

Rocky Point Fire & EMS

Fire Chief

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Board Members

Bruce Harp
Greg Sullivan
Sandy Handsaker
Steve Jensen
Larry Dugger

June 8th, 2020. Rocky Point Fire and EMS Board Meeting

The regularly scheduled Board Meeting was called to order at 10:00 am by President Bruce Harp. All 5 Board Members were present along with 12 guests and Chief Diann in attendance via phone.

The first order of business was to approve and adopt the coming year's budget. After minor discussions to clarify a few items in the budget a motion was made by Bruce, seconded by Steve to adopt and approve this year's (2020-2021) budget as submitted by the budget committee. The motion was passed unanimously.

Minutes of the previous meeting were approved as corrected. Motion to accept and approve was made by Sandy, seconded by Greg and passed unanimously.

Treasurer's report was submitted by Sandy for the previous two months. Little discussion took place as the expenses were recently reviewed during the budget process. Larry made a motion to approve, seconded by Greg and the report was passed unanimously.

Board of Director's report consisted of a discussion in which the Department will enter into a cooperative agreement with the Forest Service to be compensated for services we as a department provide to that agency. More information to be forthcoming. Sandy reported a meeting scheduled for board member training. This meeting is to take place July 15th in Chiloquin at the Chiloquin Fire Department. Attendance at this meeting qualifies for part of the 10% discount we can receive in our insurance premium for activities involving our department.

Old business consisted of our need to address the lack of a current Job Description for the position of Fire Chief. Three versions were provided for final consideration in which the version provided by George Dunkel of SDAO being the main focus of discussion. After mandatory public comment and discussion by all board members this version was approved. The only changes were to be the need to remove abbreviations in the document that someone not familiar with Fire Department terminology and acronyms might not understand and replace them with

full names and phrases. A motion to adopt this version was made by Greg, seconded by Steve and approved unanimously.

Under **New Business** a resolution was presented by Sandy in which \$55,000 of our current \$65,634.43 equipment fund would be set aside into what will be a new fund for the eventual replacement of the department's Ambulance. Having a designated Ambulance fund will help the department in future grant possibilities in securing a new Ambulance. A motion was made by Greg, seconded by Larry to approve adoption of this resolution. The motion passed unanimously.

Chief Diann reported we will be involved along with the Forest Service in identifying trees at Lake of the Woods that hinder or restrict access by us as a department responding to emergencies there. This discussion came to light by the recent damage to our fire engine responding to a call at a Lake of the Woods residence. Additionally, in response to this incident we were the beneficiaries of a surplus 2005 Fire Engine donated to us by the Forest Service (FEPPS). The Chief reported the addition of 3 new volunteers and that no calls have been missed since the last meeting. Parts and estimates for repairing the Fire Truck damaged at Lake of the Woods is underway

BBQ committee reported that although our Annual BBQ has been cancelled, several other options are being explored to generate funds lost to the cancelation of this year's event. An online auction and a smaller version of a BBQ were part of these discussions.

The Volunteers Association had no news to report at this time although they have produced a newsletter available at the Fire Dept Kiosk.

As part of the **Good and Welfare** portion of the meeting, several members of the audience addressed items which included praise for the new Volunteer Assoc. newsletter, a former volunteer voiced her concern for negative treatment she felt she received, which accounted for her no longer being a volunteer with the department, not using the currently adopted Fire Chief's Job Description as a basis to evaluate the current Chief's job performance to date and ideas for ongoing fund raisers.

The date for the next board meeting was announced as July 13th, 2020. Sandy made a motion to adjourn the meeting, seconded by Steve which was passed unanimously. Meeting adjourned at 11:44am.

Respectfully Submitted by Sec. Steve Jensen