



Adams Run Homeowners Association  
P.O. Box 91003  
Louisville, KY 40291  
E-mail: [board.adamsrunhoa@gmail.com](mailto:board.adamsrunhoa@gmail.com)  
Website: <https://adamsrunhoa.com>

## **Adams Run HOA Complaint Procedure**

If an Adams Run Homeowner wishes to file a complaint regarding an alleged violation of the Deed Restrictions by another homeowner, the following procedure applies:

### Step 1: Your Submitted Complaint:

- Submit a written complaint or complaint form via:
  - U.S. Mail: ARHOA P.O. Box (*Attn: Deeds and Documents Committee*)
  - Email: [deeds.adamsrun@gmail.com](mailto:deeds.adamsrun@gmail.com)
- Include:
  - Nature of the alleged violation
  - Address where the violation is occurring
  - Name and address of the complainant

Note: Anonymous complaints will not be acknowledged

### Step 2: Committee Review:

- The Deeds & Documents Committee will review the complaint.
- They will determine whether a violation appears to be present

### Step 3: Notification:

- Valid complaint: Written notice will be issued to the non-compliant homeowner.
- Invalid complaint: The complainant receives a written explanation.

### Step 4: Enforcement:

- If the non-compliant homeowner fails to correct the violation within the allotted time frame:
  - The matter may be referred to the Board of Directors for additional enforcement measures, which may include legal action.

### Step 5: Formal Enforcement:

- If the homeowner fails to comply, the Committee will return the matter to the Board for formal reinforcement action, including possible legal proceedings.



**Adams Run HOA Complaint Form**

Covenants, Codes and Restrictions (CC&R) Violation Complaint Form

Complainant's Information:

- Complainant's Name: \_\_\_\_\_
- Address: \_\_\_\_\_
- Email Address: \_\_\_\_\_ Phone # \_\_\_\_\_

Violator's Information:

- Violator's Name: \_\_\_\_\_
- Address of Violation: \_\_\_\_\_
- Nature of CC&R Violation: \_\_\_\_\_
- CC&R Paragraph being violated: \_\_\_\_\_
- Have you contacted the homeowner to try to resolve the issue? Yes \_\_\_ No \_\_\_
- Additional information, if needed: \_\_\_\_\_  
\_\_\_\_\_
- It may take up to 7 to 10 business days for a response.

Please return both pages to [deeds.adamsrun@gmail.com](mailto:deeds.adamsrun@gmail.com) or via postal mail to:

Adams Run HOA  
\*Attn: Docs & Deeds\*  
P.O. Box 91003  
Louisville, KY 40291

Form Updated March 2026

Adam's Run Homeowners' Association \* P.O. Box 91003 \* Louisville, KY 40291