BOARD OF UNION COUNTY COMMISSIONERS
REGULAR MEETING
AGENDA
November 9, 2021

UNION COUNTY, NM
DOCUMENT #202100916
11/4/21 04:44:57 PM
1 of 1
BY Brenda Green

9:00 a.m.

1. **Call to order**
2. **Pledge of Allegiance**
3. **Approval of agenda and minutes**
4. **Hospital Report**
5. **Discussion/Possible Action Items**

i. Canvass Election
ii. Discussion for access to voting
iii. Subdivision Exemption Request – Roy Speer
iv. Resolution 2022-15 Support of 2022 NMC Legislative Priorities
v. Met Tower Applications
vi. Road Crossing Permits
vii. Inventory Items Disposition – Road Department International Water Truck
viii. Approval of Bills
ix. Healthcare Assistance - Approval of Claims
x. County Travel Requests
xi. Courthouse Renovations
    1. Operating expenses generator
xii. Jail agreement with neighboring counties

10:30 a.m. Citizen's Forum

1. **Road Superintendents Report**
2. **Fire Coordinator/Emergency Manager Report**
3. **County Manager Report**
4. **Elected Officials Reports**

Executive Session- Pursuant to NMSA 1978, Section 10-15-1(H) 2 – Limited Personnel Matters

Adjourn

As of 11/4/2021

Next Meeting December 14, 2021@ 9:00

BOARD OF UNION COUNTY COMMISSION
REGULAR MEETING
October 12, 2021

BOARD MEMBERS PRESENT:

Commissioner Clayton F. Kiesling Commissioner Walter C. Hall

BOARD MEMBER ABSENT:

Chairman Justin K. Bennett

OTHERS PRESENT:

Clerk Brenda Green Manager Brandy Thompson Assessor Hollie Sandoval
Emergency Mgr. Robert Wingo

GUESTS:

Tammi Stump – CEO, Union County General Hospital
James Williams – Invenergy Hannah Larkin – Invenergy Brian Johnson – RETA
Cindy Smith – Power Engineering
Mike & Suzy Hutcherson Murray & Donna Myatt Howard & Helen Tompkins

At 9:00 a.m., Commissioner Kiesling called the meeting to order in the Commission Chambers located in the Union County Administration Building. The pledge of allegiance was recited.

Commissioner Hall moved to suspend Roberts Rules of Order for the duration of this meeting due to the absence of Chairman Bennett, so the meeting could be conducted with the remaining quorum. Commissioner Kiesling seconded. There was no further discussion. VOTE: Commissioner Kiesling – AYE; Commissioner Hall – AYE. Motion carried.

Commissioner Kiesling moved to approve the agenda and the regular meeting minutes of September 14, 2021. Commissioner Hall seconded. There was no further discussion. Vote: ALL AYE. The minutes were signed.

HOSPITAL REPORT

Tammie Stump, CEO, reported on statistics for August. Before the meeting, the "County Commissioner Monthly Hospital Report, Union County General Hospital, Tammie Stump, CEO, October 12, 2021", was distributed to the board. Items covered included the following (but not limited to the following): **Provider Recruitment Update; Financial Assistance/Compliance Update; Business Office/Revenue Cycle Update; Compliance and Social Work; Home Health Care Report; Radiology; Plant Services; Therapy Services; Laboratory Services; Union County/Des Moines Health Centers; IT; Pharmacy; Clinical Updates; HVAC/Vestibule/Cryogenic Tank 3000 gallon/Grade Survey.**

Tammie Stump, CEO, reported on financials for August, on behalf of Melissa Prante, CFO, who was unable to attend. Before the meeting, the "Clayton Health Systems, Inc. Union County General Consolidated Executive Financial Summary, 2nd month FY 2022" and, the "Clayton Health Systems September 20, 2021 MOR Notes to Consolidated Financial Statements, Period ending August 31, 2021", was distributed to the board. Items covered included the following (but not limited to the following): **Key Statistics; Statement of Revenue and Expenses – YTD; Balance Sheet.**

At 9:45 a.m., the meeting recessed for a short break. At 9:53 a.m., the meeting resumed in the Community Training room.

DISCUSSION/POSSIBLE ACTION ITEMS

INVENERGY TRANSMISSION, LLC PRESENTATION

James Williams and Hannah Larkin of Invenergy, Brian Johnson of New Mexico Renewable Energy Transmission Authority (RETA), and Connie Smith of Power Engineering, gave an Initial Outreach & Development presentation on the proposed North Path in New Mexico Renewable Energy Transmission project. After the presentation, there was discussion and Q & A with those in attendance. No action taken.

After the Invenergy presentation, the meeting continued in the Commission Chambers.

RESOLUTION 2022-13 BUDGET INCREASE LEPF (605)

A proposed resolution authorizing Union County to expend Capital Outlay for the Law Enforcement Protection Fund budget increase.

Commissioner Hall moved to approve Resolution 2022-13, Budget Increase LEPF (605). Commissioner Kiesling seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

RESOLUTION 2022-14 REQUESTING A CHANGE TO THE PUBLIC EMPLOYEE RETIREMENT ASSOCIATION OF NEW MEXICO (PERA) RETURN TO WORK PROVISION

A proposed resolution requesting a change to the public employee's retirement association of New Mexico (PERA) return to work provisions.

Commissioner Hall moved to approve Resolution 2022-13, Requesting a Change to the Public Employee's Retirement Association of New Mexico (PERA) Return to Work Provisions. Commissioner Kiesling seconded. There was no further discussion. VOTE: ALL AYE. Resolution signed.

PARTICIPATION IN PHI FLIGHT INSURANCE AND RENEWAL CONTRACT

Mgr. Thompson presented a proposed agreement for PHI Cares Membership Benefits for Union County, for review and discussion.

Commissioner Hall moved to accept the Union County, New Mexico Agreement for PHI Cares Membership Benefits as presented. Commissioner Kiesling seconded. There was no further discussion. VOTE: ALL AYE. Mgr. Thompson was directed to sign and submit the agreement.

DESIGNATION OF EASTERN AREA WORKFORCE DEVELOPMENT BOARD CEO CONSORTIUM MEMBER

Mgr. Thompson gave a brief overview of the Eastern Area Workforce Development Board CEOs (Chief Elected Officials) duties and responsibilities, as defined in the Workforce Innovation and Opportunity Act (WIOA).

Commissioner Hall moved to designate Commissioner Kiesling as the Workforce Development Board CEO Consortium Member. Commissioner Kiesling seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

SUBDIVISION EXEMPTIONS (2) –DOHERTY INVESTMENTS GRANADO INC.

Two proposed subdivision claims of exemptions presented for review by Doherty Investments Granado Inc., Michael Doherty DVM, located within Sec. 13, 14 and 23, T30N, R28E.

Commissioner Hall moved to approve two Subdivision Claims of Exemption for Doherty Investments Granado Inc. Commissioner Kiesling seconded. There was no further discussion. VOTE: ALL AYE. Exemptions signed.

MET TOWER APPLICATIONS (1) INVENERGY SPINNERET

An application from Invenergy Spinneret for a proposed MET tower to be located within Sec.28, 29, 33, 34, and 35, T24N, R34E.

Commissioner Hall moved to approve the MET Tower Application from Invenergy Spinneret. Commissioner Kiesling seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

ROAD CROSSING PERMITS

There were no Road Crossing Permits presented for approval.

INVENTORY ITEMS DISPOSITION – ROAD DEPARTMENT INTERNATIONAL WATER TRUCK

An "Inventory Items for Disposition" list was presented for review. Items listed included the following (but not limited to the following): John Deere Tractor 4600 Open Cab; Sand Colored Connex Storage Container; 2017 Black Ram 1500 SSV Pickup (needs new engine).

Commissioner Hall moved to approve the "Inventory Items for Disposition" list as presented. Commissioner Kiesling seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

APPROVAL OF BILLS

Bills in the amount of $101,010.93 were presented for review and approval.

Commissioner Hall moved to approve bills in the amount of $101,010.93. Commissioner Kiesling seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

HEALTHCARE ASSISTANCE – APPROVAL OF CLAIMS

There were no Healthcare Assistance claims presented.

COUNTY TRAVEL REQUESTS

There were no county travel requests presented for approval.

COURTHOUSE RENOVATIONS

Mgr. Thompson gave an update on the following (but not limited to the following): The District Attorney's office personnel will be moving to the former Treasurer's office next week; The District Attorney will move to the former Assessor's office, and the Investigator will move to the former DWI Compliance office in the near future; Update on camera surveillance systems for the Courthouse, Annex, and Administration buildings.

JAIL AGREEMENT WITH NEIGHBORING COUNTIES

There were no new jail agreements presented.

CITIZEN'S FORUM

There was no one in attendance for the Citizen's Forum.

ROAD SUPERINTENDENTS REPORT

Road Superintendent Kear was unable to attend the meeting, Mgr. Thompson gave a report on his behalf. Item covered included the following (but not limited to the following): Road department is now fully staffed; Update on county road projects.

FIRE COORDINATOR/EMERGENCY MANAGER REPORT

Fire Coordinator O'Bryant was unable to attend the meeting, Mgr. Thompson reported on his behalf. Items covered included the following (but not limited to the following): Status of training sessions for personnel; status of grant applications for all locations.

Emergency Mgr. Wingo reported on the following (but not limited to the following): Update on status of the Hazard Mitigation Plan review by the State; Update on training Mgr. Wingo is attending; Update on PPE.

COUNTY MANAGER REPORT

Mgr. Thompson reported on the following (but not limited to the following): Update on county salary study.

ELECTED OFFICIALS REPORTS

Assessor Sandoval reported on the following (but not limited to the following): Tax rates have been entered into the tax rolls, and are in the process of transferring the tax roll to the Treasurer's office, so they can begin processing tax bills; Office personnel are currently reappraising the north part of the county, and will continue thru the end of the year.

Clerk Green reported on the following (but not limited to the following): Early and Absentee voting for the Regular Local Election began October 5th, voter counts are low so far; Installation of the ballot drop box

outside the Administration Building is delayed due to equipment backorder; Asked that the county consider advertising holiday closures and placing signage on entrance doors, in response to citizen complaints.
Commissioner Hall reported on the following (but not limited to the following): Commended Road Superintendent Kear on his attention to Romero Road, and asked if redoing Romero Road is a possibility; Expressed concern about the condition of several county roads that are heavily used by trucks; Emphasized the need to continue to work on the Interstate Highway Designation project.
Commissioner Kiesling reported on the following (but not limited to the following): Update on recent NERTPO meeting; Update on the combining of CDC and Main Street project.

ADJOURN: At 11:57 a.m., Commissioner Hall moved to adjourn the meeting. Commissioner Kiesling seconded. There was no further discussion. VOTE: ALL AYE. Motion carried.

Meeting Announcements: The next regular meeting will be held on Tuesday, November 9, 2021 at 9:00 a.m.

