



## Academic Integrity Policy & Pledge

As a member of the Southern Reformed College & Seminary, I pledge to follow the *Academic Integrity Policy* stated in this document. Therefore, I pledge to uphold the highest standards of ethics and academic integrity.

In addition, I pledge to follow all rules for exams and assignments, as specified by the course instructor, and follow the rules, which include, but are not limited to, the following:

- I understand I must work entirely alone on homework, quizzes, exams or any course assignment deemed individual work by the instructor.
- I will not share information about any aspect of any assignment with other students of the class, other faculty members, or any other person who has not already completed such assignment without express permission from the instructor.
- I understand it is the student's responsibility to get clarification from the instructor if there are academic integrity questions concerning homework, quizzes, exams or any course assignment.

I understand any academic integrity violation may result in immediate dismissal from SRCS. I will be held to the standards provided for seminary studies. My instructor will determine the severity of the offense and the appropriate grade. You have the right to appeal the academic sanction, first to the Instructor. If the Instructor is unable to resolve your appeal, you can approach the Dean.

Any student in a course who receives an "F" grade due to the violation of the Policy is subject to immediate dismissal and/or expulsion. The grade assignments and additional academic sanctions will depend on the seriousness of the offense and may range from the receipt of:

- a) An "F" or "Zero" grade on the subject paper, report, etc.
- b) An "F" in the course activity in which credit may be earned.
- c) An "F" in the course (leading to expulsion from the seminary).
- d) Academic Dismissal for any violations of academic integrity policy.
- e) Possible revocation of the degree or certificate following a thorough investigation.

The following are examples of academic dishonesty:

- *Cheating* is using or attempting to use materials, information, notes, study aids, or other assistance in any type of examination or evaluation which have not been authorized by the instructor.

- *Plagiarism* is intentionally or carelessly presenting the work of another as one's own. It includes submitting an assignment purporting to be the student's original work which has wholly or in part been created by another person. It also includes the presentation of the work, ideas, representations, or words of another person without customary and proper acknowledgement of sources. Students must consult with their instructors for clarification in any situation in which the need for documentation is an issue, and will have plagiarized in any situation in which their work is not properly documented.
- *Fabrication* is the use of invented, counterfeited, altered or forged information in assignments of any type including those activities done in conjunction with academic courses that require students to be involved in out-of-classroom experiences.
- *Forgery* is the imitating or counterfeiting of images, documents, signatures, and the like.
- *Obstruction* is any behavior that limits the academic opportunities of other students by improperly impeding their work or their access to educational resources.
- *Complicity* is assisting or attempting to assist another person in any act of academic dishonesty. A student will be considered to be complicit if the student is aware of an academic integrity violation, is able to report and fails to do so.
- *Improper Use of Teamwork Credit* is allowing your name to be included on a group project in which you did not participate. This act is considered a violation of academic integrity.
- *Solicitation or Purchase* is the offering, advertising or responding to solicitations or purchasing products or services designed to facilitate, support or actively contribute to the commission of an act of academic dishonesty.
- *Misrepresentation* is submitting the work of another as your own, e.g., using a ghostwriter to write a paper, thesis, and dissertation if applicable); having another person complete an on-line class in your name.
- *Misconduct in Research and Creative Endeavors* is a serious deviation from the accepted academic and professional practices within a discipline or from the policies of the university in carrying out, reporting, or exhibiting the results of research or in publishing, exhibiting, or performing creative endeavors. Research Misconduct means fabrication, falsification, or plagiarism in proposing, performing, or reviewing research, or in reporting research results.
- *Computer Misuse* includes unethical or illegal use of the computers of any person, institution or agency in which students are performing part of their academic program.
- *Misuse of Intellectual Property* is the illegal use of copyright materials, trademarks, trade secrets or intellectual properties, other than what is applicable under any existing "fair use" policy for academic purposes.
- *Violation of State or Federal Laws with regard to Intellectual Property* is conduct that violates and does not adhere to state or federal laws concerning the fair use of copies or other intellectual property.

I have read and understood the *Academic Integrity Policy* of Southern Reformed College & Seminary.

I, \_\_\_\_\_, hereby pledge to abide by the Policy.