

BOARD OF UNION COUNTY COMMISSION
REGULAR MEETING
December 13, 2022

BOARD MEMBERS PRESENT:

Chairman Justin K. Bennett Commissioner Clayton F. Kiesling Commissioner Frankie J Aragon

OTHERS PRESENT:

Clerk Brenda Green Manager Brandy Thompson Assessor Hollie Sandoval
Sheriff James Lobb Road Superintendent Russell Kear Emergency Mgr. Kris Lawrence

GUESTS:

Tammie Stump – CEO, Union County General Hospital
Melissa Prante – CFO, Union County General Hospital
Raymond Mondragon – EPCOG
Kathy Elliott – Clint Harden and Associates
Carr Vincent – Commissioner Elect
Judy Steen – TOC Trustee

At 9:00 a.m., Chairman Bennett called the meeting to order in the Commission Chambers located in the Union County Administration Building. The pledge of allegiance was recited.

Commissioner Kiesling moved to approve the agenda and the regular meeting minutes of November 15, 2022. Commissioner Aragon seconded. There was no further discussion. Vote: ALL AYE. The minutes were signed.

HOSPITAL REPORT

Tammie Stump, CEO, reported on statistics for November. Before the meeting, the “County Commissioner Monthly Hospital Report, Union County General Hospital, Tammie Stump, CEO, December 13, 2022”, was distributed to the board. Items covered included the following (but not limited to the following): **Provider Recruitment Update; Financial Assistance/Compliance Update; Business Office/Revenue Cycle Update; Compliance; Radiology; Plant Services; Therapy Services; Pharmacy; Laboratory; Nursing; Social Work Consults; Home Health; Swing Bed; Union County/Des Moines Health Centers; IT; HVAC/Vestibule/Cryogenic Tank 3000 gallon/Grade Survey; State Insurance and HAP/TAP Update; Highlights of last letter to Governor and Superintendent Toal.**

Melissa Prante, CFO, reported on financials for October. Before the meeting, the “Clayton Health Systems, Inc. Union County General Consolidated Executive Financial Summary, 4th month FYE 2023”, and, the “Clayton Health Systems November 29, 2022 MOR Notes to Consolidated Financial Statements, Period ending October 31, 2022”, was distributed to the board. Items covered included the following (but not limited to the following): **Key Statistics; Statement of Revenue and Expenses – YTD; Balance Sheet.**

DISCUSSION/POSSIBLE ACTION ITEMS

CUCEDP LEDA PROJECT APPLICATION

Mgr. Thompson gave an overview of the proposed Application for LEDA Assistance for the Clayton-Union County Economic Development Partnership. The application was discussed and Mgr. Thompson answered questions from the Board.

RESOLUTION 2023-18 ACCEPTANCE OF CUCEDP LEDA PROJECT APPLICATION

A proposed resolution approving the application of the Clayton-Union County Economic Development Partnership pursuant to the Local Economic Act, Sections 5-10-1 through 5-10-13 NMSA 1978 and Ordinance No. 45.

Commissioner Kiesling moved to approve Resolution 2023-18, Acceptance of CUCEDP LEDA Project Application, and direction of Mgr. Thompson to begin the Ordinance process. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

RESOLUTION 2023-20 2023 HOLIDAY SCHEDULE

A proposed resolution designating the 2023 holiday schedule for Union County.

Commissioner Kiesling moved to approve Resolution 2023-20, Union County Holiday Schedule. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

RESOLUTION 2023-21 BAR COUNTY SUPPORTED MEDICAID

A proposed resolution authorizing Healthcare Assistance Fund (406) (DFA #22000) budget increase.

Commissioner Kiesling moved to approve Resolution 2023-21, BAR County Supported Medicaid. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

RESOLUTION 2023-22 AMENDMENT TO PERSONNEL POLICY SECTION 8 GRIEVANCE

Commissioner Kiesling moved to table this item until the January 2023 meeting. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

CITIZEN'S FORUM

At 9:53 a.m., Chairman Bennett opened the floor for the Citizen's Forum.

Raymond Mondragon, EPCOG, commented on the ongoing shortage of staff at hospitals statewide, and how that shortage impacts remote hospitals in particular.

At 9:55 a.m., Chairman Bennett closed the Citizen's Forum.

At 9:56 a.m., the meeting recessed for attendance of the Joint Communications Meeting.

At 11:26 a.m., the meeting resumed.

REGIONAL BEHAVIORAL HEALTH FACILITY

Mgr. Thompson gave an update on the Regional Behavioral Health Facility project currently being pursued by the Cities of Clovis, Portales, and Ft. Sumner, and the Counties of Curry, De Baca, Quay, and Roosevelt. Union County has been asked to join the project. A feasibility study is being proposed.

Commissioner Kiesling moved to approve Union County's participation in the project feasibility study, and directed Mgr. Thompson to draw up an agreement. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

DES MOINES SENIOR CENTER BUDGET INCREASE REQUEST

In response to Des Moines Senior Center Director Kelly Hunt's request for additional operating funds, a discussion was had on various means to fulfill the request.

Chairman Bennett stepped down as chairman and made a motion to provide \$6000.00 to Des Moines Senior Center, at a rate of \$1000.00 per month for January thru June of 2023, and \$3000.00 to Clayton Senior Center, at a rate of \$500.00 per month for January thru June of 2023. Commissioner Kiesling seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

SUBDIVISION EXEMPTION – JESSE SHIELDS

A proposed subdivision ordinance claim of exemption presented by Jesse Shields, located in Sec 28, T20N, R36E.

Commissioner Kiesling moved to approve Subdivision Ordinance Claim of Exemption presented by Jesse Shields. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

RFP 2023-01 ASSESSOR SOFTWARE AWARD

Bids were received from Tyler Technologies, and TEI (Triadic), and opened on November 30, 2022. After review and input from referring counties, it was recommended that this item be tabled until the January meeting, allowing time to verify if additional cost may be involved.

Commissioner Kiesling moved to table RFP-2023-01, Assessor Software Award, until the January 2023 Meeting. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL AYE

MET TOWER APPLICATIONS

There were no Met Tower applications presented for review

APPROVAL OF BILLS

Bills in the amount of \$207193.81 were presented for review and approval.

Commissioner Kiesling moved to approve bills in the amount of \$207193.81, and authorized the payment of any additional per diem or bills presented thru the end of the month. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

ROAD CROSSING PERMITS

Permit #484 submitted by Permittee ENMR Telephone Cooperative, for the purpose of allowing Permittee to lay cable for the purpose of Fiber Optic Distribution Cable Installation parallel to, and across Royce Road, located in Sec 8, Sec 5, and Sec 6, T26N, R34E.

Permit #485 submitted by Permittee ENMR Telephone Cooperative, for the purpose of allowing Permittee to lay cable for the purpose of Fiber Optic Distribution Cable Installation parallel to the south ROW of HINDES Road, located in Sec 6, T26N, R34E, Sec 31, T27E, R34E, and Sec 1 & 2, T26N, R33E.

Permit #486 submitted by Permittee ENMR Telephone Cooperative, for the purpose of allowing Permittee to lay cable for the purpose of Fiber Optic Distribution Cable Installation across Heringa Road, located in Sec 2, T26N, R32E.

Permit #487 submitted by Permittee ENMR Telephone Cooperative, for the purpose of allowing Permittee to lay cable for the purpose of Fiber Optic Distribution Cable Installation across and parallel to the east ROW of Nye Road, located in Sec 2, T26N, R32E.

Permit #488 submitted by Permittee ENMR Telephone Cooperative, for the purpose of allowing Permittee to lay cable for the purpose of Fiber Optic Distribution Cable Installation across and parallel to the east ROW of Weese Road, located in Sec 1 & 2, T26n, R32E, and Sec 23 & 24, T27N, R32E.

Commissioner Kiesling moved to approve Road Crossing Permits #484 thru #488 as presented. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

INVENTORY ITEM DISPOSITION – ROAD DEPARTMENT INTERNATIONAL WATER TRUCK

caliber semi auto handguns, various models, and assorted magazines.

Commissioner Kiesling moved to approve the Inventory Items for Disposition list as presented. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

HEALTHCARE ASSISTANCE – APPROVAL OF CLAIMS

There were no healthcare assistance claims presented for review.

COUNTY TRAVEL REQUESTS

Mgr. Thompson is traveling to Santa Fe tomorrow for a NMCA meeting. No other county travel until Winter Conference in January. Travel approved.

ROAD SUPERINTENDENTS REPORT

Road Superintendent Kear reported on the following, (but not limited to the following): Road projects are ongoing; Repairs on several pieces of equipment are in progress; International water truck is back from being repaired; Pros and cons of repairing versus replacing the Road Department Mac truck.

FIRE COORDINATOR/EMERGENCY MANAGER REPORT

The Fire Coordinator position has not been filled. Emergency Manager Kris Lawrence provided a report during the Joint Communications meeting earlier in the day.

COUNTY MANAGER REPORT

Mgr. Thompson reported on the following, (but not limited to the following): Verified that Commissioner meetings will continue to be held on the second Tuesday of the month for 2023; review of contract with Vigil-Maldonado facility in Raton; update on security position at the courthouse; GIS and Fire Coordinator positions are still open.

ELECTED OFFICIALS REPORTS

Clerk Green reported on the following, (but not limited to the following): Union County participated in the Post Election Voting System Audit, no issues were found; Deputy Clerk Devian Fields will be promoted to Chief Deputy Clerk, effective January 1, 2023; Clerk Green will be spending a lot of time at the Roundhouse during the Legislative session as an affiliate officer promoting Clerk's Legislation; Election will be held right after the first of the year for Union County's NMC Board representative, due to Commissioner Bennett's retirement; Clerk Green will be hosting a Come & Go reception for the outgoing and incoming elected officials on Monday, December 19, from 2:00 – 4:00, in the Community Training Room.

Commissioner Kiesling reported that he has received several requests to close county roads that pass thru private property.

Chairman Bennet reported on conversations held with the Village of Des Moines Officials.

ADJOURN: At 12:54 p.m., Commissioner Kiesling moved to adjourn after lunch. Commissioner Aragon seconded. There was no further discussion. Vote: ALL AYE. Motion carried.

Meeting Announcements: The next regular meeting will be held on Tuesday, January 10, 2023 at 9:00 a.m. The next Joint Communication meeting will be held on Tuesday, March 14, 2023, at 10:00 a.m.

ATTEST

SEAL

**Board of Union County Commissioners
Union County, New Mexico**

Justin K. Bennett - Chairman

Clayton F. Kiesling - Vice Chairman

Frankie J. Aragon - Member

Brenda L. Green – County Clerk

**JOINT COMMUNICATIONS MEETING
TOWN – COUNTY – CLAYTON MUNICIPAL SCHOOL DISTRICT
TUESDAY DECEMBER 13, 2022**

UNION COUNTY COMMISSION BOARD MEMBERS PRESENT:

Chairman Justin K. Bennett Commissioner Clayton F. Kiesling Commissioner Frankie J. Aragon

TOWN OF CLAYTON COUNCIL MEMBERS PRESENT:

Trustee Judy Steen

OTHERS PRESENT:

Clerk Brenda Green	County Mgr. Brandy Thompson	TOC Mgr. Ferron Lucero
TOC Treasurer Katherine Barnes	Mayor Ernest Sanchez	Assessor Hollie Sandoval
Sheriff James Lobb	Emergency Mgr. Kris Lawrence	Kathy Elliot-Clint Harden and Asso.
CUCED Director Lynette Keeth	Raymond Mondragon-EPCOG	Commissioner Elect Carr Vincent

Mayor Sanchez called the meeting to order at 10:05 a.m. in the Community Training Room, located in the Union County Administration Building. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Mayor Sanchez called for the approval of the agenda. No additions or amendments were made. Commissioner Kiesling moved to approve the agenda. Chairman Bennett seconded. There was no further discussion. VOTE: ALL YES. Agenda approved.

DOCUMENT APPROVALS

Mayor Sanchez called for the approval of the meeting minutes of September 13, 2022.

Commissioner Kiesling moved to approve the minutes of September 13, 2022. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL YES. The minutes were signed.

VISITORS

Raymond Mondragon of EPCOG, gave a report on the following (but not limited to the following): Update on Capital Outlay assistance being provided to counties and municipalities in our area; Update on new businesses in the Clovis area; State budget is looking very good for the 2023 Legislative Session; Update on Ports-to-Plains project.

Kathy Elliott of Clint Harden and Asso. reported on the following: (but not limited to the following): Update on ICIP projects and requests for FY2024; Update on possible New Speaker of the House.

NEW BUSINESS

Representative Jack Chatfield and Senator Pat Woods were unable to attend the meeting due to their required attendance of the state Legislative Finance Committee meeting.

Lynette Keeth, Director of CUCED gave an update on the following: (but not limited to the following): Legislative Luncheon will be held at the Inn and Spa at Loretto in Santa Fe on January 23, 2023; Working on projects to promote Clayton and Union County; Full time grant writer could be useful; Support of Economic Development projects in the ICIP would be appreciated.

Ferron Lucero, TOC Mgr., gave a brief update on the status of the National Guard Armory. The TOC Council has voted to continue the Union County Sheriff's office use of the building until they move to the Courthouse. A discussion was had regarding the feasibility of making the Armory an Emergency Command Center. Emergency Mgr. Kris Lawrence is working on that process.

REPORTS

Mayor Ernest Sanchez reported on his recent attendance of the New Mexico Finance Infrastructure Conference.

Commissioner Kiesling reported on the progress made by Lynette Keeth with the Clayton Union County Economic Development Partnership, and attendance of the Senior Services grand opening on November 17th.

Emergency Mgr. Kris Lawrence reported on the following: (but not limited to the following): Emergency Management Performance Grant; Training; LEPC; Emergency Management Conference; Red Cross Supportive Community Readiness Program; Emergency Management Priorities into 3rd quarter FY23.

MEETING ANNOUNCEMENT

The next regular Joint Communications meeting will be Tuesday, March 14, 2023 at 10:00 a.m., in the Community Training Room at the Union County Administration Building.

ADJOURNMENT

At 11:23 a.m., Commissioner Kiesling moved to adjourn. Commissioner Aragon seconded. There was no further discussion. VOTE: ALL YES. Motion carried.

UNION COUNTY

UC Chairman Justin K. Bennett

UC Commissioner Clayton F. Kiesling

UC Commissioner Frankie J. Aragon

TOWN OF CLAYTON

TOC Trustee Judy Steen

ABSENT

TOC Trustee Coby Beckner
TOC Trustee Deano Arellano
CMS Superintendent Ray Maestas

SEAL

Brenda L. Green, Clerk

MEMORANDUM

TO: County Commissioners
FROM: Brandy Thompson, County Manager
SUBJECT: Public Hearing – Tax Rebate Ordinance

Purpose: To conduct a public hearing to consider adoption of the indicated ordinance.

Discussion:

The following hearing needs to be conducted:

Tax Rebate Ordinance Hearing In accordance with State Statute 7-2-14.3 G (Enclosure 1) in January of every odd year, the Board of Commissioners will hold a public hearing to entertain a property tax rebate for low-income taxpayers. The county has never passed such an ordinance.

Commissioners should pay particular attention to paragraph 7-2-14.3 I.

The hearing has been published in the Union County Leader on December 21, 2022.

This is an extremely complex issue and if adopted, the county would have to make the State whole in any money rebated to the low-income tax payers. According to Property Control Division, only two counties have the ordinance in place, Santa Fe and Los Alamos. One county experimented with the ordinance and that was Sandoval County and they abandoned the program when it was determined that the program dramatically and unpredictably cut the revenues of the county.

Recommendation: Consider the results of the hearing and after considering all inputs, take appropriate action. County manager strongly recommends against adoption.

7-2-14.3. Tax rebate of part of property tax due from low-income taxpayer; local option; refund.
Statute text

A. The tax rebate provided by this section may be claimed for the taxable year for which the return is filed by an individual who:

- (1) has his principal place of residence in a county that has adopted an ordinance pursuant to Subsection G of this section;
- (2) is not a dependent of another individual;
- (3) files a return; and
- (4) incurred a property tax liability on his principal place of residence in the taxable year.

B. The tax rebate provided by this section shall be allowed for any individual eligible to claim the refund pursuant to Subsection A of this section and who:

- (1) was not an inmate of a public institution for more than six months during the taxable year;
- (2) was physically present in New Mexico for at least six months during the taxable year for which the rebate is claimed; and
- (3) is eligible for the rebate as a low-income property taxpayer in accordance with the provisions of Subsection D of this section.

C. A husband and wife who file separate returns for the taxable year in which they could have filed a joint return may each claim only one-half of the tax rebate that would have been allowed on the joint return.

D. As used in the table in this subsection, "property tax liability" means the amount of property tax resulting from the imposition of the county and municipal property tax operating impositions on the net taxable value of the taxpayer's principal place of residence calculated for the year for which the rebate is claimed. The tax rebate provided in this section is as specified in the following table:

LOW-INCOME TAXPAYER'S PROPERTY TAX REBATE TABLE

Taxpayer's Modified Gross Income		Property Tax Rebate
But Not		
Over	Over	
\$0	\$8,000	75% of property tax liability
8,000	10,000	70% of property tax liability
10,000	12,000	65% of property tax liability
12,000	14,000	60% of property tax liability
14,000	16,000	55% of property tax liability
16,000	18,000	50% of property tax liability
18,000	20,000	45% of property tax liability
20,000	22,000	40% of property tax liability
22,000	24,000	35% of property tax liability.