Board of Union County Commissioners
Union County, New Mexico

_____
Justin K. Bennett - Chairman

ATTEST

SEAL

_____
Clayton F. Kiesling - Vice Chairman

_____
Brenda L. Green – County Clerk

_____
Walter C. Hall - Member

NEW MEXICO COUNTIES
33 STRONG

Memorandum

Date: November 4, 2021
To: NMC Board of Directors, Commissioners, and Managers
From: Steve Kopelman, NMC Executive Director
Re: Protocol for Board of County Commission NMC 2022 Legislative Priority Endorsement

The New Mexico Counties (NMC) Board of Directors approved three legislative priorities for consideration by the New Mexico Legislature during the 2022 session. In preparation for the session and in an effort to promote communication among NMC and the 33 counties, we request that board members:

1. Present the NMC 2022 legislative priorities to their respective Board of County Commission (BCC) for support.

2. Send a signed copy of your BCC support (resolution template attached) for the NMC 2022 legislative priorities to awebb@nmcounties.org.

Please contact me if you have any questions about the priorities.

Sincerely,

Steve Kopelman
NMC Executive Director

444 Galisteo Street
Santa Fe, NM 87501

877-983-2101
505-983-2101
Fax: 505-983-4396

NMCOUNTIES.ORG

NEW MEXICO COUNTIES
33 STRONG

NMC 2022 Legislative Priorities

HB 2 Appropriations

Detention Reimbursement Fund

- Restore the County Detention Facilities Reimbursement Act to the original appropriation of $5 million.
- Currently the NM Legislature appropriates $2.3 million even though the NM Sentencing Commission estimates the state owes counties over $8 million a year for holding state prisoners.

Prisoner Transport and Extradition

- Create a line item in the DFA budget with $750,000 to reimburse counties that provide transportation for state prisoners.
- Statute requires the state to make such payment, however no money has been appropriated to counties for many years.
- Counties should not have to pay for state prisoner extradition.

RISE Funding

- Make permanent and increase county participation in the RISE (Reach, Intervene, Support and Engage) Program.
- RISE is a partnership between the NM Behavioral Health Services Division and several county jails to reduce recidivism and help non-violent offenders get treatment to stay out of jail.
- As we start to see more concrete results, we hope to be able to add more counties and jails into that partnership.

Law Enforcement Protection Fund

- The state imposes taxes on insurance policies every year to pay for things like improved fire services and protecting law enforcement officers, yet every year millions of dollars have been taken from those funds to help pay for other areas in state government.
- We recently fixed the fire fund, now we need to keep the state from taking money from the LEPF.
- The $5-$6 million dollars that goes back into the GF should be going to local law enforcement agencies to enhance the efficiency and effectiveness of law enforcement services.

Courthouse Funding

- Create a matching fund to help counties pay for construction and renovation of state district courthouses with an initial capital outlay request of $50 to $100 million.
- This is another unfunded county mandate that we would like to alleviate in the future.

444 Galisteo Street
Santa Fe, NM 87501

877-983-2101
505-983-2101
Fax: 505-983-4396

NMCOUNTIES.ORG

Resolution No 2022-15

Resolution Supporting the New Mexico Counties 2022 Legislative Priorities

WHEREAS, in October 2021, the New Mexico Counties Board of Directors approved three legislative priorities for consideration by the New Mexico Legislature at its 2022 session; *and*

WHEREAS, NMC has requested that the Board of County Commissioners in each of the state's 33 counties discuss and approve support for NMC's legislative priorities as an important step in assuring maximum understanding of NMC's legislative priorities at the county level; *and*

WHEREAS, county support enables NMC to demonstrate strong local and statewide support to the state legislature for the following issues:

1. **HB 2 Appropriations**
   Detention Reimbursement Fund
   Restore the County Detention Facilities Reimbursement Act to the original appropriation of $5 million. Currently the NM Legislature appropriates $2.3 million even though the NM Sentencing Commission estimates the state owes counties over $8 million a year for holding state prisoners.

   Prisoner Transport and Extradition
   Create a line item in the DFA budget with $750,000 to reimburse counties that provide transportation for state prisoners. Statute requires the state to make such payment, however no money has been appropriated to counties for many years. Counties should not have to pay for state prisoner extradition.

   RISE Funding
   Make permanent and increase county participation in the RISE (Reach, Intervene, Support and Engage) Program. RISE is a partnership between the NM Behavioral Health Services Division and several county jails to reduce recidivism and help non-violent offenders get treatment to stay out of jail. As we start to see more concrete results, we hope to be able to add more counties and jails into that partnership.

2. **Law Enforcement Protection Fund**
   The state imposes taxes on insurance policies every year to pay for things like improved fire services and protecting law enforcement officers, yet every year millions of dollars have been taken from those funds to help pay for other areas in state government. We recently fixed the fire fund, now we need to keep the state from taking money from the LEPF. The $5-$6 million dollars that goes back into the GF should be going to local law enforcement agencies to enhance the efficiency and effectiveness of law enforcement services.

3. **Courthouse Funding**
   Create a matching fund to help counties pay for construction and renovation of state district courthouses with an initial capital outlay request of $50-$100 million. This is another unfunded county mandate that we would like to alleviate in the future.

NOW, THEREFORE, BE IT RESOLVED that the Union County Board of County Commissioners does hereby support NMC's legislative priorities as set forth above and urges that legislation incorporating these priorities be enacted by the state legislature during its 2022 session.

ADOPTED this 9th of November, 2021.

BOARD OF COUNTY COMMISSIONERS OF [COUNTY], NEW MEXICO

Justin Bennett, Chair — For / Against

Clayton Kiesling, Member — For / Against

Walter Hall, Member — For / Against

ATTEST:

Brenda Green
County Clerk

PERMIT NO. 432

This permit is granted on this 9th day of Nov, 2021, by the Board of Commissioners of Union County, New Mexico, (County) and E.N.M.R. Telephone Cooperative, (Permittee),

Address: 7111 N. Prince Clovis, NM 88101

This permit is for the sole purpose of allowing Permittee to lay (pipe or cable) for the purpose of Fiber Optic telecommunication lines across a certain designated County road lying, situated and being in the County of Union, State of New Mexico, more particularly described as follows:

LEGAL DESCRIPTION

ENMR Plateau would like to cross Perico Creek Road near Mount Dora to install new Fiber Optic cable in an on-going project to improve the telephone and internet service to our cooperative members. This work will be in Sections 12 & 13 T26N R32E. (Please see attached aerial map)

This permit is subject to the following provisions:

1. a.) Permittee will dig a trench across the above-described County Road approximately **3'** feet deep.
   b.)Pipe and/or cable made of **12 Fiber Optic cable**.
   c.) Pipe and/or cable shall be **1 ¼"** inches in diameter and of the type Schedule **including the duct that the cable will be placed within.**
2. Permittee will then fill and compact the trench to restore the road to an even level suitable for public traffic. Restoration of the road shall be subject to the inspection and approval of the County Road Supervisor.
3. Permittee shall install visible, identifiable markers on site, indicating the location of the pipe.
4. Permittee is to perform the construction is such a way as to provide adequate fill on both ends of the road and shall construct any structure that may be necessary or desirable in connection therewith.
5. All excavation and construction performed under this permit shall be consistent with all laws, rules and regulations of the State of New Mexico and of the County.
6. In the event that the County desires to improve the above-described County Road, the County reserves the right to request from the Permittee, if necessary to remove and/or relocate in order to make such improvements. The County will give Permittee notice in advance of making such improvements.
7. Permittee will hold harmless Union County for any damage to third parties resulting from the excavation of fill.
8. Permittee shall erect sufficient warning barricades and signs to alert all traffic of the hazard during construction and restoration.
9. At least twenty-four (24) hour notice shall be provided to the Union County Road Department Supervisor of the commencement and completion of any construction.

Witness our hands and seals this 9th day of Nov, 20 21.

SEAL

ATTEST

BOARD OF COMMISSIONERS
COUNTY OF UNION, NEW MEXICO

_____
CHAIRMAN

_____
MEMBER

_____
COUNTY CLERK

_____
MEMBER

ExpertGPS

Heringa Road

50 0 50 100 150 200 250 300 350 400 450 500 ft

Scale: 1 : 1500.

MN

6°49'

PERMIT NO. 431

This permit is granted on this 9th day of Nov, 2021, by the Board of Commissioners of Union County, New Mexico, (County) and E.N.M.R. Telephone Cooperative, (Permittee),

Address: 7111 N. Prince Clovis, NM 88101

This permit is for the sole purpose of allowing Permittee to lay (pipe or cable) for the purpose of Fiber Optic telecommunication lines across a certain designated County road lying, situated and being in the County of Union, State of New Mexico, more particularly described as follows:

LEGAL DESCRIPTION

ENMR Plateau would like to parallel two locations and cross two locations along Heringa Road near Mount Dora to install new Fiber Optic cable in an on-going project to improve the telephone and internet service to our cooperative members. This work will be in Sections 1, 2 & 12 T26N R32E. (Please see attached aerial map)

This permit is subject to the following provisions:

1. a.) Permittee will dig a trench across the above-described County Road approximately **3'** feet deep.
   b.)Pipe and/or cable made of **12 Fiber Optic cable**.
   c.) Pipe and/or cable shall be **1 ¼"** inches in diameter and of the type Schedule **including the duct that the cable will be placed within.**
2. Permittee will then fill and compact the trench to restore the road to an even level suitable for public traffic. Restoration of the road shall be subject to the inspection and approval of the County Road Supervisor.
3. Permittee shall install visible, identifiable markers on site, indicating the location of the pipe.
4. Permittee is to perform the construction is such a way as to provide adequate fill on both ends of the road and shall construct any structure that may be necessary or desirable in connection therewith.
5. All excavation and construction performed under this permit shall be consistent with all laws, rules and regulations of the State of New Mexico and of the County.
6. In the event that the County desires to improve the above-described County Road, the County reserves the right to request from the Permittee, if necessary to remove and/or relocate in order to make such improvements. The County will give Permittee notice in advance of making such improvements.
7. Permittee will hold harmless Union County for any damage to third parties resulting from the excavation of fill.
8. Permittee shall erect sufficient warning barricades and signs to alert all traffic of the hazard during construction and restoration.
9. At least twenty-four (24) hour notice shall be provided to the Union County Road Department Supervisor of the commencement and completion of any construction.

Witness our hands and seals this 9th day of Nov, 20 21.

SEAL

ATTEST

BOARD OF COMMISSIONERS
COUNTY OF UNION, NEW MEXICO

_____
CHAIRMAN

_____
MEMBER

_____
COUNTY CLERK

_____
MEMBER

ExpertGPS

Heringa Road

50 0 50 100 150 200 250 300 350 400 450 500 ft

Scale: 1 : 1500.

MN

6°49'

ExpertGPS

Heringa Road

50 0 50 100 150 200 250 300 350 400 450 500 ft

Scale: 1 : 1500.

MN

6°49'

ExpertGPS

Heringa Road

50 0 50 100 150 200 250 300 350 400 450 500 ft

Scale: 1 : 1500.

