

**BOARD OF UNION COUNTY COMMISSIONERS**  
**REGULAR MEETING**  
**AGENDA**  
**September 10, 2020**

UNION COUNTY, NM  
DOCUMENT #20200610  
09/4/20 02:49:04 PM  
1 of 1  
BY Mary Lou Harkins

9:00 a.m.

1. Call to order
2. Pledge of Allegiance
3. Approval of agenda and minutes
4. Hospital Report
5. Discussion/Possible Action Items
  - i. Resolution #2021-13 Certification of Tax Rates
  - ii. Ordinance #2020-7A Amend Dedication Local Option GRT
  - iii. Ordinance #2020-28 Amend Dedication Correctional GRT
  - iv. Ordinance # 2020-15 Repeal Health Care Assistance Ordinance 15-2016
  - v. Resolution #2021-14 Health Care Assistance Resolution
  - vi. Resolution #2021-15 Disaster Declaration Dry Cimarron Bridge
  - vii. Resolution #2021-16 Certification of Inventory FY 20
  - viii. Vacation of Alley Block 850 Homer J Farr Addition & Pinon Avenue East and North of Block 850 – James Fletcher
  - ix. Approval of Bills
  - x. Road Crossing Permits
  - xi. Inventory Items Disposition – Road Department International Water Truck
  - xii. Healthcare Assistance - Approval of Claims
  - xiii. County Travel Requests
  - xiv. Administrative Building update
  - xv. Courthouse update
  - xvi. Jail agreement with neighboring counties
  - xvii. ICIP workshop
  - xviii. Resolution #2021-12 Approval of ICIP 2022-2026

11:30 a.m. Citizen's Forum

1. Road Superintendents Report
2. Fire Coordinator/Emergency Manager Report
3. Elected Officials Reports

Adjourn

As of 9/4/2020

Next Meeting October 13, 2020 @ 9:00  
Joint Meeting with Town of Clayton September 10, 2020 @9:30

## **DRAFT AGENDA**

Joint Communication Meeting

Town/County/Clayton Schools

Thursday, September 10, 2020

9:30 AM

Via Zoom Due to COVID-19 Restrictions

**Call to order**

**Pledge of Allegiance**

**Approval of Agenda\***

**Document Approvals: \***

**Visitors**

**New Business\***

1. Update on UCCDC/Mainstreet
2. Discussion and determination of split on Local Government Cares Act Funding, and Small Business Grants Allocation
3. Hospital Mill Levy
4. Dispatch/CAD System/Records Management

**Reports**

**Meeting Announcement**

- a. Next regular scheduled Joint Communications Meeting will be Tuesday, December 08, 2020 at 9:30am – Union County Courthouse Annex Building

**Adjournment**

**\*Action Items**

**BOARD OF UNION COUNTY COMMISSION**  
**REGULAR MEETING**  
**August 11, 2020**

**BOARD MEMBERS PRESENT:**

Chairman Justin K. Bennett                      Commissioner W. Carr Vincent                      Commissioner Clayton F. Kiesling

**OTHERS PRESENT:**

Clerk Mary Lou Harkins                      Manager Brandy Thompson                      Assessor Hollie Cruz  
Undersheriff Chris Schear

**GUESTS:**

Tammie Stump, CEO - Union County General Hospital  
Melissa Prante, CFO - Union County General Hospital

At 9:00 a.m., Chairman Bennett called the meeting to order in the 8<sup>th</sup> Judicial District's Courtroom, located in the Union County Courthouse. The pledge of allegiance was recited.

Commissioner Vincent moved to approve the agenda and regular meeting minutes of July 14, 2020. Commissioner Kiesling seconded. There was no further discussion. Vote: All YES. The minutes were signed.

**HOSPITAL REPORT**

**Tammie Stump**, the CEO, provided copies of the "County Commissioner Monthly Hospital Report, Union County General Hospital, Tammie Stump, CEO, August 11, 2020", attached as an exhibit (six pages). Stump gave a lengthy report on the following (but not limited to the following): **Provider Recruitment Update; Des Moines Clinic; Business Office/Revenue Cycle Update; Financial Assistance/Compliance Update; Home Health Care Report; Radiology Report; Plant Services; Laboratory Services; Union County Health Center; IT; Pharmacy; HVAC** - Replacement of the HVAC should be considered and is necessary because of COVID and the need for Infection Control. The HVAC system controls the humidity, temperature and the air exchange - - the components are all tied to infection control. Recommendations have been to upgrade the system with UV lights in the air handlers so that bad air is not circulated. The safety of the patients, visitors, and staff is of utmost importance. As a separate project, old boilers need to be removed and the new boilers put in their place. Additionally, the drainage needs to be taken to the West side of the hospital and out of the atrium because of potential flooding; **Clinical Area; Therapy Services and Price Transparency.**

**Melissa Prante, CFO**, reported on various financials and statistics for June. The following reports were e-mailed to the County Manager before the meeting, for distribution to the Board: "Union County Consolidated, Consolidated Operations Review, for the period ending June 30, 2020"; "Clayton Health Systems, July 22, 2020 MOR, Notes to Consolidated Financial Statements, Period Ending June 30, 2020 - attached as an exhibit (one page)"; "Union County General Hospital Acute Hospital Operations Review for the period ending June 30, 2020"; "Union County Clinic, Clinic Operations Review through the period ending June 30, 2020"; Union County General Consolidated, Executive Financials Summary,

12<sup>th</sup> Month FY 2020; and, “Clayton Family Practice, Executive Financial Summary, 12<sup>th</sup> Month FY 2020”. A brief discussion followed.

At 10:03 a.m., the meeting recessed for a short break. At 10:16 a.m., the meeting resumed.

## **CITIZEN’S FORUM**

**Sharon Gonzales, DWI Prevention Presentation** – Gonzales was not present during the forum.

## **DISCUSSION /POSSIBLE ACTION ITEMS**

### **RESOLUTION #2021-10 NMFA PLANNING GRANT**

Proposed Resolution #2021-10 was reviewed and discussed. This resolution would authorize the execution and delivery of a Local Government Planning Grant Agreement between the New Mexico Finance Authority and Union County, in the amount of fifty thousand (\$50,000), evidencing an obligation of the County to utilize the grant amount solely to finance the costs of Comprehensive Plan to implement the Local Economic Development Act, and solely in the manner described in the grant agreement; certifying that the grant amount, together with other funds available to the County, is sufficient to complete the project; approving the form of and other details concerning the grant agreement; ratifying actions taken; repealing all-action inconsistent with the resolution, and authorizing the taking of other actions in connection with the execution and delivery of the grant agreement. A brief discussion followed.

Commissioner Kiesling moved to approve Resolution #2021-10 NMFA Planning Grant. Commissioner Vincent seconded. There was no further discussion. Vote: All YES. The motion carried. The resolution was signed.

### **RESOLUTION #2021-11 NMFA REIMBURSEMENT**

Proposed Resolution #2021-11 was reviewed and discussed. This resolution declared the County’s official intent to reimburse itself with the proceeds of a future tax-exempt borrowing for capital expenditures paid to finance the administration building remodel; identifying the capital expenditures and the funds to be used for such payment; and providing certain other matters in connection.

Commissioner Vincent moved to approve Resolution #2021-11, NMFA Reimbursement. Commissioner Kiesling seconded. There was no further discussion. Vote: All YES. The motion carried. The resolution was signed.

### **CLINT HARDEN & ASSOCIATES LOBBY CONTRACT FY 2021**

Renewal of a professional services contract between the County and Clinton D. Harden and Associates was reviewed and discussed. Harden and Associates would represent the County from July 1, 2020, to June 30, 2021, for a total sum of twelve thousand dollars (\$12,000.00), plus Gross Receipts tax.

Commissioner Vincent moved to approve the Clinton D. Harden & Associates Lobby Contract FY2021. Commissioner Kiesling seconded. Discussion: Chairman Bennett reported that upcoming legislative committees will likely meet on-line until the Governor changes the public health order. Many technical broadcast issues were present during the last special session and these issues may still exist. Harden’s background and services will prove to be even more valuable during this type of situation. Vote: All YES. The motion carried. The Professional Services Contract was signed.

## **JOINT COMMUNICATIONS AGREEMENT – UNION COUNTY, TOWN OF CLAYTON AND CLAYTON SCHOOLS**

A proposed Joint Communications Agreement between the Town of Clayton, Union County, and the Clayton Consolidated School District was reviewed and discussed at length. The agreement's purpose is to establish, operate, and maintain a consolidated communications center for the joint use and benefit of the parties for the peace, health, and safety of the public. The parties have agreed that for the 2020-2021 fiscal year, the Town shall pay 62% (sixty-two percent), the County shall pay 33% (thirty-three percent) and the School shall pay 5% (five percent).

Commissioner Vincent moved to approve the Joint Communications Agreement with the Town of Clayton and Clayton Schools. Commissioner Kiesling seconded. There was no further discussion. Vote: All YES. The Joint Communications Agreement was signed.

Mgr. Thompson will add this agenda item to next month's Joint Communications meeting agenda as a discussion item.

## **CARES ACT SMALL BUSINESS GRANT/REIMBURSEMENT**

Mgr. Thompson explained that funding from the CARES Act Relief Fund is available to small businesses and local governments impacted by COVID-19. A joint application has been made with the Town of Clayton. A brief discussion followed.

## **GRT CHANGES AND RECOMMENDED AMENDED ORDINANCES**

Mgr. Thompson explained that with regards to the recent NMFA loan application it was discovered that GRT dedications may need to be removed on the first two 1/8ths of the County Local Option GRT, so that pledge options can be made for the loan. Thompson has been communicating with the NMFA loan attorneys and the Tax and Revenue Department about various options. The options were explained to the Board, which included amending the existing ordinance dedication. Mgr. Thompson was directed to begin the ordinance adoption removing the GRT dedications. This item will be on next month's agenda.

Mgr. Thompson was also directed to add the hospital mill levy ballot question as a discussion item on the agenda of the next Joint Communications meeting.

## **APPROVAL OF BILLS**

The Board reviewed and discussed bills in the approximate amount of \$195,407.06.

Commissioner Vincent moved to approve the payment of bills in the approximate amount of \$195,407.06. Commissioner Kiesling seconded. There was no further discussion. Vote: All YES. Motion carried.

## **ROAD CROSSING PERMITS**

**Permit No. 382** with an attached map submitted by Permittee, ENMR Telephone Cooperative, allows Permittee to lay pipe or cable for fiber optic telecommunications lines longitudinally along Green Road.

Commissioner Kiesling moved to approve road crossing Permits No. 382. Commissioner Vincent seconded. There was no further discussion. Vote: All YES. Motion carried.

