



Lake Mohave Ranchos Fire District



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MINUTES OF THE REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

*The Governing Board of the Lake Mohave Ranchos Fire District met in Regular Session on **6/17/2025 at 1:00 p.m.***

*The meeting was held at the **Meadview Civic Association (247 Meadview Blvd. Meadview, Az 86444)***

The Board may vote to go into Executive Session on any Agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice and A.R.S. §38-431.03(A)(4) for legal direction with the District's Attorney on matters as set forth in the Agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1) CALL TO ORDER

Director Koeppen called the meeting to order at 1:00 pm

2) ROLL CALL OF BOARD MEMBERS

Director Reh-Bower – present

Director Nelson – present

Director Koeppen – present

Director Geisler - present

3) PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE *(To honor those who serve our Country and within Public Safety and to those we've lost)*

Director Nelson led the assembly in the Pledge of Allegiance and a moment of silence at 1:01 pm.

Director Koeppen reminded the group that one of our own, Director Aric Garza, is currently deployed to Kuwait.

4) EXECUTIVE SESSION: *(Board of Directors may vote to go into Executive Session pursuant to A.R.S §38.431.03 (A) (3))*

No executive session is scheduled for this meeting.

5) MINUTES

a. 5/20/2025

None of the attending directors had corrections to be pointed out, so Director Reh-Bower moved to accept the May meeting minutes as presented.

Director Nelson seconded the motion.

All four attending directors voted AYE, the motion carried, and the May 2025 meeting minutes were accepted as written at 1:03 pm.

6) CONSENT AGENDA

a. Chief Report: Presented by Fire Chief Bonnee

(Notwithstanding subsection H of this section, the chief administrator, presiding officer or a member of a public body may

present a brief summary of current events without listing in the agenda the specific matters to be summarized, if:

1. *The summary is listed on the agenda.*
2. *The public body does not propose, discuss, deliberate or take legal action at that meeting on any matter in the summary unless the specific matter is properly noticed for legal action. (A.R.S. 38-431.02.K.)*

Chief Bonnee began the presentation of May's activity at 1:03 pm, with highlights as follows:

Run Report:

AMR Transports: **0**

Med calls: **86**

Dolan Transports: **68**

Dolan Refusals: **7**

Fire Calls: **18**

Mutual Aid calls: **0**

Hwy 93 calls: **27**

Meadview calls: **9**

Meadview Transports: **5**

Meadview Refusals: **4**

Meadview coverage days: **16**

Meetings/Conferences/Training

Monthly Run Review

District Properties:

- The new signage at the Station 41 Annex building has been completed and Station 41 is next, with signage moved to a more visible location.
- The Station 41 A/C failed and had to be replaced. The new unit has been installed and is working well.

District Vehicles:

- The Battalion truck that hit a cow is now repaired and back in service. Costs were covered by insurance.

Projects in the works:

- The two new trucks we received from Park Service and BLM have now been fully set up and are in service.
- Concerning the upcoming UTV grant opportunity, everything is ready for submission on July 10th.
- Some donations have come in for the silent auction fundraiser. Shannon is making calls to merchants and has donations from Home Depot and Harbor Freight.
- We are currently standing by with one brush truck and an ambulance prepared for more Wildland assignments as we enter the fire season.

The presentation concluded at 1:08 pm.

b. Financial Report: Presented by Steven Rodriguez of JVG

Mr. Steven Rodriguez joined the meeting via phone and began the monthly financials presentation at 1:09 pm.

Key points:

- ❖ Revenue for the month of May is \$111,212, which is over budget by \$5,055.
 - Tax Revenue for May is \$42,499 which is under budget by \$1,159.
 - Non-Tax Revenue for May is \$68,713 which is over budget by \$6,214.
 - Ambulance Revenue is over budget \$31,496.
 - Wildland fire revenue is under budget \$33,333.
- ❖ Expenses for May totaled \$149,590 which is over budget by \$29,603.
 - Buildings & Land is over budget \$10,613, due to higher than anticipated utilities.
 - Vehicle Maintenance is over budget \$24,664, due to higher than anticipated maintenance.
 - Managerial costs are under budget \$6,531, due to timing of liability insurance.
- ❖ YTD Total Revenue is \$1,656,188 which is \$120,669 over budget.
- ❖ YTD Expense is \$1,720,272 which is \$209,426 over budget.

Director Nelson indicated that since this is the last month under this year's budget, she will follow up next month with questions about budgeted vs actual income.

