

**BOARD OF UNION COUNTY COMMISSION
REGULAR MEETING
May 14, 2019**

BOARD MEMBERS PRESENT:

Chairman Justin K. Bennett Commissioner W. Carr Vincent Commissioner Clayton F. Kiesling

OTHERS PRESENT:

Clerk Mary Lou Harkins Treasurer Brandy Thompson Sheriff James Lobb
Assessor Louis Trujillo Mgr. Angie Gonzales Admin. Assistant Cheryl Garcia
Emergency Mgr. Dusty Russell Road Superintendent Russell Kear

GUESTS:

Duane Enger, Director/Project Development & Project Mgr. - PNE (Pure New Energy) - Gladstone New Energy Wind Farm Project
Tammi Stump, CEO - Union County General Hospital
Melissa Prante, CFO - Union County General Hospital
Sue Richardson, Reporter - Union County Leader
Ann Reeser, Librarian - A.W. Thompson Memorial Library
Jim Mayfield - C&C Communications
Ernest Sanchez, Mayor - Town of Clayton

At 9:02 a.m., Chairman Bennett called the meeting to order in the Union County Commissioner's Office, located in the Union County Courthouse. The pledge of allegiance was recited.

Commissioner Vincent moved to approve the agenda and the regular meeting minutes of April 9, 2019. Commissioner Kiesling seconded. There was no further discussion. Vote: All YES. Motion carried. The minutes were signed.

HOSPITAL REPORT

Tammie Stump, CEO, distributed copies of the "County Commissioner Monthly Hospital Report, Union County General Hospital, Tammie Stump, CEO", dated May 14, 2019 (two pages), attached as an exhibit.

Stump reported on the following (but not limited to the following): **Rural Health Clinic Update; Des Moines Clinic Update; Business Office/Revenue Cycle; Construction Updates - Laboratory HVAC** is complete. The EMC contract with the hospital/Clayton Health Systems (CHS) was discussed; **Other Projects; Financial Assistance Update; Radiology Report; Scrubs Camp &** an upcoming **Sports Symposium**. Lastly, Stump reported that Board of CHS is down one board member following the resignation of Judy Steen. Letters of interest should be submitted by May the 16th and will be considered by CHS Board members. Confirmation of the election will be made by the County Commissioners. Stump suggested that the position terms may need to be reconsidered in the CHS Bylaws.

Melissa Prante, CFO, provided various copies of reports to the County Manager. The “Clayton Health Systems, Inc., Union County Consolidated Executive Financial Summary, 9th Month FY 2019” (one page), is attached as an exhibit, and the “Clayton Health Systems, April 24, 2019 MOR, Notes to Consolidated Financial Statements for Period Ending March 31, 2019” (one page), is also attached as an exhibit, and were contained in the meeting packet. Prante gave a lengthy report on the following (but not limited to the following): statistics; revenues and expenses; and balances.

DISCUSSION /POSSIBLE ACTION ITEMS

COUNTY SEAL

Sheriff Lobb reported that his department is considering a new county seal. Lobb reported that he would like to redesign/update the current seal which is used on uniform badges. Discussion followed. No action was taken.

TOWN OF CLAYTON LAND SWAP

Mgr. Gonzales reported that she spoke with the Town of Clayton Mgr., Ferron Lucero, and this “swap” is no longer being considered. No action taken.

CONVERSION OF RURAL VOTING PRECINCTS TO VOTING CONVENIENCE CENTERS

Clerk Harkins asked that this item be tabled for the next regular meeting. Harkins reported that county wide precincts will now be Voting Convenient Centers (VCC’s), and will use a Ballot on Demand system that utilizes internet connectivity. Site visits have been made with Plateau and Automated Election Services to test internet speeds. A proposed resolution will be presented next month.

DWI PROFESSIONAL SERVICES CONTRACT #2 CLAYTON ALCOHOL FREE PROM

A proposed contract between the Union County DWI Program and the Clayton Public Schools, which would ensure rental of an appropriate location to hold a safe, alcohol and drug free prom on May 18th, was reviewed and discussed. The total amount payable to the contractor shall not exceed \$1,500.00.