MN

6°49'

PERMIT NO. 430

This permit is granted on this 9th day of Nov, 20 21, by the Board of Commissioners of Union County, New Mexico, (County) and PLATEAU, (Permittee),

Address: 7111 N. PRINCE STREET, CLOVIS, NM 88102

This permit is for the sole purpose of allowing Permittee to lay (pipe or cable) for the purpose of FIBER OPTIC DISTRIBUTION CABLE INSTALLATION across a certain designated County road lying, situated and being in the County of Union, State of New Mexico, more particularly described as follows:

LEGAL DESCRIPTION

E1/2SE1/4 OF SECTION 20, TOWNSHIP 25N, RANGE 34E
&
NE1/4NE1/4 OF SECTION 29, TOWNSHIP 25N, RANGE 34E

This permit is subject to the following provisions:

1. a.) Permittee will dig a trench ~~across~~ PARALLEL TO the above-described County Road approximately 3 feet deep.
   b.)Pipe and/or cable made of 12 FIBER OPTIC CABLE.
   c.) Pipe and/or cable shall be 1.25 inches in diameter and of the type Schedule ORANGE PLASTIC DUCT.
2. Permittee will then fill and compact the trench to restore the road to an even level suitable for public traffic. Restoration of the road shall be subject to the inspection and approval of the County Road Supervisor.
3. Permittee shall install visible, identifiable markers on site, indicating the location of the pipe.
4. Permittee is to perform the construction is such a way as to provide adequate fill on both ends of the road and shall construct any structure that may be necessary or desirable in connection therewith.
5. All excavation and construction performed under this permit shall be consistent with all laws, rules and regulations of the State of New Mexico and of the County.
6. In the event that the County desires to improve the above-described County Road, the County reserves the right to request from the Permittee, if necessary to remove and/or relocate in order to make such improvements. The County will give Permittee notice in advance of making such improvements.
7. Permittee will hold harmless Union County for any damage to third parties resulting from the excavation of fill.
8. Permittee shall erect sufficient warning barricades and signs to alert all traffic of the hazard during construction and restoration.
9. At least twenty-four (24) hour notice shall be provided to the Union County Road Department Supervisor of the commencement and completion of any construction.

Witness our hands and seals this 9th day of Nov, 20 21.

SEAL

ATTEST

BOARD OF COMMISSIONERS
COUNTY OF UNION, NEW MEXICO

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CHAIRMAN

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MEMBER

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COUNTY CLERK

_____
MEMBER

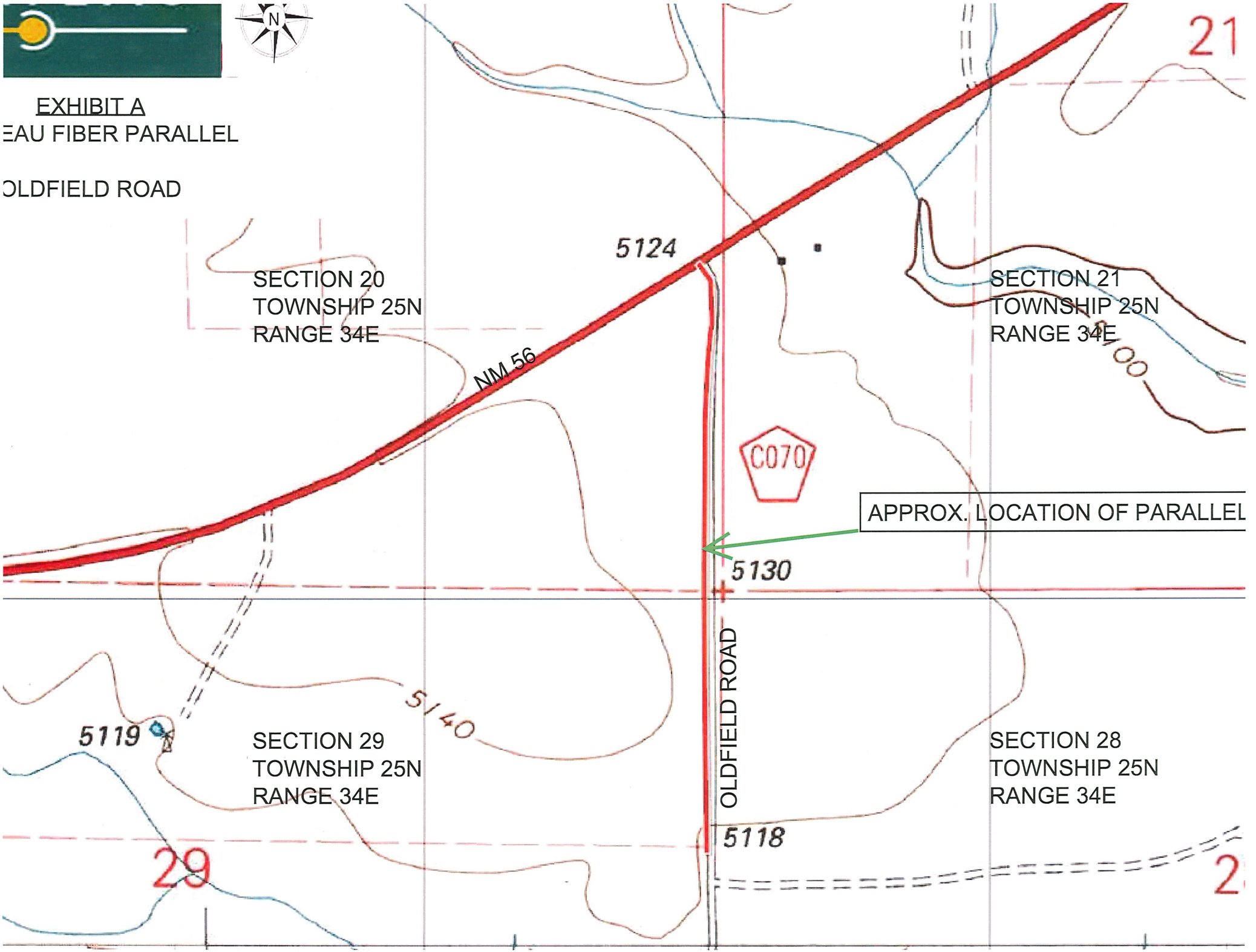
EXHIBIT A
EAU FIBER PARALLEL
OLDFIELD ROAD
N
21
5124
SECTION 20
TOWNSHIP 25N
RANGE 34E
NM 56
SECTION 21
TOWNSHIP 25N
RANGE 34E
5100
C070
APPROX. LOCATION OF PARALLEL
5130
OLDFIELD ROAD
5140
5119
SECTION 29
TOWNSHIP 25N
RANGE 34E
SECTION 28
TOWNSHIP 25N
RANGE 34E
5118
29
2

PERMIT NO. 429

This permit is granted on this 9th day of Nov, 20 21, by the Board of Commissioners of Union County, New Mexico, (County) and PLATEAU, (Permittee),

Address: 7111 N. PRINCE STREET, CLOVIS, NM 88102

This permit is for the sole purpose of allowing Permittee to lay (pipe or cable) for the purpose of FIBER OPTIC DISTRIBUTION CABLE INSTALLATION across a certain designated County road lying, situated and being in the County of Union, State of New Mexico, more particularly described as follows:

LEGAL DESCRIPTION

NW1/4 & N1/2SW1/4 IN SECTION 4, TOWNSHIP 24N, RANGE 34E

This permit is subject to the following provisions:

1. a.) Permittee will dig a trench ~~across~~ PARALLEL TO the above-described County Road approximately 3 feet deep.
   b.)Pipe and/or cable made of 12 FIBER OPTIC CABLE.
   c.) Pipe and/or cable shall be 1.25 inches in diameter and of the type Schedule ORANGE PLASTIC DUCT.
2. Permittee will then fill and compact the trench to restore the road to an even level suitable for public traffic. Restoration of the road shall be subject to the inspection and approval of the County Road Supervisor.
3. Permittee shall install visible, identifiable markers on site, indicating the location of the pipe.
4. Permittee is to perform the construction is such a way as to provide adequate fill on both ends of the road and shall construct any structure that may be necessary or desirable in connection therewith.
5. All excavation and construction performed under this permit shall be consistent with all laws, rules and regulations of the State of New Mexico and of the County.
6. In the event that the County desires to improve the above-described County Road, the County reserves the right to request from the Permittee, if necessary to remove and/or relocate in order to make such improvements. The County will give Permittee notice in advance of making such improvements.
7. Permittee will hold harmless Union County for any damage to third parties resulting from the excavation of fill.
8. Permittee shall erect sufficient warning barricades and signs to alert all traffic of the hazard during construction and restoration.
9. At least twenty-four (24) hour notice shall be provided to the Union County Road Department Supervisor of the commencement and completion of any construction.

Witness our hands and seals this 9th day of Nov, 20 21.

