

REQUEST FOR MODIFICATION APPROVAL

ASSOCIATION NAME: _____

HOMEDOWNER'S NAME: _____

ADDRESS: _____ UNIT: _____

HOME PHONE: _____ WORK PHONE: _____

ANTICIPATED DATE FOR MODIFICATION TO BEGIN: _____

MODIFICATION IS THE: (check those applicable)

Exterior Appearance

Structural Parts of the Unit

Common Elements, Limited

Common Elements, General

Landscaping

DETAILED EXPLANATION OF THE MODIFICATION: (use additional sheets and/or attach sketches as necessary)

SPECIAL NOTES:

1. Any additions or changes to the common elements must be approved by the Board of Directors.
2. Maintenance, repair, replacement and insurance of any approved change is the responsibility of the co-owner and subsequent co-owners.
3. If any co-owner fails to properly maintain any approved change, the maintenance will be done by the Association and assessed to the co-owner.
4. Unauthorized changes may be removed by the Association and the cost of removal assessed to the co-owner.
5. Notify management when the modification is complete at (810) 694-0330.
6. If during or after construction there is any injury incurred by an employee or guest because of the modification, the co-owner will hold the Board of Directors, the Association and The Condominium Group, Inc. blameless.
7. In the event maintenance is necessary on a common element, all alterations and modifications may be required to be removed at the co-owner's expense to allow for entry.
8. The Board of Directors retain the right to require the co-owner to maintain the modification to the standards of the Association as determined by the Board.

Approved _____ Date _____

UNAPPROVED

While it is anticipated that most, if not all, requests for modification will be approved, please do not begin your modification until approval is received.

Date: _____ Co-Owner Signature: _____

Please send to: The Condominium Group

8210 S. Saginaw St. Suite #2

Grand Blanc, MI 48439

Fax: (810) 694-0339 **Main:** (810) 694-0330