E. If a taxpayer's modified gross income is zero, the taxpayer may claim a tax rebate in the amount shown in the first row of the table. The tax rebate provided for in this section shall not exceed three hundred fifty dollars (\$350) per return and, if a return is filed separately that could have been filed jointly, the tax rebate shall not exceed one hundred seventy-five dollars (\$175). No tax rebate shall be allowed any taxpayer whose modified gross income exceeds twenty-four thousand dollars (\$24,000).

F. The tax rebate provided for in this section may be deducted from the taxpayer's New Mexico income tax liability for the taxable year. If the tax rebate exceeds the taxpayer's income tax liability, the excess shall be refunded to the taxpayer.

G. In January of every odd-numbered year in which a county does not have in effect an ordinance adopted pursuant to this subsection, the board of county commissioners of the county shall conduct a public hearing on the question of whether the property tax rebate provided in this

section benefiting low-income property taxpayers in the county should be made available through adoption of a county ordinance. Notice of the public hearing shall be published once at least two weeks prior to the hearing date in at least one newspaper of general circulation in the county and broadcast at some time within the week before the hearing on at least one radio station with substantial broadcasting coverage in the county. At the public hearing, the board shall take action on the question and if a majority of the members elected votes to adopt an ordinance, it shall be adopted no later than thirty days after the public hearing.

H. An ordinance adopted pursuant to Subsection G of this section shall specify the first taxable year to which it is applicable. The board of county commissioners adopting an ordinance shall notify the department of the adoption of the ordinance and furnish a copy of the ordinance to the department no later than September 1 of the first taxable year to which the ordinance applies.

I. No later than July 1 of the year immediately following the first year in which the low-income taxpayer property tax rebate provided in the Income Tax Act [this article] is in effect for a county, and no later than July 1 of each year thereafter in which the tax rebate is in effect, the department shall certify to the county the amount of the loss of income tax revenue to the state for the previous taxable year attributable to the allowance of property tax rebates to taxpayers of that county. The county shall promptly pay the amount certified to the department. If a county fails to pay the amount certified within thirty days of the date of certification, the department may enforce collection of the amount by action against the county and may withhold from any revenue distribution to the county, not dedicated or pledged, amounts up to the amount certified.

J. As used in this section, "principal place of residence" means the dwelling owned and occupied by the taxpayer and so much of the land surrounding it, not to exceed five acres, as is reasonably necessary for use of the dwelling as a home and may consist of a part of a multidwelling or a multipurpose building and a part of the land upon which it is built.

History

History: Laws 1994, ch. 111, § 1; 1997, ch. 196, § 1.

Annotations

The 1997 amendment revised the table in Subsection D to add the last four income ranges; and in Subsection E, in the second sentence, substituted "three hundred fifty dollars (\$350)" for "two hundred fifty dollars (\$250)", substituted "one hundred seventy-five dollars (\$175)" for "one hundred twenty-five dollars (\$125)", and in the third sentence substituted "twenty-four thousand dollars (\$24,000)" for "sixteen thousand dollars (\$16,000)". Laws 1997, ch. 196 contains no effective date provision, but, pursuant to N.M. Const., art. IV, § 23, is effective June 20, 1997, 90 days after adjournment of the legislature. See Volume 14 NMSA 1978 for "Adjournment Dates of Sessions of Legislature" table.



Clayton Kiesling
Chair
W. Carr Vincent
Member
Lloyd Miller
Member

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Brandy Thompson
County Manager

Stephen C. Ross
County Attorney

**APPOINTING & ACKNOWLEDGING MEMBERS OF THE
COUNTY PROTEST BOARD**

WHEREAS, the Union County Board of Commissioners met according to notice of meeting duly published at the Union County Building located at 200 Court St., Clayton, New Mexico on the 10th day of January, 2023 at 9:00 a.m., and;

WHEREAS, pursuant to NMSA 1978, Section 7-38-21 property owners have the right to protest the value or classification determined for their property for property taxation purposes, and;

WHEREAS, NMSA 1978, Section 7-38-25 provides in pertinent part that there shall be a county protest board in each county, to hear and decide protest of determinations made by county assessors & protested under Section 7-37-24 NMSA 1978, consisting of three voting members & three alternatives who shall not hold any elective public office during the term of their appointment nor shall any such member of alternate be employed by the state, a political subdivision or a school district during the term of his appointment, and;

WHEREAS, NMSA 1978, Section 7-38-25 further provides that “one member and one alternate shall be a qualified elector of the county and shall be appointed by the board of county commissioners for the term of two years; one member and one alternate shall be a qualified elector of the county, shall have demonstrated experience in the field of valuation of property and shall be appointed by the board of county commissioners for a term of two years; and one member and one alternate shall be a property appraisal officer employed by the department, assigned by the director and shall be the chairman of the board.”

NOW, THEREFORE, BE IT RESOLVED, that the Union County Board of County Commissioners appoints the following members and their alternates pursuant to NMSA 1978, Section 7-38-25.

Qualified Elector of Union County:

Ferron Lucero
Member

Term Expiring On: January 2025

Carlotta Ulibarri
Alternate

Term Expiring On: January 2025

Qualified Elector of Union County with experience in the field of valuation of property:

Rosie DeHerrera
Member

Term Expiring On: January 2025

Frankie Aragon
Alternate

Term Expiring On: January 2025

APPROVED, ADOPTED, AND PASSED on this 10th day of January, 2023.

Attested

Chair

Member

Member

UNION COUNTY BOARD APPOINTMENTS

January 10, 2023

	2021	2023
1. Chairperson	<u>Justin Bennett</u>	_____
2. Vice-Chair	<u>Clayton Kiesling</u>	_____
3. Equalization Board	<u>Rosie DeHerrera</u>	_____
	<u>Ferron Lucero</u>	_____
4. Economic Development	<u>Clayton Kiesling</u>	_____
	<u>Brandy Thompson</u>	_____
5. Eastern Plains (EPCOG)	<u>Clayton Kiesling</u>	_____
	<u>Brandy Thompson</u>	_____
6. Library Board	<u>Clayton Kiesling</u>	_____
	<u>Walter Hall</u>	_____
7. NERTPO	<u>Clayton Kiesling</u>	_____
	<u>Brandy Thompson</u>	_____
8. Historical Society	<u>Walter Hall</u>	_____
9. Chamber of Commerce	<u>Justin Bennett</u>	_____
	<u>Clayton Kiesling</u>	_____
10. RC & D	_____	_____
	_____	_____
11. NMAC (Elected)	<u>Justin Bennett</u>	_____
12. NM County Insurance Authority	<u>Justin Bennett</u>	_____
	<u>Brandy Thompson</u>	_____
13. Ports- to- Plains	<u>Clayton Kiesling</u>	_____
14. Health Council	_____	_____

UNION COUNTY
RESOLUTION NO. 2023-22

A RESOLUTION AMENDING THE UNION COUNTY PERSONNEL POLICY MANUAL
TO SIMPLIFY AND CLARIFY SECTIONS 7 (EMPLOYEE DISCIPLINE) AND 8
(GRIEVANCE PROCEDURES)

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF UNION
COUNTY, NEW MEXICO:

WHEREAS, Union County, New Mexico (hereinafter “the County”) has in place a
Personnel Policy Manual, Resolution No. 2021-18 (hereinafter “the Personnel Manual”) which
governs the employment relationship of Union County employees and serves as the contract of
employment between Union County and its employees;

WHEREAS, the Personnel Manual is out of date and does not reflect the shared
understanding of the County and its employees concerning the terms of employment with the
County and needs to be revised;

WHEREAS, Sections 7 and 8 of the Personnel Manual in particular are complex and
confusing and should be revised so as to make the requirements and obligations of those sections
clear and simple to understand and apply;

WHEREAS, those sections of the Personnel Manual should be revised immediately and
the remaining sections of the Personnel Manual should be revised in due course; and

WHEREAS, Sections 7 and 8 shall be and hereby revised, as set forth below, and copies
of the revised sections should be provided to all Union County employees.

IT IS THEREFORE RESOLVED AND ADOPTED, AS FOLLOWS:

SECTION ONE. Section 7 of the Personnel Manual is hereby rescinded and the following
amended Section 7 enacted in its place:

“SECTION 7. DISCIPLINE AND DISCIPLINARY TERMINATION

7.1. AUTHORITY TO TAKE DISCIPLINARY ACTION.

A. General. –

Supervisory and managerial personnel of Union County have the responsibility and obligation to take whatever disciplinary actions are deemed necessary, within a reasonable time after the need for action becomes apparent, in the best interests of the County.

B. Purpose of Discipline. –

The Primary purpose of discipline is to correct performance or conduct that is below acceptable standards or contrary to the County’s interest, in a constructive manner that promotes employee responsibility and performance.

C. Consultation. –

Supervisory and managerial personnel of the County may consult with the County Manager and County Attorney before undertaking an oral or written reprimand and shall consult with the County Manager and the County Attorney before ordering a suspension, demotion or termination. Whenever consultation is not feasible prior to taking such action, necessary action may be taken by supervisory and managerial personnel and the consultation deferred until feasible.

D. Progressive Discipline. –

Progressive discipline shall be used wherever appropriate, building on previously-ordered discipline. Progressive discipline may range from an oral or written reprimand, suspension, demotion or termination of employment depending on the severity of the conduct causing the discipline, and the nature of the previously ordered discipline, and the frequency of misconduct. Progressive discipline may not be appropriate in all situations.

7.2. FORMS OF DISCIPLINARY ACTION.

A. Oral Reprimand. –

An oral reprimand is generally used for minor offenses or to correct minor faults in an employee's performance.

B. Written Reprimand. –

A written reprimand may be issued for an offense of a more serious nature which requires more formal action than an oral reprimand or must be documented.

C. Suspension. --

i. A suspension may be ordered for an offense of a more serious nature or for repeat of a minor offense. An employee may be suspended for a period not to exceed ten (10) working days. During a suspension, an employee will not be paid or accrue benefits. Each suspension shall be recorded and filed in the employee's personnel file and shall remain there for not less than twenty-four (24) months at which time it may be removed on request of the employee so long as no further suspensions have been ordered and the employee is still employed at the County.

ii. The duration of the suspension depends on the conduct which led to the suspension. A suspension for up to two working days may be ordered where an employee commits a minor offense for which the employee has previously received an oral or written reprimand, or where the employee commits a more serious error or mistake which alone merits a suspension. A suspension of up to five (5) working days may be ordered where the employee commits an infraction of a more serious nature for which termination is not justified, or for committing multiple violations of a minor infraction for which previous discipline has been imposed. A suspension of up to ten (10) working days may be ordered when an employee commits an act or acts which alone justify termination, but mitigating factors or circumstances exist. Notwithstanding the foregoing, the duration of any suspension shall be determined by the supervisor and shall be commensurate with the severity of the offense, error, mistake or misconduct.

D. Demotion. --

An employee may be demoted for an offense of a more serious nature or for repeat of a minor offense or for poor performance. The employee may only be demoted to a lesser position for which the employee is otherwise qualified. When demoted, the employee will receive compensation commensurate with the new position.

E. Termination. --

A regular employee may be terminated for cause for violation of this Resolution, County policies, State or federal law, or for any other inappropriate behavior.

7.3 GROUNDS FOR DISCIPLINARY ACTION. Grounds for disciplinary action include, without limitation, but by way of illustration, the following offenses:

- A. Violation of this Personnel Manual;
- B. Continued unsatisfactory performance of duties;
- C. Personal conduct which substantially interferes with the performance of duties;
- D. Tardiness, improper use of leave, excessive absences;
- E. Working in an unsafe manner;
- F. Negligence or gross negligence while at work resulting in injury, damage or

- death to a person;
- G. Insubordination;
- H. Falsifying official documents or records;
- I. Threatening or harassing an employee or Elected Official;
- J. Theft or vandalism of County property;
- K. Damaging or destroying County property;
- L. Unauthorized use or possession of County property;
- M. Use of, possession of, or being under the influence of a controlled substance or intoxicant, while on duty;
- N. Operation of a County vehicle or equipment while under the influence of a controlled substance or intoxicant;
- O. Operating a County vehicle or equipment in a reckless or intentionally tortious manner, or continuing to operate County vehicles or equipment negligently after a previous warning;
- P. Accepting a bribe or consideration given with the intent to influence the performance of duty;
- Q. Any violation of the Governmental Conduct Act, NMSA 1978, Sec. 10-16-1 *et seq.*;
- R. Conviction of a misdemeanor or felony related to employment with the County; or
- S. Conflict of interest which results in private gain to the employee or detriment to the County.

7.4 DISCIPLINARY PROCEDURES

A. Oral Reprimand, Written Reprimand. --

i. An oral reprimand or written reprimand may be issued by the supervisor upon the existence of grounds for discipline set forth herein. An employee receiving a written reprimand may respond, if desired, in writing within ten (10) business days. A written reprimand, together with any response, shall be recorded and filed in the employee's personnel file and shall remain there for not less than twenty-four (24) months at which time it may be removed on request of the employee so long as no further reprimands have been ordered and the employee is still employed at the County.

ii. An oral reprimand or written reprimand is effective when given.

iii. Oral or written reprimands are not grievable.

B. Notification Of Proposed Suspension, Demotion or Termination. --

Any time a suspension, demotion or termination is proposed for a full-time, regular non-probationary, or part-time, regular non-probationary period employee, the supervisory or managerial personnel shall notify the employee in writing that he or she is to be disciplined through a *Notice of Proposed Discipline*. The *Notice of Proposed*

Discipline shall set out the reason(s) for the proposed discipline and shall establish the date, time and place of the Predetermination Hearing, if applicable.

C. Predetermination Hearing. --

At the Predetermination Hearing, the employee shall be notified of the reason(s) for the proposed discipline as set out in the *Notice of Proposed Discipline*, and the employee shall be given an opportunity to respond thereto. The hearing shall be informal and shall be recorded by electronic recorder or certified court reporter. A copy of the recording or transcript shall be made available to the employee upon request; if the record is by electronic recorder the cost shall be borne by the County, and if by certified reporter, the transcription costs shall be paid by the party requesting the transcription. The employee shall be permitted to bring a representative to the Predetermination Hearing.

D. Final Decision on Discipline. --

The final decision shall be made in writing and delivered to the employee within ten (10) days of the predetermination hearing.”

SECTION TWO. Section 8 of the Personnel Manual is hereby rescinded and the following amended Section 8 enacted in its place:

“SECTION 8. GRIEVANCES

A. Grievance, Defined. --

A grievance is a complaint concerning alleged deprivation of a presently-existing property right, including, but not limited to, (1) the employee's working conditions; (2) alleged discrimination against the employee; or (3) disciplinary action taken against the employee. Section 2.17 (Definitions – “Grievance”) of Resolution No. No. 2021-18 is rescinded and shall no longer apply.

B. Eligibility. –

Only regular, non-probationary employees are eligible to file a grievance. Employees who are subject to grievance procedures contained in a collective bargaining agreement may not file grievances pursuant to this Personnel Manual.

C. Process. –

The following steps comprise the normal grievance process. The employee's supervisor or Supervisory and managerial personnel may waive steps, as appropriate, on good cause shown:

i. Informal Discussion. --

Within five (5) working days of any action complained of, the employee must attempt to resolve the complaint through informal discussion with the employee's supervisor. The date and time of the informal discussion, and any proposed resolution of the complaint, shall be documented by the supervisor.

iii. Written Grievance. --

If the matter cannot be resolved informally through an informal discussion, the employee may submit a written grievance to the Human Resources Officer. If the Human Resources Officer is also the employee's supervisor with whom the informal discussion was conducted, the employee shall present the written grievance to the County Manager.

iv. Time to File Written Grievance. --

If the employee is still aggrieved and elects to continue with the grievance beyond the informal discussion, a written grievance must be submitted to the Human Resources Officer within five (5) working days of the date of the informal discussion.

v. Content of Written Grievance. --

Written grievances shall be submitted on the *Report of Grievance* form. This form requires a short and concise statement of the facts, the action complained of, reasons why the discipline is alleged to be inappropriate, the relief requested, and the date when the informal discussion occurred. "*Report of Grievance*" forms are available in the County Manager's office.

vi. Response to the Written Grievance. --

The supervisor shall promptly respond in writing to the written grievance, but in any event, not later than ten (10) working days from receipt. The supervisor may consult with the County Attorney on the content of the response.

vii. Finality. --

Unless the employee's grievance concerns the employee's suspension, demotion or termination, the grievance process concludes with the response to the written grievance.

