

BOARD OF UNION COUNTY COMMISSIONERS
REGULAR MEETING
AGENDA
July 18, 2023

DOCUMENT #202300522
07/6/23 03:28:43 PM
1 of 1
BY Devian Fields

9:00 a.m.

1. Call to order
2. Pledge of Allegiance
3. Approval of agenda and minutes
4. Hospital Report
5. Discussion/Possible Action Items
 - i. Resolution 2024-01 Coop Agreement with NMDOT
 - ii. Resolution 2024-02 CAP Agreement with NMDOT
 - iii. Resolution 2024-03 School Bus Agreement with NMDOT
 - iv. Resolution 2024-04 CAP Project Match Waiver
 - v. Resolution 2024-05 School Bus Project Match Waiver
 - vi. Resolution 2024-06 NMFA Loan Application for Restructuring of Hospital Loans
 - vii. Resolution 2024-07 BAR Capulin Fire Fees
 - viii. Discussion regarding gates on county roads
 - ix. MET Tower Applications
 - x. Approval of Bills
 - xi. Inventory Items Disposition – Road Department International Water Truck
 - xii. Healthcare Assistance - Approval of Claims
 - xiii. County Travel Requests
 - xiv. Budget Hearing
 - xv. ICIP Hearing
 - xvi. Resolution 2024-08 FY 2023 4th Quarter Report Approval
 - xvii. Resolution 2024-09 FY 2024 Budget Approval

10:00 a.m. Citizen's Forum

1. County Manager Report
2. Road Superintendent
3. Fire Coordinator/Emergency Manager Report
4. Elected Officials Reports

Adjourn

As of 7/6/2023

Next Meeting August 8, 2023 @ 9:00

BOARD OF UNION COUNTY COMMISSION
REGULAR MEETING
June 20, 2023

BOARD MEMBERS PRESENT:

Chairman Clayton F. Kiesling Commissioner W. Carr Vincent Commissioner Lloyd 'Red' Miller

OTHERS PRESENT:

Clerk Brenda Green Manager Brandy Thompson Treasurer Shea Arnett
Assessor Hollie Sandoval Sheriff Curtis Skaggs
Emergency Manager Kris Lawrence

GUESTS:

Melissa Prante – CFO, Union County General Hospital
Amanda Boggs – CNO, Union County General Hospital
Raymond Mondragon – Government Specialist, EPCOG
Clint Harden – Union County Lobbyist
Kathy Elliot – Clint Harden and Associates

At 9:01 a.m., Chairman Kiesling called the meeting to order in the Commission Chambers located in the Union County Administration Building. The pledge of allegiance was recited.

Commissioner Vincent moved to approve the agenda and the regular meeting minutes of May 16, 2023, and the special meeting minutes of June 5, 2023. Commissioner Miller seconded. There was no further discussion. Vote: ALL AYE. The minutes were signed.

HOSPITAL REPORT

Tammie Stump, CEO, was unable to attend the meeting. CFO Melissa Prante reported on statistics for April. Before the meeting, the "County Commissioner Monthly Hospital Report, Union County General Hospital, Tammie Stump, CEO, June 20, 2023", was distributed to the board. Items covered included the following (but not limited to the following): **Provider Recruitment Update; Financial Assistance/Compliance Update; Business Office/Revenue Cycle Update; Compliance; Radiology; Plant Services; Therapy Services; Pharmacy; Laboratory; Home Health; Union County/Des Moines Health Centers; IT; HVAC/Vestibule/Cryogenic Tank 3000 gallon/Grade Survey.**

Amanda Boggs, CNO, reported on the Nursing Department. Items covered included the following (but not limited to the following): **Nursing; Swing Bed; Social Work Consults.**

Melissa Prante, CFO, reported on financials for April. Before the meeting, the "Clayton Health Systems, Inc. Union County General Consolidated Executive Financial Summary, 10th month FYE 2023", and, the "Clayton Health Systems May 24, 2023 MOR Notes to Consolidated Financial Statements, Period ending April 30, 2023",

was distributed to the board. Items covered included the following (but not limited to the following): **Key Statistics; Statement of Revenue and Expenses – YTD; Balance Sheet.**

DISCUSSION/POSSIBLE ACTION ITEMS

RESOLUTION 2023-41 NEW MEXICO FINANCE AUTHORITY EXECUTION & DELIVERY OF A LOAN AGREEMENT AND INTERCEPT AGREEMENT AMISTAD-HAYDEN APPARATUS

A proposed resolution authorizing the execution and delivery of a loan agreement and intercept agreement by and between Union County, New Mexico and the New Mexico Finance Authority.

Commissioner Vincent moved to approve Resolution 2023-41 as presented. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

RESOLUTION 2023-42 FY24 PER DIEM RATES

A proposed resolution governing mileage and per diem compensation pursuant to Section 10-8-4, et seq. NMSA 1978.

Commissioner Vincent moved to approve Resolution 2023-42, A Resolution Governing Mileage and Per Diem Compensation Pursuant to Section 10-8-4, et seq. NMSA 1978. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

RESOLUTION 2023-43 DESIGNATING THE LOCATION OF ELECTION DAY POLLING PLACES FOR ALL STATEWIDE ELECTIONS CONDUCTED IN 2024 AND 2025; AND APPOINTING THE BOARD OF REGISTRATION MEMBERS FOR THE COUNTY

A propose resolution to designate polling locations within Union County for 2024 and 2025, and appointing the Board of Registration for Union County.

Commissioner Vincent moved to approve Resolution 2023-43, Designating the Location of Election Day Polling Places for all Statewide Elections Conducted in 2024 and 2025; and Appointing the Board of Registration Members for the County. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

RESOLUTION 2023-44 BAR AGENCY FUNDS

A proposed resolution authorizing Overpayment of Taxes (471) (DFA # 70200), Sheep (593) (DFA #70200), Clayton Schools Capital Improvement (806) (DFA # 70200), Ute Creek SWCD (808) (DFA #70200), and Des Moines Schools Dept Service (821) (DFA # 70200) budget increases.

RESOLUTION 2023-45 BAR SUMMER REC

A proposed resolution authorizing Health Care Assistance Fund (406) (DFA # 22000) budget increase.

RESOLUTION 2023-46 BAR FOOD PROGRAM

A proposed resolution authorizing Special Revenue Grant Fund (604) (DFA # 21800) budget increase.

RESOLUTION 2023-47 BAR DWI

A proposed resolution authorizing DWI Fund (425) (DFA # 22300) budget increase.

RESOLUTION 2023-48 BAR HOSPITAL MILL LEVY AND GRT

A proposed resolution authorizing Hospital Mill Levy Fund (501) (DFA # 22100) and Hospital GRT Fund (502) (DFA # 22100) budget increase.

RESOLUTION 2023-51 BAR CORRECTIONS JAILS

A proposed resolution authorizing Corrections Fund (424) (DFA # 22600) budget increase.

Commissioner Vincent moved to approve Resolutions 2023-44, 2023-45, 2023-46, 2023-47, 2023-48, and 2023-51 as presented. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE.
Resolutions signed.

RESOLUTION 2023-49 RESCINDING RESOLUTION 2023-28 PROCLAMATION OF EXTREME DROUGHT

A proposed resolution rescinding Resolution 2023-28, Proclamation of Extreme Drought and Ban on the Sale and Use of Certain Fireworks in the Unincorporated Portions of Union County.

