

Kathleen Kruck Canfield

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Summary

Attorney licensed by the Commonwealth of Virginia and Florida Supreme Court Certified Circuit Civil Mediator. Poised professional with many years of experience in mediating disputes between parties to deliver peaceful resolutions. Independent-thinker talented in devising solutions specific to each conflict and situation. Active listener with attention on maintaining communication throughout case assessment and resolution.

Skills

- Civil litigation
- Legal research
- Mediation techniques
- Contract negotiation
- Dispute resolution strategies
- Confidentiality

Experience

06/2025 - Current

Owner/Attorney/Mediator, **Canfield Legal, PLLC**

- Attorney licensed by the Commonwealth of Virginia, and Florida Supreme Court Certified Circuit Civil Mediator.
- Focus on civil litigation, property insurance and disputes, real estate, creditors' rights and collections, contract law, and estate planning.
- Represents client interests by objectively analyzing the facts of each case, developing case strategies, conducting legal research, preparing pleadings and briefs, negotiating settlements, and conducting trials.
- Conducts mediations for cases assigned to all Florida civil circuit courts. Facilitates communication between conflicting parties to promote understanding.
- Negotiates mutually beneficial agreements while maintaining neutrality.

05/2021 - 08/2024

Litigation Analyst III, **Harbor Claims, LLC**

- Provided oversight and direction to outside defense counsel to ensure compliance with company guidelines for both first-party property insurance and third-party liability litigation.
- Establishes reserves for indemnity and expenses, as required.
- Attended depositions, mediations, and trials.
- Adjusted both property damage and bodily injury liability claims.
- Creates educational materials, and participates in training.
- Spearheaded special investigative projects both within and outside of the litigation department.
- Responded to all subpoenas issued to the company.
- Responded to legal inquiries for varying departments within the company.
- Participates in legal research and advises the company on statutory and legal updates.
- Aided in creation of litigation guidelines and workflows for internal use.

07/2018 - 04/2021

Litigation Specialist, **Security First Insurance**

- Provided oversight to Security First Counsel to ensure compliance with Security First

Litigation Guidelines.

- Established reserves for indemnity and expenses as required.
- Evaluated claims in litigation and provided guidance and settlement authority to Security First Defense Counsel.
- Attended depositions, mediations, and trials.

08/2017 - 07/2018

Partner/Attorney, **Canfield, Wells & Kruck, LLP**

- Attorney licensed by the Commonwealth of Virginia, with a focus on civil litigation, real estate, creditors' rights and collections, and contract law.
- Represented client interests by objectively analyzing the facts of each case, developing case strategies, conducting legal research, preparing pleadings and briefs, negotiating settlements, and conducting trials.
- Responsible for firm marketing, IT, and staff training.
- Ensured overall ethical compliance of the firm.

10/2015 - 08/2017

Associate Attorney, **Canfield, Baer & Heller, LLP**

- Attorney focusing in the practice areas of bankruptcy, civil litigation, real estate, creditors' rights and collections, and estate planning.
- Drafted legal documents and pleadings for various cases.
- Conducted legal research to support case strategies and arguments.
- Represented clients in court hearings and negotiations.

08/2009 - 10/2015

Paralegal, **Canfield, Baer & Heller, LLP**

- Paralegal to Robert A. Canfield; collecting all of the necessary paperwork and then drafting bankruptcy petitions; troubleshooting various problems in clients assets and paperwork, then finding solutions; creating various legal documents, including Wills, Motions, Orders, Complaints, etc.; corresponding with clients; administering ECF filings; familiarity with both federal and Virginia exemptions, as well as Chapter 7, 11, and 13 petitions; demonstrating organizational skills to work independently and meet deadlines in an atmosphere of frequent interruptions; aids in resolving legal issues for creditors; also knowledgeable of corporate and real estate law and general litigation; created and maintains firm website; provided on-site IT services for firm; trained and supervised legal interns and part-time personnel; designed and managed firm marketing.

01/2009 - 08/2009

Legal Assistant, **Land'or International, Inc.**

- Prepared Warrants-in-Debt and garnishments; filed liens; represented company at court hearings; skip-traced; updated and research accounts; entered files into the software program; issued final notices and other types of correspondence with debtors; communicated with courts and process servers to ensure timely and accurate documents and service; Responsible for the creation of daily reports; created a new system for automatic payments; served as a liaison between the company and Resort Funding; researched and updated accounts; performed administrative duties such as filing, correspondence, and resume reviews.

06/2008 - 01/2009

Operations Manager, **CityParking, Inc.**

- Duties included customer service, individual customer parking placement, communication with vendors, and updating and controlling databases and wait lists; processed finances and prepared bank deposits; helped with executive administrative duties; responsible for overseeing the entrance, parking, and exit of multiple automobiles on a surface parking lot and for managing cashier transactions.
- Aided in operations of a major commercial account.

09/2007 - 06/2008

English & History Teacher, **Sha'arei Bina Torah Academy For Girls**

- Taught 6th, 8th, and 9th grade Language Arts classes and a 9th grade World History course; shaped and implemented the curriculum as the sole Language Arts instructor at Sha'arei Bina; assumed all responsibilities and activities of classroom teacher, including communication with parents, assessment of students, basic administrative duties, lesson design and implementation, and classroom management; selected and incorporated new texts into standard curriculum; established and maintained positive relationships with students, parents, and colleagues, fostering an environment of open communication and support.

08/2006 - 06/2007

English Teacher, **LaSalle High School**

- Taught English I, English II Standard, and English III; assumed all responsibilities and activities of a classroom teacher, including communications with parents, assessment of students, basic administrative duties, lesson design and implementation, and classroom management; moderated Student Council, providing guidance and advice, as well as chaperoning many school functions.

Education

06/2015

Juris Doctorate

Regent University School Of Law, Virginia Beach, VA

08/2005

Bachelor Of Arts, English with a Minor in Religious Studies

Virginia Commonwealth University, Richmond, VA

06/2001

High School Diploma

The Governor's School Of Government And International Studies, Richmond

Professional Licenses And Certifications

- Attorney in Good Standing, Commonwealth of Virginia, 2015-10-01, Current
- Mediator License, #43697 R, Florida Supreme Court Certified Circuit Civil Mediator

Professional Licenses And

Attorney-at-Law, Commonwealth of Virginia (VSB# 89669)

Florida Supreme Court Certified Circuit Civil Mediator ([#43697 R](#))

Certifications

Websites, Portfolios, Profiles

- www.Canfield-Legal.com