

## THEOLOGICAL COLLEGE AND SEMINARY

## **Course Registration Procedure**

- I. Check the *Schedule of Classes* each semester and fill out the *Course Registration Form*. Submit the form to the Registrar's Office.
- II. Check the tuition and fees for the semester and pay with check, not cash.
- III. To add or drop a course(s), fill out a Add/Drop Course Form and submit it to the Registrar's Office. If refund is due, a check will be issued within 5 weeks or credit will be given for future use.

## Tuition (per Credit Hour)

Certificate	\$150
Undergraduate (AA/BA)	\$150
Master Level (MA/MDiv)	\$175

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## **Course Registration Form**

\*Gray section to be filled by the office

Semester Enrolled	Year:	☐ Spring	☐ Summer	☐ Fall	☐ Winter	
Name						
Address						
Phone	Home Phone		Cell Phone			
Email Address						
Degree Program	□ Cert □ AA [	□ ва □ ма	☐ MDiv	☐ DMin ☐	Special $\square$ Aud	
Course Number/Name	1.					
	2.					
	3.					
	4.					
	5.					
	☐ Installment Paym	nent Requested. H	Half of the tota	al tuition is still	due at registration.	
Tuition	\$ /Course X Number of Courses ( ) = Total					
Fees	☐ App Fee: \$50 ☐	Reg Fee: \$50	Late Fe	ee (\$50):	_= Total	
Amount Due	\$					
Amount Paid	\$					
Balance to be Paid	\$					
Check or Money Order Only. Payable to Southern Reformed Seminary.						
Student Signature			Date			