



2023 North Carolina Public Safety Communications Conference

Wilmington Convention Center

10 Convention Center Drive Wilmington NC

April 30th – May 3rd, 2023

Exhibitor Information Packet



Dear Industry Partner –

On behalf of the North Carolina Chapters of NENA and APCO, thank you for your support of the 2023 North Carolina Public-Safety Communications Conference. Our conference would not be a success without the generous support of our industry partners!

This document will help provide you with specific details and important information about our event. We will be your primary Exhibitor Hall points of contact, so as we approach the event, if you have any questions or need any assistance, please do not hesitate to contact either of us at the information below.

QUESTIONS: Contact Conference Committee Group:

sponsorship@nc911conference.com

Jason Compton
Chapter President
North Carolina NENA

Christine Moore
Chapter President
North Carolina APCO

Jennifer Taylor
Conference Committee
North Carolina NENA
Jennifer.taylor@sbfi.com
704-650-8621

Gary Loflin
Conference Committee
North Carolina APCO
gary.loflin@crsnc.com
803-242-2753

Exhibitor Information Guide

Conference Location Join us this year at the Wilmington Convention Center at 10 Convention Center Drive Wilmington NC 28401. **Exhibitor Hall Open to attendees Monday May 1st and Tuesday May 2rd.** Setup Sunday April 30th and Monday May 1st. More information on set up below. To learn more about the Wilmington Convention Center please go to <http://360.wilmingtonconventiondistrict.com/> and take a 360 tour. Pack your bags it is show time!

Lodging Arrangements

You can find lodging information on our website at <https://nc911conference.com/lodging>

Logo and Bio

Please upload your logo and brief bio to the Cvent app once you are registered through the platform. Also, If you are a sponsor, please provide your high resolution logo to sponsorship@nc911conference.com. If you have questions in advance please send them to the same email address sponsorship@nc911conference.com

Exhibitor Hall Hours and Setup

Exhibitor Registration and Exhibit Hall Setup will be available on **Sunday, April 30th, 2023 from 2:00pm until 7:00pm. Dock is only available on Sunday. If set up occurs on Monday a dock will not be available, so please plan accordingly.** Exhibitor Registration and the Exhibitor Hall Setup will also be available on **Monday, May 1st, 2023 from 9:30am until 1:00pm but no dock available.**

This year we are excited to announce vendors will be participating in speed dating before the Vendor Hall opens. Please be at your booths ready to go on **Monday, May 1st** at 1:00 pm! What is speed dating? It is 2-minute chats with *decision makers* so we ensure you have face to face contact at the start of the show. During that 2-minute, exchange information, give an elevator pitch and schedule a time to meet later in the show.

A ribbon cutting and introduction of our Silver, Gold, Platinum and Diamond Sponsors for the Grand Opening of the Exhibitor Hall is scheduled for **Monday, May 1st, 2023 at 3:00pm**. The Exhibitor Hall will remain open until **8:00pm**.

The Exhibitor Hall will be open from **9:00am until 1:00pm on Tuesday, May 2nd**.
Exhibitor Move-Out will be Tuesday, May 2nd 1:00 pm to 4:30 pm.

Exhibitor Hall Reception

From **5:00pm to 8:00pm on Monday, May 1st** we will have an Exhibitor Hall Reception with appetizers and bar service available. During this time, there will also be a Cornhole Tournament open to all conference attendees and exhibitors. This event is a spectacular time for networking!

Door Prize Drawings

We plan to announce winners for any door prizes that you bring by **11:30 am on Tuesday, May 1st**. We will also list winners and post them at the registration desk. The winners will report to your booth and pick up their prize on Tuesday. We thank you in advance for your generosity in providing door prizes for our attendees.

Shipping Items for *Attendee Bag* Items

If you would like to provide, give away items for the attendee bags, we ask for enough items to fill 350 bags. These items should be received by no later than *Wednesday, April 26th* and can be shipped to the below address. If you plan to ship items, please email Melissa Ezzell at ezzellm@uncw.edu and include what you are shipping so she can plan accordingly. Please use tracking so that you can track your items and ensure they arrive.

Melissa Ezzell
1445 Highsmith Rd
Burgaw, NC 28425

Shipping Items for **Exhibitor Hall Booth**

All materials shipped in advance for use with your Exhibitor Hall Booth shall be coordinated by each exhibitor. Please contact Scot Hall for advance shipping details.

Scot Hall | Event Manager

Wilmington Convention Center
10 Convention Center Drive | Wilmington, NC 28401
O: 910.386.4328 | M: 910.316.4028 | F: 910.251.5102 |

Wilmington Convention Center Exhibitor Help Desk

For any direct questions for the Wilmington Convention Center, we have an onsite representative there to answer any questions you may have. Contact information below:

Scot Hall | Event Manager

Wilmington Convention Center
10 Convention Center Drive | Wilmington, NC 28401
O: 910.386.4328 | M: 910.316.4028 | F: 910.251.5102 |
SHall@wilmingtonconventions.com

What is included with your booth?

Standard booths are 10 X10 and include:

- 8' High Back Drape
- 3' High Draped Side Rails
- (1) 6'L X 30"H 3-sided skirted table
- (1) Exhibitor ID Sign
- (2) Plastic Side Chairs
- (1) Waste Basket

Carpet and additional accessories for your booth can be ordered by contacting PRX. Also be on the lookout for emails directly from PRX.

PRX
Zeb Burnette
zburnette@preexposition.com

843-998-3688

Kerri Fielder

kfielder@preposition.com

(704) 406 7282 | Cell

Power for Booth and Accessories

Power for each booth **IS NOT** included with your booth registration and sponsorship and must be purchased directly from the Wilmington Convention Center. Please go to www.wilmingtonconventions.com to make your purchase.

Additional Information

If you have a question about your booth placement, please reach out to Jennifer.taylor@sbf.com or gary.loflin@crsnc.com

Thanks so much for your support of the NCPSCC + 911 professionals across our state!