Commissioner Vincent moved to approve Resolution 2023-49, Rescinding Resolution 2023-28, Proclamation of Extreme Drought and Ban on the Sale and Use of Certain Fireworks in the Unincorporated Portions of Union County. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

RESOLUTION 2023-50 PARTICIPATION IN EASTERN PLAINS COUNCIL OF GOVERNMENTS

A proposed resolution approving participation in the programs of the Eastern Plains Council of Governments for fiscal year 2023-2024.

Commissioner Vincent moved to approve Resolution 2023-50, Participation in Eastern Plains Council of Governments. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

APPROVAL OF BILLS

Bills in the amount of \$229,246.33 were presented for review and approval.

Commissioner Vincent moved to approve bills in the amount of \$229,246.33. Commissioner Miller seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

INVENTORY ITEMS DISPOSITION – ROAD DEPARTMENT INTERNATIONAL WATER TRUCK

There were no items presented for disposition.

HEALTHCARE ASSISTANCE – APPROVAL OF CLAIMS

There were no items presented for approval.

COUNTY TRAVEL REQUESTS

Mgr. Thompson will travel to Boise, Idaho for a NMCIA Board meeting, Clerk Green and staff will attend a Clerk's retreat in Ruidoso, Chairman Kiesling will attend a NERTPO meeting in Roy. All travel approved.

At 9:49 a.m., the meeting recessed for attendance of the Joint Communications Meeting.

At 11:05 a.m., the meeting resumed.

BUDGET HEARING

Mgr. Thompson reported that the FY24 budget has been submitted to DFA for approval. Assessor Sandoval stated that due to Mapper Callis retiring, she may need a budget increase to cover training of the new person.

ICIP HEARING

Mgr. Thompson provided the ICIP list for Union County for review. She asked that the Board be thinking of new projects to put on the list, since several previous projects have been completed. The updated list is due in August.

CITIZEN'S FORUM

Lana King asked the Board to consider her request to lease County owned property in the Village of Capulin. The Board will consult with the county attorney to determine if leasing is an option, and the proper protocol.

COUNTY MANAGER REPORT

Mgr. Thompson asked the Board to consider having herself, County Attorney Steve Ross, and one Commissioner meet via Zoom with New Mexico Counties legal council regarding how to proceed with the recent assessment from New Mexico Insurance Authority. Mgr. Thompson was directed to arrange the meeting.

EMERGENCY MANAGER/FIRE COORDINATOR REPORT

Emergency Manager Kris Lawrence gave an update on recent trainings he has attended, upcoming trainings he will be attending, and an overview of grants he is working on.

ELECTED OFFICIALS REPORTS

Assessor Sandoval reported on the following (but not limited to the following): Values are being certified to the state, they are due the end of June; Assessor Sandoval graduated last week from New Mexico EDGE, earning her NM Certified Public Assessment Officer designation; Advertising will begin soon for a GIS Technician, to replace Andrea Callis, who is retiring

ADJOURN: At 12:02 p.m., Commissioner Vincent moved to adjourn after lunch. Commissioner Miller seconded. There was no further discussion. Vote: ALL AYE. Motion carried.

Meeting Announcements: The next regular meeting will be held on Tuesday, July 18, 2023 at 9:00 a.m. The next Joint Communication meeting will be held on Tuesday, September 12, 2023, at 10:00 a.m.

**Board of Union County Commissioners
Union County, New Mexico**

ATTEST

SEAL

Clayton F. Kiesling - Chairman

W. Carr Vincent - Vice Chairman

Lloyd 'Red' Miller - Member

Brenda L. Green – County Clerk

DRAFT

**JOINT COMMUNICATIONS MEETING
TOWN – COUNTY – CLAYTON MUNICIPAL SCHOOL DISTRICT
TUESDAY June 20, 2023**

UNION COUNTY COMMISSION BOARD MEMBERS PRESENT:

Chairman Clayton F. Kiesling Commissioner W. Carr Vincent Commissioner Lloyd "Red" Miller

TOWN OF CLAYTON COUNCIL MEMBERS PRESENT:

Trustee Deano Arrellano Trustee Coby Beckner

OTHERS PRESENT:

Clerk Brenda Green	County Mgr. Brandy Thompson	TOC Mgr. Ferron Lucero
Mayor Ernest Sanchez	Treasurer Shea Arnett	Sheriff Curtis Skaggs
TOC Fire Chief Justin Drumm	Kathy Elliot-Clint Harden and Asso.	Clint Harden – County/TOC Lobbyist
Emergency Mgr. Kris Lawrence	TOC Treasurer Katherine Barnes	TOCPD Interim Chief Chris Dale
TOC Attorney Robert Beck	UCCDC Executive Director Lynette Keeth	

GUESTS:

Raymond Mondragon – Government Specialist, EPCOG
Blanca Saavedra – Director, Clayton Union County Chamber of Commerce

Mayor Sanchez called the meeting to order at 10:00 a.m. in the Community Training Room, located in the Union County Administration Building. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Mayor Sanchez called for the approval of the agenda. No additions or amendments were made. Commissioner Vincent moved to approve the agenda. Chairman Kiesling seconded. There was no further discussion. VOTE: ALL YES. Agenda approved.

DOCUMENT APPROVALS

Mayor Sanchez called for the approval of the meeting minutes of March 14, 2023.

Trustee Beckner moved to approve the minutes. Commissioner Vincent seconded. There was no further discussion. VOTE: ALL YES. The minutes were signed.

VISITORS

No visitors requested to speak.

NEW BUSINESS

Discussion of NMDHSEM National Qualification System (NQS) Implementation Plan requirements. Emergency Manager Kris Lawrence led a discussion on new grant requirements which include a required Implementation Plan for Union County. He will be working with County and Town leadership to create the required plan(s).

REPORTS

Mayor Sanchez reported on his recent completion of Leadership New Mexico classes.

EPCOG Government Specialist Raymond Mondragon thanked Mgr. Thompson for hosting the New Mexico Finance Authority Roadshow, and reported on the following (but not limited to the following): EPCOG’s recent receipt of funds for upgrading security at their office from Rep. Chatfield and Sen. Woods; Congresswoman Ledger-Fernandez has relocated her office to the EPCOG building; Overview of legislative accomplishments from this year’s session.

Kathy Elliot of Clint Harden & Asso., County/TOC Lobbyist, reported on the following (but not limited to the following): Business name change to “Civility”; Recent article in the Albuquerque Journal about maternity care at UCGH and the challenges for remote counties.

UCCDC Executive Director Lynette Keeth reported on the following (but not limited to the following): Concert to held on June 29th at the Luna Theater featuring local artists; Beautification projects being discussed for the downtown area; Asked that the Town and County work together to identify projects that could utilize grant funding.

Mgr. Thompson stated she had received communication from Rebecca Baca that AMERICORP has a crew in town for a month to provide help for elderly citizens with home projects.

MEETING ANNOUNCEMENT

The next regular Joint Communications meeting will be Tuesday, September at 10:00 a.m., in the Community Training Room at the Union County Administration Building.

ADJOURNMENT

At 10:54 a.m., Chairman Kiesling moved to adjourn. Commissioner Vincent seconded. There was no further discussion. VOTE: ALL YES. Motion carried.