## **INVENTORY ITEMS DISPOSITION - ROAD DEPARTMENT INTERNATIONAL WATER TRUCK**

An "Inventory Items for Disposition" was requested submitted to the Board by Sheriff James Lobb for consideration. The list included snowmobiles and riding lawnmowers. A brief discussion followed.

Commissioner Vincent moved to approve the list of items as presented in the written request. Commissioner Kiesling seconded. There was no further discussion. Vote: All YES. Motion carried. The request for disposition was signed.

## **HEALTH CARE ASSISTANCE - Approval of Claims**

There were three (3) health care assistance claims presented for consideration for \$473.04. A brief discussion followed.

Commissioner Vincent moved to approve the health care assistance claims for \$473.04. Commissioner Kiesling seconded, There was no further discussion. Vote: All YES. Motion carried.

## **COUNTY TRAVEL REQUESTS**

Mgr. Thompson reported that Sheriff Lobb was currently in Ruidoso attending the Sheriff's Association meeting. A copy of Sheriff Lobb's report was supplied to the Board which included this travel.

## **ADMINISTRATIVE BUILDING UPDATE**

Mgr. Thompson reported that Contractor Lonnie Cruz of Colt Construction is eager to begin the building remodel. Cruz has placed a construction fence around the property. Cruz is expecting project completion within six months. Thompson also reported on the following (but not limited to the following): Magistrate Court will be moving into the courthouse once the bottom floor has vacated; renovations should be considered for both the Magistrate and District Courts, the District Attorney's Office as well as the Sheriff's Department. Thompson will arrange to meet with each of these departments about accommodations and renovation funding sources.

## **JAIL AGREEMENT WITH NEIGHBORING COUNTIES**

Sheriff Lobb was not present, but supplied a written report. Lobb reported that Roosevelt County Detention Center is receiving detainees. Santa Fe County will not accept Union County detainees and Colfax County is still under renovations, but will notify Lobb as soon as the repair is complete.

## **ROAD SUPERINTENDENT'S REPORT**

Superintendent Kear was not present. Mgr. Thompson reported that the department is working on another project up north as well as taking care of ongoing county-wide routine road maintenance.

## **EMERGENCY MANAGER'S REPORT**

Emergency Manager Wingo gave an update on the draft Hazardous Mitigation Plan. A couple of action items are pending per county jurisdictions (Clayton, Des Moines, Grenville, Folsom, Amistad, Sedan, etc. On the chance that a jurisdiction does not submit their action items, the County will submit on their behalf. Once this is complete, the draft plan will be available for public review and input and then to the State and lastly to the Board for adoption. Mgr. Wingo also reported on the following (but not limited to the following): CARES Act (federal grant administered by the State) and the various projects that may be applicable for funding; attended a Town of Clayton meeting, where he spoke about the benefits of having

a larger more efficient central Emergency Operations Center (EOC). The end goal is to accommodate a large group of people if necessary and equipment - - perhaps the old Rabbit Ear Fire Station or the Armory.

### **FIRE COORDINATOR REPORT**

Fire Coordinator O'Bryant was not present.

### **ELECTED OFFICIALS REPORTS**

**Sheriff Lobb** was not present but hand-delivered a written report which included the following: inventory disposition request; items investigations; warrants served; items seized; recovered stolen vehicle; Deputy Grice is currently on military leave and may be deployed on August 12<sup>th</sup>; has not received a renewal agreement for the building; and, is no longer using the Town of Clayton's temporary holding facility. **Undersheriff Schear** reported that a certified officer has been hired and will start on August 31<sup>st</sup>. Schear also spoke about the following: law enforcement academy's lack of available openings for applicants; and the use of body cameras.

**Assessor Cruz** reported that property values were certified last month; Chief Deputy Assessor Lorenzo Montoya has resigned and will be managing the local drug store. Cassie Newton (mapper) has been appointed in Montoya's place and Cruz will advertise for the mapping position.

**Clerk Harkins** reported that 3<sup>rd</sup> party political organizations are mailing out legitimate absentee applications for the 2020 General Election which has confused voters. Union County will have Early In-Person voting before the election and that all county-wide polling places will be open on Election Day. Absentee voting will be advertised for and promoted heavily because of the COVID-19 pandemic.

**Commissioner Kiesling** gave an update on the 2020 Census. Enumerators will begin going door to door today. The Census deadline has been moved up from October 31<sup>st</sup> to September 30, 2020. Kiesling recently participated in the NERTPO online meeting. It was suggested that in regards to the ICIP Plan, transportation projects need to be made as specific as possible.

**Chairman Bennett** who also sits on the New Mexico Counties (NMC) Board, reported that elections for NMC Officers, Executive Committee Members, and National Association of Counties (NACo) positions took place.

Mgr. Thompson reported that she received a phone call from Ray Valdez from Las Vegas First regarding a marketing grant for tourism, post-COVID, coming from the CARES Act monies. Valdez would like letters of support from Union, San Miguel, Guadalupe, Quay, and Harding Counties and their municipalities - 80% funded, 20% matching. The Board wanted further information before committing to a letter of support.

At 12:08 p.m., the meeting recessed for lunch. At 1:30 p.m., the meeting resumed.

### **ICIP WORKSHOP**

Mgr. Thompson distributed copies of the last Infrastructure Capital Improvement Plan (ICIP) FY 2021-2025 for reference. ICIP priorities were discussed at length for FY's 2022-2026. The ICIP deadline line is September 18, 2020. Projects were ranked by the Board. The top priorities were as follows: Law Enforcement Complex, Union County Road Improvements, Union County Road Department Truck, Union County General Hospital HVAC, and the County Administration Building. Mgr. Thompson will reach out to Tammie Stump, Union County General's Chief Executive Officer about hospital priorities. This item was tabled for further discussion.

**RESOLUTION #2021-12 APPROVAL OF ICIP 2022-2026**

Proposed Resolution No. 2021-12, adopting an Infrastructure Capital Improvement Plan was reviewed, discussed, and tabled until next month’s regular meeting.

Commissioner Vincent moved to table Resolution #2021-12 Approval of ICIP 2022-2026 until next month’s regular meeting. Commissioner Kiesling seconded. There was no further discussion. Vote: All YES. Motion carried.

**Meeting Announcements:** The next regular meeting will be held on Tuesday, September 8, 2020, at 9:00 a.m. The next Joint Communications Meeting will be held on September 8, 2020, at 9:30 a.m.

**ADJOURN:** At 2:30 p.m., Commissioner Kiesling moved to adjourn. Commissioner Vincent seconded. There was no further discussion. Vote: All YES. Motion carried. Meeting adjourned.

**Board of Union County Commissioners  
Union County, New Mexico**

**ATTEST**

\_\_\_\_\_  
**Justin K. Bennett - Chairman**

**SEAL**

\_\_\_\_\_  
**W. Carr Vincent - Vice Chairman**

\_\_\_\_\_  
**Mary Lou Harkins - Clerk**

\_\_\_\_\_  
**Clayton F. Kiesling - Member**

1st Month FY 2021

Unaudited

<b>KEY STATISTICS</b>					
	<i>07/31/21</i> <b>ACTUAL</b>	<i>07/31/21</i> <b>BUDGET</b>	<b>YTD</b> <i>ACTUAL</i>	<b>YTD</b> <i>BUDGET</i>	<b>YTD</b> <i>VARIANCE</i>
Total Admissions	13	15	13	15	(2)
Total Patient Days	89	63	89	63	26
Average Length of Stay Total	6.85	4.20	6.85	4.20	2.65
Total Emergency Room Visits	143	151	143	151	(8)
Outpatient Visits (NOT CLINIC)	649	460	649	460	189
Total Surgeries	0	4	0	4	(4)
Total GI Procedures	10	7	10	7	3
<b>STATEMENT OF REVENUE AND EXPENSES - YTD</b>					
<b>REPORTED IN THOUSANDS</b>	<i>07/31/21</i> <b>ACTUAL</b>	<i>07/31/21</i> <b>BUDGET</b>	<b>YTD</b> <i>ACTUAL</i>	<b>YTD</b> <i>BUDGET</i>	<b>YTD</b> <i>VARIANCE</i>
<b>Revenue:</b>					
Gross Patient Revenues	\$1,542	\$1,339	\$1,542	\$1,339	203
Deductions from Revenue	(535)	(437)	(535)	(437)	(98)
Net Patient Revenues	1,007	902	1,007	902	105
Other Revenue	351	296	351	296	55
<b>Total Net Revenues</b>	<b>1,358</b>	<b>1,198</b>	<b>1,358</b>	<b>1,198</b>	<b>160</b>
<b>Expenses:</b>					
Salaries & Benefits	609	583	609	583	(26)
Professional Fees	22	48	22	48	26
Purchased Services	112	94	112	94	(18)
Supply Expenses	71	81	71	81	10
Other Operating Expenses	205	211	205	211	6
Depreciation & Interest Expense	59	68	59	68	9
<b>Total Expenses</b>	<b>1,078</b>	<b>1,085</b>	<b>1,078</b>	<b>1,085</b>	<b>7</b>
<b>OPERATING MARGIN</b>	<b>280</b>	<b>113</b>	<b>280</b>	<b>113</b>	<b>167</b>
<b>NET MARGIN</b>	<b>\$280</b>	<b>\$113</b>	<b>\$280</b>	<b>\$113</b>	<b>\$167</b>
<b>EBIDA</b>	<b>\$339</b>	<b>\$181</b>	<b>\$339</b>	<b>\$181</b>	<b>\$158</b>

<b>BALANCE SHEET</b>				
<b>Unaudited</b>		<i>07/31/20</i>	<i>07/31/19</i>	<i>Audited</i> <i>06/30/19</i>
<b>ASSETS</b>				
Current Assets		\$8,564	\$2,186	\$1,353
Property, Plant & Equipment (Net)		9,220	9,686	9,735
Other Assets		(1,839)	458	878
<b>Total Unrestricted Assets</b>		<b>15,945</b>	<b>12,330</b>	<b>11,966</b>
Assets Whose Use is Limited		2,146	1,708	1,660
<b>Total Assets</b>		<b>\$18,091</b>	<b>\$14,038</b>	<b>\$13,626</b>
<b>LIABILITIES AND NET ASSETS</b>				
Current Liabilities		\$4,421	\$2,383	\$2,097
Debt Borrowings, net of current		3,702	3,446	3,460
<b>Total Liabilities</b>		<b>8,123</b>	<b>5,829</b>	<b>5,557</b>
<b>Net Position</b>		<b>9,968</b>	<b>8,209</b>	<b>8,069</b>
<b>Total Liabilities and Net Position</b>		<b>\$18,091</b>	<b>\$14,038</b>	<b>\$13,626</b>

# CLAYTON HEALTH SYSTEMS

August 26, 2020 MOR

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Period Ending July 31, 2020

### INCOME STATEMENT:

1. Gross patient revenue for July was \$1.5M; \$203k > budget; \$37k > PY.
2. Total net patient revenue for the month, after CA was \$1M.
3. Total other revenue for July is \$238k.
4. County tax subsidy revenue based on County budget is \$113k.
5. Total MTD net operating revenue was \$1.4M; 160k > budget; 208k > PY.
6. Operating expenses for July were \$1.0M; 7k < budget; 68k > PY.
7. Operating income of \$280k and EBIDA \$339k.
8. YTD, we have an operating income of \$280k and EBIDA of \$339k.