D. Mediation and Hearing. --

If the grievance concerns the employee's suspension, demotion or termination, the employee may file a request for hearing on the grievance.

i. Request for Hearing. --

A request for hearing on a grievance must be in writing and must be filed with the Human Resources Officer within five (5) working days of the response to the written grievance. A copy of the written grievance and the response must accompany the request for a hearing.

ii. Mandatory Mediation. --

After a written request for hearing has been received, mediation may be required or desired. If the Human Resources Officer determines that the grievance may be resolved through mediation, the Human Resources Officer shall schedule a mediation conference and attempt to reach an amicable agreement between the parties.

iii. Attendance at the Mediation Conference. --

Attendance at the mediation conference is mandatory. If the employee fails to attend the conference, or refuses to attend, the grievance shall be dismissed with prejudice.

iv. Settlement Agreement. --

If the employee's grievance is successfully addressed by mediation, an appropriate document stating the agreement shall be prepared and executed, and the grievance dismissed.

v. Scheduling the Hearing. --

If mediation is unsuccessful, the Human Resources Officer shall forward a copy of the employee's grievance, the response, and the request for a hearing to the County Hearing Officer, who will schedule the hearing.

vi. Hearing Procedure. --

a. Appointment of Hearing Officer. --

Within ten (10) days after notice has been given that the mediation has been unsuccessful, the Human Resources Officer shall provide the grievant with the name, address, and qualifications of the County's administrative hearing officer. Within five (5) days of receipt of that notice, the grievant will notify the Human Resources Officer of any reasons that the Hearing Officer should recuse himself or herself from the proceedings on grounds set forth in the Rules Governing Judicial Conduct, Rule 21-211 NMRA 2023. The Hearing Officer shall review any such notice and rule on any objection.

b. Time and Place of Hearing. --

The Hearing Officer shall determine the time and place of the hearing and notify the

Human Resources Officer and the grievant. Grievance hearings shall be private, not public, meetings and witnesses to the hearing shall not be permitted to attend any part of the hearing other than the time the witness is testifying.

c. Pre-Hearing Matters. –

All pre-hearing matters shall be addressed by the Hearing Officer. Each party shall submit to the Hearing Officer a copy of a witness and exhibit list no later than fifteen (15) days prior to the hearing. A copy of all exhibits, numbered to correspond to the exhibit list, shall be presented to the Hearing Officer along with the exhibit list. At least ten (10) days prior to the hearing, each party shall provide to the Hearing Officer a position statement that addresses the grounds for discipline, the progressive discipline undertaken, anticipated evidentiary issues, and relief requested.

d. Conduct of the Hearing. --

aa. The hearing shall be recorded by an audio recorder. At the option of a party, a certified court reporter may be provided, but the cost and expense of the reporter shall be borne by the party requesting the reporting (except for a copy of the transcript, which shall be paid for by the party requesting the transcript).

bb. The County shall bear the burden of proof and shall deliver a brief opening statement. The grievant may deliver an opening statement, reserve it, or not give a statement. Opening statements shall be limited to fifteen (15) minutes per party.

cc. Witnesses shall be sworn by the Hearing Officer. The Rules of Evidence shall not strictly apply during the hearing; admissible evidence will be determined by the administrative standard of review, but all decisions of the Hearing Officer shall be subject to the *legal residuum* rule, requiring admissible evidence to support the Hearing Officer's ruling. The Hearing Officer will rule on all objections.

dd. When each party has concluded their evidentiary presentation, the parties may offer a brief closing statement. Closing statements shall be limited to fifteen (15) minutes.

e. Ruling. –

The Hearing Officer shall rule on the grievance within thirty (30) days of the conclusion of the hearing, unless otherwise stipulated by the parties.

f. Further Review. –

Further constitutional review of the Hearing Officer's decision may be available through NMRA 2023 Rule 1-075. If review is sought, the County will prepare the transcript for the Court.”

SECTION THREE. A copy of this Resolution shall be provided to each employee.

PASSED, APPROVED AND ADOPTED THIS 10th day of January, 2023.

THE BOARD OF COUNTY COMMISSIONERS
OF UNION COUNTY

Chair

Member

Member

Attest:

County Clerk

Approved as to form:

County Attorney

UNION COUNTY
UNION COUNTY ADMINISTRATION
PO BOX 430 CLAYTON
NEW MEXICO 88415

Board of Commissioners
Clayton Kiesling
W. Carr Vincent
Lloyd Miller

Brandy Thompson
County Manager
The Law Office of Stephen C. Ross P.C.
County Attorney

OPEN MEETINGS ACT POLICY FOR UNION COUNTY

RESOLUTION NO. 2023-23

A SPECIAL RESOLUTION TO CONCLUDE AND DETERMINE IN WHAT MANNER REASONABLE NOTICE SHALL BE GIVEN TO THE PUBLIC RELATIVE TO THE FORMULATION OF PUBLIC POLICY, DISCUSSION OF PUBLIC BUSINESS, OR WHEN FORMAL ACTION IS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY, NEW MEXICO, OR ANY OF ITS AGENCIES, AUTHORITIES, COMMISSIONS, COMMITTEES, OR OTHER POLICY-MAKING BODIES.

WHEREAS, NMSA 1978, Section 10-15-1 *et seq.* (1953), the Open Meetings Act, provides in relevant part that, "... the formation of public policy or the conduct of business by vote shall not be conducted in a closed meeting ..." and that "... meetings of a quorum of members of any board, commission or other policy-making body of any county held for the purpose of formulating public policy, including the development of personnel, policy, rules, regulations, or ordinances discussing public business or for the purpose of taking any action within the authority or the delegated authority of any board, commission or other policy-making body, are declared to be public meetings open to the public at all times, except as otherwise provided in the Constitution or the provisions of the Open Meetings Act ...";

WHEREAS, the Open Meetings Act further provides in material part that "... any meetings at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs, and at which a majority or quorum of the body is in attendance, and any closed meetings, shall be held only after reasonable notice to the public ..." and "... the affected body shall determine at least annually in a public meeting what notice for a public meeting is reasonable when applied to that body..."; and

WHEREAS, the Board of County Commissioners of Union County, as the "affected body" and by virtue of this Resolution, intends to comply with the requirements of the Open Meetings Act and further, the Board of County Commissioners herein determines reasonable notice to the public of its meetings for the upcoming calendar year as contemplated by the Open Meetings Act.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF UNION, NEW MEXICO that:

SECTION 1: REGULAR AND SPECIAL MEETINGS: NOTICE. Notice of any and all regular and special meetings of the Board of County Commissioners shall be posted three (3) days in advance of any meeting. For purposes of the preceding sentence and this resolution generally, a "meeting" is a meeting of a quorum of members of the Board of County Commissioners or boards, agencies, authorities, commissions, committees, or other policy-making bodies operating under the authority of the Board of County Commissioners, that is held for the purpose of formulating public policy, conducting business by vote, formulating public policy, discussing public business or taking any action within the authority of or the delegated authority, or as otherwise specified in NMSA 1978, Section 10-15-1(A) and (B). Notice of a meeting shall also be provided to broadcast stations licensed by the federal communications commission and newspapers of general circulation that have provided a written request for such notice pursuant to NMSA 1978, Section 10-15-1(D). In addition, there shall be made available to the general public and interested persons a copy of the agenda for each meeting, which shall be filed, recorded and posted in the office of the County Clerk of Union County, New Mexico, at least three (3) days prior to the meeting. The agenda shall also be posted at the same time on the Union County website (unionnm.us). Each meeting notice shall include an agenda containing specific items of business to be discussed or transacted at the meeting or information on how the public may obtain a copy of such agenda. Except for emergency items, the Board of County Commissioners shall take action only on items appearing on the agenda. The Board of County Commissioners may give notice of its annual meeting schedule in lieu of individual meeting notices so long as the schedule is published as described above; in this instance, agendas of each meeting must be filed, recorded, posted, and placed on the Union County internet website as provided herein.

SECTION 2: REGULAR MEETINGS, SCHEDULE AND LOCATION. Regular meetings shall be held on the second Tuesday of each month and shall begin at the hour of 9:00 a.m. Regular meetings shall be held in the County Commission Chambers in Clayton, New Mexico. Nothing shall prohibit the Board of County Commissioners from rescheduling a regular meeting with notice as described in Section 1, herein.

SECTION 3: SPECIAL MEETINGS, SCHEDULE AND LOCATION. Special meetings may be held as needed upon notice described in Section 1, herein. A special meeting may be held in the County Commission Chambers in Clayton, New Mexico, or some other location specified in the notice.

SECTION 4: APPLICABILITY. This resolution shall apply to each meeting of a quorum of each board, commission, committee, agency, authority or other policy-making body operating under the authority of the Board of County Commissioners.

SECTION 5: EMERGENCY MEETINGS, NOTICE. Notwithstanding any provision contained herein, the Chairman of the Board of County Commissioners or a majority of the commissioners may call an emergency meeting of the Board of County Commissioners to consider an emergency matter. "Emergency" refers to unforeseen circumstances that, if not addressed immediately by the

public body, will likely result in injury or damage to persons or property or substantial financial loss to the public body. Emergency meetings may be conducted at a time or place designated by the person or persons calling the meeting. Notice of such emergency meeting shall be that which is reasonably practicable under the circumstances existing, but at a minimum must include posting of the agenda in advance of the meeting, and notice to local broadcast stations and newspapers of general circulation of such meeting; the notice given may be either written or oral. Within ten (10) days of taking action on an emergency matter, the Board of County Commissioners shall report to the Attorney General's office the action taken and the circumstances creating the emergency, except where the emergency has also resulted in the declaration of a state or national emergency.

SECTION 6: CLOSED MEETINGS. Notwithstanding any provision contained herein, the Board of County Commissioners may call or close a meeting for the purpose of discussing the following items:

- (1) Issuance, suspension, renewal or revocation of a license;
- (2) Limited personnel matters, including the discussion of hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee;
- (3) Deliberations in connection with an administrative adjudicatory proceeding; for purposes of this subparagraph, an administrative adjudicatory proceeding is a proceeding brought by or against a person before a public body in which individual legal rights, duties or privileges are required by law to be determined by the public body after an opportunity for a trial-type hearing;
- (4) Bargaining strategy preliminary to collective bargaining negotiations between the Board of County Commissioners and a bargaining unit representing the employees of the County, and collective bargaining sessions during which the Board of County Commissioners and the representatives of the collective bargaining unit are present;
- (6) Purchases in an amount exceeding two thousand five hundred dollars (\$2,500) that can be made only from one source, and discussions concerning competitive sealed proposals solicited pursuant to the Procurement Code;
- (7) Meetings subject to the attorney-client privilege pertaining to the threat of litigation or pending litigation in which Union County is or may become a participant;
- (8) The acquisition or disposal of real property or water rights; or

- (9) Those portions of meetings of committees or boards of public hospitals where strategic and long-range business plans or trade secrets are discussed.

If a meeting is closed for any of the foregoing reasons, the closure, if made in an open meeting, shall be approved by a majority vote of a quorum of the Board of County Commissioners; the authority for the closure and the subject to be discussed shall be stated with reasonable specificity in the motion calling for the vote on the closed meeting; the vote shall be taken in an open meeting and the vote of each individual member shall be recorded in the minutes. Only those subjects announced or voted upon prior to closure by the policymaking body may be discussed in a closed meeting. If a closure is called for when the Board of County Commissioners is not in an open meeting, the closed meeting shall not be held until three (3) days' notice of the meeting is given which states the specific provision of the Open Meetings Act authorizing the closed meeting and stating with reasonable specificity the subject to be discussed.

No action may be taken during a closed meeting.

Following completion of any closed meeting, the minutes of the open meeting that was closed or the minutes of the next open meeting if the closed meeting was separately scheduled shall state that the matters discussed in the closed meeting were limited only to those specified in the motion for closure or in the notice of the separate closed meeting. The statement shall be approved by the Board of County Commissioners.

SECTION 7. MINUTES. The Board of County Commissioners, and any boards, agencies, authorities, commissions, committees, or other policy-making bodies operating under the authority of the Board of County Commissioners shall keep written minutes of all its meetings, except those meetings closed in compliance with Section 6 of this Resolution. The minutes shall include, as a minimum, the date, time and place of the meeting, the names of members in attendance and those absent, the substance of the proposals considered and a record of any decisions and votes taken which show how each member voted. All minutes shall be open to public inspection. Draft minutes shall be prepared within ten (10) working days after the meeting and shall be approved, amended or disapproved at the next meeting where a quorum is present. Minutes shall not become official until approved by the Board of County Commissioners.

SECTION 8. ADDITIONAL NOTICES. Notwithstanding any provision contained herein, the Chairman of the County Commission may establish such additional notice as he may deem necessary and advisable under the circumstances.

SECTION 9. CITIZENS' FORUM. Meetings of the Board of County Commissioners shall include on the agenda for each Regular Meeting an item entitled "Citizens Forum" wherein citizens may express any views or issues of concerns to the Commission and Union County citizens; provided, however, that in order to allow the County Manager, staff, and Commission to respond adequately to citizens comments, interested citizens who wish to address the Commission in the Citizens Forum may be required to provide the Union County

Administrative staff with notice of the substance of the proposed comments at least two (2) days prior to scheduled meetings.

SECTION 10. RESCINDING PRIOR RESOLUTIONS. Resolution No. 2022-18 amended, adopted on January 11, 2022 is hereby rescinded and superseded by this Resolution. Any prior resolutions concerning public notice under the Open Meetings Act are hereby rescinded and superseded by this resolution.

PASSED, ADOPTED, APPROVED AND SIGNED THIS 10TH DAY OF JANUARY 2023.

BOARD OF UNION COUNTY COMMISSIONERS

A T T E S T

Chairman

S E A L

Member

Member

Brenda Green, County Clerk



Clayton Kiesling
Chair
W. Carr Vincent
Member
Lloyd Miller
Member

PO Box 430
Clayton, NM 88415
(575)374-8896
(575)374-2763 Fax
www.unionnm.us

Brandy Thompson
County Manager

Stephen C. Ross
County Attorney

RESOLUTION NO. 2023-24

BE IT FURTHER RESOLVED that the following officers or their successors are authorized to order the deposit or withdrawal of monies in the local short-term investment fund until the authority is revoked by action of the Board of Union County Commissioners and written notice of such action is received by the State Treasurer.

CHAIRMAN SIGNATURE: _____

MEMBER SIGNATURE: _____

MEMBER SIGNATURE: _____

Passed and adopted by the Board of Union County Commissioners, State of New Mexico, on January 10, 2023.

A T T E S T

S E A L

Brenda Green, County Clerk

RESOLUTION NO. 2023-25

A RESOLUTION BY THE UNION COUNTY BOARD OF FINANCE ESTABLISHING THE UNION COUNTY INVESTMENT POLICY.

WHEREAS, at a meeting of the Union County Board of Finance held on January 10, 2023 the following was among the proceedings; and

WHEREAS, the Board of County Commissioners of Union County is the Union County Board of Finance pursuant to NMSA 1978 Section 6-10-8; and

WHEREAS, the Union County Board of Finance desires to adopt and establish the Union County Investment Policy as set forth in Exhibit "A", which is attached and incorporated by reference.

NOW THEREFORE BE IT RESOLVED that the attached Union County Board of Finance Investment policy is hereby adopted, and that all past resolutions and policies pertaining to Investment Policy are hereby revoked, permanently rescinded and superseded.

Done this 10th day of January, 2023.

BOARD OF FINANCE OF
UNION COUNTY, NEW MEXICO

A T T E S T

S E A L

Brenda Green, County Clerk

Chairman

Member

Member

EXHIBIT "A"

UNION COUNTY BOARD OF FINANCE INVESTMENT POLICY

1. INTRODUCTION: This investment policy applies to all financial assets of Union County including the General Funds, Special Revenue Funds, Capital Projects Funds, Enterprise Funds, and Agency Funds:

This resolution establishes policy for the prudent investment of Union County's Funds, and to maximize the efficiency of the County's cash management system. The goal of this policy is to protect public funds and to invest County funds in a manner that insures the safety of the investment, that provides for adequate liquidity, and that maximizes investment income after providing for safety and liquidity.

2. DELEGATION OF AUTHORITY: The County Treasurer, by and with the advice and consent of the County Board of Finance, has ultimate authority over the investment of public funds as outlined in this policy and is, hereby, designated Investment Officer. The Investment Officer shall be responsible for all investment transactions and shall maintain the system of controls outlined in this policy to regulate investment activities. The County Board of Finance may designate any other administrative county official to act as representative or liaison between the County Treasurer and the Board.

3. PRUDENT MAN RULE: Prudence to be applied by the Investment Officer shall be in accordance with NMSA 1978 Section 6-8-10, which states: "Investments... shall be made with the exercise of that degree of judgment and care, under circumstances then prevailing, which men of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

4. ETHICS AND CONFLICT OF INTEREST: Investment officials shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could affect or impair their ability to make impartial investment decisions.

5. INTERNAL CONTROLS: The County Treasurer as the Investment Officer shall document and maintain the system of internal controls. The internal controls shall be reviewed by the County Board of Finance as required, and with independent auditors on an annual basis. The County Treasurer shall review the system of controls periodically to ensure compliance and effectiveness.

6. REPORTING: The safekeeping report, pro-rata distribution report and investment report shall be compiled monthly and published along with the Treasurer's monthly financial statement.