UNION COUNTY

TOWN OF CLAYTON

UC Chairman Clayton F. Kiesling

TOC Trustee Coby Beckner

UC Commissioner W. Carr Vincent

TOC Trustee Deano Arellano

UC Commissioner Lloyd “Red” Miller

ABSENT

TOC Trustee Judy Steen
CMS Superintendent Ray Maestas

SEAL

Brenda L. Green, Clerk

**UNION COUNTY
RESOLUTION #2024-01**

**PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED BY
NEW MEXICO DEPARTMENT OF TRANSPORTATION**

WHEREAS, Union County and the New Mexico Department of Transportation (NMDOT) have entered into a joint and coordinated effort.

WHEREAS, the total cost of the project will be \$97,821.00 to be funded in proportional share by the parties hereto as follows:

a. New Mexico Department of Transportation's share shall be 75% or \$73,366.00

and

b. Union County's proportional matching share shall be 25% or \$24,455.00

TOTAL PROJECT COST IS \$97,821.00

Union County shall pay all costs, which exceed the total amount of \$ \$97,821.00

NOW THEREFORE, BE IT RESOLVED in official session that Union County determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

The agreement terminates on December 31, 2024 and Union County incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW THEREFORE, BE IT RESOLVED BY UNION COUNTY, to enter into Cooperative Agreement Control #L400636 with the NMDOT for LGRF project for year terminating on December 31, 2024.

Plan design, construction management, construction, reconstruction, pavement rehab, drainage improvements and miscellaneous construction to various county roads.

DONE AND RESOLVED this 18th day of July, 2023.

**BOARD OF COUNTY COMMISSIONERS
OF UNION COUNTY, NEW MEXICO**

ATTEST:

Clayton Kiesling, Chairman

W. Carr Vincent, Member

Brenda Green, County Clerk

Lloyd Miller, Member

**UNION COUNTY
RESOLUTION NO. 2024-02**

**PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED BY
NEW MEXICO DEPARTMENT OF TRANSPORTATION**

WHEREAS, Union County and the New Mexico Department of Transportation (NMDOT) have entered into a joint and coordinated effort.

WHEREAS, the total cost of the project will be \$335,883.00 to be funded in proportional share by the parties hereto as follows:

a. New Mexico Department of Transportation's share shall be 75% or \$251,912.00

and

b. Union County's proportional matching share shall be 25% or \$83,971.00

TOTAL PROJECT COST IS \$335,883.00

Union County shall pay all costs, which exceed the total amount of \$ \$335,883.00

NOW THEREFORE, BE IT RESOLVED in official session that Union County determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

The agreement terminates on December 31, 2024 and Union County incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW THEREFORE, BE IT RESOLVED BY UNION COUNTY, to enter into Cooperative Agreement Control #L400629 with the NMDOT for LGRF project for year terminating on December 31, 2024.

Plan design, construction management, construction, reconstruction, pavement rehab, drainage improvements, and miscellaneous construction to various county roads.

DONE AND RESOLVED this 18th day of July, 2023.

**BOARD OF COUNTY COMMISSIONERS
OF UNION COUNTY, NEW MEXICO**

ATTEST:

Clayton Kiesling, Chairman

W. Carr Vincent, Member

Brenda Green, County Clerk

Lloyd Miller, Member

**UNION COUNTY
RESOLUTION NO. 2024-03**

**PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED BY
NEW MEXICO DEPARTMENT OF TRANSPORTATION**

WHEREAS, Union County and the New Mexico Department of Transportation (NMDOT) have entered into a joint and coordinated effort.

WHEREAS, the total cost of the project will be \$123,905.00 to be funded in proportional share by the parties hereto as follows:

a. New Mexico Department of Transportation's share shall be 75% or \$92,929.00

and

b. Union County's proportional matching share shall be 25% or \$30,976.00

TOTAL PROJECT COST IS \$123,905.00

Union County shall pay all costs, which exceed the total amount of \$ \$123,905.00

NOW THEREFORE, BE IT RESOLVED in official session that Union County determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

The agreement terminates on December 31, 2024 and Union County incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW THEREFORE, BE IT RESOLVED BY UNION COUNTY, to enter into Cooperative Agreement Control #L400643 with the NMDOT for LGRF project for year terminating on December 31, 2024.

Plan design, construction management, construction, reconstruction, pavement rehab, drainage improvements, and miscellaneous to various county roads.

DONE AND RESOLVED this 18th day of July, 2023.

**BOARD OF COUNTY COMMISSIONERS
OF UNION COUNTY, NEW MEXICO**

ATTEST:

Clayton Kiesling, Chairman

W. Carr Vincent, Member

Brenda Green, County Clerk

Lloyd Miller, Member

**UNION COUNTY
RESOLUTION NO. 2024-04**

**PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND HARDSHIP MATCH WAIVER
PROGRAM ADMINISTERED BY NEW MEXICO DEPARTMENT OF TRANSPORTATION**

WHEREAS, Union County and the New Mexico Department of Transportation have entered into a Cooperative Agreement.

WHEREAS, the total cost of the project will be \$335,883.00 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 75% or \$251,912.00
and
- b. Union County's proportional matching share shall be 25% or \$83,971.00 if a "Hardship" for "Match Waiver" is not deemed to be present by Department of Finance and Administration and the Department of Transportation.

TOTAL PROJECT COST IS \$335,883.00

Union County shall pay all costs, which exceed the total amount of \$335,883.00

WHEREAS, Union County has a limited tax base, which limits the funding for meeting the proportional matching share; and, a fund exists in the NMDOT appropriated by the New Mexico State Legislature for Public Entities in need of "hardship" match money and Union County requests participation in this Match Waiver Program in the amount of \$83,971.00.

Now therefore, be it resolved in official session that Union County determines, resolves and orders as follows:
That the project for this Cooperative Agreement is adopted and has a priority standing.

The agreement terminates on December 31, 2024 and Union County incorporates all the agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW therefore, be it resolved by Union County to enter into Cooperative Agreement Control Number L400629 with the NMDOT for LGRF Project for year 2023-2024 to plan design, construction management, construction, reconstruction, pavement rehab, drainage improvements, and miscellaneous to various other county roads within the control of Union County, New Mexico.

DONE AND RESOLVED this 18th day of July, 2023.

**BOARD OF COUNTY COMMISSIONERS
OF UNION COUNTY, NEW MEXICO**

Clayton Kiesling, Chairman

ATTEST:

Brenda Green, County Clerk

W. Carr Vincent, Member

Lloyd Miller, Member

**UNION COUNTY
RESOLUTION NO. 2024-05**

**PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND HARDSHIP MATCH WAIVER
PROGRAM ADMINISTERED BY NEW MEXICO DEPARTMENT OF TRANSPORTATION**

WHEREAS, Union County and the New Mexico Department of Transportation have entered into a Cooperative Agreement.

WHEREAS, the total cost of the project will be \$123,905.00 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 75% or \$92,929.00
and
- b. Union County's proportional matching share shall be 25% or \$30,976.00 if a "Hardship" for "Match Waiver" is not deemed to be present by Department of Finance and Administration and the Department of Transportation.

TOTAL PROJECT COST IS \$123,905.00

Union County shall pay all costs, which exceed the total amount of \$123,905.00

WHEREAS, Union County has a limited tax base, which limits the funding for meeting the proportional matching share; and, a fund exists in the NMDOT appropriated by the New Mexico State Legislature for Public Entities in need of "hardship" match money and Union County requests participation in this Match Waiver Program in the amount of \$30,976.00.

Now therefore, be it resolved in official session that Union County determines, resolves and orders as follows:
That the project for this Cooperative Agreement is adopted and has a priority standing.