SEAL

ATTEST

BOARD OF COMMISSIONERS
COUNTY OF UNION, NEW MEXICO

_____
CHAIRMAN

_____
MEMBER

_____
COUNTY CLERK

_____

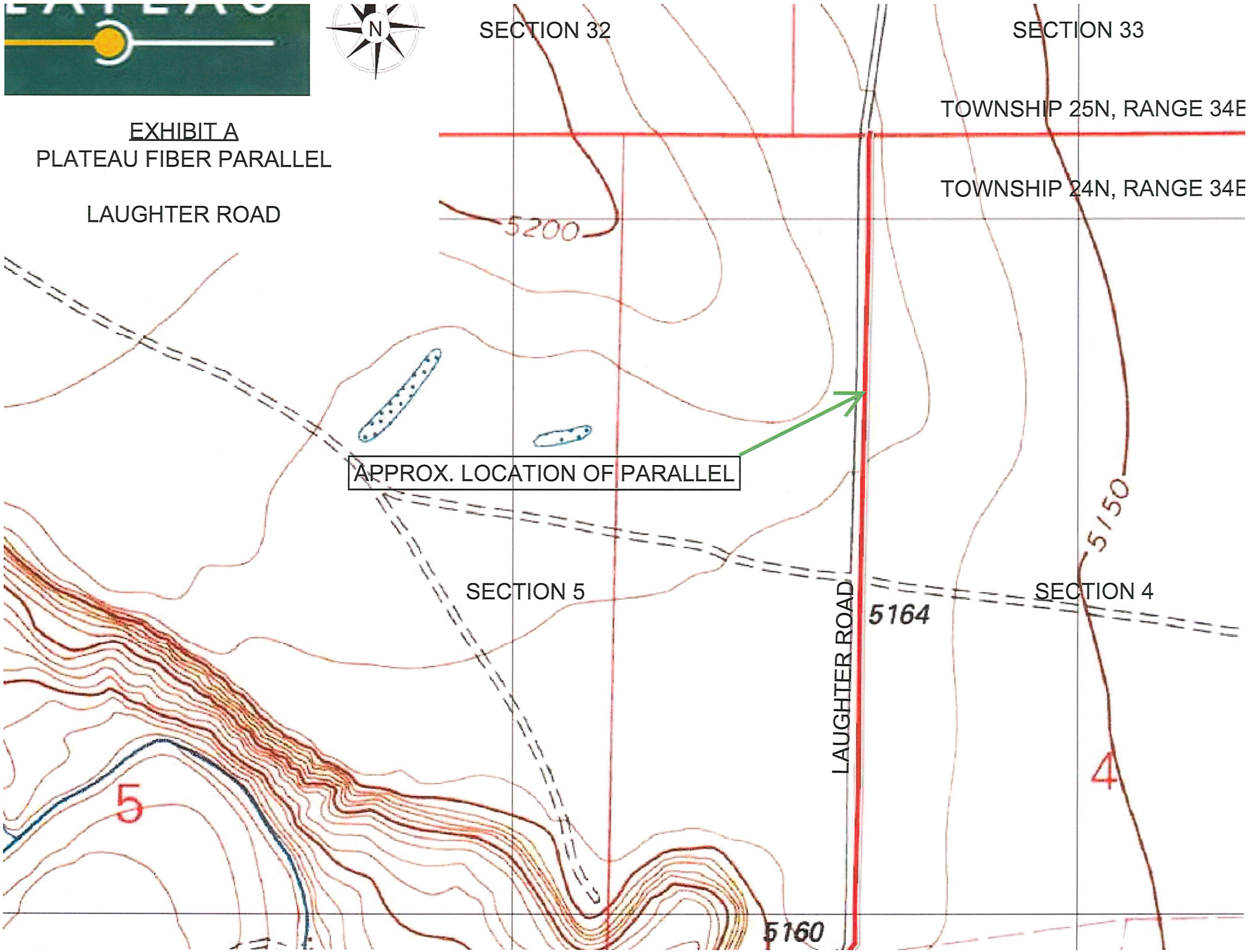

EXHIBIT A
PLATEAU FIBER PARALLEL

LAUGHTER ROAD

INVC#	Name	Description	Line Item	PO#	Amount
285000012368	ARAMARK	INV# 285000012368 MONTHLY RUG	401032046	27880	1578.49
1578.49 TOT$		SERVICE			
PAID	P.O. BOX 650977				
1578.49 BAL	DALLAS TX 75265 097				
76263	ARTESIA FIRE EQUIPMENT INC.	INV# 76263 VALVE SERV KIT/HOSE	408452081	28070	657.04
657.04 TOT$					
PAID	P.O. BOX 1367				
657.04 BAL	ARTESIA NM 88210				
10262021	AT&T MOBILITY	INV# 287282335485X10262021 SD	401082007	27881	365.75
508.40 TOT$		INV# 287282335485X10262021 EM	401102007	27881	52.25
PAID	P.O. BOX 6463	INV# 287282335485X10262021 CM	401022007	27881	45.20
508.40 BAL	CAROL STREAM IL 60197 6463	INV# 287282335485X10262021 FC	415682076	27881	45.20
102621	AT&T MOBILITY	INV# 287270698441X10262021 DWI	426752076	27881	34.60
69.19 TOT$		INV# 287270698441X10262021 SD	401082007	27881	34.59
PAID	P.O. BOX 6463				
69.19 BAL	CAROL STREAM IL 60197 6463				
11012021	BACA VALLEY TELEPHONE CO.	FIRE ALARM MONITORING #2159	401032025	27882	31.99
1592.48 TOT$		GRENVILLE FD PHONE/NOC #507	411572025	27882	66.14
PAID	P.O. BOX 67	PANIC BUTTON #1966	401032025	27882	32.43
1592.48 BAL	DES MOINES NM 88418	CAPULIN FD PHONE/NET/NOC #122	407412025	27882	105.37
		SHERIFF DEPT SUBSTATION #5184	401082007	27882	68.82
		EM MGR SUBSTATION #5184	401102007	27882	68.83
		EMAIL HOSTING #2159	401032025	27882	14.95
		TOWER LEASE #2159	415682076	27882	285.03
		BASE REPEATER TESTING #4540	500812052	27882	432.50
		ANNUAL TOWER LEASE #3431	412612025	27882	243.21
		ANNUAL TOWER LEASE #649	414662076	27882	243.21
21-C20550	BENNETTS LLC	INV#21-C20550 MTHLY CYLINDER REN	414662076	27914	21.70
21.70 TOT$					
PAID	P.O. BOX 27				
21.70 BAL	RATON NM 87740				
INV0396	BOBBY W STULL	INV# INV0396 2017 DODGE 1500	401082011	28057	400.00
400.00 TOT$	BOB'S TOWING, LLC	TAKE TO XIT DODGE			
PAID	PO BOX 856				
400.00 BAL	DALHART TX 79022				
INV0402	BOBBY W STULL	INV# INV0402 TOW FROM DALHART	401082011	28060	400.00
400.00 TOT$	BOB'S TOWING, LLC	TO CLAYTON			
PAID	PO BOX 856				
400.00 BAL	DALHART TX 79022				
101136	BRADLEY SUPPLY	INV# 101136 BOLT/ADAPTER/WASHER	402252076	27869	13.27
13.27 TOT$					
PAID	102 S. FRONT				
13.27 BAL	CLAYTON NM 88415				
11152021	BRANDY THOMPSON	PER DIEM MANAGER RETREAT 100%	401022010	28085	440.00
440.00 TOT$					
PAID	618 MCKAY RD				
440.00 BAL	CLAYTON NM 88415				

	INVC#	Name	Description	Line Item	PO#	Amount
	10142021	BRENDA GREEN	MILEAGE PER DIEM CLERKS MEETING	401052010	28002	334.07
334.07	TOT$		100%			
	PAID	407 TONEY ROAD				
334.07	BAL	CLAYTON NM 88415				
	10202021	CHERYL GARCIA	REIMBURSEMENT ON BAGS	410542076	27989	18.58
18.58	TOT$					
	PAID	416 JEFFERSON ST				
18.58	BAL	CLAYTON NM 88415				
	10182021	CHERYL GARCIA	REIMBURSEMENT ON BAGS	406372103	27989	18.37
18.37	TOT$					
	PAID	416 JEFFERSON ST				
18.37	BAL	CLAYTON NM 88415				
	11172021	CHERYL GARCIA	HR AFFILIATE MEETING 80%	401022010	28088	457.22
457.22	TOT$					
	PAID	416 JEFFERSON ST				
457.22	BAL	CLAYTON NM 88415				
	11182021	CHERYL GARCIA	HR AFFILIATE MEETING 20%	401022010	28088	114.30
114.30	TOT$					
	PAID	416 JEFFERSON ST				
114.30	BAL	CLAYTON NM 88415				
	11022021	CHERYL GARCIA	REIMBURSEMENT ON TRASH BAGS	401032046	27989	26.17
26.17	TOT$					
	PAID	416 JEFFERSON ST				
26.17	BAL	CLAYTON NM 88415				
	100221	CLINT D HARDEN & ASSOCIATES	INV# 100221 LOBBY SERVICES	401012101	27866	1078.75
1078.75	TOT$					
	PAID	1348 CR H				
1078.75	BAL	CLOVIS NM 88101				
	IN-0095098	DALHART BEARING, MACHINE,	INV# IN-0095098	402252076	27935	844.03
844.03	TOT$	HYDRAULICS, WELDING, INC				
	PAID	502 DENVER AVE				
844.03	BAL	DALHART TX 79022				
	EU201A47-INV	EVERYTHING2GO.COM LLC	INV# EU201A47 3 DRW FILE CABINET	405352081	27940	1990.00
2308.00	TOT$		INV# EU201A47 2 SLED CHAIRS	405352081	27940	318.00
	PAID	250 E WISCONSIN AVE STE 925				
2308.00	BAL	MILWAUKEE WI 53202				
	B1-385087044	HUGHESNET NETWORK SYSTEMS LLC	INV#B1-385087044 INTERNET REFD	410532025	27913	140.68
140.68	TOT$					
	PAID	P.O. BOX 96874				
140.68	BAL	CHICAGO IL 60693 6874				
	112563	J & H SUPPLY	INV#112563 SIGNS	402252129	27850	2922.52
2922.52	TOT$					
	PAID	2132 OZUNA N E				
2922.52	BAL	ALBUQUERQUE NM 87113				
	5836L	KAUFMAN'S WEST	INV#5836L BODY ARMOR CRUZ/RAHIMI	401082128	27597	2317.60
2317.60	TOT$					
	PAID	1660 EUBANK BLVD. NE				

	INVC#	Name	Description	Line Item	PO#	Amount
2317.60	BAL	ALBUQUERQUE NM 87112				
	5838L	KAUFMAN'S WEST	INV#5838L UNIFORMS/EQUIPMENT FOR	401082128	27597	2518.10
2518.10	TOT$		CRUZ AND RAHIMI			
	PAID	1660 EUBANK BLVD. NE				
2518.10	BAL	ALBUQUERQUE NM 87112				
	INVKSW001716	KOFILE TECHNOLOGIES	INV#INV-KSW-001716 HARDWARE MAIN	401042013	28046	960.00
10552.00	TOT$		INV#INV-KSW-001716 ANNUAL MAINTE	401042013	28046	9592.00
	PAID	P.O. BOX 541028				
10552.00	BAL	DALLAS TX 75354				
	9308884240	LAWSON PRODUCTS, INC.	INV# 9308884240 WASHERS	402252012	27960	62.63
62.63	TOT$					
	PAID	PO BOX 734922				
62.63	BAL	CHICAGO IL 60673 4922				
	2987983	MAYFIELD PAPER COMPANY	INV# 2987983 COPY PAPER	401072009	27898	40.56
155.71	TOT$		INV# 2987983 CLOROX WIPES/TISSUE	401032046	27898	115.15
	PAID	BOX 3889				
155.71	BAL	SAN ANGELO TX 76902				
	129386	MICHELLE N. CALLIS	RED RIBBON BAGS	406372103	28084	10.81
10.81	TOT$					
	PAID	27 MAYS RD				
10.81	BAL	CLAYTON NM 88415				
	10282021	MICHELLE N. CALLIS	REIMBURSEMENT ON CANDY FOR SO	406372103	28084	179.58
179.58	TOT$		RED RIBBON WEEK			
	PAID	27 MAYS RD				
179.58	BAL	CLAYTON NM 88415				
	127747	NAPA AUTO PARTS	INV# 127747 RETAINER	402252076	27963	3.59
3.59	TOT$	MAIN STREET AUTO PARTS				
	PAID	112 MAIN ST				
3.59	BAL	CLAYTON NM 88415				
	127750	NAPA AUTO PARTS	INV# 127750 CABLE TIE	402252076	27963	28.58
28.58	TOT$	MAIN STREET AUTO PARTS				
	PAID	112 MAIN ST				
28.58	BAL	CLAYTON NM 88415				
	128100	NAPA AUTO PARTS	INV# 128100 BATTERY	402252076	27963	210.99
210.99	TOT$	MAIN STREET AUTO PARTS				
	PAID	112 MAIN ST				
210.99	BAL	CLAYTON NM 88415				
	128946	NAPA AUTO PARTS	INV# 128946 -20 WINDSHIELD WASH	402252076	27963	21.15
21.15	TOT$	MAIN STREET AUTO PARTS				
	PAID	112 MAIN ST				
21.15	BAL	CLAYTON NM 88415				
FY22 QTR1		NEW MEXICO STATE UNIVERSITY	FY22 QTR1 COOP EXTENSION SVC	401012114	28080	16362.75
16362.75	TOT$	SPONSORED PROJECT ACCOUNTING				
	PAID	MSC SPA, BOX 30002				
16362.75	BAL	LAS CRUCES NM 88003 8002				
UNION 21-22		NMC DWI COORDINATORS AFFILIATE	INV# UNION 21-22 NM DWI	426752009	28075	75.00