### **YTD Budget to Actual Variances is as follows:**

Gross Patient Revenue is **over** budget by \$203k.

Total Net Operating Revenues are **over** our YTD budget by \$160k.

Total Operating Expenses are **under** YTD budget by \$7k.

Salary/Benefits are **over** budget YTD by \$26k.

Professional fees/Purchased Services are **under** budget by \$8k.

Pharmacy, Medical, Other Supplies are **under** budget by \$10k.

Other operating expenses (postage, subscriptions, dues, licenses, taxes, maintenance, lease, utilities, travel and education) are **under** budget by \$5k. Includes physician recruiting, audit invoices and 340B management fees.

Depreciation and Interest are **under** budget by \$9k.

### BALANCE SHEET:

9. UCGH had cash and cash equivalents of \$7.1M.
10. July CD balances total \$921k.
11. AR Mill Levy and GRT balance \$364k.
12. Net Patient AR is \$1.2M.
13. Trade Accounts Payable total \$18k.
14. AP Manual accruals is \$161k.
15. Estimated 3<sup>rd</sup> party settlements \$374k for 2019 CR and \$2.1M for a total of \$2.5M.
16. July Days Cash on Hand is 209 days.



RESOLUTION 2021-13

CERTIFICATE OF PROPERTY TAX RATES

WHEREAS, pursuant to NMSA 1978 Section 7-38-34 which requires that within five (5) days of receipt of the property tax rate-setting order from the Department of Finance and Administration, the Board of County Commissioners shall issue its written order imposing the tax at the rates set on the net taxable value of property allocated to the approximate governmental units. A copy of this resolution is accompanied by the Certificate of Tax Rates shall be delivered immediately to the County Assessor after approval from the Board of Commissioners of Union County, New Mexico.

Now therefore, be it resolved that the Certificate of Tax Rates for tax year 2020 be approved and adopted on this 10th day of September, 2020.

A T T E S T

UNION COUNTY COMMISSION

\_\_\_\_\_  
Mary Lou Harkins, County Clerk

\_\_\_\_\_  
Justin Bennett, Chairman

\_\_\_\_\_  
W. Carr Vincent, Member

\_\_\_\_\_  
Clayton Kiesling, Member



State of New Mexico  
**Department of Finance & Administration**  
180 Bataan Memorial Building  
Santa Fe, New Mexico 87501  
Phone: (505) 827-4985  
Fax: (505) 827-4984  
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**Michelle Lujan Grisham**  
GOVERNOR

**Deborah K. Romero**  
Acting Cabinet Secretary

September 1, 2020

The Honorable Justin Bennett  
Union County  
P.O. Box 430  
Clayton, NM 88415

Order Setting Property Tax Rates - 2020 Property Tax Year

Dear Commissioner Bennett,

Pursuant to NMSA 1978, Sections 7-37-7(A) and 7-38-33(A), I issue this order setting the 2020 tax rates in the attached Certificate of Property Tax Rates (Certificate) for all governmental units imposing rates in your county.

NMSA 1978, Section 7-38-34 requires the Board of County Commissioners (Board) to issue and deliver to the County Assessor its own written order imposing these rates within five days of its receipt of this rate-setting order. Before the Board issues its order, the county is responsible for ensuring that the rates are correct, in accordance with 3.6.50.11(D) NMAC. To further those efforts, please immediately share the Certificate with all governmental units (other than the State) that have rates included in the Certificate, so that they may also check the accuracy of their rates. In addition, please note that the "percentage change I" used as specified in NMSA 1978, Section 7-37-7.1(A) for yield control calculations this year was 1.77%.

Any questions concerning or suspected errors in the rates should be immediately brought to the attention of the Local Government Division's Budget and Finance Bureau Chief, Brenda L. Suazo-Giles, at 505-670-9817; or Special Projects Analyst, Jolene Gonzales, at 505-827-4900.

Sincerely,

A handwritten signature in cursive script, appearing to read "Deborah K. Romero".

Deborah K. Romero  
Acting Secretary of Finance & Administration

cc: Property Tax Division, Taxation & Revenue Department (via email)  
County Assessor (via email)  
County Treasurer (via email)

Enclosure(s): Certificate of Property Tax Rates

CERTIFICATE OF PROPERTY TAX RATES IN MILLS

UNION COUNTY  
TAX YEAR 2020

NET TAXABLE VALUE:

	Clayton 1 IN IR 19,480,802	Clayton 1 IN NR 14,310,754	Clayton 1 OUT R 15,130,455	Clayton 1 OUT NR 74,999,174	OIL & GAS Production 29,123,875	Equipment 5,890,996	Des Moines 22D IN R 1,019,692	Des Moines 22D IN R 1,456,605	Folsom 22F IN R 625,637
\$199,290,243									
MUNICIPALITY:									
TAXABLE VALUE:									
CATEGORY:									
Total State	1,360	1,360	1,360	1,360	1,360	1,360	1,360	1,360	1,360
County Operational	1,360	1,360	1,360	1,360	1,360	1,360	1,360	1,360	1,360
County Debt Service	6,845	9,150	6,845	9,150	9,150	9,150	6,845	9,150	6,845
Total County	6,845	9,150	6,845	9,150	9,150	9,150	6,845	9,150	6,845
Municipal Operational	4,714	4,938	0,000	0,000	0,000	0,000	3,674	4,938	2,935
Municipal Debt Service	0,000	0,000	0,000	0,000	0,000	0,000	0,000	0,000	0,000
Total Municipal	4,714	4,938	0,000	0,000	0,000	0,000	3,674	4,938	2,935
School District Operational	0,382	0,500	0,382	0,500	0,500	0,500	0,248	0,500	0,248
School District Debt Service	4,101	4,101	4,101	4,101	4,101	4,101	0,000	0,000	0,000
School Dist. Cap. Improvement	1,999	2,000	1,999	2,000	2,000	2,000	1,996	2,000	1,996
HB 33 School Building	0,000	0,000	0,000	0,000	0,000	0,000	0,000	0,000	0,000
School Dist. Educ. Tech. Debt Service	0,000	0,000	0,000	0,000	0,000	0,000	2,794	2,794	2,794
Total School District	6,482	6,601	6,482	6,601	6,601	6,601	5,039	5,294	5,039
Total State, County, Municipal, & School District	19,401	22,049	14,687	17,111	17,111	17,111	16,918	20,742	16,179
Other:									
Union County Gen. Hospital	4,020	4,250	4,020	4,250	4,250	4,250	4,020	4,250	4,020
Luna Community College (2)									
Total Other	4,020	4,250	4,020	4,250	4,250	4,250	4,020	4,250	4,020
GRAND TOTAL	23,421	26,299	18,707	21,361	21,361	21,361	20,938	24,992	20,199

Where Applicable:

Cattle Indemnity	10.000	
Sheep/Goats/Swine/Alpacas	10.000	
Dairy Cattle	5.000	
Bison/Camelids/Ratite	10.000	
Horses/Asses/Mules	8.256	

(1) To Springer Board of Education

(2) To Luna Area Voc. School

Ute Creek SWCD

Res:

Non Res:

CERTIFICATE OF PROPERTY TAX RATES IN MILLS

UNION COUNTY  
TAX YEAR 2020

NET TAXABLE VALUE:

\$199,290,243

MUNICIPALITY:

TAXABLE VALUE:

CATEGORY:

	Folsom 798,006 22F IN NR	Grenville 122,477 22G IN R	Grenville 652,928 22G IN NR	4,807,945 22 OUT R	29,305,099 22 OUT NR	415,392 49 R	1,150,406 49 NR
State Debt Service	1,360	1,360	1,360	1,360	1,360	1,360	1,360
County Operational	9,150	6,845	9,150	6,845	9,150	6,845	9,150
County Debt Service							

Total State 9,150 6,845 9,150 6,845 9,150 6,845

Total County 9,150 6,845 9,150 6,845 9,150 6,845

Total Municipal 5,425 7,126 7,650 0,000 0,000 0,000

School District Operational 0,500 0,248 0,500 0,248 0,500 0,248

School District Debt Service 0,000 0,000 0,000 0,000 0,000 0,000

School Dist. Cap. Improvement 2,000 1,996 2,000 1,996 2,000 1,996

HB 33 School Building 0,000 0,000 0,000 0,000 0,000 0,000

School Dist Educ. Tech. Debt Service 2,794 2,794 2,794 2,794 2,794 2,794

Total School District 5,294 5,039 5,294 5,039 5,294 5,039

Total State, County, Municipal, & School District 21,229 20,370 23,454 13,244 15,804 17,576

Other: 4,250 4,020 4,250 4,020 4,250 4,020

Union County Gen. Hospital 4,250 4,020 4,250 4,020 4,250 4,020

Luna Community College (2) 2,307 2,307 2,307 2,307 2,307 2,307

Total Other 4,250 4,020 4,250 4,020 4,250 4,020

GRAND TOTAL 25,479 24,390 27,704 17,264 20,054 23,903

Where Applicable: Cattle Indemnity 10,000

Sheep/Goats/Swine/Alpaca 10,000

Dairy Cattle 5,000

Bison/Camelids/Ratite 10,000

Horses/Asses/Mules 8,256



**Justin Bennett**  
Chair  
**W. Carr Vincent**  
Member  
**Clayton Kiesling**  
Member

PO Box 430  
Clayton, NM 88415  
(575)374-8896  
(575)374-2763 Fax  
[www.unionnm.us](http://www.unionnm.us)

**Brandy Thompson**  
County Manager

**Stephen C. Ross**  
County Attorney

**ORDINANCE NUMBER 2020-7A  
AMENDING THE DEDICATION OF COUNTY LOCAL  
OPTION GROSS RECEIPTS TAX**

BE IT ORDAINED BY THE GOVERNING BODY OF THE UNION COUNTY BOARD OF COUNTY COMMISSIONERS that Section 4 of Ordinance Number 7A, effective July 1, 1988, and imposing  $\frac{1}{4}$  of one percent is amended to read:

**Section 4. Dedication.** Revenue from the Gross Receipts Tax will be unrestricted:

The effective date of this amendment shall be January 1, 2021, whichever date occurs first after the expiration of at least three months from the date this ordinance is delivered or mailed to the Taxation and Revenue Department.