The agreement terminates on December 31, 2024 and Union County incorporates all the agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW therefore, be it resolved by Union County to enter into Cooperative Agreement Control Number L400643 with the NMDOT for LGRF Project for year 2023-2024 to plan design, construction management, construction, reconstruction, pavement rehab, drainage improvements, and miscellaneous to various other county roads within the control of Union County, New Mexico.

DONE AND RESOLVED this 18th day of July, 2023.

**BOARD OF COUNTY COMMISSIONERS
OF UNION COUNTY, NEW MEXICO**

Clayton Kiesling, Chairman

ATTEST:

Brenda Green, County Clerk

W. Carr Vincent, Member

Lloyd Miller, Member

RESOLUTION NO. 2024-06

AUTHORIZING AND APPROVING SUBMISSION OF A COMPLETED APPLICATION
FOR FINANCIAL ASSISTANCE AND PROJECT APPROVAL TO THE
NEW MEXICO FINANCE AUTHORITY.

WHEREAS, Union County ("Governmental Unit") is a qualified entity under the New Mexico Finance Authority Act, Sections 6-21-1 through 6-21-31, NMSA 1978 ("Act"), and the Board of County Commissioners of Union County ("Governing Body") is authorized to borrow funds and/or issue bonds for financing of public projects for benefit of the Governmental Unit; and

WHEREAS, the New Mexico Finance Authority ("Authority") has instituted a program for financing of projects from the public project revolving fund created under the Act and has developed an application procedure whereby the Governing Body may submit an application ("Application") for financial assistance from the Authority for public projects; and

WHEREAS, the Governing Body intends to undertake acquisition, construction and improvement of Union County General Hospital ("Project") for the benefit of the Governmental unit and its citizens; and

WHEREAS, the application prescribed by the Authority has been completed and submitted to the Governing Body and this resolution approving submission of the completed Application to the Authority for its consideration and review is required as part of the Application.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY:

Section 1. That all action (not consistent with the provision hereof) heretofore taken by the Governing body and the officers and employees thereof directed toward the Application and the Project, be and the same is hereby ratified, approved and confirmed.

Section 2. That the completed Application submitted to the Governing Body, be and the same is hereby approved and confirmed.

Section 3. That the officers and employees of the Governing Body are hereby directed and requested to submit the completed Application to the Authority for its review, and are further authorized to take such other action as may be requested by the Authority in its consideration and review of the Application and to further proceed with arrangements for financing the Project.

Section 4. All acts and resolutions in conflict with this resolution are hereby rescinded, annulled and repealed.

Section 5. This resolution shall take effect immediately upon its adoption.

PASSES APPROVED AND ADOPTED this 18th day July, 2023.

GOVERNING BODY

Clayton Kiesling, Chairman

(Seal)

ATTEST:

Brenda Green, Clerk

UNION COUNTY
Resolution No. 2024-07

Authorization of Capulin Fire Fund (407) (DFA # 20900) budget increase

WHEREAS, the Board of Commissioners of Union County meeting in regular session on July 18, 2023 did propose to make budget adjustments; and

WHEREAS, the County of Union does, through Budget Resolution 2024-07 ask that authorization for the budgetary adjustments be granted, as summarized in the attachment; and

WHEREAS, the County of Union wishes to increase revenue and expenditures by eleven thousand dollars (\$11,000) in the Capulin Fire fund for reimbursement from fires during the FY 23 year and expenses related to these fires.

NOW THEREFORE, BE IT RESOLVED the Board of Commissioners of Union County does hereby approve the aforementioned budget adjustments and respectfully requests the authorization for the budgetary adjustments and revisions be granted by the Local Government Division of the Department of Finance and Administration of the State of New Mexico.

IN WITNESS WHEREOF, we have hereunto set our hands and official seal this 18th day of July, 2023.

BOARD OF COMMISSIONERS - UNION COUNTY

Clayton Kiesling, Chairman

ATTEST:

W. Carr Vincent, Member

Brenda Green, County Clerk

Lloyd Miller, Member



Manage Line Items for BAR Capulin Fire Fees

✓ Adjustment successfully created.

Home > Budgets > Adjustments > Items / Files

+ Add + Transfer Import Delete Export BAR

✓ Submit to Analyst

CSV Show 100 entries

Search:

<input type="checkbox"/>	Fund ^	Department ^	Object Code ^	Original Budget	PreAdjusted Budget	Adjustment	Adjusted Budget	Status	My Comments	Unread	Actions
<input type="checkbox"/>	20900 Fire Protection 407	0001 No Department 00	46060 Reimbursements/Refunds 1260	37,500.00	67,500.00	11,000.00	78,500.00	entity	0	0	▼ Actions
<input type="checkbox"/>	20900 Fire Protection 407	2002 General Administration 42	51050 Salaries - Temporary Positions 2004	30,500.00	30,500.00	5,000.00	35,500.00	entity	0	0	▼ Actions
<input type="checkbox"/>	20900 Fire Protection 407	2002 General Administration 42	52010 FICA - Regular 2064	4,587.00	4,587.00	1,000.00	5,587.00	entity	0	0	▼ Actions
<input type="checkbox"/>	20900 Fire Protection 407	2002 General Administration 42	53030 Travel - Employees 2010	0.00	0.00	5,000.00	5,000.00	entity	0	0	▼ Actions

Showing 1 to 4 of 4 entries

< Previous 1 Next >

B. Thompson
7/3/23

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O 71789	12.95	DARBY SMITH	LEGALSHIELD PAYROLL DEDUCTION	402-25-2002	12292022	12/29/2022	28610	12.95
			CORRECTION 12/06/2022				28610	
06/29/2023					FY23QTR4	06/22/2023	28495	12500.00
ROAD		12.95						
01 O 71790	12500.00	GOLDEN SPREAD RURAL/FRONTIER	FY23 ALLOCATION QTR4	406-37-2099				
06/29/2023								
HEALTHCARE ASSISTANCE	12500.00							
01 O 71791	114.98	JACK HILL	HELMET STICKERS REIMBURSEMENT	410-53-2076	6112023	06/28/2023	28741	79.99
			HAZMAT BOOK REIMBURSEMENT	410-53-2076	6232023	06/28/2023	28741	34.99
06/29/2023								
RABBIT EAR	114.98							
01 O 71792	7125.37	JOHN DEERE FINANCIAL	INV#2791331 #030-0076424-000	402-25-2013	2791331	06/25/2023	28718	7125.37
06/29/2023								
ROAD		7125.37						
01 O 71793	500.00	LORIE BECKNER	SUPPLIES REIMBURSEMENT	406-37-2103	6262023	06/29/2023	28737	500.00
06/29/2023								
HEALTHCARE ASSISTANCE	500.00							
01 O 71794	728.04	MAYFIELD PAPER COMPANY	INV#3274175 LUNCH TRAYS/SFORKS	604-87-2107	3274175	06/25/2023	28376	349.85
			INV#3274175 COPY PAPER	401-07-2009	/	/	28376	49.15
06/29/2023			INV#3274175 COPY PAPER	401-06-2009	/	/	28376	49.16
			INV#3274175 JANITOR SUPPLIES	401-03-2046	/	/	28376	244.83
			INV#328359 BLACK LINER 55G BRUTE	401-03-2046	3283509	06/29/2023	28376	35.05
SPECIAL REVENUE GRANT	349.85		49.15	PROPERTY ASSESSMENTS				
MAINT/OPER/BLDGS	279.88							
01 O 71795	727.23	MC CLURES BIG J PARTS	INV#9220-79866 SUPPLIES	402-25-2012	9220-79866	06/25/2023	28374	49.47
			INV#9220-80009 STOP LEAK	402-25-2012	9220-80009	06/25/2023	28374	14.99
06/29/2023			INV#9220-80142 REFRIGERANT/OIL	402-25-2012	9220-80142	06/25/2023	28374	400.61
			INV#9220-80178 SUPPLY	402-25-2012	9220-80178	06/25/2023	28374	105.45
			INV#9220-80180 BRUSH/FOAM/POLE	401-08-2012	9220-80180	06/25/2023	28374	139.74
			INV#9220-80285 SUPPLIES	402-25-2012	9220-80285	06/29/2023	28374	16.97
ROAD		587.49	LAW ENFORCEMENT	139.74				
01 O 71796	810.94	NAPA AUTO PARTS	INV#153142 SUPPLY	402-25-2076	153142	06/23/2023	28397	43.96
			INV#153222 AVAL A/C	402-25-2076	153222	06/23/2023	28397	55.98
06/29/2023			INV#153669 WINDSHIELD WIPERS	401-02-2011	153669	06/23/2023	28414	61.98
			INV#153815 WINDSHIELD WIPERS	415-68-2081	153815	06/23/2023	28414	75.98
			INV#154376 REPAIRS TO AC'S	402-25-2076	154376	06/29/2023	28397	423.89
			INV#154811 PARTS	402-25-2076	154811	06/29/2023	28397	149.15
ROAD		672.98	COUNTY MANAGER	61.98				
			STATE FIRE ALLOTMENT					75.98

