120.00	BAL				

3000712905	AMERIPRIDE SERVICES INC.	INV#3000712905 RUG SERVICE	401032046	26898	139.85
139.85	TOT\$				
	PAID				
139.85	BAL				

12092019	AMISTAD ASSOCIATION, INC	REPAIRS TO WATER LINE	409492076	27126	1028.22
1028.22	TOT\$				
	PAID				
1028.22	BAL				

12192019	ART GRINE	PERA TRAINING ALBUQUERQUE 100%	410532010	27085	111.00
111.00	TOT\$				
	PAID				
111.00	BAL				

1012020	BACA VALLEY TELEPHONE CO.	LONG TOWER #4496	415682076	26931	50.00
1482.10	TOT\$	TOWER LEASE #2159	415682076	26931	268.67
	PAID	EMAIL HOSTING #2159	401032025	26931	16.11
1482.10	BAL	FOLSOM EMS NOC #2158	414662076	26931	75.00
		PANIC BUTTON #1966	401032025	26931	32.31
		GREENVILLE FD PHONE/NOC #507	411572025	26931	140.31
		CAPULIN FD PHONE/NET/NOC #122	407412025	26931	157.65
		SHERIFF DEPT SUBSTATION #5184	401082007	26931	71.03
		EM MGR SUBSTATION #5184	401102007	26931	71.02
		CAPULIN EMS NOC #3431	412612076	26931	600.00

19-C38170	BENNETTS LLC	INV#19-C38170 CYLINDER RENTAL	414672076	26821	21.65
21.65	TOT\$				
	PAID				
21.65	BAL				

RIO-IGS001B	BLUE TO GOLD, LLC	INV#RIO-IGS001B TRAINING	401082010	27117	279.00
279.00	TOT\$				
	PAID				
279.00	BAL				

1237	BOBBY EMERY WELDING	INV#1237 SUPPLY	402252076	26920	120.59
120.59	TOT\$				
	PAID				
120.59	BAL				

91982	BRADLEY SUPPLY	INV#91982 SUPPLY	402252076		83.49

INVC#	Name	Description	Line Item	PO#	Amount
83.49	TOT\$				
	PAID	102 S. FRONT			
83.49	BAL	CLAYTON NM 88415			
16.44	TOT\$	INV#90265 SUPPLY	410532076	27075	16.44
	PAID				
16.44	BAL				
1212020	TOT\$	LEGISLATIVE CONFERENCE 80%	401022010	27145	241.60
	PAID				
241.60	BAL				
241.60	TOT\$	LEGISLATIVE CONFERENCE 20%	401022010	27145	60.40
	PAID				
241.60	BAL				
1232020	TOT\$	LEGISLATIVE LUNCHEON 80%	401022010	27145	128.80
	PAID				
60.40	BAL				
2022020	TOT\$	LEGISLATIVE LUNCHEON 20%	401022010	27145	32.20
	PAID				
128.80	BAL				
2032020	TOT\$	LEGISLATIVE CONFERENCE 80%	401042010	27147	573.60
	PAID				
32.20	BAL				
1192020	TOT\$	LEGISLATIVE CONFERENCE 20%	401042010	27147	143.40
	PAID				
573.60	BAL				
1242020	TOT\$	INV#10279 BALL JOINT/SPARK PLUGS 401082011		27114	1551.47
	PAID				
143.40	BAL				
143.40	TOT\$	LEGISLATIVE CONFERENCE 80%	406372010	27149	440.19
	PAID				
1551.47	BAL				
1212020	TOT\$	LEGISLATIVE CONFERENCE 20%	406372010	27149	110.05
	PAID				
440.19	BAL				
440.19	TOT\$	LEGISLATIVE CONFERENCE 80%	406372010	27149	327.39
	PAID				
110.05	BAL				
110.05	TOT\$	LEGISLATIVE LUNCHEON 80%	406372010	27149	327.39
	PAID				
327.39	BAL				

INVC#	Name	Description	Line Item	PO#	Amount
2032020	CHERYL GARCIA	LEGISLATIVE LUNCHEON 20%	406372010	27149	81.85
81.85	TOT\$				
	PAID				
81.85	BAL				

141219	CLINT D HARDEN & ASSOCIATES	INV#141219 LOBBY SERVICE	401012101	26872	1078.75
1078.75	TOT\$				
	PAID				
1078.75	BAL				