DWI PROFESSIONAL SERVICES CONTRACT #3 CLAYTON ALCOHOL FREE CASINO NIGHT

A proposed contract between the Union County DWI Program and the Clayton Public Schools, which would ensure rental of an appropriate location to hold a safe, alcohol and drug free Senior Night on May 23rd, was reviewed and discussed. The total amount payable to the contractor shall not exceed \$750.00. Both contracts would also include disseminating information regarding underage drinking prevention.

Commissioner Vincent moved to approve the DWI Professional Services Contract #2 Clayton Alcohol-Free Prom and DWI Professional Services Contract #3 Clayton Alcohol Free Casino Night. Commissioner Kiesling concurred. There was no further discussion, Motion carried. Contracts signed.

DWI PROFESSIONAL SERVICES CONTRACT #4 DES MOINES SENIOR WEEK

Mgr. Gonzales reported that the Des Moines School did not submit a contract for approval. No action was taken.

COMPREHENSIVE PLAN CONTRACTOR CONTRACT

Mgr. Gonzales reported that the Local Government Planning Fund Application has been completed and will be submitted. The application was in the amount of \$50,000.00. Gonzales suggested that consideration of a steering committee be made, and possibly comprised of elected officials, the Village Mayor's from Folsom, Des Moines and Grenville, and the Fire Chief's from Amistad and Sedan. Gonzales reported that Jackie Fishman, Planner with Consensus Planning will be here next Wednesday to meet with the Town and the County. Discussion followed.

At 10:04 a.m., meeting recessed for a short break. At 10:18 a.m., the meeting resumed.

BID #18/19-05 HAZARD MITIGATION PLAN AWARD

Emergency Mgr. Russell reported that on May 8, 2019 bids for the 18/19-05 Consulting Services for Multi-Hazard Mitigation Plan, were opened in the Manager's Office. Those present during the opening of bids were Mgr. Russell, Town of Clayton (TOC) Fire Chief Justin Drumm, and Mgr. Gonzales. There were four bids from the following consultants: ESP Associates, Inc, CDR Maguire, Wood Environmental & Two Rivers. Based on recommendations of Mgr. Russell and Fire Chief Drumm, it was suggested that the Board award the bid to CDR Maguire in the amount of "\$37,455.00 per task". The plan is expected to be completed within seven months. Discussion followed.

Commissioner Kiesling moved to approve the bid from CDR Maguire, consulting services for the Multi-Hazard Mitigation Plan, based on recommendations made by Mgr. Russell and the TOC Fire Chief Drumm. Commissioner Vincent seconded. There was no further discussion. Vote: All YES. Motion carried.

APPROVAL OF BILLS

The Board reviewed and discussed bills in the amount of \$160,115.58.

Commissioner Vincent moved to approve the payment of bills in the amount of \$160,115.58. Commissioner Kiesling seconded. There was no further discussion. Vote: All Yes. Motion carried.

ROAD CROSSING PERMITS

The following permits with attached plats were submitted by Permittee, E.N.M.R. Telephone Cooperative. The permits were reviewed and discussed: **Permit No. 337** for the purpose of laying pipe or cable for the purpose of fiber optic telecommunication lines across Barney Road (4), **Permit No. 338** across Gonzales Road, **Permit No. 339** across Pinabetes Road, **Permit No. 340** across Barney Road (1), **Permit No. 341** across Barney Road (2), **Permit No. 342** across Barney Road (3), **Permit No. 343** across Pennington Road (1), **Permit No. 344** across

Pennington Road (2), **Permit No. 345** across Pennington Road (3), **Permit No. 347** longitudinally along Pennington Road, and **Permit No. 348** longitudinally along Miera Road. **Permit No. 346** was submitted by Permittee Atchly Inc., for the purpose of laying pipe or cable for the purpose of laying a natural gas pipe line across Proffitt Road.