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	FO #	Amount
01 O 71797		NM COUNTY INSURANCE AUTHORITY	INV#ML002095 CLAIM #008405-1	401-01-2115	ML002095	06/25/2023	28368	2552.93
	2552.93							
06/29/2023								
COMMISSIONERS	2552.93							
01 O 71798		PATILLO, BROWN & HILL, LLP	INV#470947 FINAL FY22 AUDIT	401-01-2062	470947	06/29/2023	28468	4310.00
	15085.00		INV#470948 FY23 INITIAL AUDIT	401-01-2062	470948	06/29/2023	28733	10775.00
06/29/2023								
COMMISSIONERS	15085.00							
01 O 71799		PLATEAU	ACCT#2134211 RD DEPT	402-25-2007	6222023	06/29/2023	28443	106.00
	1555.30		ACCT#2134211 ADMIN BLDG	401-02-2007	/	/	28443	267.88
06/29/2023			ACCT#2126092 SHERIFF'S DEPT	401-08-2007	20230622	06/29/2023	28443	391.63
			ACCT#3224008 REFD	410-53-2025	/	/	28443	117.17
			ACCT#2118743 REFD	410-53-2025	/	/	28443	118.00
			ACCT#2216703 AMISTAD/HAYDEN	409-49-2025	/	/	28443	43.79
			ACCT#2123669 SEDAN FD	408-45-2025	/	/	28443	114.74
			ACCT#2137628 ADMIN BLDG	401-02-2007	/	/	28443	396.09
ROAD	106.00	COUNTY MANAGER	663.97 LAW ENFORCEMENT					391.63
RABBIT EAR	235.17	AMISTAD/HAYDEN	43.79 SEDAN					114.74
01 O 71800		PNM	ACCT#094835800-0963382-4 OREFD	401-03-2025	JUNE2023	06/25/2023	28430	16.95
	2428.80		ACCT#094665208-0962195-4 OREFD	401-03-2025	/	/	28430	32.52
06/29/2023			ACCT#094796900-0961973-8 ADMIN	401-03-2025	/	/	28430	146.01
			ACCT#094796900-0963139-5 ANNEX	401-03-2025	/	/	28430	215.56
			ACCT#094568000-0961487-2 ROAD	402-25-2025	/	/	28430	122.22
			ACCT#094796900-0963384-7 SHERIFF	605-93-2025	/	/	28430	470.16
			ACCT#094796900-1799112-3 FIRE CO	415-68-2076	/	/	28430	21.16
			ACCT#094796900-1159133-5 CTHOUSE	401-03-2025	23JUNE	06/25/2023	28430	906.68
			ACCT#094796900-1913712-4 ADMIN	401-03-2025	2023JUNE	06/28/2023	28430	497.54
MAINT/OPER/BLDG	1815.26	ROAD	122.22 LEPP FEES					470.16
STATE FIRE ALLOTMENT	21.16							
01 O 71801		POSTMASTER	BOX RENT #430	401-06-2006	430	06/25/2023	28390	59.33
	178.00		BOX RENT #430	401-02-2006	/	/	28390	59.34
06/29/2023			BOX RENT #430	401-04-2009	/	/	28390	59.33
PROPERTY ASSESSMENTS	59.33	COUNTY MANAGER	59.34 RECORDING/FILING					59.33
01 O 71802		QUILL CORPORATION	INV#32899076 ANGEL SOFT TISSUE	401-03-2046	32899076	06/25/2023	28731	80.95
	161.93		INV#32876016 RUBBER STAMP	401-07-2009	170408603	06/25/2023	28731	80.98
06/29/2023								
MAINT/OPER/BLDG	80.95	COLLECTIONS	80.98					
01 O 71803		RICOH USA, INC	INV#9031930842 CLERK LEASE	401-04-2013	9031930842	06/28/2023	28351	179.03
	719.29		INV#9031930842 ADMIN LEASE	401-02-2013	/	/	28351	149.15
06/29/2023			INV#9031930842 TREASURER LEASE	401-07-2013	/	/	28351	26.88
			INV#9031930842 SHERIFF LEASE	401-08-2013	/	/	28351	166.77
			INV#9031932254 LATE FEE	401-04-2009	9031932254	06/29/2023	28351	5.40
			INV#9031931730 ASSESSOR LEASE	499-79-2013	9031931730	06/29/2023	28351	137.83

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
			INV#9031931730 ASSESSOR COUNT	499-79-2009	/	/		54.23
			RECORDER/FILING	184.43 COUNTY MANAGER				26.88
			LAW ENFORCEMENT	166.77 REAPPRAISAL				
			01 O 71804 SENTINEL OFFENDER SERVICES	INV#202493 GPS MONITORING	202493	06/25/2023	28423	438.15
			06/29/2023	424-77-2307				
			CORRECTIONAL GGRT RES	438.15				
			01 O 71805 SHARON LOERA	PREVENTION SPECIALIST JUNE 2023	6292023	06/29/2023	28457	731.25
			06/29/2023	426-75-2101				
			DWI STATE DISTRIBUTION	731.25				
			01 O 71806 SIX-M TIRE AND SERVICE	INV#5869 TIRE REPAIR	5869	06/29/2023	28343	20.00
			06/29/2023	108.93 INV#5940 OIL CHANGE	5940	06/29/2023	28343	88.93
			LAW ENFORCEMENT	108.93				
			01 O 71807 SWAGERTY TRADING CO.	INV#14013 RESPIRATOR/FILTER	14013	06/25/2023	28711	176.25
			06/29/2023	407-41-2076				
			CAPULIN	176.25				
			01 O 71808 TJ STEEL COMPONENTS, LLC	INV#0040 CATTLEGUARD 18FT	40	06/25/2023	28742	2700.00
			06/29/2023	402-25-2080				
			ROAD	2700.00				
			01 O 71809 TOWN OF CLAYTON	INV#06222023 BULK WATER	6222023	06/25/2023	28425	636.99
			06/29/2023	2194.28 BULK WATER JUNE 2023	6272023	06/29/2023	28425	34.90
				ROAD DEPT WATER/GARBAGE	20230627	06/29/2023	28353	88.38
				SHERIFF WATER/SEWER/GARBAGE	/	/	28353	139.86
				ANNEX SEWER/GARBAGE	/	/	28353	82.41
				COURTHOUSE WATER/SEWER/GARBAGE	/	/	28353	896.47
				OLD REFD WATER	/	/	28353	48.40
				ADMIN BUILDING	/	/	28353	266.87
			ROAD	760.27 LEPP FEES	139.86			1294.15
			01 O 71810 TREX INC.	INV#13769 REPAIRS TO ICE MACHINE	13769	06/25/2023	28736	551.53
			06/29/2023	409-49-2012				
			AMISTAD/HAYDEN	551.53				
			01 O 71811 UNIFIRST	INV#2850082172 RUG SERVICE	2850082172	06/25/2023	28429	77.19
			06/29/2023	401-03-2046				
			MAINT/OPER/BLDGS	77.19				