79731	CONSENSUS PLANNING, INC.	INV#79731 COMPREHENSIVE PLANNING	401012101	26904	1288.03
1288.03	TOT\$				
	PAID				
1288.03	BAL				

1197	CRAFTY GIRL CREATIONS	INV#1197 ELECTION SHIRTS	401052019	27143	318.19
318.19	TOT\$				
	PAID				
318.19	BAL				

627692-00	FORESTRY SUPPLIERS, INC.	INV#627692 WEATHER METER/BATTERY	415682081	27115	199.25
199.25	TOT\$				
	PAID				
199.25	BAL				

FY20 QTR2	GOLDEN SPREAD RURAL/FRONTIER	FY20 ALLOCATION QTR2	406372099	27028	12500.00
12500.00	TOT\$				
	PAID				
12500.00	BAL				

1017352	HIGH COUNTRY MERCANTILE	FUEL	407412076	27140	79.86
79.86	TOT\$				
	PAID				
79.86	BAL				

1192020	HOLLIE CRUZ	LEGISLATIVE CONFERENCE 80%	401062010	27148	467.20
467.20	TOT\$				
	PAID				
467.20	BAL				

1232020	HOLLIE CRUZ	LEGISLATIVE CONFERENCE 20%	401062010	27148	116.80
116.80	TOT\$				
	PAID				
116.80	BAL				

B1-353045212	HUGHESNET NETWORK SYSTEMS LLC	INV#B1-353045212 REFD INTERNET	410532076	27018	140.68
140.68	TOT\$				
	PAID				
140.68	BAL				

5155	HUNTER OVERHEAD DOOR CO.	INV#5155 MATERIALS	408452028	27097	8468.00
8468.00	TOT\$				
	PAID				
8468.00	BAL				

1022019	JOEL REIF	REIMBURSEMENT ON FIRE BOOTS	410532081	27134	200.00
200.00	TOT\$				
	PAID				
200.00	BAL				

INVC#	Name	Description	Line Item	PO#	Amount
200.00	BAL CLAYTON NM 88415				
1719	JUAN'S WINDSHIELD MOBILE SERVICE INV#1719 WINDSHIELD INSTALL		402252076	27082	200.00
200.00	TOT\$				
PAID	P.O. BOX 1114				
200.00	BAL DALHART TX 79022				
11302019	LAW OFFICE OF STEPHEN ROSS	SHERIFF	401012101	26869	366.40
749.52	TOT\$	COMMISSION	401012101		324.80
PAID	P.O. BOX 4774	TAX	401012101		58.32
749.52	BAL SANTA FE NM 87502 4774				
9307239971	LAWSON PRODUCTS, INC.	INV#9307239971 BRAKE KLEAN	402252076	26875	71.91
71.91	TOT\$				
PAID	PO BOX 809401				
71.91	BAL CHICAGO IL 60680 9401				
1192020	MARYLOU HARKINS	LEGISLATIVE CONFERENCE 80%	401042010	27146	573.60
573.60	TOT\$				
PAID	19 PINABETES ROAD				
573.60	BAL GRENVILLE NM 88424				
1242020	MARYLOU HARKINS	LEGISLATIVE CONFERENCE 20%	401042010	27146	143.40
143.40	TOT\$				
PAID	19 PINABETES ROAD				
143.40	BAL GRENVILLE NM 88424				
9220-61076	MC CLURES BIG J PARTS	INV#9220-61076 PARTS	402252076	27100	260.66
260.66	TOT\$				
PAID	P.O. BOX 94				
260.66	BAL CLAYTON NM 88415				
9220-61183	MC CLURES BIG J PARTS	INV#9220-61183 ADAPTER	402252076	27100	15.99
15.99	TOT\$				
PAID	P.O. BOX 94				
15.99	BAL CLAYTON NM 88415				
9220-61355	MC CLURES BIG J PARTS	INV#9220-61355 CYLINDER/FILTER	402252076	27100	181.00
181.00	TOT\$				
PAID	P.O. BOX 94				
181.00	BAL CLAYTON NM 88415				
INV110441	MYSTERY RANCH LTD	INV#INV110441 WILDLAND PACKS	410532081	26859	5857.78
5857.78	TOT\$				
PAID	1750 EVERGREEN DRIVE				
5857.78	BAL BOZEMAN MT 59715				
97515	NAPA AUTO PARTS	INV#97515 SWITCH	402252076	27070	40.83
40.83	TOT\$				
PAID	MAIN STREET AUTO PARTS				
40.83	BAL 112 MAIN ST				
CLAYTON NM 88415					
98087	NAPA AUTO PARTS	INV#98087 DRIVER SET/BLSTR	401032012	14.98	14.98
14.98	TOT\$				
PAID	MAIN STREET AUTO PARTS				
14.98	BAL 112 MAIN ST				
CLAYTON NM 88415					
T6986	NATIONAL FIRE FIGHTER WILDLAND	INV#T6986 FEES	410532076	27136	30.00