7. INVESTMENTS: All sinking funds or money remaining unexpended from the proceeds of any issue of bonds or other negotiable securities, by law, entrusted to the care and custody of the Treasurer and all money immediately necessary for public use may be invested in interest bearing

deposits with banks and savings and loan associations within the geographical boundaries of the County. All funds available for investment with local banks and savings and loan associations must be equitably distributed according to the net worth of each institution in accordance with NMSA 1978 Section 6-10-9. If any bank or savings and loan association within the geographical boundaries of the County declines to accept any part of their pro-rata share of County funds, a written notice of such shall be obtained by the Investment Officer. The funds that are declined shall be considered excess and may, with the approval of the County Board of Finance, be invested in those securities authorized by the laws of the State of New Mexico including:

1. Certificates of Deposits
2. United States Treasury Bills, United States Bonds and United States Notes.
3. Bonds or negotiable securities of the State of New Mexico or any County, Municipality or School District.
4. Short term investments under the supervision of the State Treasurer as per NMSA 1978 Section 6-10-10.1 (also see NMSA 1978 Sections 6-10-10 and 6-10-44).

8. COLLATERALIZATION: In an effort to safeguard against the failure of financial institutions the following criteria shall apply to all investments:

ALL COLLATERAL SHALL BE BASED ON 50% COLLATERALIZATION

9. BANKS SELECTION: Public money may be invested with banks and savings and loan associations, having their main or a staffed branch office within the geographical boundaries of the County, which have qualified as public depositories by reason of insurance of the account by an agency of the United States, or by depositing collateral security or United States Treasury Bills.

10. SAFEKEEPING AND CUSTODY: No public funds to be invested in negotiable securities or loans to financial institutions fully secured by negotiable securities at current market value shall be paid out unless there is a contemporaneous transfer of securities, at the earliest time industry practice permits, but in all cases settlement shall be on a same day basis either by physical delivery or in the case of uncertificated securities, by appropriate book entry on the books of the issuer to the purchaser or to a reputable third-party safekeeping financial institution acting as agent or trustee for the purchaser, which agent or trustee shall furnish timely confirmation to the purchaser. NMSA 1978 Section 6-10-10(M) The Investment Officer shall prepare the safekeeping report on a monthly basis.

RESOLUTION NO. 2023-26

A RESOLUTION DESIGNATING THE COUNTY CHECKING ACCOUNT DEPOSITORY

WHEREAS, by law of the State of New Mexico, the checking account of Union County must be deposited in one or more banks or savings and loan associations; and

WHEREAS, this Commission is required by law to designate the checking account depository or depositories each year at its first meeting in January, and

WHEREAS, the Board of Union County Commissioners, acting as the County Board of Finance considered all local qualified depository banks for checking account services for the calendar year 2022, and Farmers and Stockmens Bank and New Mexico Bank and Trust were deemed by this Commission to be the qualified depositories.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Union County, New Mexico that Farmers and Stockmens Bank, New Mexico Bank and Trust and any other banks deemed qualified as pursuant to New Mexico Statutes shall be named as the checking account depository banks for Union County for the calendar year 2023.

BE IT FURTHER RESOLVED that all past resolutions and policies pertaining to County Checking Account Depository are hereby revoked, permanently rescinded and superseded.

ADOPTED THIS 10th DAY OF JANUARY 2023.

BOARD OF UNION COUNTY
COMMISSIONERS
COUNTY OF UNION, NEW MEXICO

ATTEST

SEAL

Chairman

Member

Brenda Green, County Clerk

Member

**RESOLUTION NO. 2023-27
UNION COUNTY**

**A RESOLUTION LISTING QUALIFIED DEPOSITORIES AND RULES REGARDING
THE DISTRIBUTION OF COUNTY INTEREST BEARING DEPOSITS**

WHEREAS, by the laws of the State of New Mexico, the funds of Union County held in interest bearing deposits shall be equitably distributed among the various banks and savings and loan associations in Union County duly qualified to receive such funds, and

WHEREAS, the Board of County Commissioners of Union County sitting as a County Board of Finance, is required to determine the qualifications of banks and savings and loan associations to receive deposits of public funds;

THEREFORE, BE IT RESOLVED, that the following financial institutions doing business with main or manned branch offices in the County of Union, State of New Mexico are hereby declared to be qualified as depositories of public monies pursuant to the requirements of NMSA 1978 Section 6-10-36, and other applicable statutes: FARMERS AND STOCKMENS BANK, NEW MEXICO BANK AND TRUST.

BE IT FURTHER RESOLVED, that in order to apportion the deposits of Union County equitably and pursuant to law and the regulations of the Department, the Treasurer of Union County is instructed to apportion the interest-bearing deposits of Union County among the qualified depository banks and savings and loan associations having main or manned branch offices within Union County in proportion to their net worth, as defined in NMSA 1978 Section 6-10-36.

For purposes of the distribution of funds, the County Treasurer is authorized to use net worth figures given orally from officers of the qualified financial institutions shall be those which will appear on their semi-annual reports, subject to review and adjustment when the official reports are released, so long as the financial institution has not, to the knowledge of the Union County Treasurer, within the past two years, given oral net worth figures different from those subsequently appearing on its official semi-annual reporting period. The Treasurer is also authorized to use that financial institution's net worth figure from the previous semi-annual report in calculating an equitable distribution of Union County's deposits. In the event the Treasurer believes the current net worth of such institution to be substantially less than in its previous semi-annual report, he/she may withhold funds from such financial institutions until current reliable net worth figures are provided.

BE IT FURTHER RESOLVED, that all past resolutions and policies pertaining to qualified depositories and policies and rules regarding the distribution of County time deposits are hereby revoked, permanently rescinded and superseded.

PASSED, APPROVED AND ADOPTED THIS 10th DAY OF JANUARY, 2023.

BOARD OF COUNTY COMMISSIONERS
OF UNION COUNTY, NEW MEXICO

A T T E S T

SEAL

Brenda Green, County Clerk

Chairman

Member

Member



RESOLUTION NUMBER 2023-28

DELEGATION OF AUTHORITY TO THE COUNTY MANAGER TO ENTER INTO CERTAIN CONTRACTS AND SETTLEMENT AGREEMENTS

WHEREAS, the Union County Board of County Commissioners reserves unto itself the sole authority to sign contracts with vendors, service providers and funding agencies on behalf of Union County; and

WHEREAS, the Union County Board of County Commissioners reserves unto itself the sole authority to expend funds to procure goods and services for Union County expect as that authority is delegated through the annual budget process; and

WHEREAS, the Union County Board of County Commissioners has hired a professional County Manager to among other things, manage the day-to-day business of Union County; and

WHEREAS, the Union County Board of County Commissioners, recognizes that it would improve the efficiency and effectiveness of County operations by granting the County Manager certain limited authority to sign contracts on behalf of the Board of County Commissioners.

NOW THEREFORE BE IT RESOLVED that the Union County Board of County Commissioners hereby delegates to the County Manager the authority to sign contracts or agreements with vendors, contractors and professional service providers and State and Federal Agencies, with the stipulation that funds must be budgeted and available and the Union County procurement policy must be followed. Any contract, agreement, or settlement entered into pursuant to this resolution shall be presented to the Board of County Commissioners at its next regularly scheduled Commission meeting. This resolution will terminate on December 31, 2024.

PASSED, APPROVED AND ADOPTED this 10th day of January, 2023.

BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY, NEW MEXICO

**A T T E S T
S E A L**

Brenda Green, County Clerk

By:

Chairman

Member

Member

COUNTY OF UNION
Resolution No. 2023-29

A RESOLUTION
AUTHORIZING THE COUNTY TO SUBMIT AN APPLICATION TO THE DEPARTMENT OF FINANCE AND ADMINISTRATION, LOCAL GOVERNMENT DIVISION TO PARTICIPATE IN THE LOCAL DWI GRANT AND DISTRIBUTION PROGRAM.

WHEREAS, the Legislature enacted Section 11-6A-1 through 11-6A-6 NMSA (1978) as amended to address the serious problems of Driving While Intoxicated in the State; and

WHEREAS, a program is established to make grant and distribution funding available to counties and municipalities for new, innovative or model programs, services or activities to prevent or reduce the incidence of DWI, alcoholism and alcohol abuse; and

WHEREAS, the county DWI planning council and other governmental entities approval must be received in order to apply for grant and distribution funding; and

WHEREAS, the County along with participating agencies is making application to the Department of Finance and Administration, Local Government Division for program funding.

NOW THEREFORE, BE IT RESOLVED by the governing body of the County of Union that the County Chairperson on behalf of the County and all participating entities is authorized to submit an application for Distribution and Grant program funding under the regulations established by the Local Government Division.

APPROVED AND ADOPTED by the governing body at its meeting of January 10, 2023.

BOARD OF COMMISSIONERS

County Commission Chairperson

Attest:

Brenda Green
County Clerk (SEAL)

DWI Planning Council Representative

UNION COUNTY
Resolution No. 2023-30

Authorization of Amistad/Hayden Fire (409) and Rabbit Ear Fire (410) (DFA # 29000) budget increase

WHEREAS, the Board of Commissioners of Union County meeting in regular session on January 10, 2023 did propose to make budget adjustments; and

WHEREAS, the County of Union does, through Budget Resolution 2023-30 ask that authorization for the budgetary adjustments be granted, as summarized in the attachment; and

WHEREAS, the County of Union wishes to increase revenue and expenditures by four hundred thousand dollars (\$400,000) in Fund 409 for the increase of Fire Protection grant funds awarded to Amistad/Hayden Fire Department and by three hundred thousand dollars (\$300,000) in fund (410) for the increase of Fire Protection grant funds awarded to Rabbit Ear Fire Department. Each fire department will be using funds for capital projects specified in the grant.

NOW THEREFORE, BE IT RESOLVED the Board of Commissioners of Union County does hereby approve the aforementioned budget adjustments and respectfully requests the authorization for the budgetary adjustments and revisions be granted by the Local Government Division of the Department of Finance and Administration of the State of New Mexico.

IN WITNESS WHEREOF, we have hereunto set our hands and official seal this 10th day of January, 2023.

BOARD OF COMMISSIONERS - UNION COUNTY

ATTEST:

Clayton Kiesling, Chairman

W. Carr Vincent, Member

Brenda Green, County Clerk

Lloyd Miller, Member



Manage Line Items for Budget Increase Fire Protection Grants

✓ Adjustment successfully created.

Home > Budgets > Adjustments > Items / Files

+ Add + Transfer Import Delete Export BAR

✓ Submit to Analyst

CSV Show 100 entries

Search:

<input type="checkbox"/>	Fund	Department	Object Code	Original Budget	PreAdjusted Budget	Adjustment	Adjusted Budget	Status	My Comments	Unread	Actions
<input type="checkbox"/>	20900 Fire Protection	0001 No Department	47499 Other State Grants	0.00	0.00	700,000.00	700,000.00	entity	0	0	Actions
<input type="checkbox"/>	20900 Fire Protection	3002 Fire Protection	58999 Other Capital Purchases	325,000.00	325,000.00	700,000.00	1,025,000.00	entity	0	0	Actions

Showing 1 to 2 of 2 entries

< Previous 1 Next >

UNION COUNTY
Resolution No. 2023-31

Authorization of Road Department (402) (DFA # 20400) budget increase

WHEREAS, the Board of Commissioners of Union County meeting in regular session on January 10, 2023 did propose to make budget adjustments; and

WHEREAS, the County of Union does, through Budget Resolution 2023-31 ask that authorization for the budgetary adjustments be granted, as summarized in the attachment; and

WHEREAS, the County of Union wishes to increase revenue and expenditures by one hundred sixteen thousand one hundred and sixty seven dollars (\$116,167.00) in Fund 402 for the award of Match Waivers for NMDOT Arterial and School Bus Projects. Expenditures will be for maintenance, repairs, and operating expenses.

NOW THEREFORE, BE IT RESOLVED the Board of Commissioners of Union County does hereby approve the aforementioned budget adjustments and respectfully requests the authorization for the budgetary adjustments and revisions be granted by the Local Government Division of the Department of Finance and Administration of the State of New Mexico.

IN WITNESS WHEREOF, we have hereunto set our hands and official seal this 10th day of January, 2023.

BOARD OF COMMISSIONERS - UNION COUNTY

ATTEST:

Clayton Kiesling, Chairman

W. Carr Vincent, Member

Brenda Green, County Clerk

Lloyd Miller, Member



Manage Line Items for Budget Increase Match Waiver NMDOT

Home > Budgets > Adjustments > Items / Files

+ Add + Transfer Import Delete Export BAR

Submit to Analyst

CSV Show 100 entries

Search:

<input type="checkbox"/>	Fund	Department	Object Code	Original Budget	PreAdjusted Budget	Adjustment	Adjusted Budget	Status	My Comments	Unread	Actions
<input type="checkbox"/>	20400 County Road	0001 No Department	10104 State Required Reserve	135,493.33	135,493.33	9,680.58	145,173.91	entity	0	0	Actions
<input type="checkbox"/>	20400 County Road	0001 No Department	47030 State - Arterial (DOT)	247,953.00	247,953.00	75,000.00	322,953.00	entity	0	0	Actions
<input type="checkbox"/>	20400 County Road	0001 No Department	47130 State School Bus Routes (DOT)	123,500.00	123,500.00	41,167.00	164,667.00	entity	0	0	Actions
<input type="checkbox"/>	20400 County Road	5001 County Roads	54050 Maintenance & Repair - Furniture/Fixtures /Equipment	108,000.00	108,000.00	58,084.00	166,084.00	entity	0	0	Actions
<input type="checkbox"/>	20400 County Road	5001 County Roads	57999 Other Operating Costs	75,000.00	75,000.00	58,083.00	133,083.00	entity	0	0	Actions

Showing 1 to 5 of 5 entries

< Previous 1 Next >



RESOLUTION #2023-32

A RESOLUTION AMENDING SECTION XII COUNTY GRANT OF EASEMENT IN THE COUNTY ROAD POLICY MANUAL ADOPTED xx AND AMENDED xx.

WHEREAS, the Board of County Commissioners of Union County desires to change the process of requesting a grant for easement for crossing county roads in Union County; and

WHEREAS, Union County has a Road Superintendent and County Manager that can oversee this process; and

WHEREAS, the Board of County Commissioners of Union County give authority to the Road Superintendent and County Manager to review and approve these road crossing permits; and

WHEREAS, the County has determined the following changes be made to XII. County Grant of Easement.

NOW, THEREFORE, BE IT RESOLVED THAT, based on the foregoing Recitals, the Board of County Commissioners of Union County resolves that XII County Grant of Easements read:

XII. County Grant of Easement

Any person or entity seeking a below surface crossing of any Union County road shall seek an easement from Union County. Such easements shall be on a form provided by Union County. At a minimum, the County shall require:

1. Adequate posting of hazard signs before trenching/excavation.
2. Provision for alternate ingress and egress during trenching or excavation.
3. Minimum depth requirements as set by the State Highway Department or the Union County Road Superintendent.
4. Back fill of a kind and quantity necessary to return road to its previous condition.
5. Inspection and final approval by the Union County Road Superintendent of the completed work.
6. All utility lines, including but not limited to, gas, carbon dioxide distribution, telephone, water, electric, cable television or fiber optics, shall be marked with

signs on both sides of the county right-of-way showing the location of the lines underneath the roadway.

Passed, adopted, and effective this 10th day of January 2023, by the Board of County Commissioners of Union County.

BOARD OF COMMISSIONERS OF UNION

COUNTY

Chairman

Member

Member

ATTEST

County Clerk

Request For Proposal Evaluation Form

2023-01 Public Sector Software and Hardware Services

Criteria	Offeror #1 Tyler Technology	Offeror #2 TEI Triadic	Offeror #3	Offeror #4
Depth & breadth of Experience and expertise (25 pts)	11	22		
Degree of Availability for day/day operations, questions, or problems (25 pts)	25	25		
Degree stay current/active updates of public sector software field (10 pts)	10	10		
Work requirements and system conversion approach (25 pts)	25	25		
Vendor qualifications and references (10 pts)	10	10		
Prices for licenses, products and services (25 pts)	15	15		
Total pts	96	117		
Total pts available	120	120		

Evaluators: Cheryl Garcia and Erica Garcia

Compensation and Reimbursement

2023-01 Public Sector Software and Hardware Services

Criteria	Offeror #1 Tyler Technology	Offeror #2 TEI Triadic	Offeror #3	Offeror #4
Software License Fee		\$12,885 (Includes \$10,975 shared cost County offices for email)		
Software Maintenance Fee	\$42,965 Annual (requested breakdown not given)	\$41,352.20		
Purchase/lease price				
Hardware Maintenance Fee		\$10,305		
Installation/ Implementation Conversion/ Migration Fee	\$35,400 \$28,000	Included in software maintenance fee		
Training Fee	Prior to Go Live \$12,000 Post Go Live: \$9,600= \$21,600	Onsite: \$4,000 (5 days) Per Diem (5 days/2 staff) :\$1500 Mileage (.625/1008 miles): \$961.15= \$6461.25		
Archiving Image to Film Fees				
Additional Fees	Travel Expenses \$7,540 (requested breakdown not given)			
Discounts	0	\$17,639.40 approximately		
Total Cost	Implementation \$85,000 Annual \$42,965 + GRT	Implementation \$29,654.25 Annual \$23,730.60 + GRT		

**UNION COUNTY
BID OPENING**

2023-02 Clayton/Union County Records Management System

Place: Union County Manager's Office
Date & Time: January 5, 2023 @ 12:30pm

Name/Address

EForce Software 148 N. Gateway Dr. Providence, RI 02902	134,814.13								

Opened/Witnessed By: Erica Garcia
Cheryl Laria

Meteorological Tower

A meteorological (MET) tower is designed specifically for wind resource assessment. A measurement tower carries meteorological instruments to measure wind speed (anemometers). Typically these anemometers are mounted at a range of heights up to the hub height of the proposed wind turbines, and track the wind speed data at frequent intervals (e.g. every ten minutes) for at least one year and preferably two or more. The data helps determine if the site is economically viable for a wind farm, as well as the types of wind turbines that can optimize energy generation for each site. NextEra Energy Resources' Iowa projects feature 60M XHD TallTowers, manufactured by NRG Systems.