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount	
01 O 71812	06/29/2023	UNION COUNTY LEADER	INVH44288 EMPLOY AD FIN SPEC	401-02-2008	44288	06/28/2023	28389	46.53	
			INVH44451 FOOD PROGRAM AD	604-87-2107	44451	06/29/2023	28389	91.88	
=====									
COUNTY MANAGER	46.53	SPECIAL REVENUE GRANT	91.88						
=====									
01 O 71813	06/29/2023	WAGNER EQUIPMENT CO.	INVHS0307012 CREDIT MEMO	402-25-2012	S03C07012	06/25/2023	28373	329.96	
			INVHS030879987 REPAIR DEF UNIT	402-25-2012	S03W0879987	06/25/2023	28373	5312.26	
			INVHS030880002 REPAIR COOLANT	402-25-2012	S03W0880002	06/25/2023	28373	1014.23	
			INVHS030880015 REPAIR	402-25-2012	S03W0880015	06/25/2023	28373	329.57	
=====									
ROAD	6326.10								
=====									
01 O 71814	06/29/2023	WATERWAY OF NEW MEXICO	INVH3261 HOSE AND PUMP TESTING	408-45-2076	3261	06/29/2023	28710	3724.13	
=====									
SEDAN	3724.13								
=====									
26	62366.98	/	/	TOTAL					

C E R T I F I C A T I O N

TOTAL CHECKS PRINTED 26

THE UNDERSIGNED MEMBERS OF THE UNION COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED AND ALLOWED & DO AUTHORIZE THE CHECKS AGAINST THE FUNDS OF UNION COUNTY FOR THE SUM OF 62,366.98 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING / / . WE CERTIFY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATUTES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNTS HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED, THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY UNION COUNTY.

SIGNED

ATTEST BY

** GRAND TOTAL **		62,366.98	.00
**TOTAL	GENERAL FUND	23,482.66	.00
**DEPT	COMMISSIONERS	17,637.93	.00
401-01-2062	AUDIT	15,085.00	.00
401-01-2115	INSURANCE DEDUCTIBLE	2,552.93	.00
**DEPT	COUNTY MANAGER	980.97	.00
401-02-2006	POSTAGE	59.34	.00
401-02-2007	TELEPHONE	663.97	.00
401-02-2008	PRINTING/PUBLISHING	46.53	.00
401-02-2011	CAR EXPENSE	61.98	.00
401-02-2013	EQUIPMENT RENTAL/LEASE	149.15	.00
**DEPT	MAINT/OPER/BUDGS	3,547.43	.00
401-03-2025	UTILITIES	3,109.41	.00
401-03-2046	JANITOR SUPPLIES	438.02	.00
**DEPT	RECORDING/FILING	243.76	.00
401-04-2009	OFFICE SUPPLIES	64.73	.00
401-04-2013	EQUIPMENT RENTAL/LEASE	179.03	.00
**DEPT	PROPERTY ASSESSMENTS	108.49	.00
401-06-2006	POSTAGE	59.33	.00
401-06-2009	OFFICE SUPPLIES	49.16	.00
**DEPT	COLLECTIONS	157.01	.00
401-07-2009	OFFICE SUPPLIES	130.13	.00
401-07-2013	EQUIPMENT RENTAL/LEASE	26.88	.00
**DEPT	LAW ENFORCEMENT	807.07	.00
401-08-2007	TELEPHONE	391.63	.00
401-08-2011	CAR EXPENSE	108.93	.00
401-08-2012	EQUIPMENT MAINT/REPAIRS	139.74	.00
401-08-2013	EQUIPMENT RENTAL/LEASE	166.77	.00
**TOTAL	ROAD	18,413.38	.00
**DEPT	ROAD	18,413.38	.00
402-25-2002	FULL TIME SALARIES	12.95	.00
402-25-2007	TELEPHONE	106.00	.00
402-25-2012	EQUIPMENT MAINT/REPAIRS	6,913.59	.00
402-25-2013	EQUIPMENT RENTAL/LEASE	7,125.37	.00
402-25-2025	UTILITIES	210.60	.00
402-25-2076	OPERATING EXPENSE	1,344.87	.00
402-25-2080	BRIDGE/CULVERTS/CG	2,700.00	.00
**TOTAL	HEALTHCARE ASSISTANCE	13,000.00	.00
**DEPT	HEALTHCARE ASSISTANCE	13,000.00	.00
406-37-2099	TRANSPORTATION	12,500.00	.00
406-37-2103	PROGRAMS	500.00	.00
**TOTAL	CAPULIN FIRE DISTRICT	176.25	.00
**DEPT	CAPULIN	176.25	.00

ACCOUNT	DEBITS	CREDITS
407-41-2076	176.25	.00
OPERATING EXPENSE		
**TOTAL	3,838.87	.00
SEDAN FIRE DISTRICT		
SEDAN	3,838.87	.00
UTILITIES	114.74	.00
OPERATING EXPENSE	3,724.13	.00
**TOTAL	595.32	.00
AMISTAD/HAYDEN FIRE DIST.		
AMISTAD/HAYDEN	595.32	.00
EQUIPMENT MAINT/REPAIRS	551.53	.00
UTILITIES	43.79	.00
**TOTAL	350.15	.00
RABBIT EAR FIRE DIST.		
RABBIT EAR	350.15	.00
UTILITIES	235.17	.00
OPERATING EXPENSE	114.98	.00
**TOTAL	97.14	.00
WILDLAND FIRE GRANT		
STATE FIRE ALLOTMENT	97.14	.00
OPERATING EXPENSE	21.16	.00
NON-CAPITAL PURCHASES	75.98	.00
**TOTAL	438.15	.00
CORRECTIONAL GGRT RES		
CORRECTIONAL GGRT RES	438.15	.00
JAIL AGREEMENT	438.15	.00
**TOTAL	731.25	.00
DWI STATE GRANT		
DWI STATE DISTRIBUTION	731.25	.00
CONTRACTUAL	731.25	.00
**TOTAL	192.06	.00
REAPPRAISAL		
REAPPRAISAL	192.06	.00
OFFICE SUPPLIES	54.23	.00
EQUIPMENT RENTAL/LEASE	137.83	.00
**TOTAL	441.73	.00
SPECIAL REVENUE GRANT FUND		
SPECIAL REVENUE GRANT EXPENSES	441.73	.00
SUPPLIES	441.73	.00
**TOTAL	610.02	.00
LAW ENFORCEMENT GRANT		
LEPP FEES	610.02	.00
UTILITIES	610.02	.00
**TOTAL	62,366.98	.00
NEW MEXICO BANK & TRUST		
** BANK TOTALS **	62,366.98	.00



New Mexico
Department of Finance
and Administration

407 Galisteo St,
Santa Fe, NM 87501
(505) 827-4985

Governor Michelle Lujan Grisham
Cabinet Secretary Wayne Propst

Local Government Division
Wesley Billingsley, Division Director

June 23, 2023

The Honorable Clay Kiesling
Union County
200 Court St.
Clayton, NM 88415

Dear Commissioner, Chairman Kiesling:

In accordance with Section 6-6-2B NMSA 1978, the Department of Finance and Administration, Local Government Division (LGD) has examined the proposed budget of your local government entity for Fiscal Year 2023-24 and hereby grants approval and certification for use. Sufficient resources appear to be available to cover proposed budgeted expenditures. However, we must point out that the final approval will be certified no later than the first Monday of September 2023.