INVC#	Name	Description	Line Item	PC#	Amount
30.00	TOT\$				
	PAID	P.O. BOX 21107			
30.00	BAL	EUGENE OR 97402			

416657853001	OFFICE DEPOT	INV#416657853001 SEALS/RIBBON	401042009	27113	62.54
62.54	TOT\$				
	PAID	P.O. BOX 660113			
62.54	BAL	DALLAS TX 75266 0113			

412509017001	OFFICE DEPOT	INV#412509017001 STAPLER	401082009		33.22
33.22	TOT\$				
	PAID	P.O. BOX 660113			
33.22	BAL	DALLAS TX 75266 0113			

412509355001	OFFICE DEPOT	INV#412509355001 INK/HIGHLIGHTER	401072009	27113	71.67
71.67	TOT\$				
	PAID	P.O. BOX 660113			
71.67	BAL	DALLAS TX 75266 0113			

395747	PINNACLE PROPANE	INV#395747 PROPANE REFD CUATES	410532025		168.00
168.00	TOT\$				
	PAID	P.O. BOX 625			
168.00	BAL	CLAYTON NM 88415			

354690	PINNACLE PROPANE	INV#354690 PROPANE REFD MAIN	410532025		300.00
300.00	TOT\$				
	PAID	P.O. BOX 625			
300.00	BAL	CLAYTON NM 88415			

395995	PINNACLE PROPANE	INV#395995 PROPANE AHFD SOUTH	409492025	26868	204.00
204.00	TOT\$				
	PAID	P.O. BOX 625			
204.00	BAL	CLAYTON NM 88415			

395996	PINNACLE PROPANE	INV#395996 PROPANE AHFD SOUTH	409492025		204.00
204.00	TOT\$				
	PAID	P.O. BOX 625			
204.00	BAL	CLAYTON NM 88415			

395830	PINNACLE PROPANE	INV#395830 PROPANE GFD	411572025		360.00
360.00	TOT\$				
	PAID	P.O. BOX 625			
360.00	BAL	CLAYTON NM 88415			

354710	PINNACLE PROPANE	INV#354710 PROPANE REFD SENECA	410532025		144.00
144.00	TOT\$				
	PAID	P.O. BOX 625			
144.00	BAL	CLAYTON NM 88415			

354731	PINNACLE PROPANE	INV#354731 PROPANE SFD BOGGS	410532025		96.00
96.00	TOT\$				
	PAID	P.O. BOX 625			
96.00	BAL	CLAYTON NM 88415			

354741	PINNACLE PROPANE	INV#354741 PROPANE REFD RIVER RD	410532025		36.00
36.00	TOT\$				
	PAID	P.O. BOX 625			
36.00	BAL	CLAYTON NM 88415			

