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### **2026 Vendor Application**

Thank you for your interest in being a vendor at The Markets of Remington Farm in Johnsburg, IL. Please review the Market Guidelines to make sure that you meet the requirements, and email completed application to our market assistant at [vkreischer@remington-farm.com](mailto:vkreischer@remington-farm.com) :

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Business Name\*

☐ New Vendor

☐ Returning Vendor

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Applicant's Name\*

Title or Position\*

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Email Address\*

Website Address

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Phone Number

Social Media Sites

\*Completion of these sections is required.

☐ I hereby grant permission to The Markets of Remington Farm to take and use photos from social media for the purpose of promoting my business. This includes, but is not limited to, sharing images on various platforms and marketing materials to enhance visibility and engagement.

## Overview

The Markets of Remington Farm was established in 2023 by the Hagen family, Remington Farms, to honor Johnsburg's farming roots and small-town charm while supporting local businesses in the community.

- The Market is held on the **First Saturday** of the month from **9:00am to 2:00pm** – May through October.
- The Market is physically located at 3519 N. Chapel Hill Rd. in the grass lot between Prem Magnetics and Johnsburg State Bank.
- Booth spaces are 10' x 10' each.
- Booth spaces are free.
- The vendor will provide their own table and canopy (optional). Please ensure that you have weights or stakes to properly secure your items.

## Guidelines and Important Information to Consider

- This is a producer-only market for locally made items produced within a 150 mile radius of the market.
- **Set up for vendors starts at 8am on market day, spots are assigned and will be given to you when you arrive by Sarah.**
- Dogs, alcohol, smoking, and vaping are not permitted on the premises.
- Vendors are to attend all Market dates they scheduled. Failure to attend the market more than three scheduled times without prior approval will result in forfeiture of a space.
- Vendors must clean up their sales and parking areas completely before leaving the site.
- The Markets of Remington Farm does not offer or guarantee any exclusivity to any vendor for any product at any time.
- The Markets of Remington Farm will send all communications via email. Emails will be sent from vkreischer@remington-farm.com and shagen@remington-farm.com, so please add these addresses to your contact list to ensure you receive them and they do not end up in your spam folder.
- The market operates in all weather conditions, rain or shine! Plan accordingly. If the weather becomes unsafe for market operations, you will be notified via email. As will the Facebook page.
- Please immediately contact the market assistant if you are not able to attend a market.

## Additional Information

Applying as:

- ☐ Farmer (I either grow or raise all the food I take to market on land I own or lease, or I cultivate most of the ingredients used to produce my own products.)
- ☐ Food Producer (I produce all of the food I sell in a commercial kitchen/cottage kitchen.)
- ☐ Food Truck / Hot Food Producer (preparing consumables at market)
- ☐ Artisan (I make specialty non-food products or artwork.)

Items selling:

Please list all the items that you plan to sell. Be sure to be detailed! This information can and will be used for social media marketing purposes. Returning Vendors please put new items in ALL CAPS.

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Paperwork:

Vendors are required to comply with all Federal, State, and local laws governing food safety and labeling.

Required documentation can include but not limited to:

- ☐ Cottage Kitchen Food Service
- ☐ Proof of Commercial Kitchen Use
- ☐ Current Health Department Inspection Report
- ☐ Food Handlers Certificate
- ☐ USDA Egg Permit
- ☐ Contact information for USDA-approved or licensed Illinois processors utilized

**Please send relevant copies with application of any current licenses, permits, certifications, and inspections.**

All required documents must be submitted before you may sell at the market—no exceptions will be made, as this is mandated by state law. Local departments conduct routine inspections of the market, and any non-compliance could jeopardize not only your business but also the market's standing.

See <https://jhawkins54.typepad.com/files/isa-legalguide-web-1.pdf> for more information.

General Liability Insurance:

The Markets of Remington Farm **requires** Farmers, Food-producers, Food trucks and Hot-Food producers provide (and suggest that other vendors provide):

- ☐ General Liability Insurance Certificate for \$1,000,000 or greater
  - Listing **Prem Magnetix, Inc.** and **Remington Farm, LLC** as the “Certificate Holder” and “Additional Insured” on a policy that shows current coverage for 2025.

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*Food Truck / Hot Food Producer: Please check the days **you would like to attend**. We have 2 spots available each market day. We will reach out to you with the finalized schedule before the first market.*

2025 Market Days:

☐ May 2nd    ☐ June 6th    ☐ July 4th    ☐ August 1st    ☐ September 5th    ☐ October 3rd

**Please check all of the days you are going to attend.**

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Hold Harmless Provision – A Hold Harmless clause is included below as part of the agreement with vendors:

*Each vendor participating in The Markets of Remington Farm shall be responsible for any loss, personal injury, deaths, and/or damage that may result from vendor’s negligence or that of its agents, representatives, and employees, and hereby agrees to exonerate, save harmless, protect, and indemnify Remington Farm, LLC, and The Markets of Remington Farm, its successors and assigns, from and against any and all losses, damages, claims, suits or actions, judgments and costs, and attorneys’ fees which may arise or grow out of any injury or death of persons or damage to property in any manner connected with the vendor’s products, operations, or vending at the said market. In addition, each vendor agrees to release and hold harmless Prem Magnetix, Inc., owner of the market site, from all claims relating to property damage, or personal injury to self, family members and employees related to participation on the market site or its related areas.*

I acknowledge I have been provided a copy of The Markets of Remington Farms Guidelines. I have read and understand the policies and rules governing the operation of The Markets of Remington Farms and I will abide by these policies and rules. Any participant failing to comply with the market rules will lose their space at the discretion of The Markets of Remington Farm. I have read and agree with the Hold Harmless Provision information above. I assume the sole risk of selling at the market. I submit the information provided for my application is accurate and complete.

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Signature

Date

Thank you for reading and completing our application. We will review your application and reach out via email with further information.