Approval and certification of your final budget is contingent upon submission of the following by no later than **July 31, 2023**:

- A resolution adopting the 2023-24 operating budget.
- The June 30, 2023 (4th) quarter financial report
- A resolution approving the June 30, 2023 (4th) quarter financial report.
- Debt service schedule which reconciles with budgeted amounts
- Property Tax Revenue schedule which reconciles with budgeted amounts
- Revenue checklist by fund which reconciles with budgeted amounts.
- Investment schedule which reconciles with budgeted amounts on recap
- S-2 Insurance Schedule
- Budget Work Plan questionnaire
- Salary & Personnel Schedule
- County Elected Official Salary Schedule
- S-5 Detail of Non-Budgeted Reserve Requirements
- Revised unaudited beginning cash balances as of July 1, 2023, that agree with ending cash balances as of June 30, 2023, per the 4th quarter financial report.
- To avoid reporting negative unaudited beginning cash balances for any Fund (if negative balances exist on June 30th) it is highly recommended that a final budget adjustment resolution (BAR) must be prepared, approved, and submitted by the July 31st deadline with temporary transfers from General Fund to any Fund showing a negative beginning cash balance.
- Adjustments/revisions discussed with staff (attached)

Please note final budget certification will be “conditional” if one or both of the following situations apply:

- Pursuant to the *Budget Certification of Local Public Bodies* rule 2.2.3 NMAC if your entity’s Fiscal Year 2022 audit has not been filed with the Office of the State Auditor; and/or
- Pursuant to Section 6-6-2K NMSA 1978 if your entity’s Fiscal Year 2023-24 budget was not submitted on the Local Government Budget Management System (LGBMS)



New Mexico
Department of Finance
and Administration

407 Galisteo St,
Santa Fe, NM 87501
(505) 827-4985

Governor Michelle Lujan Grisham
Cabinet Secretary Wayne Propst

Local Government Division
Wesley Billingsley, Division Director

If you have questions regarding this matter, please call Kathleen Coates, of my staff at 505-487-3907, or via email at Kathleen.coates@dfa.nm.gov.

Sincerely,

DocuSigned by:

Wesley Billingsley

D891C24BB85B4E9

Wesley Billingsley, Division Director
Local Government Division
xc: file



New Mexico
Department of Finance
and Administration

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Local Government Division
Wesley Billingsley, Division Director

Union County

FUND	EXPLANATION
Debt	Verify and adjust detailed budget document to agree with amounts listed on the Debt Schedule.
GRT	Verify and adjust detailed budget document to agree with amounts listed on Gross Receipts Tax Revenue form, to accommodate budgeted expenditures. Revenue increases should be explained under “comments” on LGBMS on the final budget.
LEPF (<i>Fund 21100</i>)	LEPF ended with a cash balance of \$0, in the 3 rd quarter. In the event the 4 th quarter has an ending cash balance, please submit a completed LEPF Carryover form with the final budget for Director approval.
LEPF Distribution	LEPF Revenue is incorrect for FY 2023-24, correct amount is \$104,000; correct with final budget.
Law Enforcement <i>Fund 21200-DFA Grant</i>	LEF ended with a cash balance of \$144,475.41, in the 3 rd quarter, this revenue must be expended. on or before June 30, 2023, to avoid reverting back to DFA.

NOTE:

Please note that the General Fund cash balance is being depleted **(-17.75%)** If not addressed in the interim prior to final budget submission, the governing body will be warned of this occurrence in the final budget approval letter.

State of New Mexico Department of Finance and Administration
Local Government Division
COUNTY Budget Review Checklist

Counties must submit their budget on the Local Government Budget Management System (LGBMS)

Was budget submitted on LGBMS as required? YES (full approval) NO (conditional approval) *Be sure to use the "conditional budget certification" letter

FISCAL YEAR: 2023-24
COUNTY: Union
ANALYST: Kathleen Carter

ITEMS NEEDED FOR SUBMISSION: Resolution approving budget

SUPPORTING SCHEDULES: Debt Service Investment S-5 Detail of Non-Budgeted Reserve Req (IF APPLICABLE) Revenue Checklist Budget Work Plan COUNTRIES: Verify Elected Official Salaries Personnel Schedule (or entity document) Insurance Schedule Credit Card & Electronic Transfers Policy

DATES:

INTERIM APPEARS TO BE COPY OF FY 2022 (Yes/No) No

INTERIM APPROVAL by Analyst: June 8, 2023
ANALYST Initial: KC
INTERIM REVIEW by Bureau Chief:

FINAL APPROVAL by Analyst:
FINAL REVIEW by Bureau Chief:

For report ending: 3rd Quarter

INTERIM RECEIVED June 1, 2023
FINAL RECEIVED April 30, 2022

QUARTERLY REPORT SUBMISSION STATUS: INTERIM FINAL

QUARTERLY REPORT SUBMISSION STATUS: INTERIM FINAL

6/30th report received:

AUDIT COMPLIANCE FY 2022: YES (full approval) NO (conditional approval) *Be sure to use the "conditional budget certification" letter

BUDGETS	Unaudited Beginning Cash Balance @ July 1	Investments	Revenues	Transfers	Expenditures	Ending Cash Balance	Required Reserves unavailable for budgeting	Available Ending Cash Balance
General-Operating	\$3,098,012	\$0	\$3,611,300	(\$755,000)	\$3,472,718	\$2,481,594	\$868,180	\$1,613,415
County Road	\$326,177	\$0	\$1,359,953	\$400,000	\$1,672,321	\$413,809	\$139,360	\$274,449
GRAND TOTAL	\$8,924,765	\$0	\$10,773,763	\$0	\$14,023,435	\$5,675,093		\$4,667,553
GENERAL FUND			\$3,611,300	(\$755,000)	\$3,472,718	(\$616,418)	-17.75%	
Balanced Budget Determination: Calculation of revenues and expenditures including transfers								
FINAL	Unaudited Beginning Cash Balance @ July 1	Investments	Revenues	Transfers	Expenditures	Ending Cash Balance	Required Reserves unavailable for budgeting	Available Ending Cash Balance
General-Operating	\$0					\$0	\$0	\$0
Road	\$0					\$0	\$0	\$0
GRAND TOTAL	\$0		\$0	\$0		\$0	#DIV/0!	\$0
GENERAL FUND Balanced Budget Determination: Calculation of revenues and expenditures including transfers								