ADOPTED BY THE GOVERNING BODY OF THE UNION COUNTY BOARD OF COUNTY COMMISSIONERS THIS 10<sup>TH</sup> DAY OF SEPTEMBER, 2020.

---

Justin Bennett, Chair

---

W. Carr Vincent, Member

---

Clayton Kiesling, Member

---

Attested:  
Mary Lou Harkins, Clerk



**Justin Bennett**  
Chair  
**W. Carr Vincent**  
Member  
**Clayton Kiesling**  
Member

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**Brandy Thompson**  
County Manager

**Stephen C. Ross**  
County Attorney

**ORDINANCE NUMBER 2020-28**  
**AMENDING THE DEDICATION OF COUNTY LOCAL**  
**OPTION GROSS RECEIPTS TAX**

BE IT ORDAINED BY THE GOVERNING BODY OF THE UNION COUNTY BOARD OF COUNTY COMMISSIONERS that Section 4 of Ordinance Number 28, effective January 1, 2005, and imposing 1/8 of one percent is amended to read:

**Section 4. Dedication.** Revenue from the County Correctional Facility Gross Receipts Tax will be unrestricted:

The effective date of this amendment shall be January 1, 2021, whichever date occurs first after the expiration of at least three months from the date this ordinance is delivered or mailed to the Taxation and Revenue Department.

ADOPTED BY THE GOVERNING BODY OF THE UNION COUNTY BOARD OF COUNTY COMMISSIONERS THIS 10<sup>TH</sup> DAY OF SEPTEMBER, 2020.

\_\_\_\_\_  
Justin Bennett, Chair

\_\_\_\_\_  
W. Carr Vincent, Member

\_\_\_\_\_  
Clayton Kiesling, Member

\_\_\_\_\_  
Attested:  
Mary Lou Harkins, Clerk



**Justin Bennett**  
Chair  
**W. Carr Vincent**  
Member  
**Clayton Kiesling**  
Member

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**Brandy Thompson**  
County Manager

**Stephen C. Ross**  
County Attorney

#### ORDINANCE #2020-15

AN ORDINANCE TO REPEAL AN ORDINANCE WHICH IS THE UNION COUNTY INDIGENT HOSPITAL AND COUNTY HEALTH CARE ORDINANCE BY THE UNION COUNTY GOVERNMENT TO ADDRESS ALL INDIGENT HEALTH CARE CONCERNS, INCLUDING RULES AND REGULATIONS. ORDINANCE 15-2016 WAS ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS ON THE 9<sup>TH</sup> OF FEBRUARY 2016, RECORDED AS DOCUMENT #201600108 PAGES 1 THROUGH 13.

The Union County Board of Commissioners hereby enact and ordain:

Section 1: The Ordinance Number 15-2016 adopted by the Board of Commissioners of Union County on February 9, 2016 and recorded as document #201600108 pages 1 through 13 in the County Clerk's office Union County Indigent Hospital and County Health Care Assistance Ordinance address all indigent health care concerns, including rules and regulations is hereby repealed.

Section 2: All ordinances and resolution and clauses of ordinances and resolutions in conflict with this ordinance are hereby repealed.

Section 3: This ordinance shall be in full force and effective 30 days following recording of the adopted ordinance by the County Clerk.

Adopted and enacted on 10th day of September, 2020.

---

Justin Bennett, Chair

---

Walter C. Hall, Vice Chair

---

Mary Lou Harkins, County Clerk

---

W. Carr Vincent, Member

**THE BOARD OF COUNTY COMMISSIONERS  
OF UNION COUNTY, NEW MEXICO**

**RESOLUTION NO. 2021-14**

**UNION COUNTY HEALTH CARE ASSISTANCE PROGRAM**

**WHEREAS**, in 1993, the New Mexico Legislature enacted the "Indigent Hospital and County Health Care Act", Section 27, Article 5 NMSA 1978, hereinafter referred to as the "Act";

**WHEREAS**, the Legislature made sweeping changes to the Act in 2014 including eliminating the County Indigent Hospital and County Health Care Board, eliminating the Sole Community Provider Fund and replacing it with the County Indigent Hospital Claims Fund, and making numerous other changes;

**WHEREAS**, the 2014 amendments recognize that counties are the responsible agency for ambulance transportation, hospital care and the provision of health care to indigent patients domiciled in that County as determined by resolution of the Board of County Commissioners, in addition to providing support as mandated by the Indigent Hospital and County Health Care Act; and

**WHEREAS**, the Board of County Commissioners desire to make certain changes to its policy with respect to health care for indigent persons to reflect the changes made by the Legislature to the Act, and to update the policies under which the program operates.

**IT IS THEREFORE RESOLVED AS FOLLOWS:**

- I. Name.** This resolution shall be known as the Union County Indigent Hospital and County Health Care resolution.
  
- II. Purpose.** The purpose of this resolution is to specify the eligibility of Union County citizens for ambulance service, hospital and health care payments to third parties, determine the types of health care which will be paid for out of the Union County Health Care Assistance Fund (hereinafter referred to as "the Fund"), and provide such rules for the

administration of said fund and payment of claims as are necessary.

### **III. Definitions.**

- A. "Act" means the New Mexico Indigent Hospital and County Health Care Act codified at Chapter 27, Article 5 NMSA 1978.
- B. "Ambulance Service" means a specialized carrier based within the State authorized under provisions and subject to limitations as provided in individual carrier certificates issued by the public regulation Commission to transport persons alive, dead or dying en route by means of ambulance services. The rates and charges established by the public regulation commissioner tariff shall govern as to allowable cost.
- C. "Board" means the Board of County Commissioners of Union County, New Mexico.
- D. "Claimant" means a person applying for payment of ambulance and health care services, provided that nothing herein shall prohibit a guardian from making a claim on behalf of a person(s) suffering disability; and widows, widowers, or personal representatives from making claim on behalf of a deceased person. In addition, as provided in the Act, providers of eligible service may make claims for payment, but are then required to provide all documentation and proof required of the indigent patient.
- E. "Health Care Services" means treatment and services designed to promote improved health in the County indigent population, including primary care, prenatal care, dental care, behavioral health care, alcohol or drug detoxification and rehabilitation, hospital care, provisions of prescription drugs, preventative care or health outreach services.
- F. "Indigent Patient" means a person to whom an ambulance service, a hospital, or a health care provider has provided medical care, ambulance transportation or health care services and who can normally support the person's self and the person's

dependents on present income and liquid assets available to the person but, taking into consideration the person's income and assets and requirement for other necessities of life for the person and the person's dependents, is unable to pay the cost of the ambulance transportation or medical care administered or both. An "indigent patient" shall not include any person whose annual income together with his spouse's annual income totals an amount that is fifty percent greater than the per capita personal income for New Mexico as shown for the most recent year available in the survey of current business published by the United States department of commerce. The term "indigent patient" includes a minor who has received ambulance transportation or medical care or both and whose parent or the person having custody of that minor would qualify as an indigent patient if transported by ambulance, admitted to a hospital for care or treated by a health care provider;

G. "Section 27-5-1 et seq. NMSA 1978" means the Indigent Hospital and County Health Care Act, Chapter 27, Article 5 and the designated subsection, if any of the New Mexico Statutes 1978, Annotated.

H. "Income" means all forms of compensation that are to be included in determining eligibility for benefits as an Indigent Patient. The term income includes taxable, as well as tax exempt, compensation. Income also includes in-kind forms of compensation such as food, housing or utilities that may be provided as a condition of employment, gift, or otherwise.

#### **IV. Eligibility.**

A. Residency. Claimants eligible for payment for hospital and health care claims shall be persons domiciled in Union County at least three (3) months prior to the date when hospital or health care services are rendered.

B. Income Limitation. In addition to the residency qualification described above, payments from the Fund shall benefit only a person whose annual income together with the person's spouse's annual income does not exceed an amount that is fifty percent greater than the per capita personal income for New Mexico as shown for the most recent year available in the survey of current business published by the

United States Department of Commerce. Claimants whose income is as specified in the previous sentence, or who reside in households where the household income is below these requirements and meet all other qualifications will be considered to be eligible for payment from the Fund. In-kind receipts shall be addressed as provided in the Income Qualification Guidelines attached to this Resolution.

- C. Asset Limitation. In addition to the income limitation described above, eligible claimants shall be limited to those persons whose liquid assets are insufficient to pay the costs of health care services, taking into consideration assets, income, and the requirements for the cost of the necessities of life of the claimant and the claimant's dependents. Some assets may not be considered necessities of life for purposes of this resolution; such assets include, but are not limited to the following: motor homes, boats, motorcycles, campers, etc. Assets not considered to be the necessities of life are considered to be luxuries and must be liquidated and applied to outstanding medical debts before the claimant is qualified to receive benefits under this resolution.
- D. Payment Limitation. The maximum aggregate amount that any claimant may be eligible to receive is \$20,000 per fiscal year. The Fund Administrator will tabulate the amounts paid per claimant to ensure amounts are not paid in excess of \$20,000 per claimant per fiscal year. This limitation includes amounts paid for alcohol and drug rehabilitation services: no individual shall be entitled to more than \$20,000 per fiscal year with the additional provision that the one (1) year shall commence upon an admission for such rehabilitation.

Benefits shall be paid for in-patient, outpatient and emergency room visits to providers and the Clayton Family Practice Clinic only in accordance with the Medicaid fee schedule. This limitation applies in addition to the annual aggregate limitation of benefits.

- E. Covered Medical Services. No elective procedures shall be covered under the fund. Abortion and cosmetic surgery are examples of elective procedures which are not covered. Nevertheless, sterilization, whether elective or medically necessary shall be an eligible type of covered procedure, provided other conditions of eligibility

are met.

- F. Insurance, Medicare Only, Medicare and Medicaid. Any person covered by a medical policy which otherwise covers the illness or injury will not qualify for benefits under this resolution. However, if the insurance coverage is patently inadequate, the claimant may, nevertheless, apply for the uncovered costs, and may be considered at the Board's discretion. The claimant is responsible for providing full and complete information to the County. Any person that qualifies for Medicare and has no supplement for Part A deductible or Part B deductible and co-insurance may qualify if they meet income guidelines. Any person that qualifies for Medicare and Medicaid or Medicaid only are not eligible.
- G. Prisoners. County inmates who otherwise meet the eligibility criteria are eligible for benefits under this Resolution.