Installation

The MET Tower is made of steel tube, secured to the ground in four directions. The tower is tilted up from the ground with a gin pole and winch. Lifting of the tower is done by one set of guy wires (lifting wires) attached to the gin pole. The tower is stabilized sideways with two side wire sets. The base plate is hinged so both the tower and gin pole can pivot to the erected position.

60M XHD TallTower Components:

- » Rugged tilt-up tower
- » Guy wires
- » Bright yellow guy wire guards
- » Screw-in anchors
- » Grounding kit
- » All necessary hardware components for tower assembly

Location Name	County	State	Asset Type	Parcel Number	Landowner	Latitude	Longitude
Amistad DM03	Union	NM	Met Tower	1-205-117-384-136	Mathis, Erin Et Al	35.944803	-103.251661
Amistad DM13	Union	NM	Met Tower	1-191-150-195-067	Arnett Children Trust	36.426253	-103.499709
Amistad DM35	Union	NM	Met Tower	1-202-137-131-133	Sowers, David V & Joyce Ann	36.23398	-103.308919
Amistad DM36	Union	NM	Met Tower	1-215-134-126-399	Holman, Johnny Et Ux	36.19683	-103.076207
Amistad DM50	Union	NM	Met Tower	1-212-108-263-463	C3 Ranch LLC.	35.824855	-103.135785
Sierra DM04	Union	NM	Met Tower	1-181-164-448-267	Sumpter and Bannon	36.986462	-103.844945
Sierra DM10	Union	NM	Met Tower	1-196-166-261-259	Weese, Bob & Fawn Minnie Rev Trust	36.659226	-103.402316
Sierra DM12	Union	NM	Met Tower	1-190-178-264-402	Brown Ranch Properties LLC	36.837081	-103.504559
Sierra DM15	Union	NM	Met Tower	1-175-176-391-267	Brown Ranch Properties LLC	36.810865	-103.781146
Sierra DM22	Union	NM	Met Tower	1-184-181-259-264	YL Bar Ranch, LTD	36.876978	-103.618482
Sierra DM27	Union	NM	Met Tower	1-187-170-261-266	Weese, Bob & Fawn Minnie Rev Trust	36.726731	-103.567618
Sierra DM34	Union	NM	Met Tower	1-192-165-260-266	Weese, Bob & Fawn Minnie Rev Trust	36.643018	-103.47602

Sierra Wind-DM04

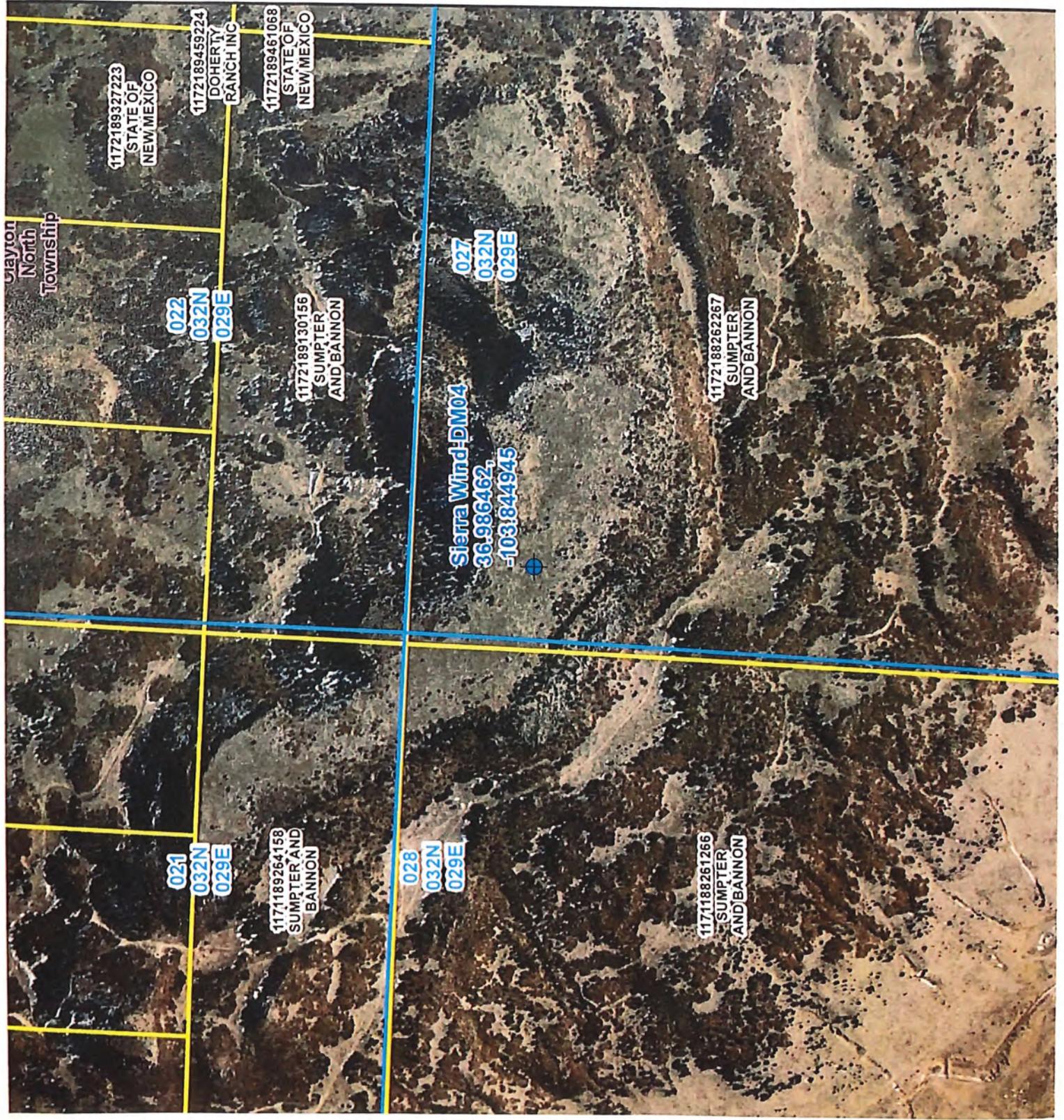
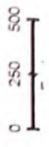
Exhibit Date: 2/10/2022

Legend

-  MET Location
-  SODAR Location
-  SCADA MET Location
-  Property
-  Civil Township
-  Section

Sumpter and Bannan
Owner (Print Name)
Scott E. Bannan
Owner Signature
575-278-2481
Contact Phones
12/7/22
Date

Livestock Y / N

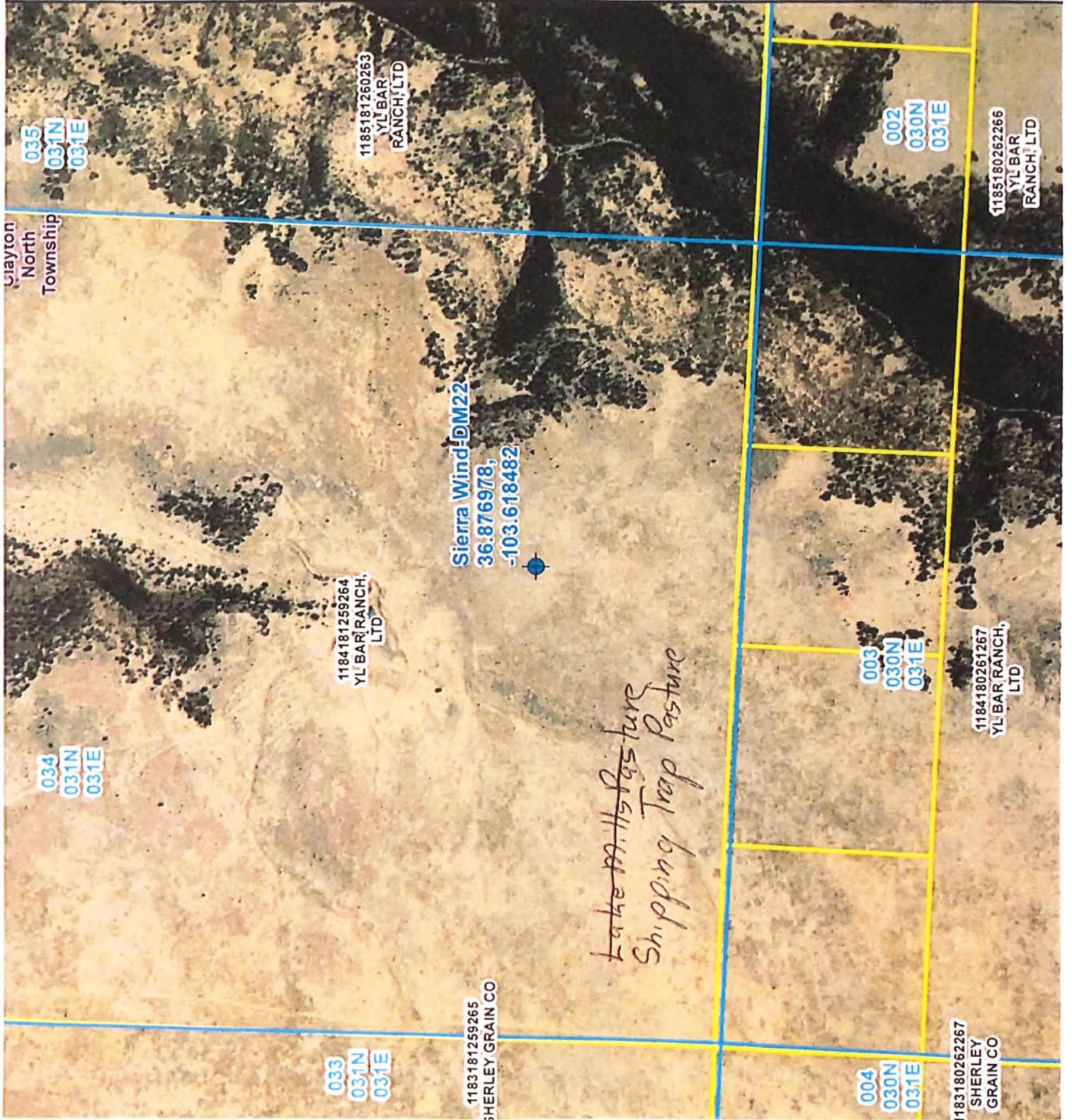


Sierra Wind-DM22

Exhibit Date: 2/10/2022

Legend

-  MET Location
-  SODAR Location
-  SCADA MET Location
-  Property
-  Civil Township
-  Section



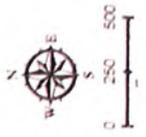
YL Bar Ranch, LTD
Owner (Print Name)

Boyd Burchard
Owner Signature

(575) 278-2166
Contact Phones

12/13/2022
Date

Livestock Y N
During Summer



Amistad Wind-DM13

Exhibit Date: 4/20/2022

Legend

-  MET Location
-  SODAR Location
-  SCADA MET Location
-  Property
-  Civil Township
-  Section

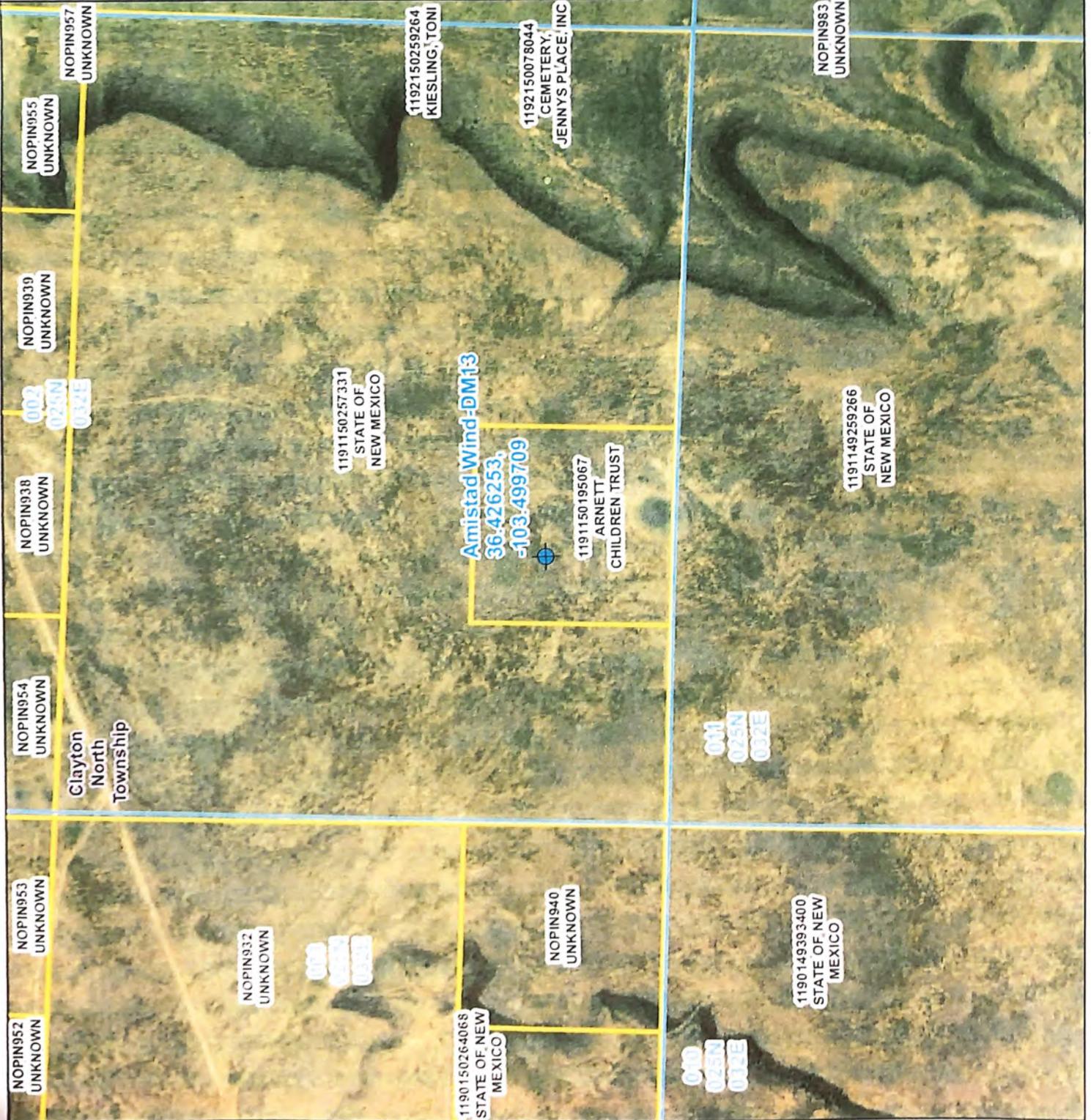
TeeJay Arnett
Owner (Print Name)

TeeJay Arnett
Owner Signature

575-207-7029
Contact Phones

6-30-22
Date

Livestock Y / N



Amistad Wind-DM50

Exhibit Date: 2/10/2022

Legend

-  MET Location
-  SODAR Location
-  SCADA MET Location
-  Property
-  Civil Township
-  Section

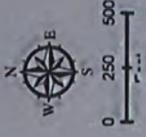
George Clifford Copeland
Owner (Print Name)

George Clifford Copeland
Owner Signature

575 403 8123
Contact Phones

4/20/22
Date

Livestock N



Amistad Wind-DM35

Exhibit Date: 2/10/2022

Legend

-  MET Location
-  SODAR Location
-  SCADA MET Location
-  Property
-  Civil Township
-  Section