INVC#	Name	Description	Line Item	PO#	Amount
75.00 TOT$	ATTN: CHELO GUERRERO	COORDINATOR'S AFFILIATE		28075	
PAID	845 N. MOTEL BLVD	MEMBERSHIP ANNUAL DUES			
75.00 BAL	LAS CRUCES NM 88007				
201590207001	OFFICE DEPOT	INV# 201590207001 BUS CARD STOCK	401042009	28058	68.23
68.23 TOT$					
PAID	P.O. BOX 660113				
68.23 BAL	DALLAS TX 75266 0113				
204782427001	OFFICE DEPOT	INV# 204782427001 CORD/STPLR/PPR	401042009	27927	82.88
82.88 TOT$					
PAID	P.O. BOX 660113				
82.88 BAL	DALLAS TX 75266 0113				
204888427001	OFFICE DEPOT	INV# 204888427001 BATTERY BACKUP	401042009	27927	119.99
119.99 TOT$					
PAID	P.O. BOX 660113				
119.99 BAL	DALLAS TX 75266 0113				
206119508001	OFFICE DEPOT	INV#206119508001 RISER/INK	426752009	27927	94.67
94.67 TOT$					
PAID	P.O. BOX 660113				
94.67 BAL	DALLAS TX 75266 0113				
206139867001	OFFICE DEPOT	INV#206139867001 KEYBOARD	426752009	27927	44.99
44.99 TOT$					
PAID	P.O. BOX 660113				
44.99 BAL	DALLAS TX 75266 0113				
205970344001	OFFICE DEPOT	INV#205970344001 CANDY	410542076	28076	57.16
57.16 TOT$					
PAID	P.O. BOX 660113				
57.16 BAL	DALLAS TX 75266 0113				
705161	PANHANDLE MACHINE SHOP	INV# 705161 BUILD CHROME SHAFT/	402252012	28078	320.61
320.61 TOT$		TEAR DOWN, INSTALL NEW SEALS &			
PAID	P.O. BOX 640	REASSEMBLE CYLINDER			
320.61 BAL	DALHART TX 79022				
2008	PAUL CALDWELL	INV# 2008 PESTICIDE SPARY OF	401032024	28063	216.25
216.25 TOT$	PAUL'S PEST CONTROL	ADMIN BUILDING & COURTHOUSE			
PAID	107 SUMMIT				
216.25 BAL	SPRINGER NM 87747				
52850556	PINNACLE PROPANE, LLC	INV# 52850556 PROPANE	408452025	27951	49.50
49.50 TOT$	ATTN: ACCOUNTS PAYABLE				
PAID	600 E. LAS COLINAS BLVD				
49.50 BAL	IRVING TX 75039				
52850517	PINNACLE PROPANE, LLC	INV# 52850517 PROPANE	411572025	27951	334.00
334.00 TOT$	ATTN: ACCOUNTS PAYABLE				
PAID	600 E. LAS COLINAS BLVD				
334.00 BAL	IRVING TX 75039				
52850498	PINNACLE PROPANE, LLC	INV# 52850498 PROPANE	410532025	27951	97.50
97.50 TOT$	ATTN: ACCOUNTS PAYABLE				
PAID	600 E. LAS COLINAS BLVD				
97.50 BAL	IRVING TX 75039				

INVC#	Name	Description	Line Item	PO#	Amount
52850449	PINNACLE PROPANE, LLC	INV# 52850449 PROPANE	407412025	27951	156.00
156.00 TOT$	ATTN: ACCOUNTS PAYABLE				
PAID	600 E. LAS COLINAS BLVD				
156.00 BAL	IRVING TX 75039				
52850450	PINNACLE PROPANE, LLC	INV# 52850450 PROPANE	407412025	27951	292.50
292.50 TOT$	ATTN: ACCOUNTS PAYABLE				
PAID	600 E. LAS COLINAS BLVD				
292.50 BAL	IRVING TX 75039				
52850583	PINNACLE PROPANE, LLC	INV# 52850583 PROPANE	410532025	27951	165.00
165.00 TOT$	ATTN: ACCOUNTS PAYABLE				
PAID	600 E. LAS COLINAS BLVD				
165.00 BAL	IRVING TX 75039				
52850604	PINNACLE PROPANE, LLC	INV# 52850604 PROPANE	410532025	27951	198.00
198.00 TOT$	ATTN: ACCOUNTS PAYABLE				
PAID	600 E. LAS COLINAS BLVD				
198.00 BAL	IRVING TX 75039				
INV-12265	POWERDMS, INC.	INV# INV-12265 DOCUMENT MNGMT	605932081	28067	3150.25
3150.25 TOT$					
PAID	101 S. GARLAND AVENUE, STE 300				
3150.25 BAL	ORLANDO FL 32801				
10182021	PROPERTY TAX DIVISION	COURSE 300-FUNDAMENTALS OF MASS	499792010	28073	335.00
670.00 TOT$	APPRAISAL BUREAU	APPRAISAL/ANDREA CALLIS		28073	
PAID	P.O. BOX 25126	COURSE 300-FUNDAMENTALS OF MASS	499792010		335.00
670.00 BAL	SANTA FE NM 87504 5126	APPRAISAL/CASSIE NEWTON			
11012021	PTCI	ACCT#196023 RABBIT EAR FD	410532025	27887	47.49
47.49 TOT$					
PAID	P.O. BOX 1188				
47.49 BAL	GUYMON OK 73942 1188				
20060679	QUILL CORPORATION	INV# 20060679 WRIGLEY FAMFAVS	406372103	28059	33.76
69.84 TOT$		INV# 20060679 5 TAB WRITE ON DIV	406372009	28059	36.08
PAID	P.O. BOX 37600				
69.84 BAL	PHILADELPHIA PA 19101 0600				
20033716	QUILL CORPORATION	INV# 20033716 MARS MIX	406372103	28059	55.66
55.66 TOT$					
PAID	P.O. BOX 37600				
55.66 BAL	PHILADELPHIA PA 19101 0600				
20040632	QUILL CORPORATION	INV# 20040632 5 TAB WRITE ON DIV	406372009	28059	3.28
3.28 TOT$					
PAID	P.O. BOX 37600				
3.28 BAL	PHILADELPHIA PA 19101 0600				
20039960	QUILL CORPORATION	INV# 20039960 MARS MIXED MINIS	406372103	28059	37.10
37.10 TOT$					
PAID	P.O. BOX 37600				
37.10 BAL	PHILADELPHIA PA 19101 0600				
20369777	QUILL CORPORATION	INV# 20369777 AUTO SQUEEGEE 10IN	401032046	28068	60.71
60.71 TOT$					

INVC#	Name	Description	Line Item	PO#	Amount
PAID	P.O. BOX 37600				
60.71 BAL	PHILADELPHIA PA 19101 0600				
20380923	QUILL CORPORATION	INV# 20380923 HERSHEY MINIS 56OZ	410542076	28068	111.25
111.25 TOT$					
PAID	P.O. BOX 37600				
111.25 BAL	PHILADELPHIA PA 19101 0600				
20401204	QUILL CORPORATION	INV# 20401204 FUNSIZE CANDY	410542076	28068	39.12
39.12 TOT$					
PAID	P.O. BOX 37600				
39.12 BAL	PHILADELPHIA PA 19101 0600				
20263241	QUILL CORPORATION	INV# 20263241 PUSHPIN/PAPER/TAPE	415682009	28068	40.58
96.68 TOT$		INV# 20263241 4X3 CORK BOARD	600832081	28068	56.10
PAID	P.O. BOX 37600				
96.68 BAL	PHILADELPHIA PA 19101 0600				
B103382	R.W. ISAACS HARDWARE	INV# B103382 KEYS/DOOR STOPS	401032077	28071	55.82
55.82 TOT$					
PAID	DRAWER J				
55.82 BAL	CLAYTON NM 88415				
C184025	R.W. ISAACS HARDWARE	INV# C184025 WHITE FOLDING TABLE	415682081	28071	97.99
97.99 TOT$					
PAID	DRAWER J				
97.99 BAL	CLAYTON NM 88415				
C184165	R.W. ISAACS HARDWARE	INV# C184165 3/8X1-5/8REPAI LAP	402252076	28071	4.58
4.58 TOT$					
PAID	DRAWER J				
4.58 BAL	CLAYTON NM 88415				
C184361	R.W. ISAACS HARDWARE	INV#C184361 GRIND STONE SET	402252076	28071	13.05
13.05 TOT$					
PAID	DRAWER J				
13.05 BAL	CLAYTON NM 88415				
5728-369226	RATON AMERICAN PARTS, INC.	BATTERIES FOR AMBULANCE	414662076	28055	334.86
334.86 TOT$					
PAID	326 SOUTH 2ND STREET				
334.86 BAL	RATON NM 87740				
9029109815	RICOH USA, INC	INV# 9029109815 ASSESSOR LEASE	499792013	28018	135.96
479.16 TOT$		INV# 9029109815 MANAGER LEASE	401022013	28018	149.32
PAID	P.O. BOX 660342	INV# 9029109815 SHERIFFS LEASE	401082013	28018	166.97
479.16 BAL	DALLAS TX 75266	INV# 9029109815 TREASURER LEASE	401072013	28018	26.91
35666226	RICOH USA, INC	INV# 35666226 CLERKS LEASE	401042013	28018	189.03
189.03 TOT$					
PAID	P.O. BOX 660342				
189.03 BAL	DALLAS TX 75266				
9029125974	RICOH USA, INC	INV#9029125974 ASSESSOR LEASE	499792013	28018	7.35
25.90 TOT$		INV#9029125974 MANAGER LEASE	401022013	28018	18.55
PAID	P.O. BOX 660342				
25.90 BAL	DALLAS TX 75266				

INVC#	Name	Description	Line Item	PO#	Amount
35707138	RICOH USA, INC	INV#35707138 CLERK LEASE	401042013	28018	5.41
5.41 TOT$					
PAID	P.O. BOX 660342				
5.41 BAL	DALLAS TX 75266				
11042021	RONALD J CRUZ	PER DIEM INMATE TRANSPORT 20%	401082010	28087	40.00
40.00 TOT$					
PAID	4913 CRESTED HILL				
40.00 BAL	PUEBLO CO 81008				
101-21	S RESOURCE, INCORPORATED	INV#101-21 SALARY STUDY	401012101	27977	1365.84
1365.84 TOT$					
PAID	7 AVE VISTA GRANDE,#B-148				
1365.84 BAL	SANTA FE NM 87508				
103040	SENTINEL OFFENDER SERVICES	INV# 103040 GPS MONITORING	424772307	27937	621.75
621.75 TOT$					
PAID	190 NORTH HANCOCK ST., STE 103				
621.75 BAL	ANAHEIM CA 92807				
11042021	SHARON GONZALES	SPANISH TRANSLATION ELECTION ADS	401052019	28066	300.00
300.00 TOT$					
PAID	15 FEEDLOT LANE				
300.00 BAL	CLAYTON NM 88415				
3819	SIX-M TIRE AND SERVICE	INV# 3819 TIRE BALANCE	402252076	27883	21.63
21.63 TOT$					
PAID	1 LINCOLN ST				
21.63 BAL	CLAYTON NM 88415				
3825	SIX-M TIRE AND SERVICE	INV# 3825 OIL CHANGE/AIR FILTER/	401082011	27883	137.49
137.49 TOT$		ANTIFREEZE/WINDSHIELD FLUID			
PAID	1 LINCOLN ST				
137.49 BAL	CLAYTON NM 88415				
3840	SIX-M TIRE AND SERVICE	INV#3840 OIL CHANGE 2020 DURANGO	401082011	27883	76.92
76.92 TOT$					
PAID	1 LINCOLN ST				
76.92 BAL	CLAYTON NM 88415				
3853	SIX-M TIRE AND SERVICE	INV# 3853 2021 EXPLORER TIRE REP	401082011	27883	20.00
20.00 TOT$					
PAID	1 LINCOLN ST				
20.00 BAL	CLAYTON NM 88415				
3810	SIX-M TIRE AND SERVICE	INV# 3810 LUG NUTS	402252076	27883	38.93
38.93 TOT$					
PAID	1 LINCOLN ST				
38.93 BAL	CLAYTON NM 88415				
3783	SIX-M TIRE AND SERVICE	INV#3783 OIL/FILTERS/TIRE REPAIR	401082011	27883	111.14
111.14 TOT$					
PAID	1 LINCOLN ST				
111.14 BAL	CLAYTON NM 88415				
11012021	SOUTHWESTERN ELECTRIC	CAPULIN FIRE HOUSE	407412025	27926	130.84
1359.88 TOT$		CAPULIN EMS	407412025	27926	56.37
PAID	BOX 369	REFD KENTON STATION	410532025	27926	78.56

