

Rocky Point Fire & EMS

Fire Chief

Diann Walker-Pope

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Board Members

Fred Hill

Bruce Harp

Sandy Handsaker

LaJean Yates

Steve Jensen

UNAPPROVED

BOARD MEETING MINUTES

August 12, 2019 10:00 AM

CALL TO ORDER: The meeting was called to order at 10:00 AM

FLAG SALUTE: The flag salute was recited by all present

ROLL CALL OF BOARD MEMBERS: Steve Jensen, Bruce Harp, Sandy Handsaker, Diann Walker-Pope, Clerk of the Board and LaJean Yates. Absent was Fred Hill.

RECOGNITION OF GUESTS: Deb Hill, Tammy and Larry D'Addabbo, Larry Dugger, Tom Barrett, and Janice Jensen.

READING OF THE MINUTES: Steve Jensen brought to the attention of the Board three corrections that needed to be made of the minutes of July 15, 2019; i.e., under "**Appointment of Director Position #5 vacancy**", the sentence stating "Steve Jensen voted no for Bruce Harp is incorrect; under the **Chief's Report**, titled "**Where we are and where are we going**", the sentence stating "currently we have 2 Intermediate EMTs" should read, "currently we have 2 Advanced EMTS" and the third correction is at the end where it states **Minutes respectfully submitted** should not state "The Board of Directors", it should state the name of the person that wrote the minutes which was Fred Hill. Sandy Handsaker made a motion with a second from Bruce Harp to suspend the reading of the minutes. Motion passed. Motion was made from Sandy Handsaker with a second from LaJean Yates to approve the minutes as corrected – motion passed.

TREASURER'S REPORT: Motion was made by LaJean Yates to accept the Treasurer's Report as submitted with a second from Bruce Harp. Motion passed.

BOARD OF DIRECTORS' REPORT: Sandy Handsaker reported how successful this year's BBQ was.

OLD BUSINESS: Diann Walker-Pope reported that the Worker's Comp claim has been accepted for the compression fracture but it has not yet been determined if surgery will be covered or not.

NEW BUSINESS:

Diann Walker-Pope reported that there is a non- matching \$25,000 - \$50,000 grant from Firehouse Subs in Medford, Oregon which requires Board approval to apply for. This grant is for Fire Departments and EMS. Sandy Handsaker made a motion to give Diann approval to apply

for this grant for various types of equipment. LaJean Yates seconded the motion with the motion being passed.

VOLUNTEER ASSOCIATION REPORT: None

CHIEF'S REPORT: Al and Jean Van Hulzen's BBQ for all Fire Department volunteers and spouses, Board members and spouses along with Quilt members and spouses has been postponed until Saturday, August 17th.

The Department is now starting to receive items that were ordered for the OSHA corrections. Another grant that is available to apply for is called "The Elderly Grant" for \$7500. The Grant people said we should partner with a group in Klamath Falls but unfortunately the other group did not want to partner with anyone and we do not have the funding to keep the grant going once the grant money was depleted. This grant would be to have driveways plowed before recipients come home from the hospital, help with cleaning houses, etc.

There is a group from Merrill from Dr. Sheets (?) office that is willing to come out to Rocky Point to give Flu Shots for our residents and do the billing to the insurance companies. It was suggested to discuss this with Quilt to see if this would be a possibility to have at the October Chili Feed.

SDAO inquired if Rocky Point Fire and EMS has a procedure for General Rules of Conduct and Diann stated she was not able to locate one. SDAO sent us a copy of the procedure they did for Fire District 4 which Diann submitted to the Board with some changes of language to see if this is something we would like to adopt. After much discussion it was decided that each Board member would receive by e-mail the suggested General Rules of Conduct to review along with the Progressive steps of Discipline. At our next Board meeting this issue will be discussed along with any other ideas any Board member has to finalize this issue and make a policy.

VOLUNTEER ASSOCIATION REPORT: Diann reported for Anita Forry-Moonshadow that the association has agreed to meeting every third Tuesday of the month at 5:30 with a potluck followed by the Department's Medical Training.

GOOD AND WELFARE: There was some protracted discussion regarding the resignation of Janice Jensen in July 2019. The issue was resolved by Chief Diann Walker-Pope per SDAO guidelines.

COMMENTS AND CONCERNS: None

ADJOURNMENT: Sandy Handsaker made a motion to adjourn the meeting with a second from Steve Jensen. Motion passed with the adjournment at 10:30am.

Minutes respectfully submitted,
LaJean Yates, Secretary

NEXT BOARD MEETING, SEPTEMBER 9, 2019 at 10:00 AM