David V Sowers
Joyce Ann Sowers

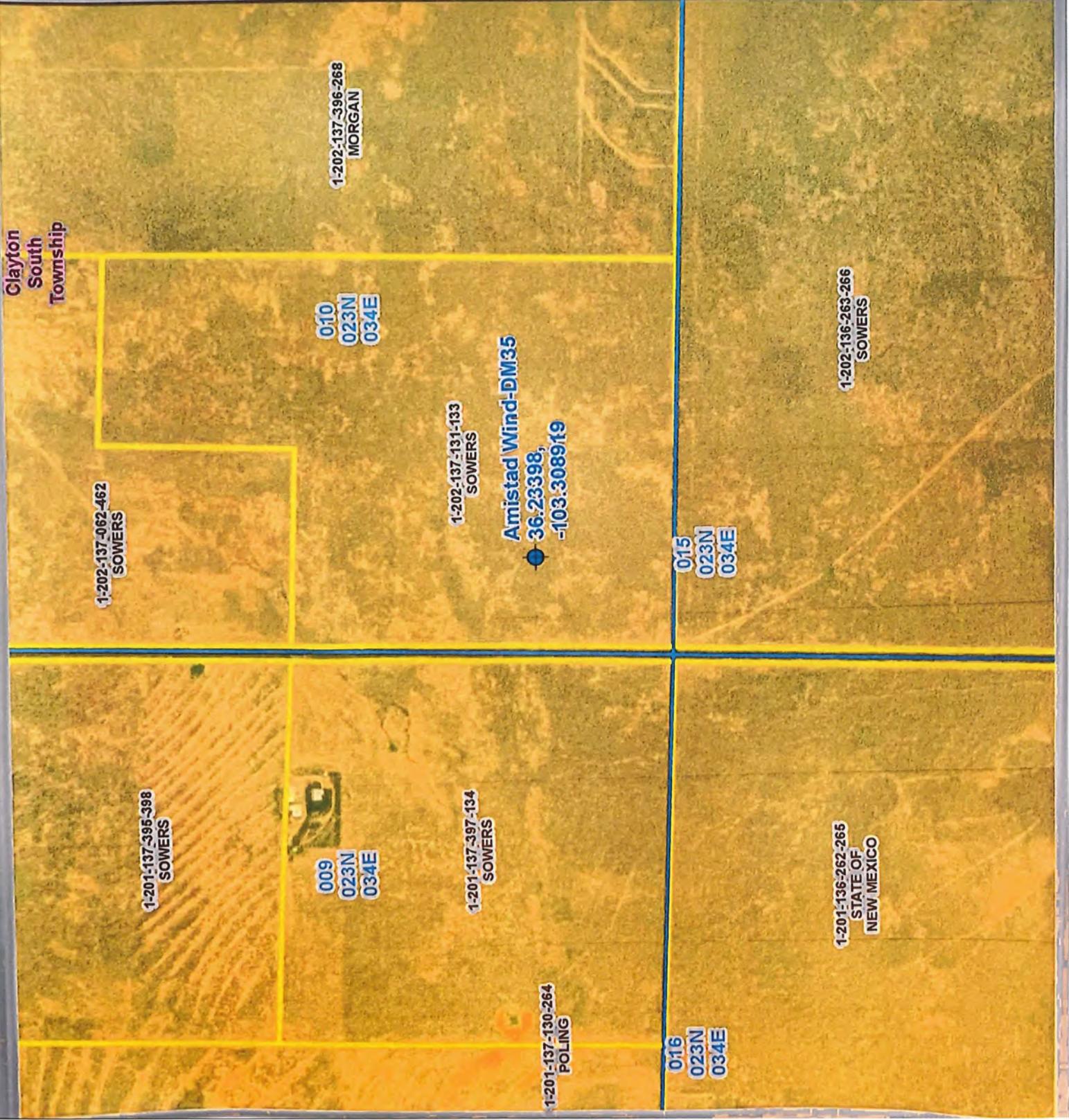
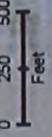
Owner (Print Name)

David V Sowers
Owner Signature
575-207-7174 (David)
575-207-9179 (Joyce)

Contact Phones

Date
6-27-22

Livestock Y N



Amistad Wind-DM03

Exhibit Date: 4/20/2022

Legend

-  MET Location
-  SODAR Location
-  SCADA MET Location
-  Property
-  Civil Township
-  Section

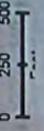
Erin Mathis Stoll
Owner (Print Name)

Erin Mathis
Owner Signature

(520) 914-8401
Contact Phones

4/20/2022
Date

Livestock N



Amistad Wind-DM36

Exhibit Date: 2/10/2022

Legend

-  MET Location
-  SODAR Location
-  SCADA MET Location
-  Property
-  Civil Township
-  Section

Johnny Holman
 Owner (Print Name)

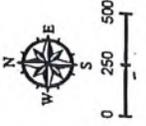
Johnny Holman
 Owner Signature

515-374-9569
 Contact Phones

9-1-22
 Date

9-1-22
 Date

Livestock  N



Sierra Wind-DM10

Exhibit Date: 2/10/2022

Legend

-  MET Location
-  SODAR Location
-  SCADA MET Location
-  Property
-  Civil Township
-  Section

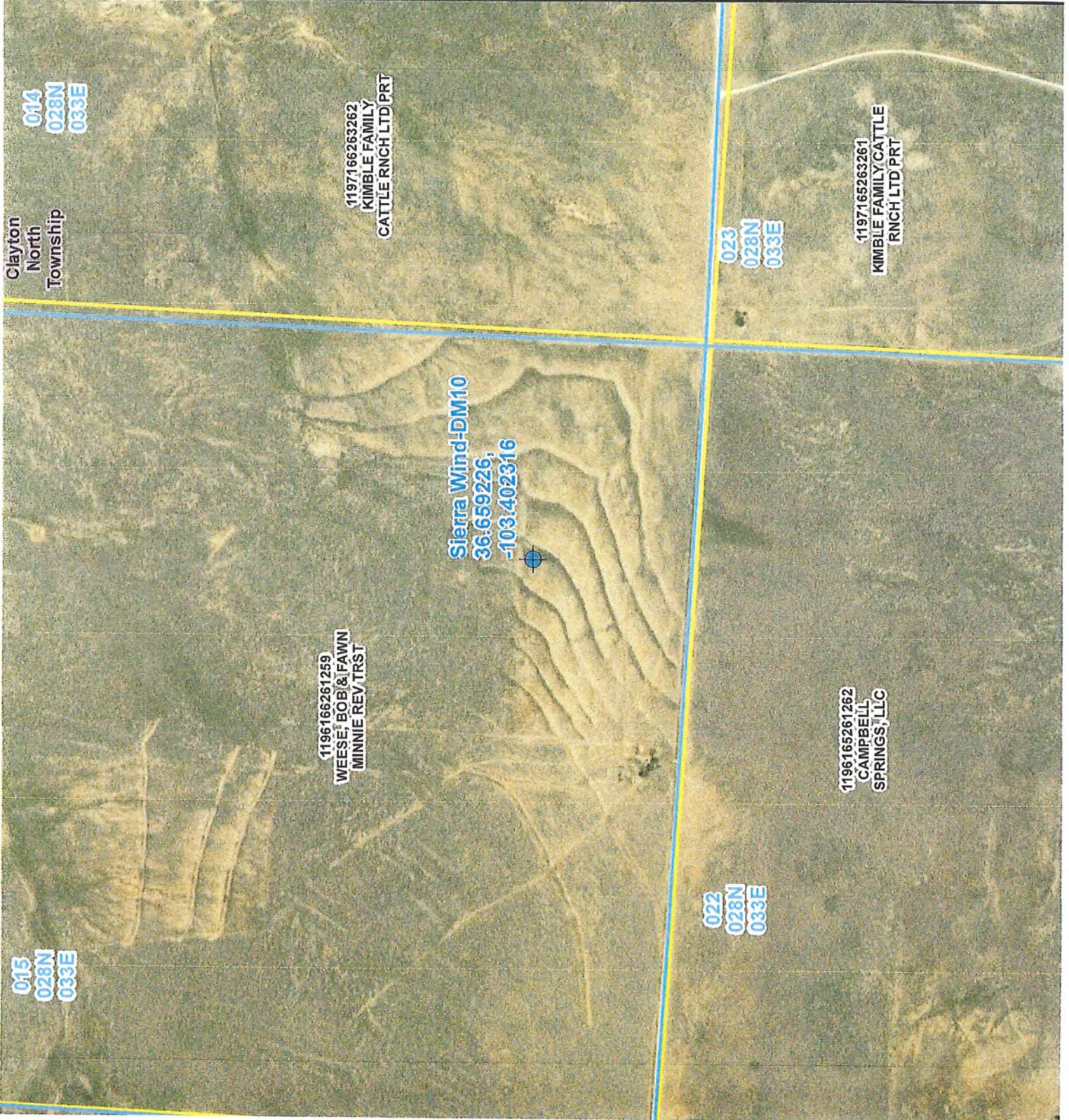
Minnie Fawn Weese
Owner (Print Name)

Minnie Fawn Weese
Owner Signature

575-374-9765
Contact Phones

2/12/2022
Date

Livestock Y / N



Sierra Wind-DM27

Exhibit Date: 6/14/2022

Legend

-  MET Location
-  SODAR Location
-  SCADA MET Location
-  Property
-  Civil Township
-  Section

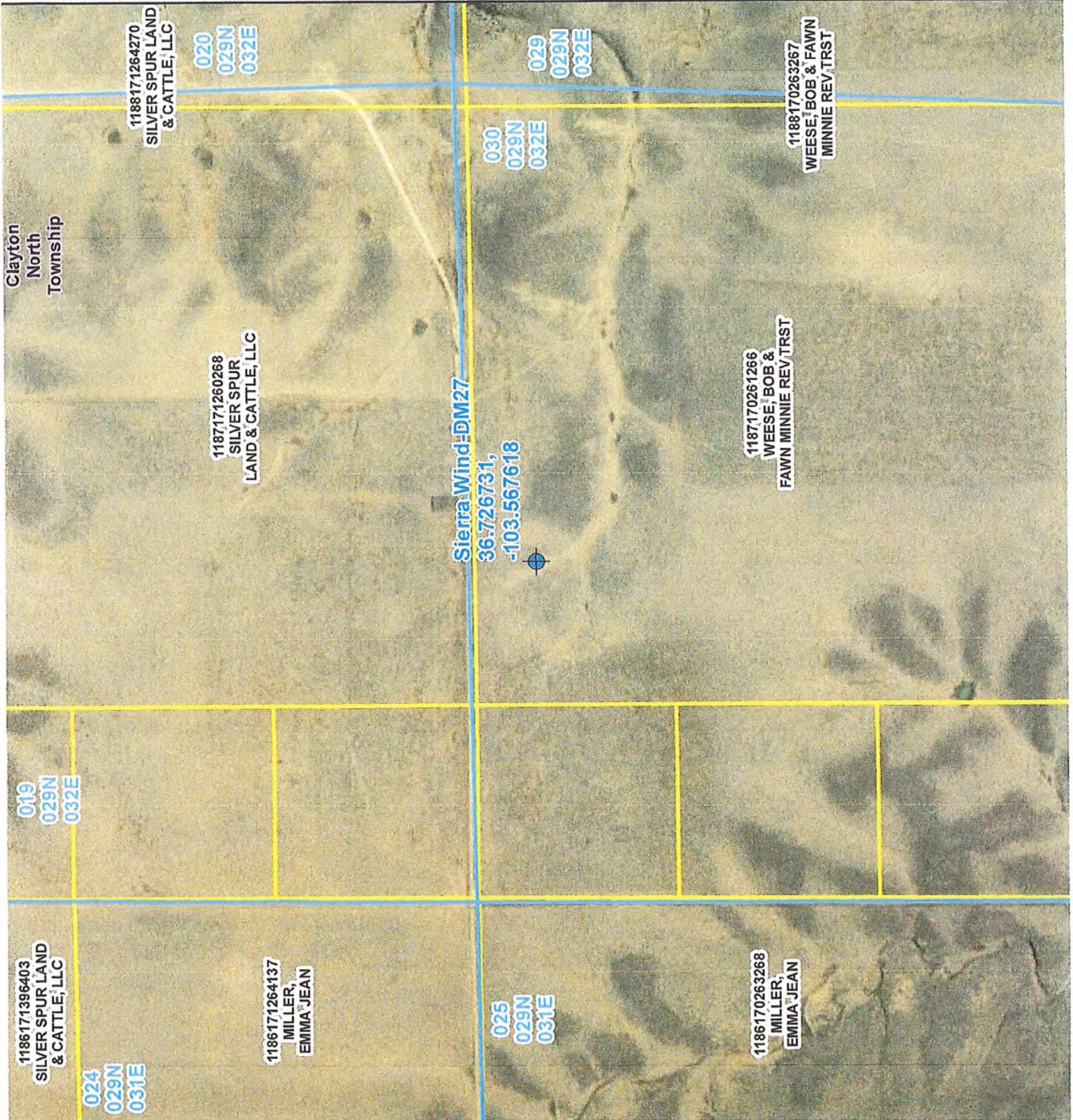
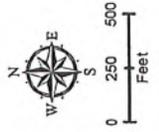
Minnie Fawn Weese
Owner (Print Name)

Minnie Fawn Weese
Owner Signature

575-374-9765
Contact Phones

6/14/2022
Date

Livestock Y / N



Sierra Wind-DM34

Exhibit Date: 2/10/2022

Legend

-  MET Location
-  SODAR Location
-  SCADA MET Location
-  Property
-  Civil Township
-  Section

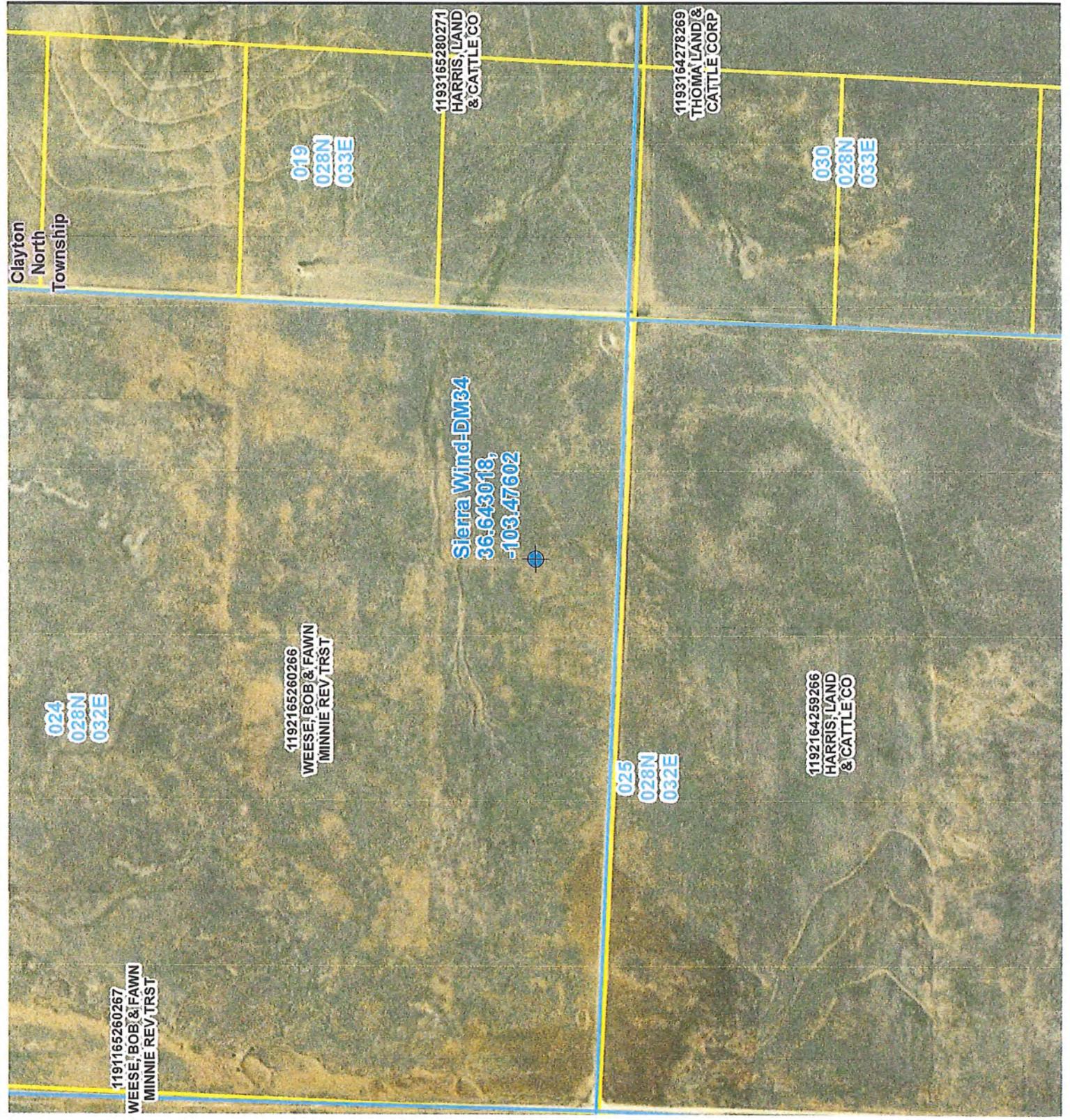
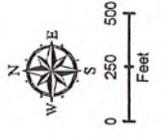
Minnie Fawn Weese
Owner (Print Name)