V. **Types of Eligible Care.** Only services permitted under the Act shall be considered for payment under this Resolution. Union County shall pay indigent patient claims for the following types of care, as provided under the Act:

- A. Ambulance Service, as defined in Section 27-5-4(A) NMSA, excluding air ambulance service.
- B. Health Care Services, as that phrase is defined in Section 27-5-4(F) NMSA 1978, including treatment and services designed to promote improved health in the County indigent population, including primary care, prenatal care, dental care, behavioral health care, alcohol or drug detoxification and rehabilitation, hospital care, provision of prescription drugs, preventative care or health outreach services, and including the costs of non-emergency transportation to seek primary care, prenatal care, dental care, behavioral health care, alcohol or drug detoxification and rehabilitation, hospital care, provision of prescription drugs, preventative care or health outreach services.

VI. **Administration.** The administration of this resolution shall be as follows:

- A. Submission of Claims. The Union County Manager is the person charged with accepting claims made by indigent patients and for administering the provisions of this Resolution.
- B. Costs of Administration. Union County shall take from the Fund its administrative costs up to the maximum permitted under the Act, Section 27-5-7.1(A)(5) NMSA 1978, and shall prepare and submit all necessary forms and documents to obtain these costs pursuant to the Act.
- C. Procedure. Any claimant applying to the fund shall contact the Union County Manager and provide to the County Manager bills for which payment from the fund is sought. The County Manager shall provide the applicant with a claim form or forms as are required to present the claim to the Board for consideration.
- D. Proof and Documentation. It shall be the responsibility of the claimant to provide proof of eligibility as required by the County Manager. Such proof shall be in the form of any reasonable documentation of residency, records of medical services provided, and income and asset information as required to determine eligibility for payment. Failure to provide such documentation as requested may be grounds for denial of any claim, if in the opinion of the Board, eligibility as to the person and or medical service provided has not been properly proved and/or documented. Claims based solely on the representations of the claimant, under oath or otherwise, shall not be sufficient to prove eligibility, if, in the opinion of the Board, a question of eligibility remains.
- E. Timeliness. Submission of applications is the responsibility of the claimant. Applicants are required to submit completed claims within one hundred and twenty (120) days from the date medical services were rendered. Applications made more than one hundred and twenty (120) days from date services were rendered will be rejected as untimely.
- F. Presentation. Within thirty-five (35) days of the completion of the application and collection of all supporting documentation, the County Manager shall present the claims to the Board. The County Manager shall initially screen all claims for

eligibility as to the claimant and the services provided.

- G. Decision. The Board, after review of the material provided by the County Manager, shall act as follows:
- i. pay the claim in whole or in part,
  - ii. deny payment of the claim, or
  - iii. table the claim pending clarification of any material fact, returning the matter to the County Manager for further information and/or documentation.
- H. Notice. It shall be the responsibility of the County Manager to give written notice by regular first class mail of the denial of any claim or portion thereof by the Board for additional information from the claimant, with a copy sent to the provider of such services. Such written notice shall toll the time period to place claims on the agenda of the Board. A claimant who fails to respond to the request for additional information shall have been deemed to have waived such claims. In the event any claimant or provider is aggrieved by any decision of the Board the claimant shall have the right to appeal that decision to the full Board. Notice of any appeal shall be given in writing by the claimant to the County Manager or the Board at its address, P. O. Box 430, Clayton, New Mexico, 88415. Notice of appeal shall be delivered to the Board within fifteen (15) days after mailing of a notice of denial, or, if applicable, upon any request for additional information or clarification. Any notice of appeal received after the fifteen (15) day deadline shall be deemed void, unless the claimant can satisfy the Board that extraordinary circumstances prevented the claimant from giving timely appeal notice.
- I. Appeal Procedure. Appeals shall be heard at the next regular meeting of the Board, provided the appeal notice is received at least ten (10) working days prior to said meeting, or at the next scheduled meeting should the notice of appeal be received within ten (10) days of that meeting. Notice of the time and place of any appeal to be heard by the Board shall be sent to the claimant by regular first-class mail at least four (4) working days prior to the appeal hearing. At the appeal hearing before the Board, the County Manager shall present the facts of the claim and the basis for the denial or request for additional proof or documentation. The claimant may then respond with his, her, or its reasons for objection to the Board's action. The Board

may find for the claimant, paying all or part of the claim as the Board determines is eligible for payment, may deny the appeal, or may table the appeal pending the receipt of additional information and/or clarification, specifying the time the claimant has to present the additional information.

**VII. Miscellaneous Provisions.**

- A. Amendment. The Union County Commission may from time to time, as it deems appropriate and/or necessary amend this Resolution.
- B. Rights Reserved. The Board may from time to time may take further and additional actions, including expenditures, as permitted and provided by the Act, without limitation, by amendment of this resolution or in any way permitted by law.
- C. Effective Date. The effective date of this Resolution shall be its date of approval by the Board.

Witness our hands and seals this 10th day of September 2020.

UNION COUNTY COMMISSIONERS

SEAL

By \_\_\_\_\_  
Justin Bennett, Chairman

ATTEST

By \_\_\_\_\_  
W. Carr Vincent, Member

\_\_\_\_\_  
Mary Lou Harkins, Clerk

By \_\_\_\_\_  
Clayton Kiesling, Member

## APPENDIX

### UNION COUNTY INDIGENT FUND INCOME QUALIFICATIONS GUIDELINES

#### Income Qualifications Guidelines:

Eligibility will be at the discretion of the Board on a case-by-case review taking into consideration extenuating circumstances.

- a. For groceries, beef, etc., received as in-kind compensation, the amount to be included in total household income should be what a family of a similar size and similarly situated would receive in food stamps or equivalent (regardless of whether they are on the food stamp program.)
- b. Housing. When housing is received as in-kind compensation, the amount to be included in household income for that benefit shall be the equivalent amount of benefit a person would receive if they were living in public assistance housing from the Housing Authority. The Housing Authority will be consulted to provide an estimate on the equivalent dollar value of public housing. This amount will be included in the applicant's household income.
- c. Utilities. When utilities are received as an in-kind form of compensation, the amount included in total household income will be the equivalent amount of what a similarly located and similarly situated household of the same size would pay on the average for the same utilities. Utilities is defined to include electricity, gas, propane, water, sewer, and basic telephone service. Utilities does not include long distance telephone bills, satellite or cable television service, or payments on electronic appliances.
- d. Other. Other forms of in-kind compensation will be evaluated on a basis that reflects, as accurately as possible, the equivalent dollar value. Wherever possible, an analysis will be made that determines what a similarly situated household would expend to obtain the same benefit.

Union County  
Resolution 2021-15  
Declaration of Emergency  
Dry Cimarron Bridge

**WHEREAS**, the bridge located at 36.970927 -103.267458 on NM Highway 456 between Like Road and Cemetery Road located in Union County, New Mexico sustained catastrophic damage from heavy rains the evening of August 29, 2020;

**WHEREAS**, damage to this bridge will cause peril to motorist traveling along NM Highway 456;

**WHEREAS**, this bridge is essential to the ranchers, postal workers, school bus drivers, and emergency responders needing to access locations along NM Hwy 456;

**WHEREAS**, there are no connecting county roads that can be utilized for a local detour creating much longer routes which make it excessively burdensome for Union County residents;

**NOW THEREFORE**, we the Board of Commissioners of the County of Union by virtue of the authority provided do hereby request the New Mexico Department of Transportation survey the damage and make plans for a permanent fix of the bridge located at 36.970927 -103.267458 on NM Highway 456 as soon as possible.

Done this 10<sup>th</sup> day of September, 2020.

**ATTEST  
SEAL**

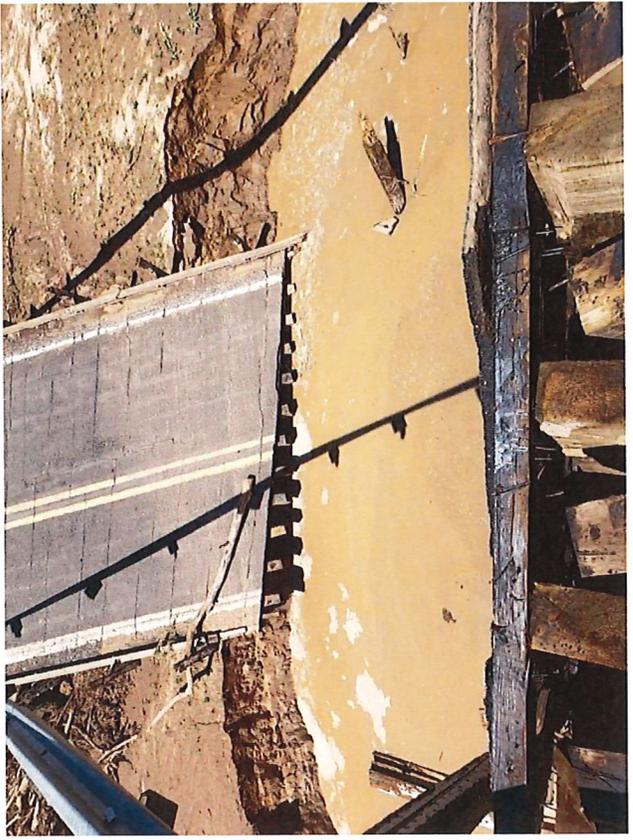
**UNION COUNTY COMMISSION**

\_\_\_\_\_  
Justin Bennett, Chairman

\_\_\_\_\_  
Mary Lou Harkins  
County Clerk

\_\_\_\_\_  
W. Carr Vincent, Member

\_\_\_\_\_  
Clayton Kiesling, Member





**Justin Bennett**  
Chair  
**W. Carr Vincent**  
Member  
**Clayton Kiesling**  
Member

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**Brandy Thompson**  
County Manager

**Stephen C. Ross**  
County Attorney

Resolution #2021-16

FY 2020 Union County physical Inventory Certification

In fulfillment of the County's annual physical inventory requirement, the follow has been performed:

For Fiscal Year 2020, the Union County completed a physical inventory in accordance with NMAC 2.20.1.16 Annual Inventory requirements, inventorying all items with a historical cost of five thousand dollars (\$5,000) or more under the control of the governing authority.

Certified as Correct by Union County Manager

\_\_\_\_\_  
Brandy Thompson

Date: \_\_\_\_\_

APPROVED by the governing body at its meeting on September 10, 2020

\_\_\_\_\_  
Justin Bennett, Chair

ATTEST

\_\_\_\_\_  
W. Carr Vincent, Member

\_\_\_\_\_  
Mary Lou Harkins. Clerk

\_\_\_\_\_  
Clayton Kiesling, Member

Union County Clerk  
PO Box 430  
Clayton, NM 88415

May 5, 2020

Request of Closure and Vacation of the Alley & Street in Homer J. Farr Addition in Dedman (Capulin),  
Union, County, New Mexico.

