

PRIVACY STATEMENT OF CHURCHES TOGETHER SOUTH TYNESIDE

INTRODUCTION

The purpose of this privacy notice is to explain how Churches Together South Tyneside hold and use personal data about our contacts (“you”), and how we use them for managing communications and events, and for maintaining donor and supporter relations.

Your privacy is important to us. We will process your personal data in accordance with data protection laws. We do this to manage our relationship with you and, where appropriate, to undertake communications and activities in support of our mission.

This Privacy Notice was completed on 30 September 2023.

WHAT WE DO

Churches Together South Tyneside exists to serve the needs of our beneficiaries, and to maintain relationships with our members, friends and supporters.

- We manage practical communications matters such mailing lists, email news, website, newsletters and annual reports.
- We ensure that our different circles of contacts are kept up to date with relevant news and event notices, in accordance with their preferences.

THE TYPE OF PERSONAL INFORMATION WE COLLECT

We collect and process the following information:

Personal identifiers, contacts and characteristics: names, contact details, email addresses, details of personal interests, photographs taken at CTST events, employee data, website user stats.

PURPOSE AND LEGAL BASIS

Most of the personal information we process is for one of the following reasons:

- to fulfil our legitimate organisational interests and responsibilities
- to send you information you have consented to receive
- invitations to, and information about, relevant events
- for internal record keeping and to improve our services

HOW WE COLLECT INFORMATION

We collect information from what you tell us, mainly from forms you fill in.

HOW AND WHEN DO YOU GIVE CONSENT

When you have filled a form in, you tick the box on the form which shows you give us consent to store the information on it. To show your agreement to our storage and use of a particular photograph you will be asked to tick your name on a list which is headed 'Permission to us my photograph'.

SECURE AND COMPLIANT

Your personal data are stored securely by us and used for communications and activities in support of our mission. We comply with current UK regulations on personal data, communications, and privacy. We only share personal data outside our organisation for specific and limited purposes, subject to strict safeguards (e.g. with statutory bodies). To prevent unauthorised access or disclosure, we have in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online and offline.

We make every effort to update or remove out-of-date information, and where it is apparent that our relationship with you has become discontinued, we will remove information we do not need to retain. We do not, and will not, sell your data.

YOUR RIGHTS

You can ask to view, correct or erase your data at any time, and are free to withdraw any consents. Please note that in some cases we may be unable to erase your data if retention is required to meet our legal obligations.

LINKS TO OTHER WEBSITES

Our website contains links to other websites of interest. However, once you have used these links to leave our site, we cannot be held responsible for the protection and privacy of

any information you provide whilst visiting other sites and such sites are not governed by this privacy statement.

Complaints and questions

If you wish to complain about how we use data or ask questions you should contact the Data Protection Controller at the address below

The data controller is Churches Together South Tyneside, 52 Lawe Road, South Shields, Tyne and Wear NE33 2AL.