NOTE: If higher than note in comments, dis with entity and warn it

NOTE: If higher than note in comments, dis with entity and warn it

State of New Mexico Department of Finance and Administration
Local Government Division
COUNTY Budget Review Checklist

FISCAL YEAR
2022-23

COUNTY
Union

Actual (Reconciled) Prior Year Balances:

ACTUAL PRIOR YEAR	Unaudited Beginning Cash Balance @ July 1	Investments	Revenues	Transfers	Expenditures	Adjustments	Ending Cash Balance	Required Reserves unavailable for budgeting	Available Ending Cash Balance
BALANCES									
General - Operating							\$0	\$0	\$0
Road							\$0	\$0	\$0
GRAND TOTAL							\$0	\$0	\$0
	Fund	Unaudited Beginning Cash Balance @ July 1	Estimated Ending Cash Balance	VARIANCE Over / (Under) \$\$	VARIANCE Over / (Under) %				
	Interim Budget General	3,098,012	2,481,594	(616,418)	(19.90%)				
	Road	326,177	413,809	87,632	26.87%				
	GRAND TOTAL	8,924,765	5,675,098	(3,249,672)	(36.41%)				
	Final Budget General	0	0	0	#DIV/0!				
	Road	0	0	0	#DIV/0!				
	GRAND TOTAL	0	0	0	#DIV/0!				

COMMENTS:

**STATE OF NEW MEXICO
COUNTY OF UNION
RESOLUTION NO. 2024-08**

**2023 FINAL QUARTER FINANCIAL REPORT
YEAR ENDING JUNE 30, 2023**

WHEREAS, the Governing Board in and for the County of Union, State of New Mexico has developed a budget for fiscal year 2022-2023; and

WHEREAS, the final quarterly report has been reviewed and approved to ensure the accuracy of the beginning balances used on the FY 2024 budget; and

WHEREAS, it is hereby certified that the contents in this report are true and correct to the best of our knowledge and that this report depicts all funds for fiscal year 2023.

NOW THEREFORE, BE IT HEREBY RESOLVED that the Board of County Commissioners, County of Union, State of New Mexico hereby approves the final quarterly report for FY 2023 hereinafter described as Attachment "A" and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

Resolved: In the Regular Board Meeting this 18th day of July, 2023.

UNION BOARD OF COUNTY COMMISSIONERS

Clayton Kiesling, Chairman

W. Carr Vincent, Member

Lloyd Miller, Member

ATTEST:

Brenda Green, County Clerk

State of New Mexico
Local Government Budget Management System (LGBMS)
Report Recap - Fiscal Year 2022-2023 - Union County - FY2023 Q4

Printed from LGBMS on 2023-07-06 13:59:18

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Adjustments	Balance	Reserves	Adjusted Balance
11000 General Operating Fund	3,216,836.00	0.00	3,159,314.45	-393,750.00	2,587,906.57	-6,615.74	3,387,878.14	646,976.64	2,740,901.50
20300 County Property Valuation	119,263.00	0.00	51,312.38	0.00	31,928.13	0.00	138,647.25	0.00	138,647.25
20400 County Road	185,527.00	0.00	1,425,556.05	0.00	1,403,762.37	0.00	207,320.68	116,980.20	90,340.48
20600 Emergency Medical Services	161,526.00	0.00	11,599.01	0.00	14,451.99	0.00	158,673.02	0.00	158,673.02
20800 Farm & Range	494.00	0.00	25.48	0.00	0.00	0.00	519.48	0.00	519.48
20900 Fire Protection	989,654.00	0.00	1,570,192.16	0.00	634,655.11	0.00	1,925,191.05	0.00	1,925,191.05
21100 Law Enforcement Protection	35,309.00	0.00	103,277.36	0.00	120,007.57	0.00	18,578.79	0.00	18,578.79
21200 Law Enforcement Recruitment/Retention	0.00	0.00	150,000.00	0.00	52,851.08	0.00	97,148.92	0.00	97,148.92
21700 Recreation	94.00	0.00	0.53	0.00	0.00	0.00	94.53	0.00	94.53
21800 Intergovernmental Grants	592,583.00	0.00	17,703.62	-589,996.59	3,741.95	0.00	16,548.08	0.00	16,548.08
22000 Indigent Fund	217,482.00	0.00	8,628.50	0.00	178,480.26	0.00	47,630.24	0.00	47,630.24
22100 Hospital Gross Receipts Tax	280,313.00	0.00	1,056,742.32	0.00	1,292,969.28	0.00	44,086.04	0.00	44,086.04
22300 DWI Fund	25,562.00	0.00	88,236.29	18,750.00	118,095.47	0.00	14,452.82	0.00	14,452.82
22500 Clerks Recording & Filing Fund	42,916.00	0.00	8,754.56	0.00	0.00	0.00	51,670.56	0.00	51,670.56
22600 Jail - Detention	21,921.00	0.00	74,280.28	375,000.00	436,185.92	0.00	35,015.36	0.00	35,015.36
22700 County Emergency Communications and Medical & Behavioral Health GRT	141,122.00	0.00	185,651.93	0.00	190,621.44	0.00	136,152.49	0.00	136,152.49
26000 American Rescue Plan Act	785,936.00	0.00	0.00	0.00	117,055.20	0.00	668,880.80	0.00	668,880.80
27000 LG Abatement Opioid Fund	0.00	0.00	24,247.50	0.00	0.00	0.00	24,247.50	0.00	24,247.50

29000 Local Assistance Tribal Consistency Fund-LATCF	0.00	188,859.56	0.00	0.00	0.00	0.00	0.00	188,859.56	0.00	188,859.56
29900 Other Special Revenue	1,007,488.00	6,833.06	738,496.59	10,390.40	0.00	0.00	0.00	1,742,427.25	0.00	1,742,427.25
30300 State Legislative Appropriation Project	149,342.00	150,342.11	-148,500.00	149,766.27	0.00	0.00	0.00	1,417.84	0.00	1,417.84
39900 Other Capital Projects	12,461.00	104.77	0.00	0.00	0.00	0.00	0.00	12,565.77	0.00	12,565.77
70200 Property Taxes Held for Others	99,570.00	2,067,157.58	0.00	2,086,578.27	6,615.74	0.00	0.00	86,765.05	0.00	86,765.05
Totals	8,085,399.00	10,348,819.50	0.00	9,429,447.28	0.00	0.00	0.00	9,004,771.22	763,956.84	8,240,814.38

**STATE OF NEW MEXICO
COUNTY OF UNION
RESOLUTION NO. 2024-09**

2023-2024 BUDGET ADOPTION

WHEREAS, the Governing Board in and for the County of Union, State of New Mexico has developed a budget for fiscal year 2023–2024; and

WHEREAS, said budget was developed on the basis of need and available resources through cooperation with all users, departments, elected officials and other department supervisors; and

WHEREAS, the interim version of the budget has been reviewed by Local Government Division of the New Mexico Department of Finance and Administration; and

WHEREAS, it is the majority opinion of this Board that the proposed budget meets the requirements as currently determined for fiscal year 2023-2024.

NOW THEREFORE, BE IT HEREBY RESOLVED that the Board of County Commissioners, County of Union, State of New Mexico hereby adopts the budget hereinafter described as Attachment “A” and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

Resolved: In the Regular Board Session this 18th day of July, 2023.

UNION BOARD OF COUNTY COMMISSIONERS

Clayton Kiesling, Chairman

W. Carr Vincent, Member

Lloyd Miller, Member

ATTEST:

Brenda Green, County Clerk