Director Koeppen asked for clarification about the ambulance lease numbers showing under long-term liabilities and Mr. Rodriguez explained how and when the ambulance lease expenses are paid and reported. She asked about the \$147k grant expense and Mr. Rodriguez explained that under the terms of the grant, LMRFD pays the equipment vendor and is then reimbursed when we submit the paid paperwork. The entire transaction has already been completed and LMRFD has been reimbursed for the expense.

Director Nelson asked for clarification on "Allowance for doubtful accounts" and whether this number is expected to just grow, or is it periodically adjusted somehow. Mr. Rodriguez explained that the numbers will move depending on how much is collected, how much is written off and how much is referred to the collection agency.

With no further questions on the table, the financial report concluded at 1:27 pm.

Director Koeppen called for a motion to accept the consent agenda consisting of the chief's report and the May financial report.

Director Nelson moved to accept the consent agenda including both reports as presented.

Director Reh-Bower seconded the motion.

All four attending directors voted AYE, the motion carried, and the consent agenda was approved at 1:28 pm.

7) REGULAR SESSION**Old Business****a. Discussion and Possible Action: Call to the Public Protocol (Emily Giesler)**

Director Geisler reported that she will have that updated for next month's meeting.

b. Discussion and Possible Action: Update on Website (Emily Giesler)

Director Geisler reported that the website is close to being ready. At least three people are currently reviewing and providing feedback to try to ensure the accessibility, ease of navigation, and functionality we need. Director Koeppen thanked the website committee for the tremendous amount of work they have put into the project so far. 1:29 pm.

c. Discussion and Possible Action: Follow up On Fundraiser (Chief Bonnee)

Chief Bonnee reported that several individuals have been attending local events to sell raffle tickets and the total collected so far has been in excess of \$450.00. Several events are still coming up, including a church bake sale/ice cream social this Friday that will be contributing all proceeds. The Dinner/silent auction is coming up Friday.

Director Koeppen expressed thanks to all the people working on fundraising and said she hopes to have permission to sell tickets at the Meadview VFW very soon. She commented that we're trying to raise a lot of money, and it may take a while, but we will keep chipping away at it. 1:32 pm

New Business

a. Discussion: Public hearing 2026 Budget

In introducing the topic, Director Koeppen reminded the group that the public hearing has been duly advertised and the information made available to the public. She then passed the floor to Mr. Rodriguez. Mr. Rodriguez briefly explained the budget adoption process and informed all present that no changes have been made to the proposed budget since it was tentatively adopted at the last meeting.

Director Koeppen called for a motion to open the public hearing at 1:33 pm.

Director Nelson moved to open the public hearing for adoption of the 2026 budget.

Director Reh-Bower seconded the motion.

All four attending directors voted AYE, and the public hearing was declared open at 1:34 pm.

Director Koeppen asked for comment from any members of the public who would like to provide input. No members of the public expressed a wish to speak.

In the absence of any input from the public, Director Reh-Bower moved to close the public hearing.

Director Nelson seconded the motion.

All four attending directors voted AYE, the motion carried, and the public hearing was closed at 1:35 pm.

b. Action: Adoption Of 2026 Budget

Director Koeppen opened the subject and passed the floor to Mr. Rodriguez, who reiterated that the budget up for approval today is exactly the same as the proposed budget that was tentatively approved at the May 2025 meeting, with no changes or additions made in the interim. He asked if there were any remaining questions and none were brought forth.

In the absence of any remaining questions or other clarification needed, Director Koeppen called for a vote to approve the budget for 2025-2026 as presented by Mr. Rodriguez.

Director Reh-Bower moved to approve the budget as presented.

Director Nelson seconded the motion.

All four attending directors voted AYE, the motion carried, and the proposed 2025-2026 budget was formally adopted by the Board at 3:37 pm.

c. Discussion And Possible Action: Pension Funding Policy

Mr. Rodriguez reminded the assembly that the Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy submission is due at the end of June. The intent of this policy is to clearly communicate the Fire Board's pension funding objectives and its commitment to our employees and the sound financial management of the Lake Mohave Ranchos Fire District and to comply with statutory requirements of Laws 2018, Chapter 112. The document is prepared

and has been supplied to the board for evaluation and approval at this meeting.

After some general discussion, Director Koeppen called for a vote to approve the Pension Funding Policy.

Director Nelson moved to adopt and submit the pension funding policy as presented.

Director Reh-Bower seconded the motion.