James A. Fletcher  
948 US Highway 281 South  
Wichita Falls, Texas 76310

To Whom It May Concern~

I would like to vacate the portion of the alley and street that is situated between the property I own within the Homer J. Farr Addition to the Village of Dedman (Capulin), Union County, New Mexico.

Property to be Closed and Vacated:

The alley within Block 850 of the Homer J Farr Addition  
The Street east and north of Block 850 of the Homer J. Farr Addition known as Pinon Avenue.

Names of All Owners of Record of Property within the Subdivided Land to be Closed and Vacated Land.

All property surrounding said requested land is owned by James A. Fletcher

Names of All Owners of Record of Property with Interest to the Closed and Vacated Land:

None.

Utilities:

Overhead power belonging to Southwest Electric Coop crosses on the west side of Pinon Avenue with connections to building on James A. Fletcher property and other property owner beyond property to be closed and vacated.

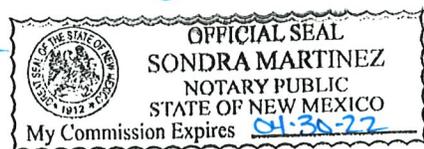
ACKNOWLEDGEMENT

  
\_\_\_\_\_  
James A. Fletcher

STATE OF NEW MEXICO  
COUNTY OF UNION

This instrument was acknowledged by me this 28<sup>th</sup> day of August, 2020  
by James A. Fletcher.







**UNION COUNTY, NEW MEXICO COMMISSIONS DECLARATION OF VACATION OF ALLEY IN  
BLOCK 850 HOMER J. FARR ADDITION SUBDIVISION AND UNDEVELOPED PORTION OF PINON  
AVENUE OF THE UNINCORPORATED VILLAGE OF CAPULIN, UNION COUNTY, NEW MEXICO**

Application for Vacation of the alley within Block 850 of the Homer J. Farr Addition Subdivision and the undeveloped portion of Pinon Avenue east and north of Block 850 to the Village of Capulin, Union County, New Mexico having been filed by James A. Fletcher and the Board of Union County Commissioners being satisfied that Mr. Fletcher is the sole property owner of property in Block 850 of Homer J. Farr Addition and property on both sides of undeveloped Pinon Avenue east of Block 850 Homer J. Farr Addition and further finding the alley platted in said Block 850 Homer J. Farr Addition and Pinon Avenue east of Block 850 has never been cut and is not required for maintenance or construction of any utility lines or otherwise by the County or any adjacent land owner and that granting the closure will not impair any persons rights or ownership interest in connection with their property,

NOW THEREFORE the Union County Commissioners upon motion and unanimous vote declare:

1. The alley plated within Block 850 of the Homer J. Farr Addition Subdivision and the undeveloped portion of Pinon Avenue north and east of Block 850 Homer J. Farr Addition in the unincorporated Village of Capulin, Union County, New Mexico is not needed and its vacation will not adversely affect the interest of persons on contiguous land or persons within the subdivision, and the alley shown on the plate of Block 850, Homer J. Farr Addition Subdivision in Village of Capulin and the undeveloped portion of Pinon Avenue east and north of Block 850 are hereby vacated. The land comprising said alley and street revert in equal proportions to the adjoining lot owners upon recording of this order. The Union County Clerk shall make a notation on the plat of the Village of Capulin maintained in the Office of the Clerk of Union County, New Mexico memorializing this action.

DONE THIS 10<sup>TH</sup> DAY OF SEPTEMBER, 2020.

---

Justin Bennett, Chair

---

Attested: Mary Lou Harkins, Clerk

OUTSTANDING INVOICES

INVC#	Name	Description	Line Item	PO#	Amount
9012020	BACA VALLEY TELEPHONE CO.	FOLSOM EMS NOC #2158	414672076	27469	75.00
884.85	TOT\$	PANIC BUTTON #1966	401032025	27469	32.31
	PAID	GRENVILLE FD PHONE/NOC #507	411572025	27469	140.88
884.85	BAL	CAPULIN FD PHONE/NET/NOC #122	407412025	27469	155.11
		SHERIFF DEPT SUBSTATION #5184	401082007	27469	69.94
		SUBSTATION EM MGR #5184	401102007	27469	69.93
		LONG CANYON ROAD TOWER #4496	415682076	27469	50.00
		EMAIL HOSTING #2159	401032025	27469	14.95
		TOWER LEASE #2159	415682076	27469	276.73
-----					
20-C18557	BENNETTS LLC	INV#20-C18557 CYLINDER RENTAL	414672076	27458	21.70
21.70	TOT\$				
	PAID				
21.70	BAL				
-----					
20200909BLLT	BLUE TO GOLD, LLC	INV#20200909BLLTPIGS0009 FRANCO	401082010	27516	149.00
298.00	TOT\$	INV#20200909BLLTPIGS0009 COATS	401082010	27516	149.00
	PAID				
298.00	BAL				
-----					
83738054	BOUND TREE MEDICAL, LLC	INV#83738054 OXYGEN MASK	412622076		2.12
2.12	TOT\$				
	PAID				
2.12	BAL				
-----					
95752	BRADLEY SUPPLY	INV#95752 SUPPLY	410532076	27493	4.14
4.14	TOT\$				
	PAID				
4.14	BAL				
-----					
95571	BRADLEY SUPPLY	INV#95571 SUPPLY	410532076	27493	53.00
53.00	TOT\$				
	PAID				
53.00	BAL				
-----					
95667	BRADLEY SUPPLY	INV#95667 SUPPLY	410532076	27493	48.64
48.64	TOT\$				
	PAID				
48.64	BAL				
-----					
95537	BRADLEY SUPPLY	INV#95537 PIPE WRENCH/BUSHINGS	410532076	27493	91.95
91.95	TOT\$				
	PAID				
91.95	BAL				
-----					
95567	BRADLEY SUPPLY	INV#95567 LOCK/CHAIN	415682076		70.85
70.85	TOT\$				
	PAID				
70.85	BAL				
-----					
95413	BRADLEY SUPPLY	INV#95413 SHOVEL	402252077	27493	26.99
26.99	TOT\$				
	PAID				
26.99	BAL				
-----					
B20127195	BURNS DO-IT CENTER	INV#B20127195 FILTERS	401032012	27443	35.93
35.93	TOT\$				

OUTSTANDING INVOICES

INVC#	Name	Description	Line Item	PO#	Amount
35.93	PAID 300 N 2ND STREET BAL TEXLINE TX 79087				
B20127196	BURNS DO-IT CENTER	INV#B20127196 TUNE UP KIT	401032012	27443	15.99
15.99	TOT\$				
15.99	PAID 300 N 2ND STREET BAL TEXLINE TX 79087				
2767	C & C COMMUNICATIONS	INV#2767 TCKT#9045 BATTERIES	409492076		119.43
119.43	TOT\$				
119.43	PAID 20 LAKE HIGHWAY BAL CLAYTON NM 88415				
2773	C & C COMMUNICATIONS	INV#2773 INSTALL RADIO/ANTENNA	408452076	27256	441.34
441.34	TOT\$				
441.34	PAID 20 LAKE HIGHWAY BAL CLAYTON NM 88415				
3738	CAPPELLUCCI'S FIRE/SAFETY CO.	INV#3738 ANNUAL MAINTENANCE	407412076	27567	130.51
130.51	TOT\$				
130.51	PAID 2654 DELAGUA ST. BAL TRINIDAD CO 81082				
10008	CDL TIRE AND AUTO	INV#10008 E-22 FRONT DIFF REPAIR	410532012	27487	184.43
184.43	TOT\$				
184.43	PAID 1889 S. WEST AVE BAL CLAYTON NM 88415				
1799	CELTIC EQUIPMENT INC.	INV#1799 TESAB RK643S CRUSHER	601842028	27221	397900.00
397900.00	TOT\$				
397900.00	PAID P.O. BOX 33307 BAL NORTHGLENN CO 80233				
8172020	CLAYTON VET CLINIC	FLY SPRAY/DISPENSER	402252076	27563	36.22
36.22	TOT\$				
36.22	PAID 1311 S. 1ST ST BAL CLAYTON NM 88415				
81420	CLINT D HARDEN & ASSOCIATES	INV#081420 LOBBY SERVICES	401012101	27504	11866.25
11866.25	TOT\$				
11866.25	PAID 1348 CR H BAL CLOVIS NM 88101				
KISER#2	COLT BUILDERS INC.	INV#2 KISER RENO GRANT D-3247	607982028	27529	109433.31
109433.31	TOT\$				
109433.31	PAID 5304 RATON HIGHWAY BAL DES MOINES NM 88415				
8282020	DEVIAN FIELDS	REIMBURSEMENT ON SHIRTS	401052019	27566	111.42
111.42	TOT\$				
111.42	PAID P.O. BOX 33 BAL TEXLINE TX 79087				
8142020	DFA/LGD	DISTRIBUTION REPAYMENT	426752058	27569	35616.95
35616.95	TOT\$				
35616.95	PAID DWI FUND BAL BATFAN MEMORIAL BLDG, STE 201				
35616.95	PAID SANTA FE NM 87501	PROJECT #20-D-D-32		27569	35616.95

OUTSTANDING INVOICES

INVC#	Name	Description	Line Item	PO#	Amount
8132020	DOMINGO CRUZ	WATER FOR ROAD PROJECT	402252076	27571	4200.00
4200.00	TOT\$				
	PAID				
4200.00	BAL				
DVS135766	DOMINION VOTING SYSTEMS, INC.	MEMORY CARDS	401052019	27526	734.85
734.85	TOT\$				
	PAID				
734.85	BAL				
DVS135748	DOMINION VOTING SYSTEMS, INC.	DESKTOP PRINTER	401052019	27526	148.87
148.87	TOT\$				
	PAID				
148.87	BAL				
9042020	DONNA OLGUIN	TRAVEL EMT CLASSES	412612010	27509	293.25
398.25	TOT\$	REIMBURSEMENT ON EMT TESTS	412612010	27509	105.00
	PAID				
398.25	BAL				
GSD-075527	GSD/ADMINISTRATIVE SERV. DIV.	UNEMPLOYMENT	401012126	27568	4103.76
4103.76	TOT\$				
	PAID				
4103.76	BAL				
5862	GUYMON TIRE AND AUTO	TIRES	402252043	27537	7672.44
7672.44	TOT\$				
	PAID				
7672.44	BAL				
890802-IN	HEIMAN FIRE EQUIPMENT	FLASHLIGHTS	410532081	27490	765.15
765.15	TOT\$				
	PAID				
765.15	BAL				
891090-IN	HEIMAN FIRE EQUIPMENT	FLASHLIGHTS	410532081	27490	1727.60
1727.60	TOT\$				
	PAID				
1727.60	BAL				
9042020	HOLLIE CRUZ	NOTARY RENEWAL	401062009	27570	70.00
70.00	TOT\$				
	PAID				
70.00	BAL				
FY21QTR1	HUMAN SERVICES DEPARTMENT	SNCP QTR1	501802076	27554	21938.88
21938.88	TOT\$				
	PAID				
21938.88	BAL				
FY21 QTR1	HUMAN SERVICES DEPARTMENT	MEDICAID	406372069	27565	16454.16
16454.16	TOT\$				
	PAID				
16454.16	BAL				
8312020	JAN PRYOR	BLS REFRESHER	412622010	27564	82.00
82.00	TOT\$				
	PAID				
82.00	BAL				

