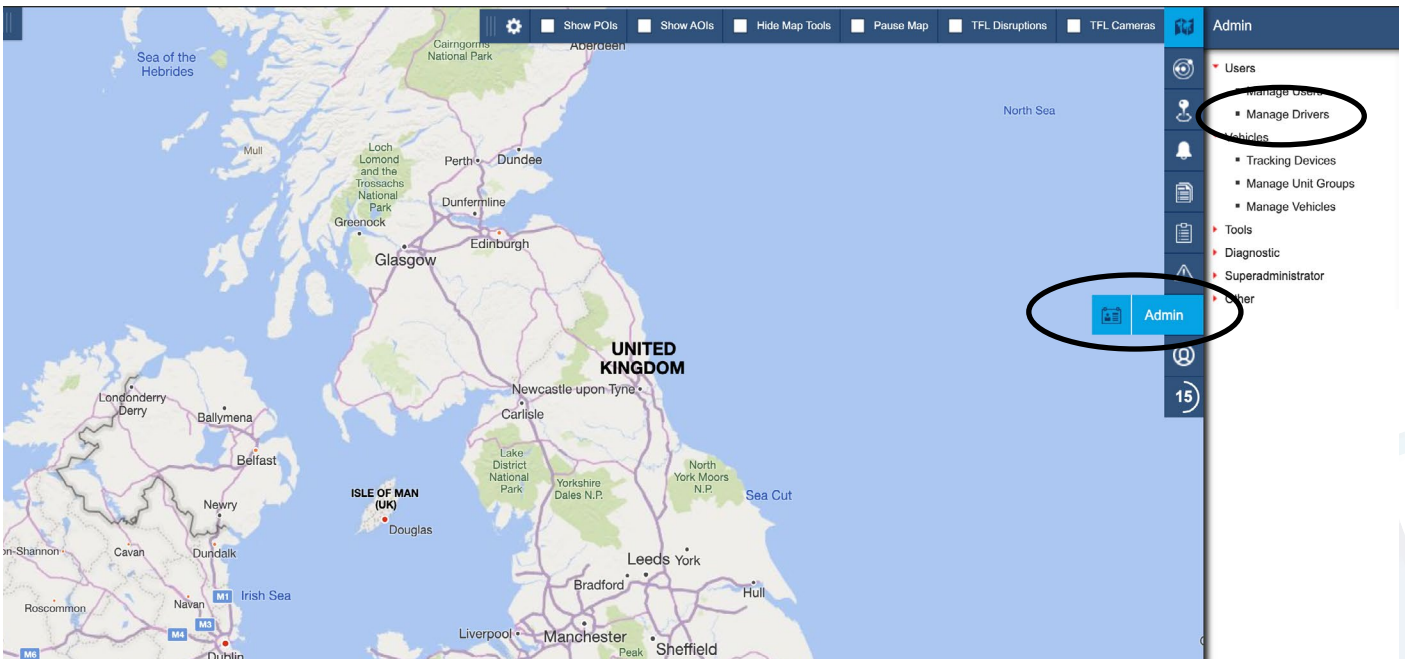


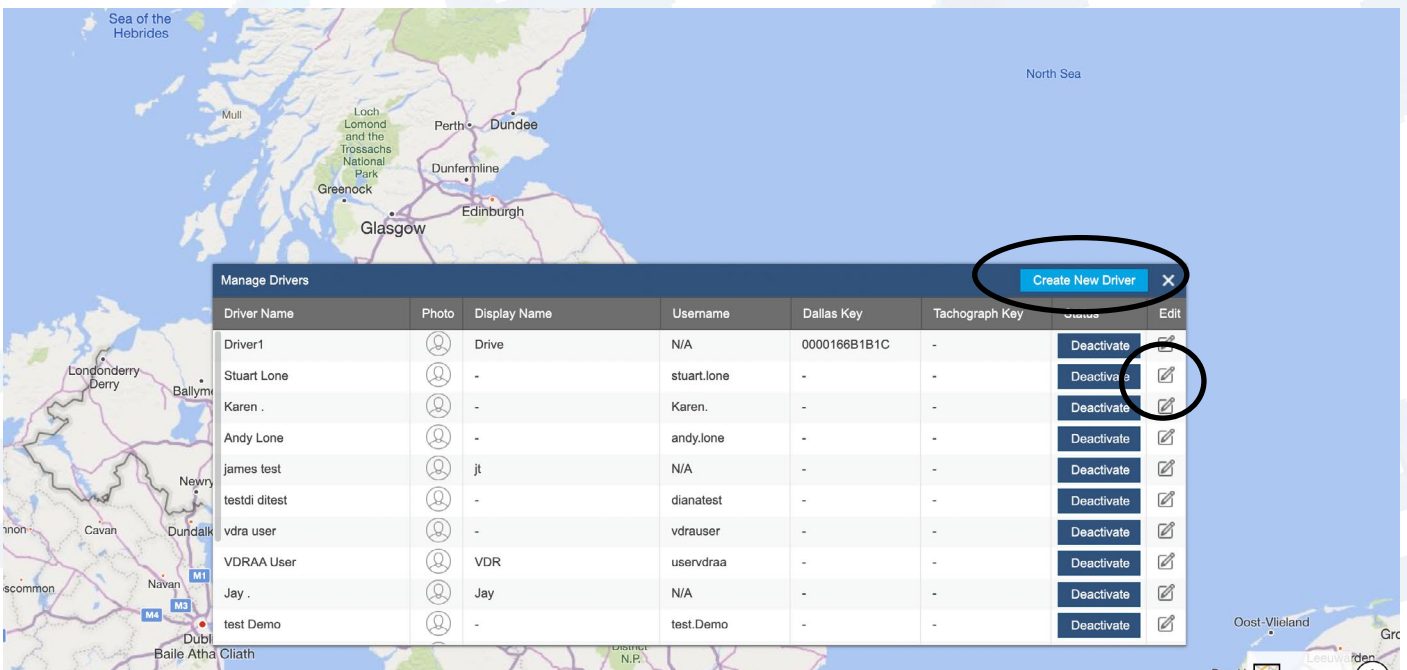
Creating and allocating driver names

This section will show you how to create and allocate driver names.