Minnie Fawn Weese
Owner Signature

575-374-9765
Contact Phones

12/10/2022
Date

Livestock Y / N



Sierra Wind-DM12

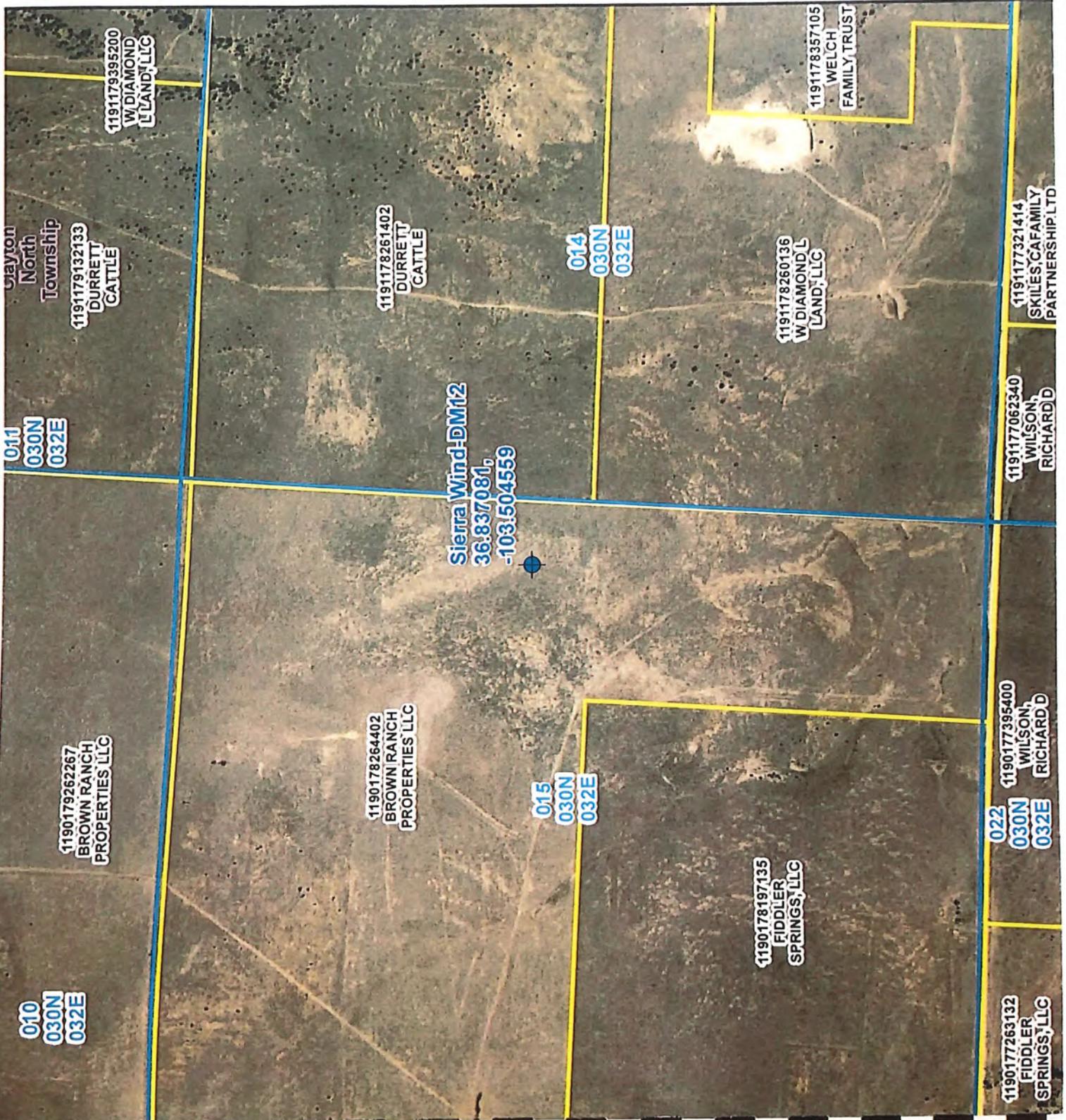
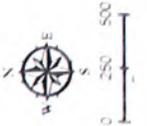
Exhibit Date: 2/10/2022

Legend

-  MET Location
-  SODAR Location
-  SCADA MET Location
-  Property
-  Civil Township
-  Section

Brown Ranch Prop
Bruce Brown
Owner (Print Name)
Bruce Brown
Owner Signature
575-447-2170
447-2179
Contact Phones
12-8/22
Date

Livestock Y/N
Seasonal



Sierra Wind-DM15

Exhibit Date: 2/10/2022

Legend

-  MET Location
-  SODAR Location
-  SCADA MET Location
-  Property
-  Civil Township
-  Section

Brown Ranch Prop

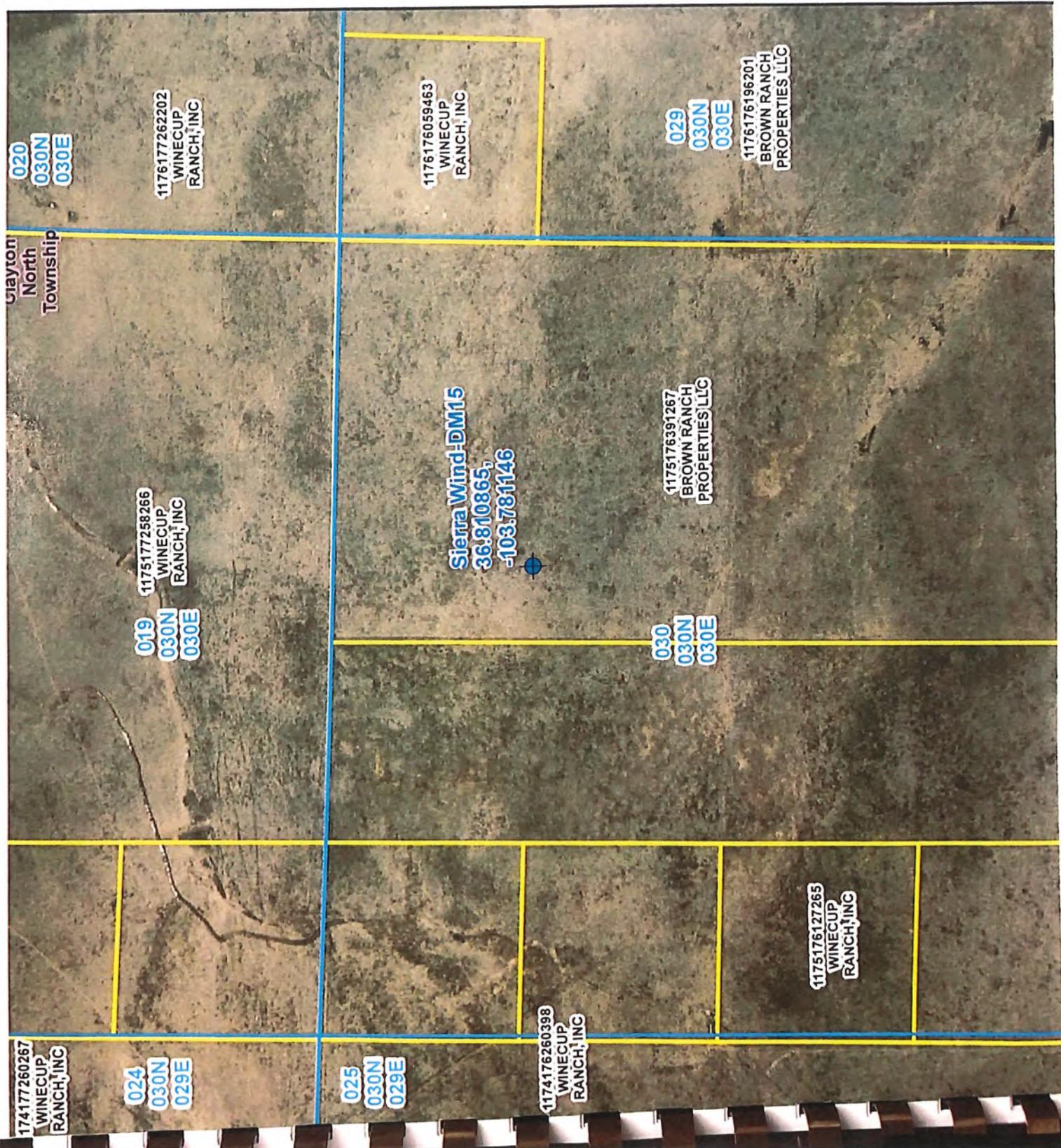
Paul Brown

Owner (Print Name)
Paul Brown

Owner Signature
575-447-2170
447-2179

Contact Phones
12-8-22

Date
Livestock Y/N
Seasonal



Clayton
North
Township

Sierra Wind-DM15
36.810865,
-103.781146

020
030N
030E

1176177262202
WINECUP
RANCH, INC

1176176059463
WINECUP
RANCH, INC

029
030N
030E

1176176196201
BROWN RANCH
PROPERTIES, LLC

1175177258266
WINECUP
RANCH, INC

019
030N
030E

Sierra Wind-DM15
36.810865,
-103.781146

1175176391267
BROWN RANCH
PROPERTIES, LLC

030
030N
030E

1175176127265
WINECUP
RANCH, INC

174177260267
WINECUP
RANCH, INC

024
030N
029E

025
030N
029E

1174176260398
WINECUP
RANCH, INC

OUTSTANDING INVOICES

INVC#	Name	Description	Line Item	PO#	Amount
KDK0401221	AAA FIREPRO OF NEW MEXICO INC	INV# KDK0401221 8 HELMETS-YELLOW	409492081	28315	2312.00
2312.00	TOT\$				
	PAID				
2312.00	BAL				

G-06222202	AAA FIREPRO OF NEW MEXICO INC	INV# G-06222202 HOSES/SHIPPING	410532081	28315	503.77
503.77	TOT\$				
	PAID				
503.77	BAL				

262023	ALI	PER DIEM PROBATE CONFERENCE 80%	401092010	28614	402.40
402.40	TOT\$				
	PAID				
402.40	BAL				

2132023	ALI	PER DIEM PROBATE CONFERENCE 20%	401092010	28614	100.60
100.60	TOT\$				
	PAID				
100.60	BAL				

1102023	ANDREA K. CALLIS	LEGISLATIVE CONF PER DIEM 80%	401062010	28618	213.60
213.60	TOT\$				
	PAID				
213.60	BAL				

1302023	ANDREA K. CALLIS	LEGISLATIVE CONF PER DIEM 20%	401062010	28618	53.40
53.40	TOT\$				
	PAID				
53.40	BAL				

112023	BACA VALLEY TELEPHONE CO.	FIRE ALARM MONITORING #2159	401032025	28298	31.99
694.08	TOT\$	GREENVILLE FD PHONE/NOC #507	411572025	28298	66.46
	PAID	PANIC BUTTON #1966	401032025	28298	32.39
	BAL	CAPULIN FD PHONE/NET/NOC #122	407412025	28298	116.22
		SHERIFF DEPT SUBSTATION #5184	401082007	28298	69.24
		EM SUBSTATION #5184	401102007	28298	69.25
		EMAIL HOSTING #2159	401032025	28298	14.95
		TOWER LEASE #2159	415682076	28298	293.58

106341	BRADLEY SUPPLY	INV# 106341 BOLTS/SPEED BOR	402252076	28363	42.09
42.09	TOT\$				
	PAID				
42.09	BAL				

104766	BRADLEY SUPPLY	INV# 104766 BUSHING/NIPPLE	402252076	28363	18.15
18.15	TOT\$				
	PAID				
18.15	BAL				

1102023	BRANDY THOMPSON	LEGISLATIVE CONF PER DIEM 80%	401022010	28608	515.20
515.20	TOT\$				
	PAID				
515.20	BAL				

1302023	BRANDY THOMPSON	LEGISLATIVE CONF PER DIEM 20%	401022010	28608	148.80
148.80	TOT\$				
	PAID				
	BAL				

INVC#	Name	Description	Line Item	PO#	Amount
148.80	BAL	CLAYTON NM 88415			
1102023	BRENDA GREEN	LEGISLATIVE CONF PER DIEM 80%	401052010	28387	741.70
741.70	TOT\$				
	PAID				
741.70	BAL	407 TONEY ROAD			
		CLAYTON NM 88415			
1302023	BRENDA GREEN	LEGISLATIVE CONF PER DIEM 20%	401052010	28387	185.43
185.43	TOT\$				
	PAID				
185.43	BAL	407 TONEY ROAD			
		CLAYTON NM 88415			
262023	BRENDA GREEN	PROBATE CONFERENCE PER DIEM 80%	401092010	28387	402.40
402.40	TOT\$				
	PAID				
402.40	BAL	407 TONEY ROAD			
		CLAYTON NM 88415			
2132023	BRENDA GREEN	PROBATE CONFERENCE PER DIEM 20%	401092010	28387	100.60
100.60	TOT\$				
	PAID				
100.60	BAL	407 TONEY ROAD			
		CLAYTON NM 88415			
A20137738	BURNS DO-IT CENTER	INV# A20137738 OIL	401032012	28464	23.94
23.94	TOT\$				
	PAID				
23.94	BAL	300 N 2ND STREET			
		TEXLINE TX 79087			
5163	CAPELNUCCI'S FIRE/SAFETY CO.	INV# 5163 AED BATTERY	407412012	28383	179.00
179.00	TOT\$				
	PAID				
179.00	BAL	2654 DELAGUA ST.			
		TRINIDAD CO 81082			
11023	CASSIE NEWTON	LEGISLATIVE CONF PER DIEM 80%	401062010	28588	213.60
213.60	TOT\$				
	PAID				
213.60	BAL	21 MOUNTAIN VIEW RD			
		CLAYTON NM 88415			
13023	CASSIE NEWTON	LEGISLATIVE CONF PER DIEM 20%	401062010	28588	53.40
53.40	TOT\$				
	PAID				
53.40	BAL	21 MOUNTAIN VIEW RD			
		CLAYTON NM 88415			
1262023	CASSIE NEWTON	PTD ASSESS TRAINING PER DIEM 80%	401062010	28620	162.40
162.40	TOT\$				
	PAID				
162.40	BAL	21 MOUNTAIN VIEW RD			
		CLAYTON NM 88415			
1312023	CASSIE NEWTON	PTD ASSESS TRAINING PER DIEM 20%	401062010	28620	40.60
40.60	TOT\$				
	PAID				
40.60	BAL	21 MOUNTAIN VIEW RD			
		CLAYTON NM 88415			
1102023	CHERYL GARCIA	LEGISLATIVE CONFERENCE M/PD 80%	401022010	28607	580.40
580.40	TOT\$				
	PAID				
580.40	BAL	416 JEFFERSON ST			
		CLAYTON NM 88415			
1302023	CHERYL GARCIA	LEGISLATIVE CONFERENCE M/PD 20%	401022010	28607	145.10

OUTSTANDING INVOICES

INVC#	Name	Description	Line Item	PO#	Amount
145.10	TOT\$				
	PAID	416 JEFFERSON ST			
145.10	BAL	CLAYTON NM 88415			
1078.75	TOT\$	CLINT D HARDEN & ASSOCIATES	INV# 121422 LOBBY SERVICES	28344	1078.75
	PAID	1348 CR H	401012101		
1078.75	BAL	CLOVIS NM 88101			
366.40	TOT\$	CURTIS SKAGGS	PER DIEM LEGISLATIVE CONF 80%	28617	366.40
	PAID	200 WILSON ST	401082010		
366.40	BAL	CLAYTON NM 88415			
91.60	TOT\$	CURTIS SKAGGS	PER DIEM LEGISLATIVE CONF 20%	28617	91.60
	PAID	200 WILSON ST	401082010		
91.60	BAL	CLAYTON NM 88415			
582.40	TOT\$	DEVIAN FIELDS	LEGISLATIVE CONF PER DIEM 80%	28586	582.40
	PAID	P.O. BOX 33	401042010		
582.40	BAL	TEXLINE TX 79087			
145.60	TOT\$	DEVIAN FIELDS	LEGISLATIVE CONF PER DIEM 20%	28586	145.60
	PAID	P.O. BOX 33	401042010		
145.60	BAL	TEXLINE TX 79087			
12500.00	TOT\$	GOLDEN SPREAD RURAL/FRONTIER	FY23 ALLOCATION - OCT/NOV/DEC	28495	12500.00
	PAID	P.O. BOX 96	406372099		
12500.00	BAL	CLAYTON NM 88415			
3547.86	TOT\$	GUYMON TIRE AND AUTO	INV# 33385 (6) TIRES	28531	3547.86
	PAID	1018 HWY 54 NE	402252043		
3547.86	BAL	GUYMON OK 73942			
898.00	TOT\$	HEISER TIRE SERVICE	INV# DALH325555 TRUCK TIRES	28551	898.00
	PAID	PO BOX 517	402252043		
898.00	BAL	ELLINWOOD KS 67526			
213.60	TOT\$	HOLLIE SANDOVAL	PER DIEM LEGISLATIVE CONF 80%	28585	213.60
	PAID	317 COURT ST	401062010		
213.60	BAL	CLAYTON NM 88415			
53.40	TOT\$	HOLLIE SANDOVAL	PER DIEM LEGISLATIVE CONF 20%	28585	53.40
	PAID	317 COURT ST	401062010		
53.40	BAL	CLAYTON NM 88415			
162.40	TOT\$	HOLLIE SANDOVAL	PTD ASSESS TRAINING PER DIEM 80%	28619	162.40
	PAID	317 COURT ST	401062010		
162.40	BAL	CLAYTON NM 88415			

