

Rocky Point Fire & EMS



Fire Chief

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Board Members

Bruce Harp
Steven C. Jensen
Sandra Handsaker
Greg Sullivan
Larry E. Dugger

Regular Monthly Meeting of the Board

Rocky Point Fire and EMS Minutes

February 10th, 2020
10:00am

Dean Grieb announced his withdrawal as board candidate.

Meeting was called to order by President Bruce Harp. After the pledge of allegiance, roll was called finding all current board members present. Bruce Harp, Larry Dugger, Steve Jensen, and Sandy Handsaker. There were also 14 guests in attendance.

Reading of the Minutes.

Minutes for the previous meeting were presented. There was one correction noted and that was the number to the fire truck was incorrectly listed as 2111. It should read 2112. Bruce made a motion to accept minutes as corrected. Larry seconded and was passed unanimously.

Treasurer's Report

Steve questioned the insurance for this month as it represented the entire insurance amount in the budget. Sandy explained that the entire bill for the departments insurance is billed at the beginning of each year. Sandy also mentioned that although it wasn't reflected in the report, a check had just been received for the ODF/grant for \$9971.61. Motion to accept treasurer's report was made by Bruce and seconded by Larry. Motion passed unanimously.

Board of Directors' Report

Bruce reported that he felt things in general were progressing nicely and there was great cooperation and effort from our volunteers. Bruce also reported on the last Chiloquin/RP/Sprague River meeting. The ideas of meeting for pulling together resources and help distribute means of mutual support were reviewed. Greg and Larry are to attend next meeting held in Chiloquin on Friday the 15th. Steve states that Chief Diann, Bruce and himself were currently working on ideas presented by Chief Cook in developing a Strategic Plan for our department to help with overall planning for the group.

Filling vacant Board Position

Bruce made motion to postpone the appointment of new board member for one additional month.

(Point of Order was made by guest Mata Rust, as that position had been advertised 30 days and that the position would be filled at this meeting) Both Steve Jensen and Sandy Handsaker disagreed with motion to postpone. Steve argued that we had a very qualified applicant and

waiting would not serve the community. Sandy argued that we did have a quality candidate and that we should appoint the position. Bruce Harp withdrew motion. Steve Jensen then made a motion to appoint Greg Sullivan as the new board member to Position 1, term to expire 6-3-23. Sandy seconded the motion. Bruce, Steve and Sandy approved, while Larry abstained. Motion was approved.

Greg Sullivan was sworn into office by board member Steve Jensen.

Secretary Position.

As point of order, it was mentioned that the board may redistribute duties of board members. Steve Jensen volunteered to accept the Secretary duties. Steve made a motion to nominate himself as Secretary and nominated Greg Sullivan to Vice President. Sandy seconds motion, and motion is passed unanimously. Anita Forry-Moonshadow offered to help with the minute taking.

Good and Welfare

Steve Jensen mentioned that our website had a broken link but was repaired by Judy Tegarden. He then thanked Judy for her efforts in creating a first class website for our department.

Sandy discussed with Mata Rust the time line needed for ideas to be submitted to Quilt. These would be items needed by the department that Quilt may be able to secure. A list would be provided to Quilt in the coming weeks.

On Wed. the 19th of Feb. all board members along with Chief Diann will be attending an all-day Budget class. The class is sponsored by the Oregon Dept. of Revenue and should be a big help with the Rocky Point Fire Dept. budget which will be due in the next few months.

Mata Rust praised the board members on their ability to regroup, stay together and fill board vacancies. The board has filled those positions and kept progressing with the communities business.

-Old business

- the old ambulance was sold for \$1500 and has been picked up
- 2112 Was donated to district 5 and had been picked up
- The O2 trailer still had no interest. It was discussed that the equipment would be stripped and the trailer would then be sold at the auction. Motion was mad by Bruce and seconded by Sandy. Motion passed unanimously.
- Discussion of possible annexation of Lake of the Woods was brought up. Larry has been in contact with George Gregory of LOW to possibly organize a meeting with the Home Owners Association. Greg showed interest in being part of the LOW annexation discussions.

New Business

Chief Diann passed out 6 sample Job Descriptions from various Rural Fire Departments. The board has agreed to look them over and develop a "Fire Chief" Job Descriptions document by the May meeting. Steve Jensen said he would contact Chief Mike Cook of the Chiloquin Fire department for his advice on additions or deletions if any on the Job Description submitted by Chiloquin for our review. It was discussed that each board member review and prepare their input.

Chief's Report-

- Chief resigns of "clerk of board"
- Fire fighter 1 class has 12 participants.
- Runs for last month consisted of 4 MVA's , 5 Medicals, and 2 smoke/fire calls.
- It was reported that there were currently 21 volunteers

- A check of \$1,100 was taken in today
- EFA recovery had \$5000 billed out with \$2100 coming in for the month.
- February training has been included in a packed handed out to board members at this meeting
- A policy book containing all Medical, safety and restitution policies were available for viewing
- Rocky Point Department was now able to bill for landing zones, and recoup billing fees along with a \$250.00 charge for responding to calls on State Highways.

Barbecue Ad-Hoc Committee Report

- It was mentioned by Sandy H that still more volunteers were needed, including the chairman for 50/50 and other positions.
- Next BBQ meeting to be held on 4/20
- A motion was made by Bruce to include Deborah Dill on the checking account in order to have permission to sign checks. The motion was seconded by Sandy. All members voted yes, and motion to accept Deborah Dill on account was passed.
- Larry was going to check out the possibility of donations of tables and chairs for the

BBQ

Volunteer Association Report

- President of the Volunteer Association, Linda Reed, stated that a fundraiser from “Winter Wings” would be taking place in the Aspen Room this Thursday
- A Fundraiser Pancake Breakfast was planned on 4/25/20
- A review of mission statement was in process
- new equipment “Binder Lift” was discussed

Larry Dugger was able to repair a disabled department generator which was causing problems for some time. The repairs were for less than \$300.

Bruce suggested that anyone wishing to help those volunteers spending time at the stations from out of town could be helped tremendously by stopping by with meals. We have several volunteers from out of the area that are giving of their time and any hospitality we can offer would be appreciated.

Next board meeting to be March 9th @ 10:00am. Motion to adjourn meeting by Bruce and seconded by Sandy. Meeting was adjourned at 11.29am.

Submitted by Anita Forry-Moonshadow and Steve Jensen, Board Secretary.