



SOUTHERN REFORMED

COLLEGE AND SEMINARY

Course Registration Procedure

- I. Check the *Schedule of Classes* each semester and fill out the *Course Registration Form*. Submit the form to the Registrar's Office.
- II. Check the tuition and fees for the semester and pay with check, not cash.
- III. If scholarship is needed, fill out and sign the *Scholarship Policy Form* and *Scholarship Request Form* and submit them to the Registrar's Office.
- IV. To add or drop a course(s), fill out a *Add/Drop Course Form* and submit it to the Registrar's Office. If refund is due, a check will be issued within 5 weeks or credit will be given for future use.

Tuition (per Credit Hour)

Certificate	\$125
Undergraduate (AA/BA)	\$125
Master Level (MA/MDiv)	\$150



Southern Reformed Seminary

Course Registration Form

**Gray section to be filled by the office*

Semester Enrolled	Year: _____ <input type="checkbox"/> Spring <input type="checkbox"/> Summer <input type="checkbox"/> Fall <input type="checkbox"/> Winter
Name	
Address	
Phone	Home Phone _____ Cell Phone _____
Email Address	
Degree Program	<input type="checkbox"/> Cert <input type="checkbox"/> AA <input type="checkbox"/> BA <input type="checkbox"/> MA <input type="checkbox"/> MDiv <input type="checkbox"/> Special <input type="checkbox"/> Audit
Course Number/Name	1. _____
	2. _____
	3. _____
	4. _____
	5. _____
	<input type="checkbox"/> Installment Payment Requested. Half of the total tuition is still due at registration.
Tuition	\$ _____ /Course X Number of Courses (_____) = Total
Fees	<input type="checkbox"/> App Fee: \$50 <input type="checkbox"/> Reg Fee: \$50 <input type="checkbox"/> ___Late Fee (\$50): _____ = Total
Scholarship	To be determined by scholarship committee \$ _____
Amount Due	\$ _____
Amount Paid	\$ _____
Balance to be Paid	\$ _____

Check or Money Order Only. Payable to *Southern Reformed Seminary*.

Student Signature _____ Date _____