

# Rocky Point Fire & EMS

## Fire Chief

Diann Walker-Pope  
Ph: 541-205-4934  
chief@rpfire



## Board Members

Bruce Harp  
Greg Sullivan  
Sandy Handsaker  
Steve Jensen  
Larry Dugger

July 13<sup>th</sup> 2020

## Board Meeting for the Rocky Point Fire & EMS

The regularly scheduled board meeting was called to order by Board President, Bruce Harp at 10:00am. In attendance were all 5 board members, Chief Diann and 8 guests.

**Minutes of the previous meeting:** A motion was made by Sandy to accept and approve the minutes, seconded by Greg. Motion was passed unanimously.

**Treasurer's report:** A motion was made by Steve, seconded by Greg to accept and approve the treasurer's report as submitted. Motion passed unanimously.

**Board of Director's report:** Bruce reported that on July 15<sup>th</sup> there will be a board training class to be held at the Chiloquin Fire Station. All Rocky Point board members as well as Chief Diann are planning on attending.

He also reported on a project at the back of the Bandstand where an addition will be built to hold the lawnmower. This is being done to free up room in our other storage sheds where the lawnmower is housed currently. Home Depot might be donating a shed kit as well to help with this project.

**Old Business:** Chief Diann reported the insurance money has been received for the damage to the fire truck. We are currently waiting on parts to complete the repairs.

She also reported there is a signed agreement in place where we will be paid for the use of our equipment by Fremont/Winema if and when they are in need of our help. They are also donating equipment for our new truck such as hoses and hand tools.

The license plates for 2141 are on order and after a few minor maintenance items are finished the vehicle will be placed in service.

**New Business:** It is reported that more and more items are coming in for the auction.

PP&L has identified several small trees around power poles in the area adjacent to the fire station that need to be taken down to provide the 10 ft. safe zone needed. They have been told to go ahead with the removal.

Greg reported that public comment has been solicited for the proposed Fiber Optic lines by Century Link coming to our area. A motion was made by Steve, seconded by Sandy and passed unanimously to have Greg write a letter on behalf of the board in support of the new optics service.

Comments were solicited by community members in attendance with regards to the upcoming annual performance evaluation for Chief Diann. Community members may comment on standards to be used in evaluating the performance of the Chief. Jim Rust asked that a working knowledge of community member's property be included. Dean Grieb stated he wanted to see the newly approved Fire Chief's Job Description included for subsequent evaluations and Mata Rust asked that the recruitment, development and retention of local volunteers be a top priority.

**Chief's report:** Diann reported a driving class scheduled with 9 students

We received a check from Medicare of \$1,800 for medical reimbursement.

Department received \$700 in donations

Form on website for residents to complete, detailing their property to help the volunteers respond if and when help is needed.

Child restraint to help medics care for an injured small child donated to department by the State of Oregon.

Correspondence was presented by Chief Diann to the Klamath County Community Development Department for Special Use activities planned for our Garage/Parking area of the RPFD Fire Hall.

**BBQ Committee report:** Sandy stated the online auction is going well. WM has donated a dumpster for our use during the BBQ and even though we had to cancel the BBQ we will be utilizing the dumpster for area cleanup July 16<sup>th</sup> through the 19<sup>th</sup>.

**Volunteer Association report:** Association newsletter, up and running.

**Good and Welfare:** Jim Rust would like to see the dumping requirements for next year refined. Chief Diann said she would call Eric Krueger to coordinate. Diane Grieb asked that we go ahead and clean up the spelling in the newly approved fire Chief's Job Description instead of keeping the copy submitted to us from SDAO which included some typos.

**Adjourned to Executive Session for Fire Chief's Annual Job Evaluation at 11:33am.**

**Reconvened to regular session at 1:06.** Greg volunteered to rewrite the new Fire Chief contract to incorporate the new Job Description.

**Meeting adjourned at 1:10pm.**

Submitted by Steve Jensen – Board Sec.