Date: 1/09/20 14:17:52

OUTSTANDING INVOICES

INVC#	Name	Description	Line Item	PO#	Amount
396009	PINNACLE PROPANE	INV#396009 PROPANE CAP EMS	407412025		162.12
162.12	TOT\$				
	PAID				
162.12	BAL				
	P.O. BOX 625				
	CLAYTON NM 88415				
396010	PINNACLE PROPANE	INV#396010 PROPANE CAP FIRE	407412025	26868	479.88
479.88	TOT\$				
	PAID				
479.88	BAL				
	P.O. BOX 625				
	CLAYTON NM 88415				
354764	PINNACLE PROPANE	INV#354764 PROPANE SFD CRAFT	408452025		48.00
48.00	TOT\$				
	PAID				
48.00	BAL				
	P.O. BOX 625				
	CLAYTON NM 88415				
1789	PORTS-TO-PLAINS	INV#1789 MEMBERSHIP RENEWAL	401012073	27142	377.70
377.70	TOT\$				
	ATTN: DUFFY HINKLE				
	1500 BROADWAY STE. 600				
	LUBBOCK TX 79401				
377.70	BAL				
	POSTMASTER				
1092020		10 ROLLS OF FOREVER STAMPS		27144	550.00
750.00	TOT\$				
	PAID	10 SHEETS OF \$1.00 STAMPS		27144	200.00
750.00	BAL				
	PTCI	ACCT#196023 REFD	410532025	26983	46.74
46.74	TOT\$				
	PAID				
46.74	BAL				
	P.O. BOX 1188				
	GUYMON OK 73942 1188				
SL43062	R.W. ISAACS HARDWARE	INV#SL43062 FILTERS	401032012		44.31
93.05	TOT\$				
	DRAWER J				
44.31	PAID				
48.74	BAL				
	CLAYTON NM 88415				
CI45008	R.W. ISAACS HARDWARE	INV#CI45008 SUPPLY	401032012	27108	3.99
3.99	TOT\$				
	DRAWER J				
	PAID				
3.99	BAL				
	CLAYTON NM 88415				
B96036	R.W. ISAACS HARDWARE	INV#B96036 TREE/SUPPLY	401032081		203.47
203.47	TOT\$				
	DRAWER J				
203.47	PAID				
203.47	BAL				
	CLAYTON NM 88415				
B96075	R.W. ISAACS HARDWARE	INV#B96075 ORNAMENT/FUSE	401032081	27108	25.26
25.26	TOT\$				
	DRAWER J				
	PAID				
25.26	BAL				
	CLAYTON NM 88415				
CI45218	R.W. ISAACS HARDWARE	INV#CI45218 EXTENSION CORD	401032012	27108	4.49
4.49	TOT\$				
	DRAWER J				
	PAID				
4.49	BAL				
	CLAYTON NM 88415				
AI04663	R.W. ISAACS HARDWARE	INV#AI04663 BATTERIES	401062009		9.49
9.49	TOT\$				
	DRAWER J				
	PAID				

INVC#	Name	Description	Line Item	PO#	Amount
9.49	BAL CLAYTON NM 88415				
C145601	R.W. ISAACS HARDWARE	INV#C145601 WATCH BATTERY	401032012	27108	7.99
7.99	TOT\$ DRAWER J				
7.99	BAL CLAYTON NM 88415				
C145642	R.W. ISAACS HARDWARE	INV#C145642 STAPLES	401082010	27108	9.89
9.89	TOT\$ DRAWER J				
9.89	BAL CLAYTON NM 88415				
C145843	R.W. ISAACS HARDWARE	INV#C145843 TAPE DISP/TAPE/PAPER 401032012	401032012	27108	37.95
37.95	TOT\$ DRAWER J				
37.95	BAL CLAYTON NM 88415				
C145858	R.W. ISAACS HARDWARE	INV#C145858 MUD PAN/SHAFT	401032012	27108	18.98
18.98	TOT\$ DRAWER J				
18.98	BAL CLAYTON NM 88415				
B96270	R.W. ISAACS HARDWARE	INV#B96270 PAINT/WIRE FRAME	401032025	27108	84.07
84.07	TOT\$ DRAWER J				
84.07	BAL CLAYTON NM 88415				
C145549	R.W. ISAACS HARDWARE	INV#B96157 STEP LADDER	402252076	27108	31.93
31.93	TOT\$ DRAWER J				
31.93	BAL CLAYTON NM 88415				
B96157	R.W. ISAACS HARDWARE	INV#S145624 RECIP BLADE	402252076	27108	82.99
82.99	TOT\$ DRAWER J				
82.99	BAL CLAYTON NM 88415				
C145624	R.W. ISAACS HARDWARE	INV#A104722 HILLMAN FASTENERS	402252076	27108	14.99
14.99	TOT\$ DRAWER J				
14.99	BAL CLAYTON NM 88415				
A104722	R.W. ISAACS HARDWARE	INV#C146145 FASTENERS/HEX NUT	402252076	27108	1.50
1.50	TOT\$ DRAWER J				
1.50	BAL CLAYTON NM 88415				
C146145	R.W. ISAACS HARDWARE	INV#C146148 TOOLS	402252076	27108	12.28
12.28	TOT\$ DRAWER J				
12.28	BAL CLAYTON NM 88415				
C146148	R.W. ISAACS HARDWARE	INV#22902 DUMPSTER SERVICE	409492025	26822	33.98
33.98	TOT\$ DRAWER J				
33.98	BAL CLAYTON NM 88415				
22902	RDM WASTE INC.				162.57

