



Constitution





REVESBY WORKERS' NETBALL CLUB

CONSTITUTION

TABLE OF CONTENTS

Page 1	TABLE OF CONTENTS
Page 2	TITLE/DEFINITION/INTERPRETATION
	COLOURS
	UNIFORMS
	OBJECTIVES
	MEMBERSHIP
	SUBSCRIPTION
	ANNUAL GENERAL MEETING
Page 3	ANNUAL GENERAL MEETING (Cont.)
	ORDER OF BUSINESS – AGM
	ELECTION OF OFFICE BEARERS
Page 4	ELECTION OF OFFICE BEARERS (Cont.)
	DUTIES OF OFFICE BEARERS
Page 5	COMMITTEE
	MEETINGS
Page 6	DISCIPLINE
	LIFE MEMBERSHIP & ACHIEVEMENT AWARDS
	LIFE MEMBERSHIP & ACHIEVEMENT AWARDS (Cont.)
	DISSOLUTION
	BINDING DECISIONS
	ALTERATIONS TO CONSTITUTION



REVESBY WORKERS' NETBALL CLUB

CONSTITUTION

CLAUSE 1 –TITLE/DEFINITION/INTERPRETATION

- a) The name of the Club shall be “The Revesby Workers’ Netball Club” herein known as the “Club”.
- b) It’s address to be Revesby Workers’ Club Limited premises
- c) Nothing herein shall be deemed to be valid where it contravenes the Constitution or Articles of the Revesby Workers’ Club Limited.

CLAUSE 2 – COLOURS

- a) Registered colours of the Club shall be maroon and white.

CLAUSE 3 – UNIFORM

- a) The playing uniform shall be as set down in the Clubs By-Laws.

CLAUSE 4 – OBJECTIVES

The objective of the Club shall be:-

- a) To encourage and foster the sport of Netball for the members and families of Revesby Workers’ Club Limited and the community.
- b) To operate within the Constitution and By-Laws of Bankstown City Netball Association Inc. and to co-operate with all affiliated Clubs.

CLAUSE 5 – MEMBERSHIP

- a) Membership shall consist of elected office bearers, Life Members and all persons subscribing to the objectives of the Club and being financial.
- b) The Club may refuse membership to any person who in their opinion has not conducted themselves in a proper manner.

CLAUSE 6 – SUBSCRIPTION

- a) An annual membership fee must be paid by at least four (4) weeks prior to the Annual General Meeting.
- b) a copy of the constitution, code of conduct and by-laws will be available on the clubs website.

CLAUSE 7 – ANNUAL GENERAL MEETING

- a) The Annual General Meeting shall be held no later than October of each year
- b) The Secretary shall give at least fourteen (14) days’ notice of the Annual General Meeting.
- c) At the Annual General Meeting a quorum shall consist of nine (9) members including three (3) executive committee.
- d) The right to vote at the Annual General Meeting or Special Meetings shall be confined to financial members, as per Clause 6, and to Life Members who have attended at least four (4) meetings in one fiscal year.



REVESBY WORKERS' NETBALL CLUB

CONSTITUTION

- e) Only financial members may be nominated for election.
- f) A member may hold only one (1) executive position.
- g) All Office Bearers shall hold office for twelve (12) months and be in attendance at the Annual General Meeting if possible.
- h) A person may only hold the same executive position for a period of five (5) consecutive years, unless there are no other nominations.

CLAUSE 8 – ORDER OF BUSINESS AT THE ANNUAL GENERAL MEETING

- 1) Meeting opened by Chairperson
- 2) New members welcomed
- 3) Apologies
- 4) Minutes of preceding Annual General Meeting to be read
- 5) Business arising from previous meeting
- 6) Special Business (notices of motion, revision of constitution)
- 7) Reports
 - President
 - Secretary
 - Registrar
 - Treasurer
 - Auditor
 - Umpires Convenor
 - Coaching Coordinator
 - Other
- 8) Life Membership Nominations and Achievement Awards declared
- 9) Election of office bearers
- 10) Close of Annual General Meeting

CLAUSE 9 – ELECTION OF OFFICE BEARERS

- a) The Revesby Workers Club Liaison Director or their nominee shall act as a returning officer.
- b) Two (2) scrutineers shall be appointed for the elections.
- c) All voting to be by secret ballot where a position is contended by two(2) or more candidates
- d) The returning officer shall call for nominations for the various positions in the following order:-
 - 1) President
 - 2) Vice President
 - 3) Secretary
 - 4) Registrar
 - 5) Treasurer
 - 6) Umpires Convenor
 - 7) Coaching Coordinator
 - 8) All Committee as defined in the By-Laws
 - 9) Auditor
- e) The returning officer shall record all nominations in the order received and call upon the nominee to indicate their willingness.



REVESBY WORKERS' NETBALL CLUB

CONSTITUTION

- f) Nominations for office bearers shall be tabled in writing including consent from the Nominee, or called for from the floor and be present prior to the commencement of the Annual General Meeting.