	INVC#	Name	Description	Line Item	PO#	Amount
1359.88	BAL	CLAYTON NM 88415	GRENVILLE FD	411572025	27926	89.48
			REFD SENECA STATION	410532025	27926	67.53
			SEDAN FD SCHOOL WELL	408452025	27926	62.61
			SEDAN FD	408452025	27926	222.94
			N OF R PODZEMNY HOUSE	408452025	27926	56.68
			THOMAS FIRE HOUSE	408452025	27926	72.18
			AMISTAD HAYDEN FD AG SHOP	409492025	27926	220.81
			REFD S OF J GILBERTS	410532025	27926	71.48
			REFD MAIN STATION	410532025	27926	91.95
			AMISTAD HAYDEN FD WELL	409492025	27926	81.60
			AMISTAD HAYDEN FIRE WELL	409492025	27926	56.85
	110121	SOUTHWESTERN ELECTRIC	SHERIFF SUBSTATION	401032025	27926	119.03
119.03	TOT$					
	PAID	BOX 369				
119.03	BAL	CLAYTON NM 88415				
	10244	SWAGERTY TRADING CO.	INV#10244 CYLINDER/ANGLE IRON	402252012	27888	198.49
198.49	TOT$					
	PAID	BOX 88				
198.49	BAL	CLAYTON NM 88415				
	179	THE IT GUY	INV# 179 REMOTE MANAGEMENT	401082102	27982	311.40
311.40	TOT$					
	PAID	901 MAIN ST				
311.40	BAL	CLAYTON NM 88415				
	178	THE IT GUY	REMOTE MANAGEMENT	410532076	27982	77.85
504.95	TOT$		REMOTE MANAGEMENT	401022102	27982	154.62
	PAID	901 MAIN ST	REMOTE MANAGEMENT	401062102	27982	155.70
504.95	BAL	CLAYTON NM 88415	REMOTE MANAGEMENT	401072102	27982	77.85
			REMOTE MANAGEMENT	426752076	27982	38.93
	177	THE IT GUY	REMOTE MANAGEMENT	401042102	27982	155.70
301.39	TOT$		BALLOT BOX PROJECT	401052019	27982	145.69
	PAID	901 MAIN ST				
301.39	BAL	CLAYTON NM 88415				
	502777-1	TOW BROTHERS	INV# 502777-1 BOLT/NUTS & WASHER	402252012	27860	99.32-
99.32-	TOT$					
	PAID	PO BOX 30700				
99.32-	BAL	AMARILLO TX 79120				
	502598-1	TOW BROTHERS	INV# 502598-1 SPRING BRAKE CONT	402252012	27860	84.32
84.32	TOT$					
	PAID	PO BOX 30700				
84.32	BAL	AMARILLO TX 79120				
	503094-1	TOW BROTHERS	INV# 503094-1 U-BOLT/END CAP	402252076	27860	489.54
489.54	TOT$					
	PAID	PO BOX 30700				
489.54	BAL	AMARILLO TX 79120				
	10282021	TOWN OF CLAYTON	ANNEX	401032025	27908	82.41
1176.04	TOT$		ADMIN BLDG	401032025	27908	115.88
	PAID	1 CHESTNUT	COURTHOUSE	401032025	27908	725.53

	INVC#	Name	Description	Line Item	PO#	Amount
1176.04	BAL	CLAYTON NM 88415	OLD REFD	401032025	27908	48.40
			ROAD DEPT	402252025	27908	88.38
			SHERIFFS DEPT	605932025	27908	115.44
	81847	TRI-STATE RECYCLING LLC	INV# 81847 DUMPSTER SERVICE	410532076	27969	57.82
57.82	TOT$					
	PAID	P.O. BOX 235				
57.82	BAL	TEXLINE TX 79087				
	81520	TRI-STATE RECYCLING LLC	INV# 81520 DUMPSTER SERVICE	411572076	27969	280.50
280.50	TOT$					
	PAID	P.O. BOX 235				
280.50	BAL	TEXLINE TX 79087				
	33:01.2	TRIADIC	INV# 33:01.2 NETWORKING	401022013	27886	1245.70
3883.56	TOT$	P.O. DRAWER 471	INV# 33:01.2 NETWORKING	401062013	27886	1318.93
	PAID		INV# 33:01.2 NETWORKING	401072013	27886	1318.93
3883.56	BAL	DEMING NM 88031 0471				
	43730	UNION COUNTY LEADER	INV# 43730 RIBBON CUTTING AD	401022008	27964	45.41
45.41	TOT$					
	PAID	P.O. BOX 486				
45.41	BAL	CLAYTON NM 88415				
	43688	UNION COUNTY LEADER	INV#43688 APPT OF ELECTION BOARD	401052008	27964	114.95
114.95	TOT$					
	PAID	P.O. BOX 486				
114.95	BAL	CLAYTON NM 88415				
	43731	UNION COUNTY LEADER	INV#43731 ALMOST TIME TO VOTE AD	401052008	27964	187.33
187.33	TOT$					
	PAID	P.O. BOX 486				
187.33	BAL	CLAYTON NM 88415				
	43739	UNION COUNTY LEADER	INV#43739 ALMOST TIME TO VOTE AD	401052008	27964	187.33
187.33	TOT$					
	PAID	P.O. BOX 486				
187.33	BAL	CLAYTON NM 88415				
	43747	UNION COUNTY LEADER	INV#43747 ALMOST TIME TO VOTE AD	401052008	27964	187.33
187.33	TOT$					
	PAID	P.O. BOX 486				
187.33	BAL	CLAYTON NM 88415				
	92021	VIGIL MALDONADO DETENTION CENTER	INV# 92021 9/21 PRISONER HOUSING	424772307	27911	42710.00
42710.00	TOT$					
	PAID	444 EAST HEREFORD AVE				
42710.00	BAL	RATON NM 87740				
	7764	WAC UPFITTERS, LLC	INV# 7764 2021 EXPEDITION	605932028	27929	21994.87
21994.87	TOT$		UPFITTING			
	PAID	2322 CANDELARIA RD., NE				
21994.87	BAL	ALBUQUERQUE NM 87107				
PS060099987		WARREN CAT	INV# PS060099987 BELT	402252012	27936	85.68
85.68	TOT$					
	PAID	PO BOX 842116				

INVC#	Name	Description	Line Item	PO#	Amount
85.68 BAL	DALLAS TX 75284 2116				
PS060100033	WARREN CAT	INV# PS060100033 ANTENNA	402252012	27936	29.47
29.47 TOT$					
PAID	PO BOX 842116				
29.47 BAL	DALLAS TX 75284 2116				
PS060100162	WARREN CAT	INV# PS060100162 (2) RELAYS	402252012	27936	82.90
82.90 TOT$					
PAID	PO BOX 842116				
82.90 BAL	DALLAS TX 75284 2116				
PS060100294	WARREN CAT	INV#PS060100294 SEAL O-RINGS	402252012	27936	10.84
10.84 TOT$					
PAID	PO BOX 842116				
10.84 BAL	DALLAS TX 75284 2116				
PS060100295	WARREN CAT	INV#PS060100295 COMPRESSOR	402252012	27936	947.41
947.41 TOT$					
PAID	PO BOX 842116				
947.41 BAL	DALLAS TX 75284 2116				
66280375	WEST-PRAXAIR DIST. INC.	INV# 66280375 CYLINDERS	402252076	27948	75.99
75.99 TOT$					
PAID	PO BOX 120889 DEPT 0889				
75.99 BAL	DALLAS TX 75312 0889				
21-545	WHITE SANDS DRUG & ALCOHOL COMP.	INV# 21-545 DRUG SCREENING	402252101	27885	90.78
90.78 TOT$					
PAID	1110 WASHINGTON AVE				
90.78 BAL	ALAMOGORDO NM 88310				

TOTAL INVOICING 132437.80

FacilityBUILD DESIGN BUILD ON-CALL

BUDGET PROPOSAL

Date: 5/20/2021 RFE: 0

Taos County Courthouse
Pamela Nay
105 Albright Taos, NM

Cost Proposal Project Name: ***Clayton Courthouse- Back-Up Generator***
Procurement Contract: *Ces*
Email address: Taodpsn@nmcourts.gov
Telephone # 900-229-7641

Physical Job Address: *100 Court St. Suite #5*
Plans and specifications provided by: *FacilityBUILD*

Scope of Work:
As per emailed quote request from Taos County Courthouse to FacilityBUILD on 5/19/2021: Provide electrical engineering, labor and materials to install a natural gas generator, Install a 400 amp nema 3R automatic transfer switch, intercept 400 amp load feeding the panel inside and tie in power to the transfer switch, Install conduit and wire to the generator and ground the system per the NEC, and install a new concrete pad for the generator.

Includes:
As needed: prevailing wages; performance and payment bonds; insurance; permits, - Unless specifically excluded in the scope of work:

Clarifications: ***Pressure testing or upgrading (upsizing) of the existing gas lines is not included in this budget proposal.***

Material Costs Escalation Advisory & Provision: *Due to the volatile changes in materials pricing and supply chain availability, prices reflected in this proposal cannot be guaranteed at time of receipt of signed proposal. Once signed proposal is received, your FacilityBUILD Representative will be in communication with suppliers and subcontractors to notify you promptly of any price changes.*

COVID-19 NOTICE: *Additional safety precautions are being taken on our job sites to prevent the spread of COVID-19. Due to the pandemic, supplies and materials may have delays or unreliable lead times and labor shortages due to illness/quarantines can temporarily halt work resulting in schedule delays. You will be informed of delays as they occur, but at this time, we cannot guarantee projects to be completed on-schedule. We thank you for your patience and understanding.*

Excludes:
Repair or replacement of existing architectural, structural, electrical, fire systems, life safety, code violations, hidden conditions or additional material testing, site improvements; Irrigation or landscape work or any design construction work not specifically described in the scope of work or construction documents :Material Testing, Hazardous Materials Assessment, Abatement, Disposal, Fire Alarm and Fire Protection

			$120,393.42
NM GRT @	Clayton	*8.1250%*	**$9,781.97**
		TOTAL	**$130,175.39**

FacilityBUILD's Authorized Signature: *Louie Campos Jr* *lcampos@facilitybuild* *date* 5/20/2021

Acceptance: The above scope of work, cost proposal and Services Agreement General Conditions are hereby accepted. You are authorized to do the work as specified. Costs are valid for 30 days.