OUTSTANDING INVOICES

INVC#	Name	Description	Line Item	PO#	Amount
13112023	HOLLIE SANDOVAL	PTD ASSES TRAINING PER DIEM 20%	401062010	28619	40.60
40.60	TOT\$				
	PAID				
40.60	BAL				
12062022	JOHN GRICE	TRANSPORT PER DIEM 1206/12072022	401082010	28599	59.00
59.00	TOT\$				
	PAID				
59.00	BAL				
1352A	JUSTIN KBETH	INV# 1352 REFD SEPTIC CLEANOUT	410532076	28562	300.00
300.00	TOT\$				
	PAID				
300.00	BAL				
2598	KLMX	INV# 2598 GENERAL ELECTION	401052008	28398	539.38
539.38	TOT\$				
	PAID				
539.38	BAL				
9310192234	LAWSON PRODUCTS, INC.	INV# 9310192234 WASHER/HND CLEAN	402252076	28392	354.39
354.39	TOT\$				
	PAID				
354.39	BAL				
9220-77496	MC CLURES BIG J PARTS	INV# 9220-77496 SEAFOAM	402252076	28374	8.99
8.99	TOT\$				
	PAID				
8.99	BAL				
9220-77421	MC CLURES BIG J PARTS	INV# 9220-77421 FTNG/CLMP/OIL	402252076	28374	307.76
307.76	TOT\$				
	PAID				
307.76	BAL				
9220-77589	MC CLURES BIG J PARTS	INV# 9220-77589 FLAP/CMPND/GREAS	402252012	28374	153.08
153.08	TOT\$				
	PAID				
153.08	BAL				
9220-77596	MC CLURES BIG J PARTS	INV# 9220-77596 FUEL CYLINDER	402252076	28374	78.99
78.99	TOT\$				
	PAID				
78.99	BAL				
146887	NAPA AUTO PARTS	INV# 146887 STARTING FLUID	402252076	28397	11.96
11.96	TOT\$				
	PAID				
11.96	BAL				
LC2023012023	NEW MEXICO COUNTIES	INV# LC202301202300320031 ANDREA	401062010	28554	300.00
300.00	TOT\$				
	PAID				
300.00	BAL				
152023	NEW MEXICO EMS BUREAU	EMT LICENSING RENEWAL/TAMI STOGS	412612010	28616	75.00
75.00	TOT\$				
	PAID				
	BAL				

OUTSTANDING INVOICES

INVC#	Name	Description	Line Item	PO#	Amount
75.00	BAL SANTA FE NM 87507				
200001582-1	OMEGA ELECTRONICS	INV# 200001582-1 MIC/MODEM/LABOR 605922081		28504	856.00
856.00	TOT\$ PAID				
856.00	BAL 2700 CLIMER CIR				
	AMARILLO TX 79124				
8617	PANHANDLE BREATHING AIR SYSTEMS	INV# 8617 SCBA TEST/LABOR/MILEAG 409492076		28480	785.00
785.00	TOT\$ PAID				
785.00	BAL P.O. BOX 324				
	BUSHLAND TX 79012				
12554	PHIL LONG FORD	INV# 12554 FORD EXPEDITION SSV 607982028		28308	42528.00
42528.00	TOT\$ PAID				
42528.00	BAL PINNACLE PROPANE	INV# 52853897 PROPANE 408452025		28552	51.00
51.00	TOT\$ PAID				
51.00	BAL PO BOX 801167				
	KANSAS CITY MO 64180 1167				
52853842	PINNACLE PROPANE	INV# 52853842 PROPANE 409492025		28552	307.02
307.02	TOT\$ PAID				
307.02	BAL PO BOX 801167				
	KANSAS CITY MO 64180 1167				
52854099	PINNACLE PROPANE	INV# 52854099 PROPANE 407412025		28552	306.00
306.00	TOT\$ PAID				
306.00	BAL PO BOX 801167				
	KANSAS CITY MO 64180 1167				
52854100	PINNACLE PROPANE	INV# 52854100 PROPANE 407412025		28552	612.00
612.00	TOT\$ PAID				
612.00	BAL PO BOX 801167				
	KANSAS CITY MO 64180 1167				
52854051	PINNACLE PROPANE	INV# 52854051 PROPANE 410532025		28552	204.00
204.00	TOT\$ PAID				
204.00	BAL PO BOX 801167				
	KANSAS CITY MO 64180 1167				
52854017	PINNACLE PROPANE	INV# 52854017 PROPANE 410532025		28552	306.00
306.00	TOT\$ PAID				
306.00	BAL PO BOX 801167				
	KANSAS CITY MO 64180 1167				
52854115	PINNACLE PROPANE	INV# 52854115 PROPANE 410532025		28552	306.00
306.00	TOT\$ PAID				
306.00	BAL PO BOX 801167				
	KANSAS CITY MO 64180 1167				
52853859	PINNACLE PROPANE	INV# 52853859 PROPANE 410532025		28552	246.43
246.43	TOT\$ PAID				
246.43	BAL PO BOX 801167				
	KANSAS CITY MO 64180 1167				
52853782	PINNACLE PROPANE	INV# 52853782 PROPANE 408452025		28552	132.60

OUTSTANDING INVOICES

INVC#	Name	Description	Line Item	PO#	Amount
132.60	TOT\$				
	PAID	PO BOX 801167			
132.60	BAL	KANSAS CITY MO 64180 1167			
285.60	TOT\$				
	PAID	INV# 52853843 PROPANE	409492025	28552	285.60
285.60	BAL	PINNACLE PROPANE			
285.60	TOT\$				
	PAID	PO BOX 801167			
285.60	BAL	KANSAS CITY MO 64180 1167			
285.60	TOT\$				
	PAID	INV# 52853753 PROPANE	411572025	28552	1224.00
285.60	BAL	PINNACLE PROPANE			
1224.00	TOT\$				
	PAID	PO BOX 801167			
1224.00	BAL	KANSAS CITY MO 64180 1167			
155.04	TOT\$				
	PAID	INV# 52853959 PROPANE DM SO SUB	401032025	28552	155.04
155.04	BAL	PINNACLE PROPANE			
155.04	TOT\$				
	PAID	PO BOX 801167			
155.04	BAL	KANSAS CITY MO 64180 1167			
465.00	TOT\$				
	PAID	PITNEY BOWES GLOBAL FINANCIAL			
465.00	BAL	SERVICES LLC			
465.00	TOT\$				
	PAID	PO BOX 981022			
465.00	BAL	BOSTON MA 02298 1022			
47.78	TOT\$				
	PAID	ACCT# 196023 REFD PHONE	410532025	28348	47.78
47.78	BAL	P.T.C.I			
47.78	TOT\$				
	PAID	P.O. BOX 1188			
47.78	BAL	GUYMON OK 73942 1188			
29384388	TOT\$				
	PAID	QUILL CORPORATION			
29384388	TOT\$				
	PAID	P.O. BOX 37600			
29384388	BAL	PHILADELPHIA PA 19101 0600			
29384388	TOT\$				
	PAID	INV# 29384388 WIPE/KLNK/HAND SAN	406372103	28583	367.78
29384388	BAL	POSTIT/ERASER/PAER	426752009	28583	388.74
29384388	TOT\$				
	PAID	QUILL CORPORATION			
29384388	BAL	INV# 29386325 KLEENEX	406372103	28583	101.25
29384388	TOT\$				
	PAID	P.O. BOX 37600			
29384388	BAL	PHILADELPHIA PA 19101 0600			
29384388	TOT\$				
	PAID	INV# C204356 KEYS	401032023	28362	28.11
29384388	BAL	R.W. ISAACS HARDWARE			
29384388	TOT\$				
	PAID	DRAWER J			
29384388	BAL	CLAYTON NM 88415			
29384388	TOT\$				
	PAID	INV# C204493 DRILL BIT SET	401032023	28362	25.99
29384388	BAL	R.W. ISAACS HARDWARE			
29384388	TOT\$				
	PAID	DRAWER J			
29384388	BAL	CLAYTON NM 88415			
29384388	TOT\$				
	PAID	INV# C204816 KORKY BLK FLAOPER	401032023	28362	4.29
29384388	BAL	R.W. ISAACS HARDWARE			
29384388	TOT\$				
	PAID	DRAWER J			
29384388	BAL	CLAYTON NM 88415			
29384388	TOT\$				
	PAID	INV# 29829 JAN-MAR WASTE REMOVAL	409492076	28347	140.73
29384388	BAL	RDM WASTE INC.			
29384388	TOT\$				
	PAID	P.O. BOX 272			
29384388	BAL	LOGAN NM 88426			
29384388	TOT\$				

OUTSTANDING INVOICES

INVC#	Name	Description	Line Item	PO#	Amount
11950127	ROBERTS TRUCK CENTER	INV# 11950127 SEALS/FITTING	402252076	28555	129.29
129.29	TOT\$				
PAID	PO BOX 1071				
129.29	BAL	AMARILLO TX 79189			
12062022	RONALD J CRUZ	TRANSPORT PER DIEM 1206/12072022	401082010	28600	59.00
59.00	TOT\$				
PAID	4913 CRESTED HILL				
59.00	BAL	PUEBLO CO 81008			
12232022	SECRETARY OF STATE	UNUSED FUNDS 2022 GENERAL MOU	401052104	28605	4806.16
4806.16	TOT\$				
PAID	325 DON GASPAR, STE. 300				
4806.16	BAL	SANTA FE NM 87503			
201041	SENTINEL OFFENDER SERVICES	INV# 201041 GPS MONITORING	424772307	28423	1012.20
1012.20	TOT\$				
PAID	PO BOX 8436				
1012.20	BAL	PASADENA CA 91109 8436			
5195	SIX-M TIRE AND SERVICE	INV# 5195 TRAVERSE OIL CHANGE	401022011	28441	128.91
128.91	TOT\$				
PAID	1 LINCOLN ST				
128.91	BAL	CLAYTON NM 88415			
5190	SIX-M TIRE AND SERVICE	INV# 5190 2 TIRES	402252043	28343	473.90
473.90	TOT\$				
PAID	1 LINCOLN ST				
473.90	BAL	CLAYTON NM 88415			
5238	SIX-M TIRE AND SERVICE	INV# 5238 4 TIRES/DISPOSAL	401082011	28441	981.96
981.96	TOT\$				
PAID	1 LINCOLN ST				
981.96	BAL	CLAYTON NM 88415			
15033	SOUTHWESTERN ELECTRIC	INV# 15033 FIRE HOUSE CAP	407412025	28358	119.34
1918.68	TOT\$				
PAID	BOX 369				
1918.68	BAL	CLAYTON NM 88415			
15033	SOUTHWESTERN ELECTRIC	INV# 15033 CAPULIN EMS	407412025	28358	59.72
15033	SOUTHWESTERN ELECTRIC	INV# 15033 KENTON STATION	410532025	28358	107.94
15033	SOUTHWESTERN ELECTRIC	INV# 15033 GRENVILLE FD	411572025	28358	103.40
15033	SOUTHWESTERN ELECTRIC	INV# 15033 SENECA FIRE HOUSE	410532025	28358	73.95
15033	SOUTHWESTERN ELECTRIC	INV# 15033 SCHOOL WELL	408452025	28358	154.51
15033	SOUTHWESTERN ELECTRIC	INV# 15033 SEDAN FIRE HOUSE	408452025	28358	202.81
15033	SOUTHWESTERN ELECTRIC	INV# 15033 N OF R PODZEMNY HOUSE	408452025	28358	57.92
15033	SOUTHWESTERN ELECTRIC	INV# 15033 THOMAS FIRE HOUSE	408452025	28358	403.20
15033	SOUTHWESTERN ELECTRIC	INV# 15033 AG SHOP FIRE DEPT	409492025	28358	234.91
15033	SOUTHWESTERN ELECTRIC	INV# 15033 S OF J GILBERT HOUSE	410532025	28358	71.11
15033	SOUTHWESTERN ELECTRIC	INV# 15033 MAIN STATION	410532025	28358	98.57
15033	SOUTHWESTERN ELECTRIC	INV# 15033 AMISTAD FIRE WELL	409492025	28358	56.42
15033	SOUTHWESTERN ELECTRIC	INV# 15033 AMIST/HAYD FIRE WELL	409492025	28358	92.12
15033	SOUTHWESTERN ELECTRIC	ACCT# 211115001 SHERIFF SUBSTATI	401032025	28358	82.76
12192022	STERLIN DESMARE	MILEAGE TO RATON VMDC	426752010	28603	103.75
103.75	TOT\$				
PAID	307 LOCUST ST				
103.75	BAL	CLAYTON NM 88415			
152023	TAMI STOGSDILL	BACKGROUND CHECK REGISTRATION	412612076	28437	44.00

OUTSTANDING INVOICES

INVC#	Name	Description	Line Item	PO#	Amount
44.00	TOT\$ 670 KENNEDY RD				
	PAID				
44.00	BAL DES MOINES NM 88418				

412807	THE WESTERN GROUP	INV# 412807 BEARING	402252012	28393	488.34
488.34	TOT\$				
	PAID				
488.34	BAL 3950 NW ST. HELENS RD				
	PORTLAND OR 97210 1423				

12272022	TOWN OF CLAYTON	ACCT# 11-0035-01 ROAD DEPT	402252025	28353	83.94
1164.97	TOT\$	ACCT# 22-1198-03 SHERIFF DEPT	605932025	28353	115.44
	PAID	ACCT# 32-0280-01 ANNEX	401032025	28353	82.41
1164.97	BAL CLAYTON NM 88415	ACCT# 32-0214-02/32-0220-02 ADMN	401032025	28353	266.87
		ACCT# 32-0275-01 COURTHOUSE	401032025	28353	567.91
		ACCT# 41-0655-06 OLD REFD	401032025	28353	48.40

JAN2023	TOWN OF CLAYTON	SENIOR CENTER MONTHLY ALLOCATION	604882101	28612	500.00
500.00	TOT\$				
	PAID				
500.00	BAL 1 CHESTNUT				
	CLAYTON NM 88415				

122022	TOWN OF CLAYTON	DECEMBER JOINT COMM	500812112	28353	8743.12
8743.12	TOT\$				
	PAID				
8743.12	BAL 1 CHESTNUT				
	CLAYTON NM 88415				

6278812	TRANSUNION RISK & ALTERNATIVE	INV#6278812-202212-1 OCT/NOV/DEC	401082036	28312	360.00
360.00	TOT\$	DATA SOLUTIONS, INC.			
	PAID	P.O. BOX 209047			
360.00	BAL DALLAS TX 75320				

1418	TRI-STATE RECYCLING LLC	INV# 1418 DUMPSTER WEEKLY	411572076	28453	191.25
191.25	TOT\$				
	PAID				
191.25	BAL P.O. BOX 235				
	TEXLINE TX 79087				

2596	TRI-STATE RECYCLING LLC	INV# 2596 WEEKLY DUMPSTER	411572076	28453	295.50
295.50	TOT\$				
	PAID				
295.50	BAL P.O. BOX 235				
	TEXLINE TX 79087				

10781874838	TRIADIC	INV# 1078187:48:38 NETWORKING	401022013	28352	1244.21
3879.07	TOT\$	INV# 1078187:48:38 NETWORKING	401062013	28352	1317.43
	PAID	INV# 1078187:48:38 NETWORKING	401072013	28352	1317.43
3879.07	BAL DEMING NM 88031 0471				

2850033052	UNIFIRST	INV# 2850033052 RUG SERVICE	401032046	28429	73.48
73.48	TOT\$				
	PAID				
73.48	BAL PO BOX 600				
	WILMINGTON MA 01887				

2850036311	UNIFIRST	INV# 2850036311 RUG SERVICE	401032046	28429	73.48
73.48	TOT\$				
	PAID				
73.48	BAL PO BOX 600				
	WILMINGTON MA 01887				

2850040147	UNIFIRST	INV# 2850040147 RUG SERVICE	401032046	28429	73.48

INVC#	Name	Description	Line Item	PO#	Amount
73.48	TOT\$				
	PAID	PO BOX 600			
73.48	BAL	WILMINGTON MA 01887			

44026	UNION COUNTY LEADER	INV# 44026 CARD OF THANKS	401052008	28389	68.04
68.04	TOT\$				
	PAID	P.O. BOX 486			
68.04	BAL	CLAYTON NM 88415			

44011	UNION COUNTY LEADER	INV# 44011 SOFTWARE RFP AD	401022008	28389	119.08
119.08	TOT\$				
	PAID	P.O. BOX 486			
119.08	BAL	CLAYTON NM 88415			

152022	VILLAGE OF DES MOINES	SENIOR CENTER MONTHLY ALLOCATION 604882101		28613	1000.00
1000.00	TOT\$				
	PAID	P.O. BOX 127			
1000.00	BAL	DES MOINES NM 88418			

S03W0875979	WAGNER EQUIPMENT CO.	INV# S03W0875979 HYDRAULIC SYSTM	402252012	28373	12308.33
12308.33	TOT\$				
	PAID	P.O. BOX 919000			
12308.33	BAL	DENVER CO 80291 9000			

P03R015088	WAGNER EQUIPMENT CO.	INV# P03R0155088 BUSHING	402252076	28373	198.00-
198.00-	TOT\$				
	PAID	P.O. BOX 919000			
198.00-	BAL	DENVER CO 80291 9000			

86058415	WEX BANK	INV# 86058415 COUNTY MANAGER	401022010	28379	138.96
19807.64	TOT\$	INV# 86058415 EMERGENCY MANAGER	401102010	28379	77.81
	PAID	INV# 86058415 ASSESSOR	499792011	28379	82.81
19807.64	BAL	INV# 86058415 ROAD DEPT	402252044	28379	16089.16
		INV# 86058415 SHERIFF	401082011	28379	3347.83
		INV# 86058415 MAINTENANCE	401032011	28379	71.07

TOTAL INVOICING 138181.81