Commissioner Vincent moved to approve Road Crossing Permits 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347 and 348. Commissioner Kiesling seconded. There was no further discussion. Vote: All YES. Motion carried. Permits signed.

CITIZEN'S FORUM

Ann Reeser, A.W. Thompson Memorial Library Director, presented the library's FY 2020 budget request in the amount of \$3,000.00. Reeser explained what the funding was to be used for in their operational expenditures and reported on various completed and ongoing projects. Reeser thanked the Board for their continued support.

Duane Enger, Director/Project Development & Project Mgr. - PNE (Pure New Energy) - Gladstone New Energy Wind Farm Project, gave an update on the project including (but not limited to the following): development efforts are being advanced and archeological and ecological studies are taking place.

HEALTH CARE ASSISTANCE

There were four health care assistance claims that were presented for review and consideration. Claims were in the amount of \$1,396.59.

Commissioner Kiesling moved to approve the payment of three health care assistance claims totaling \$1,396.59. Commissioner Vincent seconded. There was no further discussion. Vote: All YES. Motion carried.

INVENTORY ITEMS DISPOSITION - ROAD DEPARTMENT INTERNATIONAL WATER TRUCK

No inventory items were presented for disposition. Mgr. Gonzales reported on various bid awards made on govdeals.com.

COUNTY TRAVEL REQUESTS

The following employees reported/requested travel approval: **Commissioner Kiesling** will attend a NERTPO (Northeast Regional Transportation Planning Organization)/NEEDO (Northeast Economic Development Organization) meeting on May 29th in Angel Fire. All travel approved.

Chairman Bennett reported that as a NMC Board Member, he may attend a special Insurance Pool meeting in Santa Fe to determine whether or not the Multi-Line Pools have the ability to get reinsured because of the detention facilities. Discussion followed.

Mgr. Gonzales reported that the grant agreement for the Kiser building renovations is ready for review and signature. Gonzales also reported that the closing for the Kiser School building is on Thursday, May 16th.

Discussion followed. The Kiser construction blue prints may be ready by the end of this summer, and that a possible move-in date of December 2020 is projected. Discussion followed. Chairman Bennett signed the grant agreement.

RESOLUTION #107-25 GLADSTONE NEW ENERGY, LLC WIND PROJECT PERMIT APPLICATION APPROVAL

A proposed resolution to allow Gladstone New Energy, LLC to begin construction of the first phase of the Gladstone New Energy Wind Farm was reviewed and discussed. Mgr. Gonzales reported on the project and its file contents. Duane Enger, Director/Project Development & Project Mgr. - PNE (Pure New Energy) - Gladstone New Energy Wind Farm Project will supply the general area site maps to the county manager. The direct impact of county roads and the decommissioning plan were topics of importance that were discussed.

Commissioner Kiesling moved to approve Resolution #107-25 Permit for Gladstone New Energy, LLC to begin construction of the first phase of the Gladstone New Energy Wind Farm. Commissioner Vincent seconded. Vote: All YES. Motion carried. Resolution signed.

EMERGENCY MANAGER REPORT

Emergency Manager Russell reported on the following (but not limited to the following): **LEPC** (Local Emergency Planning Committee) meeting date; **EMPG** (Emergency Management Performance Grant) grant updates for 2018 and 2019; **Hazard Mitigation Grant**; **EMS Region 3 Conference - Emergency Medical Dispatch Refresher** and **Upcoming Dates**. Additionally, siren tests are being conducted the first Monday of each month during the Summer in Clayton. Russell would like to have this changed to year round testing. In Des Moines, tests are run monthly all year round. Notice is published on the county's website, and will also be published in the local paper. The siren on Santa Fe Drive is not working and this will be addressed. A copy of his April 2019 Emergency Managers Report is attached as an exhibit (one page).

