

Course Audit Policy

Eligibility

1. The school reserves the right to allow or disallow anyone from auditing a course.
2. Audit is possible only for designated courses.
3. Matriculated students may take one audit course per term.
4. Non-matriculated students may not audit courses more than two terms.

Audit registration information

1. For non-matriculated students, either an admission application form and a registration form or an audit request form is to be submitted.
2. For matriculated students, a course registration is submitted.
3. There is no application fee but the audit fee must be paid upon receiving audit permission before attending class.
4. Non-matriculated students need not submit references, personal statement, or transcripts.

Classroom rules for auditors

1. Auditors may have syllabus and classroom handouts.
2. Auditors may participate in the discussions.
3. Auditors may not take lecture notes or record lectures.
4. Auditors may not submit assignments and papers.
5. Auditors may not take tests or exams.