Date: 1/09/20 14:17:52

VOID HANDLING INVOICES

INVC#	Name	Description	Line Item	PO#	Amount
162.57	TOT\$				
	PAID	P.O. BOX 272			
162.57	BAL	LOGAN NM 88426			
5058455045		INV#5058455045 ASSESSOR METER	499792013	26826	12.39
12.39	TOT\$				
	PAID	P.O. BOX 660342			
12.39	BAL	DALLAS TX 75266			
98401		SENTINEL OFFENDER SERVICES	INV#98401 GPS ANKLE MONITORING	424772307	26897
945.45	TOT\$				
	PAID	190 NORTH HANCOCK ST., STE 103			
945.45	BAL	ANAHEIM CA 92807			
1012020		SOUTHWESTERN ELECTRIC			
1572.66	TOT\$				
	PAID	BOX 369	407412025	26930	100.66
1572.66	BAL	CLAYTON NM 88415	407412025	26930	86.39
			410532025	26930	127.97
			411572025	26930	109.10
			410532025	26930	73.57
			408452025	26930	86.23
			408452025	26930	58.15
			408452025	26930	254.88
			410532025	26930	79.77
			410532025	26930	131.53
			409492025	26930	51.26
			401032025	26930	93.13
			409492025	26930	120.84
			408452025	26930	199.18
7463		SWAGERTY TRADING CO.	INV#7463 OXYGEN CYLINDER/PARTS	402252076	371.19
371.19	TOT\$				
	PAID	BOX 88			
371.19	BAL	CLAYTON NM 88415			
7509		SWAGERTY TRADING CO.	INV#7509 JOINT COMPOUND	401032012	47.55
47.55	TOT\$				
	PAID	BOX 88			
47.55	BAL	CLAYTON NM 88415			
14		THE IT GUY	INV#14 CLEAN UP & PRINTER FIX	426752076	89.20
89.20	TOT\$				
	PAID	901 MAIN ST			
89.20	BAL	CLAYTON NM 88415			
S3958		THE SUPPLY CACHE	INV#S3958 CARABINER (24)	410532081	371.75
371.75	TOT\$				
	PAID	1980 CARIBOU DRIVE			
371.75	BAL	FORT COLLINS CO 80525			
S3958-01		THE SUPPLY CACHE	INV#S3958-01 CARABINER (16)	410532081	239.20
239.20	TOT\$				
	PAID	1980 CARIBOU DRIVE			
239.20	BAL	FORT COLLINS CO 80525			
366449		THE WESTERN GROUP	INV#366449 REBUILD ROLLER	402252076	7312.20
7312.20	TOT\$				
	PAID	3950 NW ST. HELENS RD			