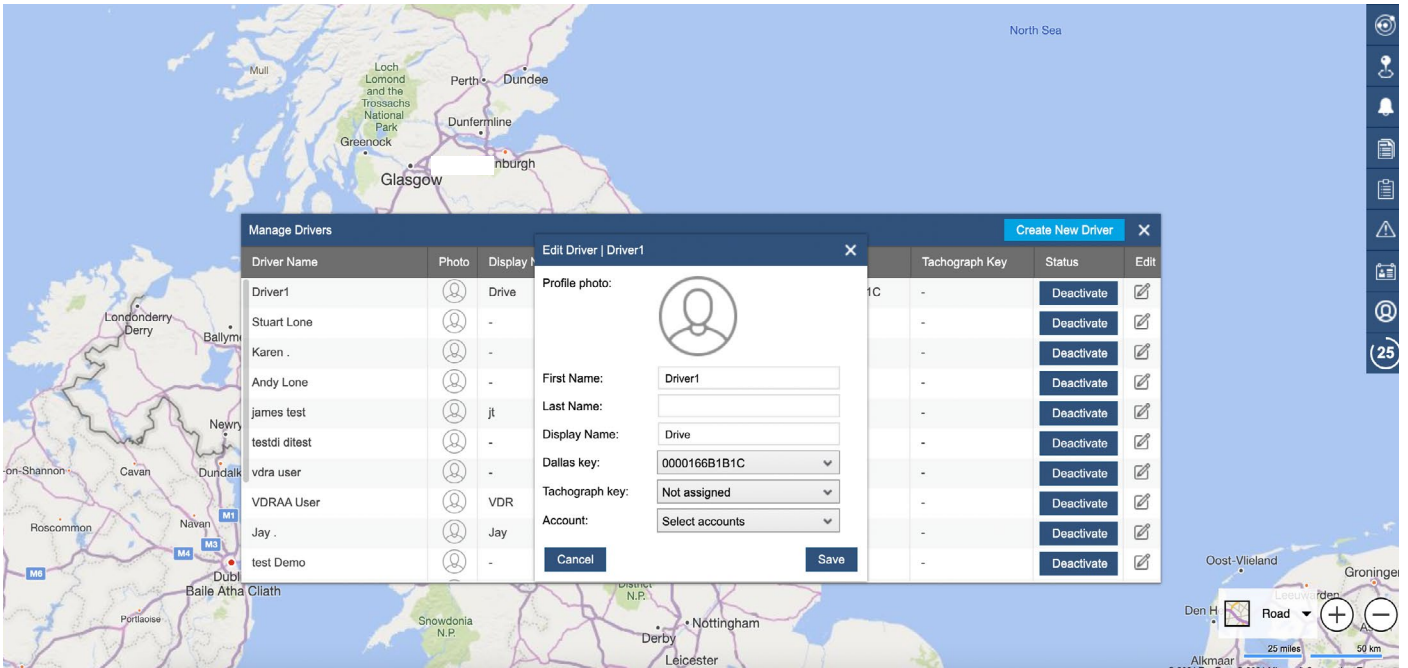
1. Once logged into the tracking portal select admin on the right hand side of the page and click the Manage Drivers option