OUTSTANDING INVOICES

INVC#	Name	Description	Line Item	PO#	Amount
82.00	BAL DES MOINES NM 88418				
1218	JUSTIN KEETH	INV#1218 SEPTIC CLEANOUT	410532076	27418	250.00
250.00	TOT\$				
PAID	64 MARYBIRD LANE				
250.00	BAL CLAYTON NM 88415				
2750122	MAYFIELD PAPER COMPANY	INV#2750122 JANITOR SUPPLY	401032046	27505	178.38
210.88	TOT\$	INV#2750122 WIPING SYSTEM	401052019		32.50
PAID	BOX 3889				
210.88	BAL SAN ANGELO TX 76902				
9220-64725	MC CLURES BIG J PARTS	INV#9220-64725 FILTERS	402252076	27446	13.90
13.90	TOT\$				
PAID	P.O. BOX 94				
13.90	BAL CLAYTON NM 88415				
9220-64749	MC CLURES BIG J PARTS	INV#9220-64749 TRAILER ADAPTER	415682076	27446	12.99
12.99	TOT\$				
PAID	P.O. BOX 94				
12.99	BAL CLAYTON NM 88415				
9220-64825	MC CLURES BIG J PARTS	INV#9220-64825 PARTS	402252076	27446	457.52
457.52	TOT\$				
PAID	P.O. BOX 94				
457.52	BAL CLAYTON NM 88415				
9220-64956	MC CLURES BIG J PARTS	INV#9220-64956 FUEL	402252044	27446	10.61
10.61	TOT\$				
PAID	P.O. BOX 94				
10.61	BAL CLAYTON NM 88415				
9220-64957	MC CLURES BIG J PARTS	INV#9220-64957 SQUEEGEE	402252076	27446	5.99
5.99	TOT\$				
PAID	P.O. BOX 94				
5.99	BAL CLAYTON NM 88415				
9220-64974	MC CLURES BIG J PARTS	INV#9220-64974 FILTERS	402252076	27446	27.80
27.80	TOT\$				
PAID	P.O. BOX 94				
27.80	BAL CLAYTON NM 88415				
107902	NAPA AUTO PARTS	INV#107902 BUGWASH	401082011	27447	16.14
16.14	TOT\$				
PAID	MAIN STREET AUTO PARTS				
16.14	BAL	112 MAIN ST			
		CLAYTON NM 88415			
108448	NAPA AUTO PARTS	INV#108448 CLEANING SUPPLIES	410532012	27447	208.93
208.93	TOT\$				
PAID	MAIN STREET AUTO PARTS				
208.93	BAL	112 MAIN ST			
		CLAYTON NM 88415			
108450	NAPA AUTO PARTS	INV#108450 CREDIT	410532076	27447	2.99
2.99	TOT\$				
PAID	MAIN STREET AUTO PARTS				
2.99	BAL	112 MAIN ST			
		CLAYTON NM 88415			
109485	NAPA AUTO PARTS	INV#109485 TRUCK CLEANING SUPPLY	410532076	27447	54.93

INVC#	Name	Description	Line Item	PO#	Amount
54.93	TOT\$ MAIN STREET AUTO PARTS				
	PAID 112 MAIN ST				
54.93	BAL CLAYTON NM 88415				8000.00
-----					
398	NEW MEXICO COUNTIES	INV#398 FY21 PARTICIPATION FEES	401012073	27551	
8000.00	TOT\$				
	PAID 444 GALISTEO ST				
8000.00	BAL SANTA FE NM 87501				728.97
-----					
7298	NEW MEXICO PRESS SERVICE, INC.	INV#7298 CENSUS NEWSPAPER AD	401012060	27543	
728.97	TOT\$				
	PAID P.O. BOX 95198				
728.97	BAL ALBUQUERQUE NM 87199				20.00
-----					
FY21	NMC PROBATE AFFILIATE	FY21 AFFILIATE DUES	409492010	27550	
20.00	TOT\$ CIBOLA COUNTY				
	PAID 700 E ROOSEVELT AVE., STE 50				
20.00	BAL GRANTS NM 87020				25.00
-----					
100	NMC TREASURERS AFFILIATE	INV#100 FY21 AFFILIATE DUES	401072010	27548	
25.00	TOT\$ C/O DEBBIE SPRIGGS				
	PAID 417 GIDDING ST., STE 150				
25.00	BAL CLOVIS NM 88101				139.96
-----					
112709424001	OFFICE DEPOT	INV#112709424001 CASES/SCREENS	401082081	27512	
139.96	TOT\$				
	PAID P.O. BOX 660113				
139.96	BAL DALLAS TX 75266 0113				299.80
-----					
113571362001	OFFICE DEPOT	INV#113571362001 FACE MASKS	406372096	27512	
308.78	TOT\$				
	PAID P.O. BOX 660113				
308.78	BAL DALLAS TX 75266 0113	INV#113571362001 LATEX GLOVES	426752076	27512	8.98
-----					
114359014001	OFFICE DEPOT	INV#114359014001 RECORDER	401022009	27512	
29.99	TOT\$				
	PAID P.O. BOX 660113				
29.99	BAL DALLAS TX 75266 0113				29.99
-----					
114349176001	OFFICE DEPOT	INV#114349176001 INDEX/PAPER	401022009		
36.47	TOT\$				
	PAID P.O. BOX 660113				
36.47	BAL DALLAS TX 75266 0113				36.47
-----					
117801129001	OFFICE DEPOT	INV#117801129001 E HARDDRIVE	410532076	27512	
285.99	TOT\$				
	PAID P.O. BOX 660113				
285.99	BAL DALLAS TX 75266 0113				285.99
-----					
9012020	PTCI	ACCT#196023 PHONE SERVICE	410532025	27462	
47.25	TOT\$				
	PAID P.O. BOX 1188				
47.25	BAL GUYMON OK 73942 1188				47.25
-----					
9511891	QUILL CORPORATION	INV#9511891 INK CARTRIDGES	410532076	27519	
237.79	TOT\$				
	PAID P.O. BOX 37600				
237.79	BAL PHILADELPHIA PA 19101 0600				237.79

OUTSTANDING INVOICES

INVC#	Name	Description	Line Item	PC#	Amount
9285025	QUILL CORPORATION	INV#9285025 INK CARTRIDGES	407412076	27519	99.60
101.71	TOT\$	INV#9285025 CLIPBOARDS	410532076	27519	2.11
101.71	BAL				
9332308	QUILL CORPORATION	INV#9332308 PHONE CASE S9	415682076	27519	43.49
43.49	TOT\$				
43.49	PAID				
43.49	BAL				
B99647	R.W. ISAACS HARDWARE	INV#B99647 BELT/KEYS	401032012	27532	9.89
9.89	TOT\$				
9.89	PAID				
9.89	BAL				
CL158629	CLAYTON NM 88415	INV#C158629 SUPPLIES	402252076	27532	41.58
41.58	TOT\$				
41.58	PAID				
41.58	BAL				
A106458	R.W. ISAACS HARDWARE	INV#A106458 BATTERIES	402252076	27532	10.99
10.99	TOT\$				
10.99	PAID				
10.99	BAL				
CL160363	CLAYTON NM 88415	INV#C160363 SUPPLY	410532076	27532	60.98
60.98	TOT\$				
60.98	PAID				
60.98	BAL				
5728-338167	RATON AMERICAN PARTS, INC.	INV#5728-338167 BATTERIES	407412076	27539	516.28
516.28	TOT\$				
516.28	PAID				
516.28	BAL				
33899942	RICOH USA, INC	INV#33899942 CLERK COPY LEASE	401042013	27468	223.33
223.33	TOT\$				
223.33	PAID				
223.33	BAL				
33899096	RICOH USA, INC	INV#33899096 COPY LEASE	401012060	27468	149.32
343.20	TOT\$	INV#33899096 SHERIFF COPY LEASE	401082013	27468	150.53
343.20	PAID	INV#33899096 SHERIFF PRINTER	401082013	27468	16.44
343.20	BAL	INV#33899096 TREASURER PRINTER	401072013	27468	26.91
33899954	RICOH USA, INC	INV#33899954 ASSESSOR COPY LEASE	499792013	27468	157.39
157.39	TOT\$				
157.39	PAID				
157.39	BAL				
X801009150	ROBERTS TRUCK CENTER	INV#X801009150:01 HOSE	402252012	27511	46.25
46.25	TOT\$				
46.25	PAID				
46.25	BAL				
X801009182	ROBERTS TRUCK CENTER	INV#X801009182:01 CLAMPS	402252012	27511	14.91
14.91	TOT\$				

OUTSTANDING INVOICES

INVC#	Name	Description	Line Item	PO#	Amount
14.91	PAID PO BOX 1071 AMARILLO TX 79189				
X814006924	ROBERTS TRUCK CENTER	INV#X814006924:01 BRACKET/GASKET	410532081	27511	264.74
264.74	TOT\$ PAID PO BOX 1071 AMARILLO TX 79189				
264.74	ROOSEVELT COUNTY DETENTION CTR ATTENTION: JAZZ JUAREZ 1700 N. BOSTON PORTALES NM 88130	INV#100206 GPS ANKLE MONITORING	425782307	27451	18575.00
18575.00	TOT\$ PAID SENTINEL OFFENDER SERVICES				
18575.00	190 NORTH HANCOCK ST., STE 103 ANAHEIM CA 92807	INV#8422 SUPPLY	401032012	27454	910.20
910.20	TOT\$ PAID SWAGERTY TRADING CO.				
910.20	BOX 88 CLAYTON NM 88415	INV#378609 PARTS	402252076	27546	1737.59
2.81	TOT\$ PAID THE WESTERN GROUP				
2.81	3950 NW ST. HELENS RD PORTLAND OR 97210 1423	INV#473944-1 D RING	402252012	27540	69.52
1737.59	TOT\$ PAID TOW BROTHERS				
1737.59	PO BOX 30700 AMARILLO TX 79120	DISPATCH JULY 2020	500812112	27461	8230.75
69.52	TOT\$ PAID TOWN OF CLAYTON				
69.52	1 CHESTNUT CLAYTON NM 88415	ROAD DEPT SHERIFF DEPT ARMORY COURTHOUSE ANNEX OLD REFD BUILDING	402252025 605932025 401032025 401032025 401032025	27461 27461 27461	86.16 115.44 892.03 82.41 48.40
8230.75	TOT\$ PAID TRI-STATE RECYCLING LLC				
8230.75	P.O. BOX 235 TEXLINE TX 79087	INV#65817 DUMPSTER SVC REFD AUG	410532076	27466	57.82
1224.44	TOT\$ PAID TRI-STATE RECYCLING LLC				
1224.44	P.O. BOX 235 TEXLINE TX 79087	INV#65502 DUMPSTER SVC GFD AUG	411572076	27466	280.50
280.50	TOT\$ PAID TRIADIC				
280.50	P.O. DRAWER 471 PAID	INV#38:48.1 NETWORKING INV#38:48.1 NETWORKING INV#38:48.1 NETWORKING	401022013 401062013 401072013	27455 27455 27455	1245.70 1318.93 1318.93
3883.56	TOT\$ PAID				