INVC#	Name	Description	Line Item	FO#	Amount
7312.20	BAL	PORTLAND OR 97210 1423			
1032020	TOWN OF CLAYTON	DISPATCH NOVEMBER 2019	500812112		8083.57
8083.57	TOT\$				
8083.57	PAID				
1015.04	BAL	1 CHESTNUT			
1015.04	PAID	CLAYTON NM 88415			
12262019	TOWN OF CLAYTON	COURTHOUSE	401032025	27011	393.64
1015.04	TOT\$	ROAD DEPT	402252025		120.70
1015.04	PAID	SHERIFF DEPT ARMORY	605932012		111.56
1015.04	BAL	KISER	401032025		112.23
1015.04	PAID	KISER	401032025		151.29
1015.04	BAL	ANNEX	401032025		81.22
1015.04	PAID	OLD REFD BUILDING	401032025		44.40
57088	TRI-STATE RECYCLING LLC	INV#57088 DUMPSTER SVC REFD DEC	410532025	26811	57.82
57.82	TOT\$				
57.82	PAID	P.O. BOX 235			
57.82	BAL	TEXLINE TX 79087			
56792	TRI-STATE RECYCLING LLC	INV#56792 DUMPSTER SVC GFD DEC	411572025	26811	280.50
280.50	TOT\$				
280.50	PAID	P.O. BOX 235			
280.50	BAL	TEXLINE TX 79087			
56:53.8	TRLADIC	INV#56:53.8 NETWORKING	401022013	26906	1245.70
3883.56	TOT\$	INV#56:53.8 NETWORKING	401062013	26906	1318.93
3883.56	PAID	INV#56:53.8 NETWORKING	401072013	26906	1318.93
3883.56	BAL	DEMING NM 88031 0471			
FY20	UNION COUNTY	CAPULIN EMS FY20 ALLOCATION	406372059	27151	6500.00
26000.00	TOT\$	CAPULIN EMS FY20 ALLOCATION	500812059	27151	1500.00
26000.00	PAID	FOLSOM EMS FY20 ALLOCATION	406372075	27151	16500.00
26000.00	BAL	FOLSOM EMS FY20 ALLOCATION	500812059	27151	1500.00
2132019	UNION COUNTY GENERAL HOSPITAL	DRUG SCREENING	414672076	27150	1586.00
1586.00	TOT\$				
1586.00	PAID	P.O. BOX 489			
1586.00	BAL	CLAYTON NM 88515			
62826	UNION COUNTY LEADER	INV#62826 1ST HALF OF TAXES DUE	401072008	27092	34.06
34.06	TOT\$				
34.06	PAID	P.O. BOX 486			
34.06	BAL	CLAYTON NM 88415			
62849	UNION COUNTY LEADER	INV#62849 COUNTY MGR POSITION AD	401022008	27092	34.06
34.06	TOT\$				
34.06	PAID	P.O. BOX 486			
34.06	BAL	CLAYTON NM 88415			
62851	UNION COUNTY LEADER	INV#62851 COUNTY MGR POSITION AD	401022008	27092	39.74
39.74	TOT\$				
39.74	PAID	P.O. BOX 486			
39.74	BAL	CLAYTON NM 88415			
S03W0851868	WAGNER EQUIPMENT CO.	INV#S03W0851868 REPLACE INJECTOR	402252012	26845	690.40

INVC#	Name	Description	Line Item	PO#	Amount
690.40	TOT\$ P.O. BOX 919000				
	PAID				
690.40	BAL DENVER CO 80291 9000				
S03W0852025	WAGNER EQUIPMENT CO.	INV#S03W0852025 REPAIR	402252012	26845	1024.81
1024.81	TOT\$ P.O. BOX 919000				
	PAID				
1024.81	BAL DENVER CO 80291 9000				
P00C2224780	WAGNER EQUIPMENT CO.	INV#P00C2224780 ELEMENTS	402252076	26845	229.01
229.01	TOT\$ P.O. BOX 919000				
	PAID				
229.01	BAL DENVER CO 80291 9000				
PS060090956	WARREN CAT	INV#PS060090956 LAMP HEAD	402252076	26958	241.69
241.69	TOT\$				
	PAID				
241.69	BAL PO BOX 842116				
	DALLAS TX 75284 2116				
PS060091009	WARREN CAT	INV#PS060091009 STRIP WEAR	402252076	26958	470.66
470.66	TOT\$				
	PAID				
470.66	BAL PO BOX 842116				
	DALLAS TX 75284 2116				
PS060091040	WARREN CAT	INV#PS060091040 GLASS DOOR	402252076	26958	779.97
779.97	TOT\$				
	PAID				
779.97	BAL PO BOX 842116				
	DALLAS TX 75284 2116				
63087321	WEX BANK	INV#63087321 SHERIFF DEPT	401082011	27029	1386.71
12953.46	TOT\$	INV#63087321 RABBIT EAR FD	410532076	27029	328.93
	PAID	INV#63087321 COURTHOUSE MAINT	401032011	27029	86.00
12953.46	BAL CAROL STREAM IL 60197 6293	INV#63087321 ROAD DEPT FUEL	402252044		11122.82
		INV#63087321 CAPULLINE EMS FUEL	412612076		29.00

TOTAL INVOICING 119847.82