ROAD SUPERINTENDANT'S REPORT

Superintendent Kear reported on the following (but not limited to the following): regular county wide road maintenance; started repair on a section of Grinde Road North of Gladstone; Amistad projects are complete; started a project on Royce Road which is about 5 miles; routine shop; the roller is being over hauled and repaired in-house; the red Mack truck is in Amarillo at Bruckner's again; and, one vacancy still remains to be filled. Commissioner Kiesling reported that during the last NERTPO (Northeast Regional Transportation Organization) meeting, he learned that LTAP (Local Technical Assistance Program partnership with UNM) is offering CDL preparation and training for local governments. Chairman Bennett asked Superintendent Russell about the "trade-in-kind" project(s) status with the Clayton Municipal School (CMS). Russell reported that he was gearing up for various school projects this Summer, specifically the Alvis School and the Wood Auditorium parking lots. Russell understands today that these projects may not start until next year during the summer months. His department may start on blading behind the Junior High gymnasium and remove the asphalt at the tennis courts. Russell will reach out to Tim Callis of CMS for planning purposes.

ELECTED OFFICIAL'S REPORTS

Sheriff Lobb reported on the following (but not limited to the following): various investigations; citations issued; arrests made; two recent saturation patrols funded through a grant; 138 traffic citations issued on Highway 56 & US 64; Lobb was complimentary of his new Undersheriff, Chris Schear, for establishing department goals, voluntary physical training and testing, and the implementation of various field trainings and department goals for the officers/recruits. Deputy Sheriff Adriano Mayness will begin the Law Enforcement Academy on July 7th.

Treasurer Thompson reported that her office is finishing up on the second half of tax collection.

Clerk Harkins reported that as a result of the recently passed 50-Year Clean-Up Election bill, numerous trainings for her staff will occur over the next several months. A temporary employee will be hired to keep the office open because of the mandatory trainings. The next election will be the Regular Local Election (RLE) on November 5th. Candidate declaration day is August 27th. Harkins reported that the Town of Clayton and Villages of Des Moines and Folsom have "opted-in" into the RLE. Harkins will be attending the Grenville Village meeting this evening to convince the village council to opt-in to the consolidated election.

Commissioner Kiesling reported on the following (but not limited to the following): his attendance of the recent NERTPO meeting; as a library board member, Kiesling reported individuals may donate movie DVD's to the library; attended the recent dinosaur track presentation at the Clayton Lake with Treasurer Thompson and Clerk Harkins. Kiesling reported that it was suggested that the name of the park be changed to something that incorporates "Dinosaur" in the park title in an effort to promote tourism. Kiesling reported that the Town is sending a "thank you" letter to the presenters and park officials, and that the County should do the same. Kiesling offered to draft the letter. The Board agreed.

Chairman Bennett reported on his attendance of the recent New Mexico Counties Board meeting in Farmington. Topics of interest included: 37 out of 70 of our state's legislatures have less than two terms of experience; there will be a 2.5 % increase in PERA contributions effective July 1st (Mgr. Gonzales reported that this increase has been budgeted for the upcoming fiscal year); and the "Four Corners" bill which allows for the closing of San Juan County's coal electric generation and of the bill's long term impacts.

At 11:52 a.m., the meeting recessed for lunch. At 1:40 p.m., the meeting resumed.

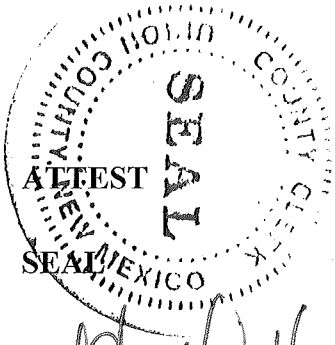
FY 2020 BUDGET WORKSHOP

Mgr. Gonzales delivered updated copies of the preliminary budgets to department heads. A lengthy budget discussion followed. Mgr. Gonzales reported that the preliminary budget is due in Santa Fe by June 1st.

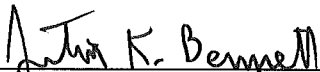
Commissioner Vincent moved to approve the submission of FY 2020 preliminary budget to the New Mexico Department of Finance by the county manager. Commissioner Kiesling seconded. There was no further discussion. Vote: All YES. Motion carried.