Project Name: *Clayton Courthouse- Back-Up Generator*

Client Authorized Signature: _____ *date* _____

This agreement is the only agreement expressed or implied in which the work will be completed. The agreement takes precedent over any previous oral agreements and representations. See attached General Conditions on pages 3 and 4 of this proposal.

FacilityBUILD, Inc.
NM Contractors License: # 88676 - GB98, MM98, EE98, GA98, GF98, GF05 and GS04
5904 Florence Avenue NE, Albuquerque, NM 87113 Phone (505) 828-0060 Fax: (505) 823-0616
www.facilitybuild.com

FacilityBUILD DESIGN BUILD ON-CALL

Cost Proposal Project Name: *Clayton Courthouse- Back-Up Generator*

Physical Job Address: *100 Court St, Suite #5*

Cost Breakdown (Per *CSI Division 1-16)* :

Div: 1	**General Requirements:** Construction Design and Engineering (if applicable), Building Construction Permits, General Liability and Builders Risk Insurance, Project Management and Coordination, Weekly Construction Progress Documents, Construction Administration, Submittals, Product Approval Process, Quality Assurance and Quality Control inspections, Temporary Facilities and Utilities, Waste Management, Regulatory Control, Safety Plan, Closeouts and Training	
Div: 2	**Site work/Demolition:** NA	
Div: 3	**Concrete:** NA	
Div: 4	**Masonry:** NA	
Div: 5	**Metals:** NA	
Div: 6	**Wood & Plastics:** NA	
Div: 7	**Thermal/Moisture:** NA	
Div: 8	**Doors & Windows:** NA	
Div: 9	**Finishes:** NA	
Div: 10	**Specialties:** NA	
Div: 11	**Equipment:** NA	
Div: 12	**Furnishings:** N/A	
Div: 14	**Special Construction:** N/A	
Div: 15-3	**Plumbing:**	
Div: 15-4	**Fire Protection Systems:**	
Div: 15-5	**Mechanical:**	
Div: 16	**Electrical:** Provide electrical engineering, labor and materials to install a natural gas generator, Install a 400 amp nema 3R automatic transfer switch, intercept 400 amp load feeding the panel inside and tie in power to the transfer switch, Install conduit and wire to the generator and ground the system per the NEC, and install a new concrete pad for the generator.	
Div: 16-6	**Fire Alarm/Data:**	
		$120,393.42
	NM GRT @ **8.1250%**	**$9,781.97**
	TOTAL	**$130,175.39**

Services Agreement/General Conditions

1. Scope of Work: Contractor agrees to furnish necessary labor, materials, supplies, equipment; tools and subcontractors to perform and complete in a professional workmanlike manner, the services as described under the attached scope of work. All conclusions and recommendations regarding the work represent the professional opinions of Contractor personnel involved in the work and should not be considered a legal interpretation of existing codes or regulations. Contractor assumes no responsibility for errors in architectural plans/specifications, existing code deficiencies, or incorrect information provided by Owner/Client that Contractor relied on in preparing proposal/estimates.

2. Payment: 100% upon completion of scope of work unless credit arrangements have been made, or work duration is longer than one (1) month. Then the contractor will submit invoices monthly, or as otherwise agreed, for completed portions of services or additional work authorized pursuant to Paragraph 5 herein. Owner/Client agrees to pay the invoiced amount within 20 days from date of invoice. Any payment not received by Contractor within 30 days shall be considered delinquent and the amounts due contractor shall accrue a late charge of 1 1/2% per month for each month from date of invoice. In the event any payment due Contractor under the terms of this Agreement is delinquent, Contractor may suspend all services until all delinquent payments have been received.

3. Additional Work: The Owner/Client, without invalidating the Agreement, may order changes in the work within the general scope of the Agreement consisting of additions, deletions or revisions of the scope, cost of services and time being adjusted accordingly. All such changes in the work shall be authorized in writing. The cost or credit to the Owner/Client resulting from a change in the work shall be determined by one or more of the following: by mutual agreement of either a lump sum, and/or unit price to be multiplied by the units worked in determining the total sum; hourly rate per man hour multiplied by the man hours expended; or by other mutually agreeable cost methods. Where differing site conditions are encountered that materially affect the Contractor's cost of completing the scope of work, the Contractor will notify the Owner/Client and will use his best professional judgment in assisting the Owner/Client in deciding how to proceed. The cost of services will be equitably adjusted by written changer order or supplemental agreement between both parties within twenty (20) days from the first observance of the differing site condition.

4. Access/ Approvals/ Permits: Owner/Client shall arrange for access and make all provisions for Contractor to enter public and private property as required for Contractor to perform the specified services. Owner/Client shall furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approval and consent from others as may be necessary. Owner/Client is responsible for informing Contractor of the structures. Contractor will not be responsible for inadvertent damage to utility locations of any underground lines or other subsurface structures that were not made known to Contractor prior to the start of work pursuant to Paragraph 5 herein.

5. Client Information: Work will not commence until the Contractor has received a duly executed copy of this contract. The Owner/Client shall direct its officers, directors, employees, subcontractors and agents to render reasonable assistance and to provide (promptly upon request) any necessary or appropriate data to the Contractor in connection with its performance under this agreement. Any data furnished shall be furnished at the Owner/Client's expense, and the Contractor shall be entitled to rely upon its accuracy and completeness. The Owner/Client shall locate for the Contractor, and shall assume responsibility for the accuracy of his representations, as to the locations of all underground utilities, tanks, structures, or other installations, unless the express responsibility of the Contractor as stated in the "Scope of Work".

6. Emergencies: In an emergency affecting the safety of persons or property, the Contractor shall act, at his discretion, to prevent threatened damage, injury or loss. Any additional compensation and/or extension of time claimed by the Contractor on account of emergency work shall be determined as set forth under Paragraph 3, Additional Work.

7. Hazardous Substances: Nothing herein shall be construed or interpreted as requiring Contractor to identify hazardous substances or assume the status of a generator of any hazardous substances or hazardous materials, as those terms are defined under any applicable federal, state and local laws, statutes regulations, ordinances, rules or orders. If any hazardous, toxic or dangerous substances as defined by federal, state or local laws, statutes, regulations, ordinances, rules or orders, ("Hazardous Substances") are encountered at the site, Contractor will stop work and advise the Owner/Client. It is the Owner/Client's responsibility to identify and inform Contractor of Hazardous Substances at the facility. If these Hazardous Substances require handling, transportation or disposal at an off-site facility, Contractor will assist in advising the Owner/Client of the Owner/Client's options. However, Contractor will not "arrange" for disposal of, accept title to, sign manifests for, or take control of any Hazardous Substances, unless expressly stated in the "Scope of Work". Owner/Client shall indemnify and hold Contractor harmless from any claims, damages, fines and fees, litigation or expenses, arising out of or in any way related to identification, handling, transportation and disposal of any Hazardous Substances in the course of Contractor's performance of this Agreement.

8. Restoration: The Owner/Client understands that in the normal course of construction work, some minor damage to property may occur including damage to landscaping, pavement, sprinkler systems, and interior building finishes. While the Contractor will act to minimize damage, some minor damages may occur.

9. Independent Contractor: Contractor shall perform all work under this agreement as an independent contractor, retaining complete control over its personnel and operations and conforming to all legal requirements with respect to its Representatives. Neither Contractor nor its Representatives shall be, or shall be construed to be, in any sense, Owner/Client's employees or agents, or have authority to bind Owner/Client in anyway.

10. Insurance: The Contractor shall maintain policies of insurance for the following types of coverage, each with a limit of liability of one million dollars per occurrence and in the aggregate: Worker's Compensation (statutory); Comprehensive General Liability; and Comprehensive Automotive Liability, unless otherwise expressly stated in the "Scope of Work".

11. Indemnity:

a. Contractor shall indemnify and hold harmless Owner/Client, and its respective officers, directors, employees, subcontractors, agents and assigns ("Representatives"), from and against any and all liabilities, claims, causes of action, suits, losses, damages, costs and demands, including reasonable attorneys' fees, resulting from or arising out of, personal injury, including death or property damage, to the extent such injury, death or property damage is caused by the negligence or willful misconduct of Contractor or its Representatives; and, provided that such injury, death, or property damage is not caused by the sole or contributory negligence of Owner/Client, or its Representatives; and provided further, that Contractor's liability hereunder shall be limited to and not exceed the insurance coverage and limits of liability identified in Paragraph 10 or the total cost of services under of this agreement, whichever amount is less.

b. Owner/Client shall indemnify and hold harmless Contractor, and its Representatives, from and against any and all liabilities, claims, causes of action, suits, losses, damages, costs and demands, including reasonable attorneys' fees, resulting from or arising out of, personal injury, including death or property damage, to the extent such injury, death or property damage is caused by the negligence or willful misconduct of Owner/Client or its Representatives; and provided further that such injury, death, or property damage is not caused by the sole or contributory negligence of Contractor or its Representatives.

Services Agreement/General Conditions

12. Dispute Resolution: All claims, disputes and other matters in question between the Contractor and Owner/Client arising out of, or relating to, this agreement or breach thereof, shall first be submitted to non-binding mediation. Then if still unresolved, the dispute will be decided by arbitration in accordance with the construction industry rules of the American Arbitration Association, unless the parties mutually agree otherwise. The award rendered by the arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof. Notice of Demand for mediation arbitration shall be filed in writing with the other party to the contract agreement within 90 days after the claim, dispute or other matter in question has arisen.

13. Termination: If the work is stopped for a period of thirty (30) days under an order of any court or other public authority having jurisdiction, or as a result of an act of government, through no act or fault of the Contractor or its Representatives, or if the Owner/Client has failed to make payment as provided in this Agreement for work performed, then the Contractor may at his option provide three (3) days notice to the Owner/Client, terminate this agreement and recover from the Owner/Client, payment for all work completed, with all costs arising out of such termination, and for any proved loss sustained upon any materials, equipment, and tools including reasonable profit and damages.

14. Safety/Health: By virtue of entering into this Agreement and providing services hereunder. Contractor does not assume responsibility for any existing conditions at the site that may present a danger, either potential or real, to the health, safety or the environment, except as set forth in the "Scope of Work".

15. Delays: If the Contractor is delayed at any time in the progress of the work by an act or omission of the Owner/Client, or his employees or separate contractors employed by the Owner/Client, or by changes ordered in the work, or by labor disputes, fire, unusual delay in deliveries, adverse weather conditions, permit requirements, interpretive (subjectively/capriciously enforced) code review and inspections, unavoidable casualties or other causes beyond the Contractor's control, or by delay pending arbitration, or by other causes which the Owner/Client and Contractor agree may justify delay, then the contract time shall be reasonably extended.

16. Standard of Care/Warranty: The standard of care for all construction services performed under this Agreement shall be the care and skill ordinarily used by the construction trades working under similar conditions at the same time and locality. The Contractor warrants to the Owner/Client that the construction shall be new unless otherwise specified, of good commercial quality, in conformance with the Contract Documents and free of defects in materials and workmanship for one (1) year from substantial completion. This warranty does not apply to patch and repair work.