All four attending directors voted AYE, the motion carried, and the Pension Funding Policy was approved at 1:46 pm.

d. Discussion: LMRFD Fundraiser Dinner/silent Auction (Ellen Reh Bower)

Director Reh-Bower reported that all is on track for the dinner and silent auction scheduled at the Dolan Springs VFW on Friday July 11th. Flyers with menu and particulars have been distributed around the area and Charlotte Kiffer is taking reservations. Items for auction are being accepted at Station 41 in Dolan Springs, and gift certificates are encouraged as space for displaying auction items may be limited. Takeout begins at 4 pm, dine-in runs 4:30-5:30 pm, and silent auction winners will be announced at 5:40 pm, with a DJ coming live at 6:00 pm. Food handler volunteers are needed, as well as volunteers to help with the silent auction. Shannon Tilly volunteered to get the flyer up on Facebook and Chatterbox.

e. Discussion And Possible Action: Fire Recovery Billing (Chief Bonnee)

Chief Bonnee reminded that we previously used Fire Recovery for our billing before we switched to Andres Medical Billing. In networking and talking with other small districts about billing and collection issues while on Wildlands deployments, he discovered that Fire Recovery now has a program available that would allow us to bill any call, including fire calls through the service and collect charges or reimbursements that are currently being overlooked. The additional income has made a very significant money flow improvement for the smaller districts that are using the service. This is a pay-on-production type of service where Fire recovery takes a percentage of monies collected rather than a monthly fixed price and using this service would not affect our current medical billing relationship with Andres. The service is compatible with the ImageTrends reporting software we currently use.

Director Koeppen and the other board members agreed that the concept is great, and they want a month to check it out, so it was decided to put it on the July agenda for possible action.

Director Koeppen asked about what happens when we file a lien on a property and Chief Bonnee explained that we do file liens when property owners fail to pay, but the debt isn't recovered until the property is sold or otherwise changes hands. At that time, the debt must be paid off before the sale can take place, and LMRFD finally gets paid, usually through the title company.

The board requested outstanding and new lien information be included in the monthly Chief's report. Discussion ended at 2:01 pm.

8) CALL to the PUBLIC. *(The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law).*

Mr. Jeff Sahsholtz of Kingman brought a request to the Board. He said he bought a truck from LMRFD through auction, relying on info in the auction listing, which showed that the truck had only just over 41,000 miles. That turned out to be an error and the truck actually had well over 200,000 miles on the odometer. He asked the Board to work out a way for him to return the truck and get most of his money back. He stated that he didn't believe the misrepresentation was intentional, but he feels that since the truck wasn't as represented in the auction listing there should be a way to undo the sale. Directors Nelson and Koeppen said they will investigate and respond as soon as they have enough information to make a decision. 2:07 pm

9) CONSIDERATION OF FUTURE AGENDA ITEMS.

Specified tabled items will move to the following month's Regular Meeting, unless noted otherwise and/or pending

additional information.

a. Discussion And Possible Action: Fire Recovery Billing (Chief Bonnee)

10) NEXT REGULAR BOARD MEETING DATE & LOCATION. (Subject to change, notice/announcement will be posted via District Website, if any changes occur.) 7/17/2025 at 1:00pm at the Dolan Springs LMRFD Annex Building (16154 Pierce Ferry Rd. Dolan Springs, Az 86441

Director Nelson moved to adjourn the meeting at 2:07 pm.

Director Reh-Bower seconded the motion.

All four directors voted AYE, the motion carried, and the meeting was adjourned at 2:07 pm.

Minutes prepared by: Glenn Gardner

Date: 6/20/2025

Minutes signed/posted by: Jen Gardner

Date: 6/20/2025 12:00 pm

Pursuant to the Americans with Disabilities Act (ADA), the Lake Mohave Ranchos Fire District endeavors to ensure accessibility of all its programs, facilities, and services to all persons with disabilities. If any disabled person needs an accommodation, please notify the Lake Mohave Ranchos Fire District at: (928) 767-3300, prior to the scheduled meeting time.

LMRFD Official Posting Locations:

Administration / St. 41 (16126 Pierce Ferry Rd Dolan Springs, AZ)
Dolan Springs Chamber of Commerce (16154 Pierce Ferry Rd Dolan Springs, AZ)
St. 43 (30250 Stillwater Meadview, AZ)
Meadview Post Office (250 Pueblo Dr. Meadview, AZ 86444)
LMRFD Website (www.lmrfd.org)