CLAUSE 10 – DUTIES OF OFFICE BEARERS

- a) **PRESIDENT**
Shall convene and control all meetings
- b) **SECRETARY**
Shall administer the business of the Club in accordance with the Constitution and by-laws, be responsible for the register of all Club members, be responsible for all correspondence, be the liaison with the BCNA Inc and Revesby Workers Club, ensure minutes of meetings and record of attendance at meetings is maintained.
- c) **REGISTRAR**
Shall maintain a register of all members of Revesby Workers Netball Club and their positions and years of service within the Club
- d) **TREASURER**
The Club shall bank with Commonwealth Bank or at a bank of the choosing of the Revesby Workers Club. . Three (3) signatures shall be recorded with the Bank, being the President, Secretary and Treasurer or another executive member. Two signatories are required to approve all payments.. The Treasurer shall
- 1) Keep a record showing the financial position of the Revesby Workers' Netball Club.
 - 2) Submit a financial statement to be read and tabled at each monthly meeting.
 - 3) Present all accounts for payment or ratification.
 - 4) Be responsible for recording all funds that may be established by Revesby Workers Club and issue receipts for all monies received. A record of assets and liabilities and property of Revesby Workers' Netball club shall be available for inspection at such meetings.
 - 5) Issue Accounts
 - 6) Prepare Balance Sheets as at 30th September, which shall have duly been audited for presentation at the Annual General Meeting
 - 7) Arrange for all insurances and reports as required by Revesby Workers' Club.
- e) **VICE PRESIDENT**
Shall chair all meetings in the absence of the President and generally assist the executive as required.
- f) **UMPIRES Convenor**
Shall allocate umpiring for each week. Attend BCNA Inc . Umpire Convenor meetings and report to the Secretary as soon as possible. Arrange and encourage attendance at umpiring courses.
- g) **COACHING COORDINATOR**
Shall coordinate Coaches for teams. Attend BCNA Inc coaching coordinators meetings and report to the Secretary as soon as possible. Arrange and encourage attendance at relevant coaching courses.



REVESBY WORKERS' NETBALL CLUB

CONSTITUTION

CLAUSE 11 – COMMITTEE

- a) The Executive Committee shall comprise of:
- President
 - Secretary
 - Registrar
 - Treasurer
 - Vice President
 - Umpire Convenor
 - Coaching Coordinator

and shall resolve all matters pertaining to the Club between meetings and such decisions are to be endorsed at the next Meeting.

- b) The Secretary or any 3 members of the executive committee have the right to call a full committee meeting at any time with seven (7) days notice. .

CLAUSE 12 – MEETINGS

At all meetings the vote shall be by voice, show of hands or by ballot if demanded by the members. The Chairperson shall have the casting vote only. Majority vote shall be deemed to carry any resolution. A quorum for a meeting shall consist of nine (9) members three (3) of which shall be executive.

At the ordinary meeting of the Club the Order of Business shall be:

- a) Meeting Opened and new members welcomed.
- b) Apologies
- c) Receiving Minutes of previous meeting
- d) Business arising out of the minutes
- e) Adoption of minutes
- f) Correspondence
- g) Secretary Report
- h) Registrar's Report
- i) Treasurer Report
- j) Umpires Convenor Report (including Assistant Convenor)
- k) Coaching Coordinator Report
- l) Delegate Report
- m) Other reports
- n) General Business



REVESBY WORKERS' NETBALL CLUB

CONSTITUTION

CLAUSE 13 – DISCIPLINE

All disciplinary action relating to behaviour during competition play will be under the jurisdiction of BCNA Inc. All other disciplinary action will be undertaken by a minimum of three (3) members of the Executive Committee who will allow for the person to attend a meeting, with a support person, to defend any accusations brought against them and decide on an outcome. The person will have the right to request to meet with the full Executive if they disagree with the outcome of the initial hearing. The decision of the full committee shall be final.

CLAUSE 14 – LIFE MEMBERSHIP AND ACHIEVEMENT AWARDS

- a) A life member of the Club shall be conferred on a Club member who has attained ten (10) years continuous administration service which shall include a minimum five (5) years service on Executive at the discretion of the Club committee.

A person who has been a member of the club for a minimum of 10 years and shown exceptional commitment and service to the club, may be nominated for a life membership. To be considered the person must have held a 'position' for a minimum of 5 years - including but not limited to coach, manager, umpire, Executive Member, fundraiser, Committee Member etc.

Nominations must be seconded and submitted in writing to the President or Secretary and will be considered by the Executive before recommendation to the RWC Board.

- b) Not more than two (2) members shall be elected in any one year & shall be approved by the RWC Board prior to our AGM.
- c) All life members shall be presented with a Life Membership badge.
- d) Achievement Awards may be conferred upon a Club member for 10 years continuous dedicated service including Administration, Coaching, Managing or Umpiring.
- e) Not more than two (2) Achievement Awards will be elected in any one year.

CLAUSE 15 – DISSOLUTION

The Revesby Workers Netball Club shall not be dissolved without the consent of a majority vote of seventy five percent (75%) of the financial members as registered with the Registrar. Notice having duly been given. All monies to be returned to the Revesby Workers' Club Ltd.

CLAUSE 16 – BINDING DECISIONS

Decisions of the Club shall be binding on all members and players

CLAUSE 17 – ALTERATIONS TO CONSTITUTION

The Constitution may only be altered at the Annual General Meeting or Special Meeting by the majority of financial members voting. Due notice having been given, it shall precede all other business.