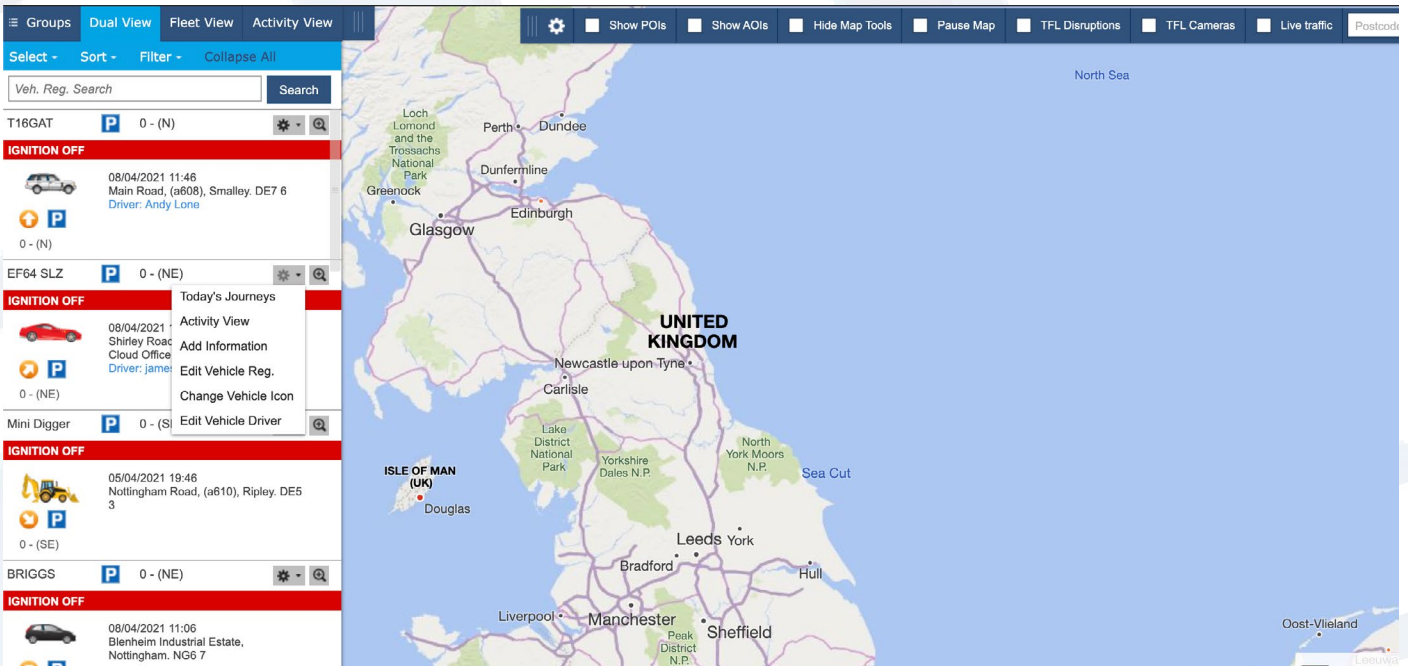
2. Then click the Create New Driver option to create a new driver or click on the edit button on the right hand side of the driver you would like to edit.



3. In the form box that pops up, fill in the details of the new or updated driver and click save.



4. Once back to the home screen enter the vehicle reg into the search box on the left of the page and click the setting cog then edit Vehicle Driver/Assign Driver.



5. From the drop down box, the name of the driver you previously created in step 3 should appear, select this and click save.