17. Design - Build: In addition to all other terms and conditions of this Agreement, the following articles are relevant to Design-Build projects where Contractor is acting in the capacity of Designer-Builder.

a. Owner/Client shall provide Contractor with Owner/Client's Project criteria. Project criteria includes: use, space, budget, time, site, performance and expandability requirements, limitations, objectives and other relevant information. Unless otherwise stated in the scope of work, the Owner/Client will also provide, at its own cost and expense, the following:

* Surveys describing the property, boundaries, topography and reference points for use during design and construction, including existing service and utility lines;
* Geotechnical studies describing soils and subsurface conditions;
* Legal description of the site;
* As-built facility drawings and construction documents, if available;
* Environmental site evaluations and impact studies identifying existing hazardous conditions.

b The Contractor may establish an estimate for the work based upon the Contractor's understanding of the scope of work at the time of this Agreement. The estimate will be refined during design development and replaced by a Guaranteed Maximum Price (GMP) or as agreed to by the Owner/Client and the Contractor.

c. All drawings, specifications and other documents and electronic data furnished by Contractor to Owner/Client under this Agreement ("Work Produced") are deemed to be instruments of service and Contractor shall retain an ownership and property interest therein. In the event Owner/Client fails to enter into a design-build contract on the Project with Contractor and proceeds to design and construct the Project through its employees, agents or third parties, the Contractor shall grant Owner/Client a limited license to use the Work Product to complete the Project conditioned on the following:

* Use by Owner/Client of the Work Product is at Owner/Client's sole risk and without liability or legal exposure to Contractor or anyone working by or through Contractor, including design professionals. Owner shall defend, indemnify and hold harmless the Contractor, design professionals, and design-build subcontractors from any and all claims, damages, losses, and expenses, including attorneys' fees arising out of or resulting from the Work Product.
* Owner/Client agrees to pay Contractor a reasonable agreed upon sum as compensation for the right to use the Work Product in accordance with this article.

d. The Contractor shall submit to Owner/Client interim design submissions to support the overall project schedule. When needed, the Owner/Client and Contractor shall meet and confer regarding the evolution of the design including changes and deviations. The Owner/Client shall review and provide responses to the interim submissions within the turnaround times set forth in the Project schedule or as agreed.

18. Assignment: Neither Contractor nor Owner/Client shall without written consent of the other party assign or transfer any portion or part of its obligations under this Agreement.

19. Governing Law: This Agreement shall be governed by the laws of Albuquerque, New Mexico, without giving effect to its conflict of law principles.

20. Severability: If any of these General Conditions shall be finally determined to be invalid and unenforceable in sole or in part, the remaining provisions hereof shall remain in full force and effect and be binding upon the parties. The parties agree to reform the Agreement between them to replace any such invalid or unenforceable provision that comes as close as possible to the intention of the stricken provision.

21. Limitations of Liability: In no event will the contractor be liable to the Owner/Client or anyone else (including third-party beneficiaries), for any consequential, incidental, special or indirect damages, including lost revenue and profits, that result in anyway connected with the services provided herein. The Owner/Client agrees that the liability of the Contractor arising out of any kind of legal claim (whether in contract, tort or otherwise) in anyway connected with the services provided will not exceed the amount the Owner/Client originally paid the Contractor for the service or the insurance coverage and limits of liability identified in paragraph 10, whichever amount is less.

Generator Maintenance Checklist

System	Part	Description	PM1	PM2	PM3
General			PM 1 is performed semi-annually	Includes all service level one (PM1) inspections- PM2 is performed annually	Includes all items under PM 1 & 2 with additional items of inspection and maintenance
	Overall	Visual inspection- visual inspection of overall condition, look for foreign objects, loose or broken fittings, missing guards or other damaged components. Correct or adjust as necessary. (Note-inspection may reveal damage to components that require immediate attention. Additional charges may apply.)	X	X	X
	System Exercising	Generator Operation offline. Generator Operation online with ATS in the emergency position	X	X	X
Cooling system					
	Radiator/heater exchanger	Visual inspection for leaks, damage, and debris. Check that louvers or air dampers operate correctly.	X	X	X
	Coolant	Visual inspection for correct level and condition of coolant (rust, oil, contaminants). Check coolant conditioner concentration and temperature protection. Check filler cap gasket and sealing surfaces. Take a coolant sample.	X	X	X
		Flush radiator and replace coolant			X
	Hoses and connections	Visual inspection of all hoses for deterioration. Check tightness of all hose connections.	X	X	X
		Replace hoses			X
	Fan	Fan drive pulley and fan- check for loose or worn pulleys and lube fan drive bearing. Check fan operation and clearance.	X	X	X
	Fan belts	Fan belts-inspect for wear or deterioration. Check tension and adjust as necessary.	X	X	X
		Replace fan belts			X

System	Part	Description	PM1	PM2	PM3
	Jacket water heater	Inspect for proper operation. Check thermostat setting for proper coolant temperature.	X	X	X
		Replace thermostat and heater			X
	Water pump	Visual and operational. Inspection for leaks or unusual noises.	X	X	X
Fuel system					
	Fuel tank	Visually inspects fuel tank system for leaks and fuel level. Test day tank pump for proper operation. Inspect fuel condition for contaminants. Take a fuel sample.	X	X	X
	Water trap/separator	Drain water from fuel tank or water separator. Fuel lines and connections-inspect for leaks and tight connections.	X	X	X
	Line brackets.	Check line brackets.	X	X	X
	Governor and controls	Inspect governor oil level. Inspect controls and linkage for proper operation. Add oil as necessary.	X	X	X
	Fuel filters-Primary/secondary	Inspect for damage, leaks, and proper operations. Clean primary filter screen.	X	X	X
	Fuel filter	Replace filter. Inspect for proper sealing and operation.		X	X
	Fuel pressure	Operations check of gauge for correct pressure.	X	X	X
	Fuel lines and connections	Inspect for tight connections. Check line brackets.	X	X	X
Air induction and exhaust system					
	Air filter	Service indicator-note reading. Inspect for proper operation. Reset indicator	X	X	X
		Inspect. Clean as necessary	X	X	X
		Replace air filter element			X
	Air inlet system	Inspects piping and air filter housing for damage, loose connections and evidence of leaks. Clean air filter housing if filter is cleaned or replaced. Check housing seals and gaskets.	X		
	Turbocharger	Inspect for oil leakage or exhaust leakage. Check for unusual noises and proper operation.	X	X	X

System	Part	Description	PM1	PM2	PM3
	Turbocharger	Inspect turbocharger for proper end play of rotating assembly. Check for oil leakage or unusual noises.		X	X
	Exhaust manifold	Inspect for damage, loose or missing hardware, evidence of exhaust leakage. Inspect for oil slobbering. Load bank recommendation may be necessary (note-load bank testing will help seat piston rings and remove carbon deposits- additional charges may apply).	X	X	X
	Exhaust system	Inspect silencer and piping for damage, corrosion or leakage. Check rain cap. Check supports for vibration damage and loose connections.	X	X	X
	Valve adjustment	Check and adjust valves as necessary.		X	X
	Valve rotators	Operational inspection to ensure proper valve rotation.		X	X
Lube oil system					
	Oil level	Inspect for correct oil level and contamination. Visually inspect unit for leaks.	X	X	X
	Oil pressure	Operational check of gauge for correct pressure. Operational and visual inspection of pre-lube pump.	X	X	X
	Crankcase breather	Inspect for proper operation. Check connections and inspect hose for deterioration. Note excessive blow-by.	X	X	X
	Crankcase breather	Inspect and clean.		X	X
	Scheduled oil sample	Obtain live oil sample for analysis.	X	X	X
	Oil and filters	Change. Inspect all gaskets and seals. Cut open old filter for internal inspection.		X	X
	Oil Pumps	Clean oil pumps			X
Starting system					
	Batteries	Inspect for damage or leakage. Clean and tighten all battery cable connections.	X	X	X
		Specific gravity- check electrolyte level and specific gravity. Fill cells with distilled water as necessary.	X	X	X
		Replace batteries, battery cables			X
	Battery charger	Inspect for proper operation, loose terminals, and deteriorated wiring.	X	X	X
		Replace battery charger			X

System	Part	Description	PM1	PM2	PM3
	Starting motor	Inspect electrical connections and wiring. For air starters, inspect oil jar and feeder operation. Operational check of abnormal engagement and cranking noises.	X	X	X
	Alternator	Inspect for proper operation, loose connections, and mounting hardware. Check belts, pulleys, and voltage output.	X	X	X
		Replace belts			X
	Ignition system	Check for proper operation. Tune engine as necessary.		X	X
		Replace spark plugs, glow plugs, injectors			X
Engine monitors and safety controls					
	Safety controls	Inspect for proper operation, loose connections, and wiring deterioration. Check all safety controls for proper operation.	X	X	X
	Remote annunciators and alarms	Inspect and test all panel and system alarms for proper operation.	X	X	X
	Gauge accuracy	Check oil pressure, water temperature, and alternator gauges for accuracy. Replace as necessary (additional charges may apply to user agency).		X	X
		Replace gauges			X
Generator					
	Generator rear bearing	Lubricate		X	X
	Vibration isolators	Check for proper adjustment and condition.		X	X
Power generator					
	Slip rings and brushes	Remove and inspect brushes, clean slip rings. Adjust as necessary.	X	X	X
	Space heaters	Inspect for proper operation	X	X	X
Control panel					
	Start controls-Manual/ Auto	Operational check for proper operation. Check automatic start.	X	X	X
	Voltmeter	Operational check for correct readings. Check voltage.	X	X	X
		Level, voltage gain, and voltage drop adjustment.	X	X	X

System	Part	Description	PM1	PM2	PM3
	Ammeter	Operational check for correct readings, if load is available. Frequency meter- operational check for correct readings. Load and No load readings if possible.	X	X	X
	Automatic transfer switch- and see below	Clean, inspect and test for proper operation.	X	X	X
		Measure voltage drop across contacts.		X	X
		Replace transfer switch components			
	Circuit breakers	Inspect free movement and tight connections.		X	X
	Mechanical linkage	Lubricate mechanical linkage as recommended by the manufacturer control panel- vacuum and clean.		X	X
	Other	Replace relays, switches, fuses and breakers			X
		Connect Cat ET or other brand software where applicable and record all events and clear memory			X
Gas (or other types of fuel) engines					
	Carburetor and linkage	Inspect for proper operation, free of binding.	X	X	X
	Carburetor	Check operation, air/fuel ratio, and differential pressure. Adjust as necessary.		X	X
	Linkage	Lubricate linkage		X	X
	Magneto/distributor and ignition system	Check condition of ignition wires. Check magneto/distributor operation.	X	X	X
	Spark plugs	Gap and clean.		X	X
	Fuel lines and connections	Inspect for tight connections. Check line brackets.			X
Miscellaneous					
		Replace all clamps, belts, hoses, gauges, etc.			X
Transfer Switch					
		Check 24 volt relays	X	X	X
		Check fuses	X	X	X
		Check heaters	X	X	X
		Check low/high voltage lugs for tightness	X	X	X
		Check for controls and control panels	X	X	X
		Repair; replace any components, parts as needed.	X	X	X