Meeting Announcements: The next regular meeting will be held on Tuesday, June 11, 2019, at 9:00 a.m. The next Joint Communications meeting is scheduled for Tuesday, June 11, 2019, at 9:30 a.m.

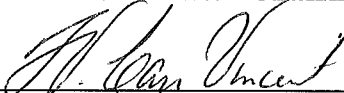
ADJOURN: At 3:28 p.m., Commissioner Vincent moved to adjourn. Commissioner Kiesling seconded. There was no further discussion. Vote: All YES. Motion carried. Meeting adjourned.



**Board of Union County Commissioners
Union County, New Mexico**



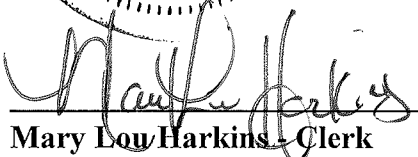
Justin K. Bennett - Chairman



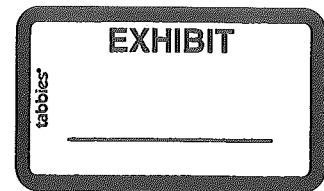
W. Carr Vincent - Vice Chairman



Clayton F. Kiesling - Member



Mary Lou Harkins - Clerk



Rural Health Clinic Update:

- We have received our RHC Medicaid Number and we have been allowed to back bill to January 1, 2019.
- Now that we have the Medicaid number, we are beginning negotiations with the commercial payers.

Des Moines Clinic Update:

- State School-based clinic RFP was submitted on time and we are told that we should hear within the first couple weeks of June if we are approved.
- Self-assessment survey was completed on the clinic with only minor corrections needed.

Business Office/Revenue Cycle Update:

Revenue Cycle/Business Office

- We are seeing payments from the out-side Collection agency.
- We continue to work with patients who qualify for financial assistance.
- Accounts will be sent for Presumptive charity care by the end of the month. This will allow the reports to be gathered and accounts to be assessed in the month of May and we will write off all appropriate accounts in the month of June, prior to the end of the fiscal year. We are running presumptive charity care accounts for 2018 and 2019.
- We have begun Presumptive Medicaid after completing classes and testing out with 95% or higher in the state Medicaid test.
- We completed our 2020 Budget and plan to present to the Board in June.
- The Department of Health is looking at phasing out the SNCP process, but do not have a replacement process yet. One idea is to perform Rate Adjustments according to Cost Reports. Any process will require CMS approval.
- July 1, the hospital will be required to pay Tax on revenues received, excluding Medicare only. Medicaid is working to do a Rate Adjustment, but no clear guidance from the state on how this is going to be rolled out. We are going through our commercial payor contracts to see if we need to renegotiate the contracts for tax revenue payments.

Construction Updates:

- **Laboratory HVAC**
 - We continue to wait on the supply and return registers to be built and installed. C&J is due on site to change filters in June, I assume that this will be completed at the same time, however I am following up with James to ensure it gets completed.

- **Other Projects**

- Cabinet's and Flooring in O.R. area completed the week of 4/15/19. Working with a local plumber to schedule installation of sink faucet and drain in sub-sterile. This will require the need to turn water off on new side for installation.
- Requested City to repair the potholes around Hospital.

Financial Assistance Update:

- Financial Assistance policy raised our criteria to 250% - 450% of the Federal Poverty guidelines so we have been able to qualify more families that have outstanding bills that would probably have gone to bad debt. So far since January 1, 2019 the numbers are as below:

Total Applicants-37

Approved for Medicaid – 10

Approved for Family Planning only – 8

Denied/Ineligible for Medicaid – 13

Pending approval/denial from NM ISD for Medicaid – 4

Pending documents for approval for UCGH Financial Assistance – 2

Approved for UCGH Financial Assistance – 26

- Be Well NM Determiner – Training upcoming: This is assisting patient's enrollment into the NM Health Insurance Exchange program.
- NMCF Grant which gives gas cards to individuals referred outside of Clayton for further medical treatment – 14 gas cards given so far.

