

# Rocky Point Fire & EMS

## Fire Chief

Diann Walker-Pope  
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## Board Members

Bruce Harp  
Greg Sullivan  
Sandy Handsaker  
Steve Jensen  
Larry Dugger

## Rocky Point Fire and EMS June 14<sup>th</sup>, 2021 Board Meeting Minutes

The June 14<sup>th</sup>, 2021 board meeting was called to order at 10:03am in the bay of the fire station. In attendance were all 5 board members, Chief Diann and 17 guests.

The first order of business was to approve the annual budget and budget resolution. Motion to approve was made by Greg, seconded by Steve and was passed unanimously.

Steve then asked to have the job evaluation for the Chief moved prior to her contract discussion on the agenda. All were in agreement.

**Minutes** – Minutes of the May meeting were presented and a motion from Sandy to approve, a second by Greg and motion passed unanimously.

**Treasurer's report** – A motion by Steve to approve the months Treasurer's and financial report, seconded by Larry. Motion passed unanimously.

**Board of Directors report** – none

**Strategic Planning committee report** – No further meetings have been scheduled since the committee's last meeting in April, according to Sandy, Chairperson. She asked for recommendations from the board on the committee's next steps. Greg stated he would like to see the committee organize the recommendations and plans they have made for the department. He would like to see them put into

a timeline for completion from most urgent, to those more intermediate in nature, to those classified as long-range plans and goals. Sandy asked Greg to forward to her his thoughts on what he would like from the committee via email and she would present it to the committee at their next meeting.

**Joint Task Force** – Greg reported on his recent attendance at the Joint Task force meeting held in Chiloquin on June 2<sup>nd</sup>. This was the first meeting in over a year for this group because of the Covid situation. Mike Cook, Chiloquin Fire Chief, shared his thoughts on what he feels is going well within the Fire Departments as well as areas he felt we could all make improvements. He also shared some information regarding an illegal drug (Heroin and Fentanyl) laced with Elephant tranquilizer making its way into our communities so we can alert our EMS people should they have to treat anyone who comes in contact with this drug.

**Old Business** – Tom Ongman, from Basin Ambulance was on hand which allowed the community members in the room to personally thank him and Basin Ambulance for the generous gift of loaning us one of their vehicles until such time we are able to secure another Ambulance for our use. To that end, Applegate Fire Department has made possible a gift of one of their ambulances. We are currently making arrangements for a time to go pick this vehicle up. It is a two-wheel drive and will not be ideal during the winter months but certainly a welcomed gift to this department.

Chief Diann distributed pictures and information to the board of a used Ambulance which has been promised to us should we wish to purchase it. It is currently being refurbished and should be ready for delivery by mid-July. It is a 2012 model, 4-wheel drive, low miles and equipped with the gurney system we desire. A motion was made by Sandy, seconded by Larry for the purchase of this vehicle pending our inspection prior to the completed sale. Sale price is \$89,000. The motion passed unanimously.

It is a very good possibility that we could be required to have an audit of our budget for this past year. With the grants secured over and above our planned income, we could trigger the limits requiring an audit. It was decided to monitor incoming funds for the balance of the month to see if we might avoid having to have an audit performed.

Alarm system for the station has been installed as well as sensors for all the windows.

**Chief's report** – The June 19<sup>th</sup> over the side rescue class has been postponed. Runs for the month of May included 1 brush fire, 3 smoke reports, 3 MVA's and 6 ALS calls. A WUII grant was received for the amount of \$21,500. This money is to be used for new wildland gear and radios. Another grant from VFA for \$10,000 was received. This grant will provide the funds for new hoses for vehicle 2111. Diann stated she had in place coverage at Lake of the Woods for their annual fireworks show. An agreement with Fremont/ Winema National Forest has been reached which will allow our volunteers to be paid at learn to burn events they attend. She also reported that the outside door to her office has been repaired by Gary Engelder. Ladder/hoses/and pump tests have also been completed.

**Good and Welfare** – Al VanHulzen offered to the community his property should we experience a wildfire in our area. He has set up an evacuation site on his 100-acre property and stated that he is in the process of building a 500-gallon water tender to help secure their property against fire. Anyone is welcome to bring their belongings should we experience a fire in our area.

**BBQ Committee report** – BBQ continuing on as planned. We may have restrictions in place, we may be able to hold the BBQ as normal.

**Volunteer's Association report** – Linda Reed reported that the association volunteers had helped a local resident clear brush around their property. She also wanted to thank volunteer's Tammy D'Addabbo and Bill Shreeve for their work in cleaning the Aspen Room and Kitchen floors.

Steve made a motion to adjourn to Executive Session to complete the annual job evaluation for the Fire Chief. Greg seconded and motion passed unanimously. The Executive Session is held under the rules of ORS 192660(2)(i) and 192.660(8)

The regular monthly board meeting reconvened at 12:02. The Chief contract was then presented to include a \$50 dollar a month raise for Chief Diann. A motion was made by Greg, seconded by Steve to approve the new contract. Passed unanimously.

July 12<sup>th</sup> was set for the next board meeting. Steve made a motion to adjourn, seconded by Greg and the meeting was adjourned at 12:04

Submitted by Steve Jensen – Sec.