OUTSTANDING INVOICES

INVC#	Name	Description	Line Item	PO#	Amount
3883.56	BAL	DEMING NM 88031 0471			
42351	UNION COUNTY LEADER	INV#42351 FIRE BAN REMINDER AD	415682076	27320	80.89
80.89	TOT\$				
	PAID				
80.89	BAL	P.O. BOX 486 CLAYTON NM 88415			
P10C0783426	WAGNER EQUIPMENT CO.	INV#P10C0783426 FILTER/ELEMENTS	402252076	27552	256.38
256.38	TOT\$				
	PAID				
256.38	BAL	P.O. BOX 919000 DENVER CO 80291 9000			
PS060094181	WARREN CAT	INV#PS060094181 MUFFLER/SHIELD	402252076	27445	1144.11
1144.11	TOT\$				
	PAID				
1144.11	BAL	PO BOX 842116 DALLAS TX 75284 2116			
67263594	WEX BANK	INV#67263594 ROAD DEPT FUEL	402252044	27523	11744.47
14609.18	TOT\$				
	PAID	INV#67263594 SHERIFF DEPT FUEL	401082011	27523	1872.83
14609.18	BAL	PO BOX 6293 CAROL STREAM IL 60197 6293	410532076	27523	766.71
		INV#67263594 CAPULIN EMS FUEL	412612076	27523	77.96
		INV#67263594 MAINTENANCE FUEL	401032011	27523	30.68
		INV#67263594 FIRE COORDINATOR	415682076	27523	26.39
		INV#67263594 FOLSOM EMS FUEL	414662076	27523	59.00
		INV#67263594 CAPULIN FIRE FUEL	407412076	27523	31.14
20-346	WHITE SANDS DRUG & ALCOHOL COMP.	INV#20-346 ANNUAL CONSORTIUM	402252101	27549	5077.82
5077.82	TOT\$				
	PAID				
5077.82	BAL	1110 WASHINGTON AVE ALAMOGORDO NM 88310			

\*\*\*TOTAL INVOICING\*\*\* 684792.19



**Justin Bennett**  
Chair  
**W. Carr Vincent**  
Member  
**Clayton Kiesling**  
Member

PO Box 430  
Clayton, NM 88415  
(575)374-8896  
(575)374-2763 Fax  
[www.unionnm.us](http://www.unionnm.us)

**Brandy Thompson**  
County Manager

**Stephen C. Ross**  
County Attorney

## Inventory Items for Disposition

- 1.) 1978 GMC C25 VIN # TCS238J522457 Inventory Tag 2383
- 2.) 1983 Chevrolet Truck with Winch VIN # LGCGK2M2DJ157725 Inventory Tag 492
- 3.) Dell Optiplex GX520 Precision T1500 Computer Tower and Monitor Serial Number 412M531 Inventory Tag 1878
- 4.) Minolta MS6000 Printer/Scanner with Lens Serial Number 33011590 Inventory Tag 1585
- 5.) Lanier Copier LD122 Serial Number 5201253 Inventory Tag 1583

DONE at Clayton, County of Union, this 10th day of September, 2020

### UNION BOARD OF COUNTY COMMISSIONERS

\_\_\_\_\_  
Justin Bennett, Chairman

\_\_\_\_\_  
W. Carr Vincent, Member

\_\_\_\_\_  
Clayton Kiesling, Member

ATTEST:

\_\_\_\_\_  
Mary Lou Harkins, County Clerk

**UNION COUNTY  
RESOLUTION NO. 2021-12**

**ADOPTING AN INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP)**

**WHEREAS**, the County of Union recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

**WHEREAS**, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

**WHEREAS**, systemic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions to achieve necessary development;

**WHEREAS**, this process contributes to local and regional efforts in project identification and selection in short and long range capital planning efforts.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNTY OF UNION** that:

1. Union County has adopted the attached Infrastructure Capital Improvement Plan, and
2. It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-term capital planning and budgeting for the County's infrastructure.
3. This resolution supersedes Resolution No. 2020-11

**DONE AND RESOLVED** this 10th day of September, 2020.

**BOARD OF COUNTY COMMISSIONERS  
OF UNION COUNTY, NEW MEXICO**

\_\_\_\_\_  
Justin Bennett, Chairman

ATTEST:

\_\_\_\_\_  
Mary Lou Harkins, County Clerk

\_\_\_\_\_  
W. Carr Vincent, Member

\_\_\_\_\_  
Clayton Kiesling, Member

# Infrastructure Capital Improvement Plan FY 2022-2026

## Union County Project Summary

ID	Year	Rank	Project Title	Category	Funded to date	2022	2023	2024	2025	2026	Total Project Cost		Phases?
											Not Yet	Funded	
31491	2022	001	Law Enforcement Complex	Facilities - Administrative Facilities	5,000	690,000	180,000	0	0	0	875,000	870,000	Yes
35132	2022	002	Union County Road Improvements	Transportation - Highways/Roads/Bridges	0	150,000	150,000	150,000	150,000	150,000	750,000	750,000	Yes
35133	2022	003	Union County Road Department Truck	Transportation - Highways/Roads/Bridges	0	150,000	0	0	0	0	150,000	150,000	No
37645	2022	004	Union County General Hospital HVAC	Facilities - Administrative Facilities	0	1,500,000	0	0	0	0	1,500,000	1,500,000	No
32941	2022	005	Union County Administration Building	Facilities - Administrative Facilities	2,287,500	0	0	0	0	0	2,287,500	0	Yes
28366	2022	006	Folsom EMS	Facilities - Health-Related Cap Infrastructure	250,000	0	0	0	0	0	250,000	0	Yes
33985	2022	007	US Highway 64/87	Transportation - Highways/Roads/Bridges	0	15,000,000	10,000,000	12,000,000	15,000,000	15,000,000	67,000,000	67,000,000	Yes
33986	2022	008	US Highway 56 repairs/maintenance	Facilities - Administrative Facilities	0	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	50,000,000	50,000,000	Yes
33988	2022	009	Highway 402 repairs/maintenance	Transportation - Highways/Roads/Bridges	0	15,000,000	12,000,000	12,000,000	15,000,000	10,500,000	64,500,000	64,500,000	Yes
33990	2022	010	Highway 406 repairs/maintenance	Transportation - Highways/Roads/Bridges	0	10,000,000	10,000,000	10,000,000	10,000,000	1,000,000	41,000,000	41,000,000	Yes
33991	2022	011	Winter Gates	Transportation - Highways/Roads/Bridges	0	50,000	0	0	0	0	50,000	50,000	Yes
23434	2022	012	Hydrological Study	Water - Water Supply	75,000	25,000	50,000	50,000	25,000	25,000	250,000	175,000	Yes
36675	2022	013	Clayton Lake State Park Improvements	Transportation - Other	0	100,000	100,000	100,000	100,000	100,000	500,000	500,000	Yes
				Facilities - Museums									No



MICHELLE LUJAN GRISHAM  
GOVERNOR



DEBORAH K. ROMERO  
ACTING CABINET SECRETARY

DONNIE J. QUINTANA  
DIRECTOR

STATE OF NEW MEXICO  
DEPARTMENT OF FINANCE AND ADMINISTRATION  
LOCAL GOVERNMENT DIVISION  
Bataan Memorial Building ♦ 407 Galisteo St. ♦ Suite 202 ♦ Santa Fe, NM 87501  
PHONE (505) 827-4950 ♦ FAX (505) 827-4948

August 13, 2020

The Honorable Justin Bennett  
Union County  
P.O. Box 430  
Clayton, NM 88415

Dear Commissioner Bennett:

The final budget for your local government entity for Fiscal Year 2020-2021, as approved by your governing body, has been examined and reviewed. The Department of Finance and Administration, Local Government Division (LGD) finds it has been developed in accordance with applicable statutes and budgeting guidelines, and sufficient resources appear to be available to cover budgeted expenditures. In addition, the *Budget Certification of Local Public Bodies* rule, 2.2.3 NMAC, requires that your entity's audit or "Agreed Upon Procedures" (per the *Tier System Reporting* rule, 2.2.2.16 NMAC) for Fiscal Year 2019 should have been submitted to the Office of the State Auditor as of this time. The LGD's information indicates that you are in compliance with this requirement. Therefore, in accordance with Section 6-6-2E NMSA 1978, the LGD certifies your entity's final Fiscal Year 2020-2021 budget.

Please take note that state statute requires all revenue sources be expended only for public purposes, and if applicable, in accordance with the Procurement Code, Chapter 13, Article 1, NMSA 1978. Use of public revenue is governed by Article 9, Section 14 of the Constitution of the State of New Mexico, commonly referred to as the anti-donation clause.

Budgets approved by the LGD are required to be made a part of the minutes of your governing body according to Section 6-6-5 NMSA 1978. In addition, Section 6-6-6 NMSA 1978 provides that the approved budget is binding on local officials and governing authorities; and any official or governing authority approving claims or paying warrants in excess of the approved budget or available funds will be liable for the excess amounts.

**Due to estimated expenditures and transfers exceeding estimated revenue, your entity's General Fund cash balance is being depleted by 23%. Careful control of expenditures and attention to revenue collection efforts is recommended to avoid further depletion of reserves.**

Finally, as required by Section 6-6-2H NMSA 1978, LGD is required to approve all budget increases and transfers between funds not included in the final approved budget via submission on the Local Government Budget Management System (LGBMS).

If you have questions regarding this matter, please contact Cordy Chavez of my staff at [Cordelia.chavez@state.nm.us](mailto:Cordelia.chavez@state.nm.us).

Sincerely,

*Brenda Z. Suazo-Diles*

On behalf of:

Donnie J. Quintana, Director  
Local Government Division

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