Radiology Report:

- Our Annual April blood draws and health fairs are completed. We drew **431** this year. This is down from last year when we drew **472**. **The year before, 2017, we drew 495 which is the highest we have ever drawn.**
- 27 patients signed up at the health fair for Bone Density studies.
- There were 18 patients that signed up for Mammograms.
- Dr. Van Wormer fast-scanned approximately 50 Carotid ultrasounds at the health fair.
- We have received four quotes for the new imaging equipment. This equipment must be purchased and installed prior to the end-of-life on the service contract, which is next spring. Most X-ray machines have a 90-day lead time for build and a 2-week installation time. Lowest bidder currently is around \$250K for both the portable and the floor-mount X-ray machines. Another area of analysis is the cost of the mandatory service contract, which is anywhere from \$31,000 to \$49,000 annually.

Scrubs Camps:

- We opened this year's Scrub Camps to 5 different schools in our area. Des Moines, Texline and Clayton attended this year's Scrub Camps which we believe to be a success.
 - Texline: 19
 - Des Moines: 36
 - Clayton: 17

Clayton Health Systems, Inc

Union County General Consolidated

Executive Financial Summary

9TH Month FY 2019

Unaudited

KEY STATISTICS

	03/31/19 ACTUAL	03/31/19 BUDGET	YTD ACTUAL	YTD BUDGET	YTD VARIANCE
Total Admissions	17	18	137	159	(22)
Total Patient Days	100	74	602	729	(127)
Average Length of Stay Total	5.88	4.12	4.41	4.59	0.18
Total Emergency Room Visits	168	154	1,398	1,531	(133)
Outpatient Visits (NOT CLINIC)	511	396	5,121	3,370	1,751
Total Surgeries	3	4	19	41	(22)
Total GI Procedures	2	5	32	43	(11)

STATEMENT OF REVENUE AND EXPENSES - YTD

REPORTED IN THOUSANDS	03/31/19 ACTUAL	03/31/19 BUDGET	YTD ACTUAL	YTD BUDGET	YTD VARIANCE
Revenue:					
Gross Patient Revenues	\$1,361	\$1,350	\$11,944	\$12,166	(222)
Deductions from Revenue	(604)	(549)	(4,866)	(4,791)	(75)
Net Patient Revenues	757	801	7,078	7,375	(297)
Other Revenue	170	149	1,755	1,341	414
Total Net Revenues	927	950	8,833	8,716	117
Expenses:					
Salaries & Benefits	507	555	4,729	4,992	(263)
Professional Fees	37	14	83	129	(46)
Purchased Services	89	92	909	829	80
Supply Expenses	67	66	616	585	31
Other Operating Expenses	145	169	1,257	1,521	(264)
Depreciation & Interest Expense	59	68	588	605	(17)
Total Expenses	904	964	8,182	8,661	(479)
OPERATING MARGIN	23	(14)	651	55	596
NET MARGIN	\$23	(\$14)	\$651	\$55	\$596

BALANCE SHEET

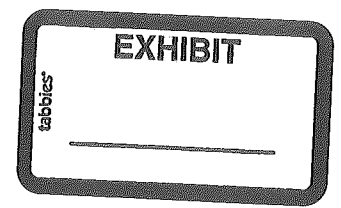
Unaudited			Audited
	03/31/19	03/31/18	06/30/18
ASSETS			
Current Assets	\$3,623	\$4,720	\$4,984
Property, Plant & Equipment (Net)	9,467	9,779	9,830
Other Assets	25	24	22
Total Unrestricted Assets	13,115	14,523	14,836
Assets Whose Use is Limited	902	1,688	1,691
Total Assets	\$14,017	\$16,211	\$16,527
LIABILITIES AND NET ASSETS			
Current Liabilities	\$2,256	\$3,749	\$3,854
Debt Borrowings, net of current	3,886	4,875	4,875
Total Liabilities	6,142	8,624	8,729
Net Position	7,875	7,587	7,798
Total Liabilities and Net Position	\$14,017	\$16,211	\$16,527

