

Phone: (406) 266-1276
Website: losthawkinwhitehall.com
Website: westernlegacycenter.com



7 Days a Week 10am - 5pm
415 N Whitehall St, Whitehall,
MT 59759

Vendor Application for the Last Hawk Rendezvous

Non-Rendezvous Themed Vendors

Event Date: August 14-17th, 2024

Booth Setup and Hours:

- Booth setup may begin on **Wednesday, August 13th, from 12pm to 5pm**
- Booths must be fully set up by **5pm on Wednesday**
- Booths must remain set up until **5pm on Sunday, August 17th**
- The event will be open to the public from **9am to 5pm from Thursday, August 14th to Monday, August 18th**

Responsibilities and Liability:

- Exhibitors are responsible for providing any services, furnishings, or other items beyond the booth space provided
- The Whitehall Chamber of Commerce, Town of Whitehall, Western Legacy Center, and their employees or volunteers are not responsible for the safety of exhibits, exhibitors, or their property against theft, burglary, vandalism, or damage caused by fire, water, or other incidents
- By signing this agreement, exhibitors waive any claims for damages resulting from participation in the event
- It is strongly recommended that exhibitors carry liability insurance for their protection
- Exhibitors must comply with all rules, regulations, and conditions set forth by the Town of Whitehall, Western Legacy Center, Jefferson County Health Department, and the State of Montana to ensure the safety and welfare of all visitors.

Space Reservation and Refunds:

- Space is not reserved until full payment is received
- Refunds will not be issued for requests made less than 30 days before the event

Food Vendors:

- Food vendors must provide a copy of their **Mobile Food Purveyor license** with this application to the Western Legacy Center to sell food at the event
- For questions regarding the Food Purveyor License, please contact the **County Sanitarian** at **(406) 225-4126**

Additional Information:

- The Western Legacy Center reserves the right to limit the number of exhibitors of a particular type of product, service, or business at its sole discretion
- Final booth space selection is at the discretion of the Western Legacy Center
- All necessary precautions must be followed according to the mandates in place at the time of the event.

Submission Instructions:

- All applications must be emailed, mailed, or dropped off directly to **Western Legacy Center management**
 - **In person at the Western Legacy Center:** 415 N Whitehall St, Whitehall, MT 59759
 - **Mail:** P.O. Box 1045, Whitehall, MT 59759
 - **Email:** khepplermtwlc@gmail.com

Vendor Details

Vendor Name:	
Contact Name:	
Phone Number:	
Email Address:	
Website:	
Mailing Address:	
Desired Space Size:	<input type="checkbox"/> 8ft - \$25 <input type="checkbox"/> 8x10ft - \$35 <input type="checkbox"/> Other (please describe - pricing will vary): _____

Description of Merchandise
Special Requests

Signature: _____ **Date:** _____

Printed Name: _____

No applications will be accepted if not emailed, mailed, or dropped off directly to the Western Legacy Center office. Space requests will be considered but are not guaranteed.

Thank you for your interest in participating in The Lost Hawk Rendezvous! We look forward to your involvement in this western community event!

For Western Legacy Center Office Use Only			
Date Received:		Paid in Full:	
Additional Notes:			