CLAYTON HEALTH SYSTEMS

April 24, 2019 MOR

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Period Ending March 31, 2019



INCOME STATEMENT:

1. Gross patient revenue for March was \$1.36M; \$11k > budget; \$125k > PY.
2. Total net patient revenue for the month, after CA prior to bad debt was \$775k.
3. Total net patient revenue after bad debt was \$757k; \$44k < budget.
4. Total other revenue for March is \$41k.
5. County tax subsidy revenue based on County budget is \$129k.
6. Total MTD net operating revenue was \$927k; 23k < budget; 912k > PY.
7. Operating expenses for March were \$904k; 60k < budget; 181k < PY.
8. Operating margin of \$23k and EBIDA of \$82k.
9. YTD, we have an operating margin of \$651k and positive EBIDA of \$1.24M.

YTD Budget to Actual Variances is as follows:

Gross Patient Revenue is **under** budget by \$222k.

Total Net Operating Revenues are **over** our YTD budget by \$117k.

Total Operating Expenses are **under** budget by \$479k.

Salary/Benefits are **under** budget YTD by \$263k.

Professional fees/Purchased Services are **over** budget by \$34k.

Pharmacy, Medical, Other Supplies are **over** budget by \$31k.

Other operating expenses (postage, subscriptions, dues, licenses, taxes, maintenance, lease, utilities, travel and education) are **under** budget by \$264k.

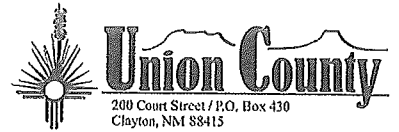
Includes physician recruiting and Audit Invoices.

Depreciation and Interest are **under** budget by \$17k.

BALANCE SHEET:

10. UCGH had operating cash of \$239k.
11. UCGH had payroll cash of \$108k.
12. March CD balances total \$902k.
13. AR Mill Levy balance \$408k.
14. AR Hospital GRT balance \$89k.
15. Net Patient AR is \$1.07M.
16. Trade Accounts Payable total \$319k.
17. AP Manual accruals is \$171k.
18. Estimated 3rd party settlements \$402k from 2017 Interim Cost Report and \$261k for 2018 CR for total of \$663k.
19. March Days Cash on Hand is 12 days.

Emergency Managers Report
April 2019



↪ **LEPC (Local Emergency Planning Committee):**

- Next meeting is on Wednesday July 17, 2019 - 10:00 am at the Sheriff's Office.

↪ **EMPG (Emergency Management Performance Grant):**

- **2018** – No update
- **2019** – Notice of Funding Opportunity has been released and I have verified that it could be used for salary, but they can not tell me how much we would be able to receive, will it be the amount that we had last year or more. I will turn in the NOFO and see what they are willing to give our county this year.

↪ **Hazard Mitigation Grant:**

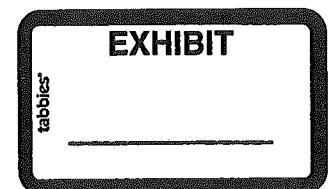
- Bids have been received and opened on May 8th and the recommendation has in the County Commissioners Meeting Packet. If the Commissioners approve the recommendation, it will then have to go to Homeland Security for final approval and then we may start working on this project. Projected completion date is October 2020.

↪ **EMS Region 3 Conference – Emergency Medical Dispatch Refresher:**

- I attended the EMS Region 3 Conference for my EMD refresher and also taught a portion of the course so that I can receive my teaching certificate and will be allowed to teach the refreshers and full course to our local dispatchers.
- During the refresher, a few ideas came up and I believe would be helpful for our dispatchers. I will sit down with Sandy and talk them over with her and see if she agrees.

↪ **Upcoming dates:**

- May 19th – May 25th: EMS Week
- June 3rd – First Aid/CPR course in Des Moines
- June 4th – SPOT class in Raton



If you need anything, please don't hesitate to call or email.